

Minutes of the Casitas Municipal Water District
Board Meeting Held
January 8, 2020

A meeting of the Board of Directors was held January 8, 2020 at the Casitas Municipal Water District, 1055 Ventura Ave, Oak View, CA 93022.

1. CALL TO ORDER

The meeting was called to order by President Kaiser at 3:00 p.m. There were five members of staff and seven members of the public in attendance.

2. ROLL CALL

Directors Word, Spandrio, Brennan, Baggerly and Kaiser are present. Also present are General Manager Flood, Executive Administrator Vieira and Counsel Mathews.

3. PLEDGE OF ALLEGIANCE

President Kaiser led the Pledge of Allegiance.

4. PUBLIC COMMENTS - Presentations on District related items that are not on the agenda - three minute limit.

Ted Moore requested that an item be placed on an upcoming agenda regarding a piece of property that he is in escrow on and working with People Self Help Housing. Meiners Oaks Water District is not issuing will serve letters. They want me to appear before your board to get your thoughts and ideal. They suggest that I work to make it a water neutral project. We believe there is a good well site on the property and perhaps another source of water to be provided.

Bob Daddi spoke about the City of Ventura's action to jump to adjudication and requested that Casitas provide information and be proactive in outreach. He offered the use of the Ojai Valley News as a way to get information to the public.

Laura Ward, publisher of the Ojai Valley News explained that she reached out to Ventura Water to get answers and still doesn't understand what they are saying. I want you unbiased opinion. We are in this with you. I want to know from you what I should think. We want to help. People will be scared. Help us out.

5. ANNUAL SELECTION OF OFFICERS, COMMITTEE ASSIGNMENTS AND SCHEDULE AND APPROVAL OF AUTHORIZED MEETINGS AND ASSOCIATIONS.

5.a. Election of Board Officers

Director Word announced his retirement from the Board and Mr. Mathews explained the appointment process to fill the vacant seat.

<u>NEW BOARD OFFICERS FOR 2020:</u>		<u>Term Expires:</u>
PRESIDENT	Russ Baggerly	2020
VICE PRESIDENT	Brian Brennan	2022
SECRETARY	Angelo Spandrio	2022
ASST. SECRETARY	Pete Kaiser	2020
At Large	Jim Word	2020

On the motion of Director Word, seconded by Director Brennan, the above selection of officer assignments was approved by the following roll call vote:

AYES:	Directors:	Kaiser, Word, Spandrio, Brennan, Baggerly
NOES:	Directors:	None
ABSENT:	Directors:	None

5.b. Selection of 2020 Board Committees and Ad Hoc Committees including Board Member Assignments and Schedule of Meetings.

COMMITTEE ASSIGNMENTS:

	<u>Members</u>
Executive	Baggerly/Brennan
Finance	Word/Kaiser
Personnel	Word/Brennan
Public Relations	Spandrio/Baggerly
Recreation	Brennan/Kaiser
Water Resources	Baggerly/Spandrio

COMMITTEE DATES AND TIME:

	<u>Date</u>	<u>Time</u>
Executive	2 nd Friday	10:00 a.m.
Finance	3 rd Friday	10:00 a.m.
Personnel	2 nd Tuesday	4:30 p.m.
Public Relations	To Be Determined	
Recreation	1 st Tuesday	10:00 a.m.
Water Resources	3 rd Tuesday	10:00 a.m.

Ad Hoc Committee Assignments

Members

State Water Project Baggerly/Brennan
Adjudication Baggerly/Kaiser

The above assignments were offered by Director Brennan, seconded by Director Kaiser and approved by the following roll call vote:

AYES:	Directors:	Kaiser, Word, Spandrio, Brennan, Baggerly
NOES:	Directors:	None
ABSENT:	Directors:	None

5.c. Assignments to Outside Associations and Approval of Authorized Meetings for the Board.

The Board approved the outside affiliations as was offered by Director Kaiser, seconded by Director Brennan and approved by the following roll call vote:

AYES:	Directors:	Kaiser, Word, Spandrio, Brennan, Baggerly
NOES:	Directors:	None
ABSENT:	Directors:	None

6. CONSENT AGENDA

- 6.a. Minutes of the December 11, 2019 Special Meeting.
- 6.b. Resolution authorizing Memberships.
- 6.c. Review of a proposal for backflow program services to be provided by the County of Ventura in the amount of \$10,000 - \$12,000 for startup and \$10,000 - \$12,000 annually thereafter.
- 6.d. Cost Sharing Request for the De La Garrigue Road Culvert and Road Project in the amount of \$15,447.53.
- 6.e. Recommendation to engage Hoffman, Vance, and Worthington, Inc. to perform a property appraisal for 1251 N. Signal Street, Ojai in an amount not to exceed \$3,000 connected to design of Ojai Water System Improvements.

The Consent Agenda was offered by Director Kaiser, seconded by Director Brennan and adopted by the following roll call vote:

AYES:	Directors:	Kaiser, Word, Spandrio, Brennan, Baggerly
NOES:	Directors:	None
ABSENT:	Directors:	None

Resolution is numbered 2020-01.

7. ACTION ITEMS

- 7.a. Review of District Accounts Payable Report for the Period of 11/28/19 – 12/26/19.

On the motion of Director Word, seconded by Director Kaiser, the above item was approved by the following roll call vote:

AYES:	Directors:	Kaiser, Word, Spandrio, Brennan, Baggerly
NOES:	Directors:	None
ABSENT:	Directors:	None

- 7.b. Review and approval of a Comprehensive Annual Financial Report (CAFR) June 30, 2019.

Paul Kaymark answered questions of the Board and the CAFR was offered for approval by Director Word, seconded by Director Kaiser and passed by the following roll call vote:

AYES:	Directors:	Kaiser, Word, Spandrio, Brennan, Baggerly
NOES:	Directors:	None
ABSENT:	Directors:	None

- 7.c. Adopt a Resolution Modifying the Casitas Municipal Water District Rates and Regulations for Water Service (Adopted December 16, 2009) for Compliance with Senate Bill 998 (California Water Shutoff Protection Act).

Assistant General Manager Dyer presented information on the proposed changes. The Resolution was offered by Director Brennan, seconded by Director Kaiser and adopted by the following roll call vote:

AYES:	Directors:	Kaiser, Word, Spandrio, Brennan, Baggerly
NOES:	Directors:	None
ABSENT:	Directors:	None

Resolution is numbered 2020-02

- 7.d. Adopt a Resolution modifying the Rates and Regulations for Water Service in reference to definitions of customer/District facilities, District liability for planned and unplanned outages, and District liability for maintenance of the District's system.

The resolution was offered by Director Brennan, seconded by Director Kaiser and adopted by the following roll call vote:

AYES: Directors: Kaiser, Word, Spandrio, Brennan, Baggerly
NOES: Directors: None
ABSENT: Directors: None

Resolution is numbered 2020-03

- 7.e. Authorize the General Manager to issue a Task Order to MKN & Associates, Inc. for professional engineering support services for the Robles Diversion Fish Screen Improvements Prototype in an amount not to exceed \$144,414.00.

On the motion of Director Brennan, seconded by Director Kaiser the above recommendation was approved by the following roll call vote:

AYES: Directors: Kaiser, Word, Spandrio, Brennan, Baggerly
NOES: Directors: None
ABSENT: Directors: None

- 7.f. Approve and Authorize the General Manager to issue a Task Order for professional engineering services to Michael K. Nunley & Associates, Inc. (MKN) for the Mutual Well #7 Well Equipping and Site Work Design in the amount not to exceed \$112,589.

On the motion of Director Kaiser, seconded by Director Brennan the above recommendation was approved by the following roll call vote:

AYES: Directors: Kaiser, Word, Spandrio, Brennan, Baggerly
NOES: Directors: None
ABSENT: Directors: None

- 7.g. Award a contract for Mutual Wellfield Building Improvements to MDJ Management in the amount of \$32,633.12.

On the motion of Director Kaiser, seconded by Director Brennan, the above recommendation was approved by the following roll call vote:

AYES: Directors: Kaiser, Word, Spandrio, Brennan, Baggerly
NOES: Directors: None
ABSENT: Directors: None

- 7.h. Approval of a purchase order to Jess Ranch Fish Hatchery in the amount of \$38,250 for the purchase and delivery of 9,000 lbs of live triploid rainbow trout to Lake Casitas.

On the motion of Director Brennan, seconded by Director Spandrio the

above recommendation was approved by the following roll call vote:

AYES:	Directors:	Kaiser, Word, Spandrio, Brennan, Baggerly
NOES:	Directors:	None
ABSENT:	Directors:	None

8. INFORMATION ITEMS

- 8.a. Monthly Engineering Status Report for January 2020.
- 8.b. Board Priority List Update.
- 8.c. Hydrologic Status Report for November 2019.
- 8.d. Water Resource Committee Minutes.
- 8.e. Finance Committee Minutes.
- 8.f. Personnel Committee Minutes.
- 8.g. Executive Committee Minutes.
- 8.h. CFD 2013-01 (Ojai) Project Report 01-02-2020.
- 8.i. State Water Project – Interconnect Project Costs 01-02-2020.
- 8.j. Investment Report.

The Information items were offered by Director Kaiser, seconded by Director Brennan and approved by the following roll call vote:

AYES:	Directors:	Kaiser, Word, Spandrio, Brennan, Baggerly
NOES:	Directors:	None
ABSENT:	Directors:	None

9. GENERAL MANAGER COMMENTS.

Mr. Flood informed the board that the crash near North Fork had been cleared and we will be looking for reimbursement. The main concern was leaking diesel fuel.

10. BOARD OF DIRECTOR REPORTS ON MEETINGS ATTENDED.

None

11. BOARD OF DIRECTOR COMMENTS PER GOVERNMENT CODE SECTION 54954.2(a).

Director Word added the on the City of Ventura suits the people are expecting us to give an answer.

President Baggerly moved the meeting to closed session at 4:57 p.m.

12. CLOSED SESSION


12.a. CLOSED SESSION – CONFERENCE WITH LEGAL COUNSEL –

EXISTING LITIGATION (Government Code Section 54956.9(a) Santa Barbara Channelkeeper v. State Water Resources Control Board, City of San Buenaventura, et al.; and City of San Buenaventura v Duncan Abbott, et al., Cross Complaint; Superior Court of the State of California, County of Los Angeles, Case No. 19STCP01176.

President Baggerly moved the meeting back into open session at 5:48 p.m. with Mr. Mathews stating there were no actions to report.

13. ADJOURNMENT

President Baggerly adjourned the meeting at 5:49 p.m.


Angelo Spandrio, Secretary