

Board Meeting Agenda

Russ Baggerly, Director
Mary Bergen, Director
Bill Hicks, Director

Pete Kaiser, Director
James Word, Director

CASITAS MUNICIPAL WATER DISTRICT
July 23, 2014
3:00 P.M. – DISTRICT OFFICE

Right to be heard: Members of the public have a right to address the Board directly on any item of interest to the public which is within the subject matter jurisdiction of the Board. The request to be heard should be made immediately before the Board's consideration of the item. No action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of ¶54954.2 of the Government Code and except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under section 54954.3 of the Government Code.

1. Public Comments (items not on the agenda – three minute limit).
2. General Manager comments.
3. Board of Director comments.
4. Consent Agenda
 - a. Minutes of July 9, 2014 Meeting.
 - b. Recommend approval of the request of Martin Peck for Leak Relief in the amount of \$2,603.54.
 - c. Recommend approval of a purchase order to Aqua Metric in the amount of \$76,953.88 for the purchase of 515 Sensus Technology meter transducer units.
 - d. Recommend approval of a purchase order to Clark Engineering Construction, Inc. in the not to exceed amount of \$21,023.00 for the manufacturing, painting and delivery of 300 cross member adaptors for the repair of Casitas Dam's intake structure.
 - e. Recommend approval of a purchase order to Travis Agricultural Construction, Inc. in the amount of \$20,594 for the construction of the De La Garrigue Bridge Repairs and authorize expenditures up to \$25,000.
 - f. Recommend approval of the invoice to CSAC in the amount of \$97,245 for the Excess Workers' Compensation Insurance.

RECOMMENDED ACTION: Adopt Consent Agenda

5. Bills
6. Recommend the Board of Directors hear from counsel, discuss and consider the issuance of a letter regarding an allegation of a Brown Act Violation and Demand for Corrective Action.

RECOMMENDED ACTION: Motion approving recommendation

7. Quagga Mussel Ad Hoc Committee – Discussion and Direction
 - a. Notice to Stakeholders from the Department of Fish and Wildlife regarding Proposed Regulations Related to Dreissenid Mussels.
 - b. Recommend approval of suggested revisions to California Department of Fish & Wildlife Dreissenid Mussel Regulations.
 - c. Recommend approval of a cover letter regarding the proposed regulations related to Dreissenid Mussels.

RECOMMENDED ACTION: Motion approving recommendations

8. General Manager's report and discussion and direction by the Board of Directors regarding the State Water Resources Control Board's Resolution adopting Statewide Urban Water Conservation.

RECOMMENDED ACTION: Direction to staff

9. Information Items:
 - a. Recreation Committee Minutes.
 - b. Personnel Committee Minutes.
 - c. Finance Committee Minutes.
 - d. Letter from the Federal Energy Regulatory Commission in response to the District's June 13, 2014 letter.
 - e. Investment Report.

11. Adjournment

If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 649-2251, ext. 113. (Govt. Code Section 54954.1 and 54954.2(a).

Minutes of the Casitas Municipal Water District
Board Meeting Held
July 9, 2014

A meeting of the Board of Directors was held June 9, 2014 at Casitas' Office, Oak View, California. Directors Hicks, Bergen, Kaiser, Baggerly and Word were present. Also present were Neil Cole, Principal Civil Engineer, Rebekah Vieira, Clerk of the Board, and Attorney, John Mathews. There were four staff members and one member of the public in attendance. President Hicks led the group in the flag salute.

1. Public Comments (items not on the agenda – three minute limit).

None

2. General Manager comments.

None

3. Board of Director comments.

Director Baggerly informed the board that he would be scheduling a Quagga Mussel ad hoc committee meeting to go over the draft regulations that the Department of Fish & Wildlife has put out for public review. Comments and a cover letter will be available for the July 23rd meeting. Director Baggerly asked Recreation staff to provide a report on the quagga mussel grants. Park Services Manager Belser informed the board that they checked on them this week and they are not ready. Director Baggerly then asked the board for direction to use A to Z law to help develop proper terminology for the comments for the regulations. The board was favorable to this and asked to see the comments prior to submittal.

President Hicks commented that water is being sold for \$2,200 an acre foot at an open auction. He also thanked Denise Collin for her presentation to the Executive Committee on state water and suggested that it be provided to the entire board.

4. Consent Agenda APPROVED

- a. Minutes of June 25, 2014 Meeting.

On the motion of Director Baggerly, seconded by Director Kaiser and passed by the following roll call vote, the Consent Agenda was approved.

AYES:	Directors:	Word, Baggerly, Kaiser, Bergen, Hicks
NOES:	Directors:	None
ABSENT:	Directors:	None

5. Bills APPROVED

On the motion of Director Kaiser, seconded by Director Bergen and passed by the following roll call vote, the bills were approved.

AYES: Directors: Word, Baggerly, Kaiser, Bergen, Hicks
NOES: Directors: None
ABSENT: Directors: None

6. Recommend approval of the agreement with Quagga Inspection Services, LLC for Quagga Inspection Database services to supplement the Lake Casitas Recreation Area current invasive species protection program.

APPROVED

The board discussed the pros and cons of using the QID program. This does not replace our current program but supplements it. Director Kaiser suggested waiting on this action until the vulnerability assessment had been completed. It was determined that Casitas system will be considered the system of record should there be conflicting information between the two systems.

On the motion of Director Baggerly, seconded by Director Bergen and passed by the following roll call vote, the above recommendation was approved.

AYES: Directors: Word, Baggerly, Bergen, Hicks
NOES: Directors: Kaiser
ABSENT: Directors: None

7. Resolution Proclaiming Drought Conditions.

ADOPTED

The resolution was offered by Director Baggerly, seconded by Director Kaiser and passed by the following roll call vote:

AYES: Directors: Word, Baggerly, Kaiser, Bergen, Hicks
NOES: Directors: None
ABSENT: Directors: None

Resolution is numbered 14-14

8. Resolution awarding a contract to Travis Agricultural Construction, Inc. in the amount of \$99,428.00 for the Chloramination Bypass Line to the Rincon Pump Plant, Specification 14-370.

ADOPTED

The resolution was offered by Director Kaiser, seconded by Director Baggerly and passed by the following roll call vote:

AYES: Directors: Word, Baggerly, Kaiser, Bergen, Hicks
NOES: Directors: None
ABSENT: Directors: None

Resolution is numbered 14-15

9. Information Items:

- a. Water Resources Committee Minutes.
- b. Executive Committee Minutes.
- c. Memo regarding Heating Ventilation and Air Conditioning Control Replacement for District Office.
- d. Water Consumption Report.
- e. CFD No. 2013-1 (Ojai) Monthly Cost Analysis.
- f. Investment Report.

President Hicks moved the meeting to closed session at 3:40 p.m.

10. Closed Session

- a. Conference with Legal Counsel – Anticipated Litigation (subdivision (b) of Section 54956.9, Government Code). One case.

President Hicks moved the meeting back into open session at 3:46 p.m.

Mr. Mathews reported that the board discussed with General Counsel a proposed settlement and the Board, by unanimous vote, approved a settlement in the anticipated litigation case. The district is authorized to execute the settlement agreement subject to the other party executing the appropriate documentation.

11. Adjournment

President Hicks adjourned the meeting at 3:47 p.m.

Pete Kaiser, Secretary

CASITAS MUNICIPAL WATER DISTRICT
Inter-Office Memorandum

DATE: July 14, 2014
TO: Board of Directors
FROM: Denise Collin - Accounting Manager
Re: Leak Relief Request – Martin Peck
10728 Creek Road
Account Number: 24-16659-00

RECOMMENDATION:

Approve Leak Relief Request of: \$2,603.54

BACKGROUND AND OVERVIEW:

January 7, 2014 high use on the above account was reported and a Customer Service Technician was dispatched to check for a leak. The Peck's hired a plumber immediately after the leak was confirmed; the leak was discovered underground along a creek bed and repaired. The leak was for one billing cycle (two months) before high usage was detected.

The Peck's Leak Relief application was delayed due to illness. All criteria for Leak Relief are met for the amount of \$2,603.54.

Memo

To: General Manager
From: Manager of Operations
Date: July 18, 2014
Re: Automated Meter Reading (AMR) Upgrade

Recommendation: It is recommended that the Board of Directors approve a purchase order to Aqua Metric in the amount of \$76,953.88 for the purchase of 515 Sensus Technology meter transducer units (MXU) for upgrading of the meter registers in pressure zones 4,5,7,8.

Background: The FY 14/15 budget contains approved funds in the amount of \$87,000.00 for implementing phase four of a four phase program to upgrade Casitas' automated meter reading capabilities to a radio-based vehicle mounted drive-by and read system.

Program status:

First phase - upgrading of 760 meter registers in pressure zone 1 (gravity) and pressure zone 9 (Rincon) was successfully completed in FY11-12.

Second phase – upgrading of 1,325 meter registers in pressure zone 2 (Oak View and Creek Road) was successfully completed in FY 12-13,

Third phase - upgrading of 612 meter registers in pressure zones 3 (Villanova) and 6 (Upper Ojai) was successfully completed in FY 13-14.

Fourth phase –upgrading of 515 meters in pressure zones 4 (Fairview), 5 (Ojai Valley 4M), 7 (Upper Ojai 3M), 8 (Ojai East) is scheduled for completion in FY 14-15.

Sensus Technology sells their equipment through distributors that have exclusive territories. Aqua Metric of Riverside California is the local Sensus Technology distributor. Staff recommends the purchase under sole source designation from

Sensus Technology through Aqua Metric. The District's current program of adding additional capability to existing meter registers to upgrade our metering system allows for the realization of life cycle cost savings and the minimizing of Operation's expense budget requirements.

Memo

To: General Manager

From: Manager of Operations

Date: July 18, 2014

Re: Casitas Dam Intake Structure Cross Member Adaptors

Recommendation: It is recommended that the Board of Directors approve a purchase order to Clark Engineering Construction Inc. in the “not to exceed” amount of \$21,023.00 for the manufacturing, painting and delivery of 300 cross member adaptors for the repair of Casitas Dam’s intake structure.

Background: The Operation and Maintenance department’s FY 14/15 budget contains funds in the amount of \$35,000 for this project. The cross member adaptors will be used to repair the areas on the intake structure that have worn due to the traveling of the retrieval cable during operations of the intake screen retrieval system. The purchase order is solely for the manufacturing of the adaptors and does not include the installation of the adaptors onto the intake. Installation will be addressed separately.

Four companies submitted bids:

Clark Engineering Construction Inc.	\$21,023.00
Taylor Steel	\$26,400.00
West Coast Welding & Construction	\$54,000.00
C.D. Lyon Construction	\$60,000.00



Prototype of cross member adaptor



View of cross member wear

**CASITAS MUNICIPAL WATER DISTRICT
INTEROFFICE MEMORANDUM**

TO: STEVEN E. WICKSTRUM, GENERAL MANAGER
FROM: NEIL COLE, PRINCIPAL CIVIL ENGINEER
SUBJECT: AUTHORIZE GENERAL MANAGER TO SIGN PURCHASE ORDER FOR DE LA GARRIGUE BRIDGE REPAIRS
DATE: 07/18/2014

Recommendation:

It is recommended that the Board of Directors authorize the General Manager to sign a Purchase Order Contract to the lowest responsible bidder, Travis Agricultural Construction, Inc. for the construction of the De La Garrigue Bridge Repairs in the amount of **\$20,594**. It is further recommended that the President of the Board authorize the expenditure of up to \$25,000 for this non budgeted project.

Background and Discussion:

The De La Garrigue Bridge is a timber bridge over the Casitas-Robles Canal. The bridge provides access to several parcels that would otherwise be isolated by the canal. The bridge was originally constructed by the Bureau as part of the Ventura River Project. The bridge was partially rebuilt in 1990 and 13 deck boards were replaced in 2011. This project will replace an additional 14 damaged deck boards with new boards.

The project was advertised on the District's web site and invitations were sent to seven local firms. Two firms submitted proposals. The bid results are:

<u>FIRM</u>	<u>BID AMOUNT</u>
Travis Agricultural Construction, Inc.	\$20,594.00
Offshore Construction Inc.	\$34,200.00

This project is Categorically Exempt from the California Environmental Quality Act under Section 15301 Existing Facilities. Bridge repairs were not included in the FY 2014-15 budget as the damage was not discovered until after the budgets were prepared. Staff is recommending proceeding with the project before the next budget cycle because of the current condition of the bridge.

CASITAS MUNICIPAL WATER DISTRICT
Inter-Office Memorandum

DATE: July 18, 2014
TO: Board of Directors
FROM: Assistant to General Manager, Rebekah Vieira
Re: CSAC Excess Workers' Compensation Insurance Renewal

RECOMMENDATION:

It is recommended that the Board of Directors approve the CSAC Excess Workers' Compensation Program renewal in the amount of \$97,245.

BACKGROUND:

Casitas is self insured for Workers' Compensation coverage but participates in the CSAC Excess Workers' Compensation Program to provide additional insurance coverage or coverage in excess of our self-insured retention of \$125,000. Casitas has participated in this program for a number of years and continues to benefit from being self-insured.



**CSAC EXCESS INSURANCE AUTHORITY (CSAC EIA)
EXCESS WORKERS' COMPENSATION PROGRAM
2014/2015 PROPOSAL**

COVERED PARTY	Casitas Municipal Water District	
COVERAGE TERM	July 1, 2014 to July 1, 2015	
COMPANIES AFFORDING COVERAGE	CSAC Excess Insurance Authority with reinsurance and excess insurance provided by (see attached)	
COVERAGE PROVIDED	Workers' Compensation and Employers' Liability	
LIMITS (See attached)	\$ 5,000,000	Employers' Liability
	Statutory	Workers' Compensation
	Limits are eroded by allocated claims expense	
RETENTION	\$ 125,000	per occurrence
	Self-insured retention is eroded by allocated claims expense	
MAJOR EXCLUSIONS (Including but not limited to)	<ul style="list-style-type: none">• Punitive or exemplary damages, fines or penalties• Any payments in excess of the benefits regularly provided by the Workers' Compensation law• Labor Code 4850 benefits• Labor Code 4856 benefits• Education Section Codes 44984 and 45192	
PREMIUM AUDIT	Premiums are auditable and adjustable at June 30, 2015 based on actual payroll	
CONDITIONS	<ul style="list-style-type: none">• Premium is subject to change• Premium includes a \$1,000 annual loss prevention subsidy• Premium includes a \$2,000 actuarial subsidy• Premium includes cost for claim audit requirement (audit to include access to all files handled by TPA)	
ESTIMATED ANNUAL PAYROLL	\$ 4,946,534	
ESTIMATED PREMIUM (Annualized)	\$ 81,542	Deposit Premium
	7,141	CSAC EIA Administration Fee
	408	CSAC EIA Public Entity Fee
	<u>8,154</u>	Alliant Broker Fee
	\$ 97,245	Total Estimated Deposit Premium

NOTE: THIS PROPOSAL IS FOR INFORMATIONAL PURPOSES ONLY AND DOES NOT AMEND, EXTEND OR ALTER THE POLICY FORM IN ANY WAY. PLEASE REFER TO THE POLICY FORM FOR COMPLETE COVERAGE AND EXCLUSION INFORMATION

CASITAS MUNICIPAL WATER DISTRICT
Payable Fund Check Authorization
Checks Dated 7/2/14-7/16/14
Presented to the Board of Directors For Approval July 23, 2014

Check	Payee			Description	Amount
000503	Payables Fund Account	#	9759651478	Accounts Payable Batch 070914	\$1,048,778.00
000504	Payables Fund Account	#	9759651478	Accounts Payable Batch 071614	\$503,065.09
					\$1,551,843.09
000505	Payroll Fund Account	#	9469730919	Estimated Payroll 8/7/14	\$180,000.00
					\$180,000.00
				Total	\$1,731,843.09

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

The above numbered checks, 000503-000505 have been duly audited is hereby certified as correct.

Denise Collin

7/17/14

Denise Collin, Accounting Manager

Signature

Signature

Signature

A/P Fund

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

000503	A/P Checks:	018425-018441
	A/P Draft to P.E.R.S.	070943
	A/P Draft to State of CA	070942
	A/P Draft to I.R.S.	070941
	Voids:	

000504	A/P Checks:	018442-018563
	A/P Draft to P.E.R.S.	
	A/P Draft to State of CA	
	A/P Draft to I.R.S.	
	Void:	018504-018505

The above numbered checks, have been duly audited are hereby certified as correct.

Denise Collin: 7/17/14
Denise Collin, Accounting Manager

Signature

Signature

Signature

CERTIFICATION

Payroll disbursements for the pay period ending 07/05/14
Pay Date of 07/10/14
have been duly audited and are
hereby certified as correct.

Signed: Denise Collin 7/8/14
Denise Collin

Signed: _____
Signature

Signed: _____
Signature

Signed: _____
Signature

VENDOR SET: 01 Casitas Municipal Water D
BANK: * ALL BANKS
DATE RANGE: 7/02/2014 THRU 7/16/2014

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
C-CHECK	VOID CHECK	V	7/16/2014			018504		
C-CHECK	VOID CHECK	V	7/16/2014			018505		

* * T O T A L S * *

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	2	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	

TOTAL ERRORS: 0

VENDOR SET: 01	BANK:	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			2	0.00	0.00	0.00
BANK:	TOTALS:		2	0.00	0.00	0.00

VENDOR SET: 01 Casitas Municipal Water D
 BANK: AP ACCOUNTS PAYABLE
 DATE RANGE: 7/02/2014 THRU 7/16/2014

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01616 I-070214	FRED BRENEMAN 6/22/14-7/5/14	R	7/02/2014	391.00		018425		391.00
00188 I-063014	PETTY CASH Replenish Petty Cash	R	7/02/2014	203.45		018426		203.45
02655 I-0625	Dootson School of Trucking Class A Driver Training, Maint	R	7/08/2014	600.00		018427		600.00
00511 I-37460	Centers for Family Health Drug Testing	R	7/09/2014	1,192.00		018428		1,192.00
02142 I-4487872	Cummins-Allison Corp. Printer for Cash Count Machine	R	7/09/2014	403.13		018429		403.13
02544 I-045702	Department of Justice Fingerprinting	R	7/09/2014	736.00		018430		736.00
02589 I-447797 I-452199 I-606653	Floyd, Skeren & Kelly, LLP DOS 1/20-1/27/14 Claim#1311419 DOS 2/18-2/26/14 Claim#1311419 DOS 5/2-5/30/14 Claim#13-11419	R R R	7/09/2014 7/09/2014 7/09/2014	348.74 693.00 1,793.00		018431 018431 018431		2,834.74
00216 I-063014	THE GAS COMPANY Acct#00801443003	R	7/09/2014	928.37		018432		928.37
00215 I-070214 I-070314 I-070314a I-070314b	SOUTHERN CALIFORNIA EDISON Acct#2269631768 Acct#2210502480 Acct#2210505426 Acct#2237789169	R R R R	7/09/2014 7/09/2014 7/09/2014 7/09/2014	24.40 165,092.51 1,844.67 31.29		018433 018433 018433 018433		166,992.87
00048 I-070114	STATE OF CALIFORNIA State Water Plan Payment	R	7/09/2014	659,688.00		018434		659,688.00
00234 I-063014 14-210-RN I-063014a 14-224-RN I-063014b 14-281-RN I-063014c 14-181-RN I-063014d	UNITED WATER CONSERVATION State Water Plan Payment State Water Plan Payment State Water Plan Payment State Water Plan Payment State Water Plan Payment	R R R R R R	7/09/2014 7/09/2014 7/09/2014 7/09/2014 7/09/2014 7/09/2014	19,250.75 9,921.75 7,393.00 197.75 216.50		018435 018435 018435 018435 018435		36,979.75

VENDOR SET: 01 Casitas Municipal Water D

BANK: AP ACCOUNTS PAYABLE

DATE RANGE: 7/02/2014 THRU 7/16/2014

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00949	CITY OF VENTURA							
I-063014	State Water Plan Payment	R	7/09/2014	14,786.00		018436		
14-281-RN								
I-063014a	State Water Plan Payment	R	7/09/2014	19,843.50		018436		
14-224-RN								
I-063014b	State Water Plan Payment	R	7/09/2014	395.50		018436		
14-181-RN								
I-063014c	State Water Plan Payment	R	7/09/2014	433.00		018436		
14-252-RN								
I-063014d	State Water Plan Payment	R	7/09/2014	38,501.50		018436		73,959.50
14-210-RN								
00124	ICMA RETIREMENT TRUST - 457							
I-CUI201407080863	457 CATCH UP	R	7/09/2014	634.61		018437		
I-DCI201407080863	DEFERRED COMP FLAT	R	7/09/2014	2,894.24		018437		
I-DI%201407080863	DEFERRED COMP PERCENT	R	7/09/2014	42.77		018437		3,571.62
01960	Moringa Community							
I-MOR201407080863	PAYROLL CONTRIBUTIONS	R	7/09/2014	16.75		018438		16.75
00985	NATIONWIDE RETIREMENT SOLUTION							
I-CUN201407080863	457 CATCH UP	R	7/09/2014	864.53		018439		
I-DCN201407080863	DEFERRED COMP FLAT	R	7/09/2014	4,607.85		018439		5,472.38
00180	S.E.I.U. - LOCAL 721							
I-COP201407080863	SEIU 721 COPE	R	7/09/2014	9.50		018440		
I-UND201407080863	UNION DUES	R	7/09/2014	660.25		018440		669.75
00230	UNITED WAY							
I-UWY201407080863	PAYROLL CONTRIBUTIONS	R	7/09/2014	60.00		018441		60.00
02677	Constance N. Zarkowski							
I-071014	Matter SW5351	R	7/10/2014	15,000.00		018442		15,000.00
00006	ADAMSON'S AUTOMOTIVE REPAIR							
I-002258	Tow #55, Maint Truck to Rock's	R	7/16/2014	75.00		018443		75.00
00026	AERA ENERGY LLC							
I-1800007581	CathodicProtection Sys License	R	7/16/2014	200.00		018444		200.00
01707	AIRGAS SPECIALTY PRODUCTS							
I-131342401	Ammonium Hydroxide for TP	R	7/16/2014	3,230.20		018445		3,230.20

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00010	AIRGAS USA LLC							
I-9029263015	Welding Supplies for Pipelines	R	7/16/2014	57.34		018446		
I-9029263016	Welding Tips for Pipelines	R	7/16/2014	7.71		018446		65.05
00011	ALERT COMMUNICATIONS							
I-140600847101	Call Center 7/14	R	7/16/2014	241.50		018447		241.50
01817	ALLIED ELECTRONICS, INC.							
I-9003276893	Radio Wiring Fittings E&M	R	7/16/2014	178.47		018448		178.47
01336	AMERICAN LIFEGUARD PRODUCTS LL							
C-29086AA	Accrue Use Tax	R	7/16/2014	67.57CR		018449		
D-29086AA	Accrue Use Tax	R	7/16/2014	67.57		018449		
I-29086A	Jr. Lifeguard Uniforms	R	7/16/2014	900.87		018449		900.87
00836	AMERICAN RED CROSS							
I-10309011	Lifeguard Training	R	7/16/2014	630.00		018450		630.00
00029	AMERICAN TOWER CORP							
I-1708982	Tower Rent, Red Mtn, Rincon Pk	R	7/16/2014	1,692.12		018451		1,692.12
00417	APPLIED INDUSTRIAL TECHNOLOGY							
I-7002686739	Ball Bearings for OVPP Unit #1	R	7/16/2014	162.54		018452		162.54
00014	AQUA-FLO SUPPLY							
I-620056	Chem Locks Parts for Waterpark	R	7/16/2014	169.42		018453		
I-630134	Irrigation Supplies for LCRA	R	7/16/2014	88.69		018453		
I-631952	Parts for Leak in LCRA Office	R	7/16/2014	167.63		018453		
I-633835	PVC for Line Break at LCRA Ofc	R	7/16/2014	33.42		018453		
I-634514	Valve for Customer	R	7/16/2014	42.42		018453		501.58
01666	AT & T							
I-000005529205	T-1 Lines 8310001729783	R	7/16/2014	357.32		018454		
I-000005530979	T-1 Lines 8310002969306	R	7/16/2014	1,092.91		018454		1,450.23
00030	B&R TOOL AND SUPPLY CO							
I-1281224000101	Tools for Treatment Plant	R	7/16/2014	107.05		018455		
I-1281438000101	Combo Wrench Sets for E&M	R	7/16/2014	328.96		018455		
I-1281477000101	Steel Chest for LCRA Truck	R	7/16/2014	527.02		018455		
I-1281530000101	Tools for Pump Work, E&M	R	7/16/2014	185.37		018455		1,148.40
00797	BARON BROS. NURSERY							
I-SI3401899	Trees for LCRA	R	7/16/2014	738.00		018456		738.00

VENDOR SET: 01 Casitas Municipal Water D
 BANK: AP ACCOUNTS PAYABLE
 DATE RANGE: 7/02/2014 THRU 7/16/2014

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00036	BC TREE SERVICE, INC							
I-1973	Remove Dead Pine Tree TP	R	7/16/2014	1,000.00		018457		1,000.00
01917	Biomark							
C-PSI118106a	Accrue Use Tax	R	7/16/2014	228.38CR		018458		
D-PSI118106a	Accrue Use Tax	R	7/16/2014	228.38		018458		
I-PSI118106	HPR Plus PIT Tag Reader	R	7/16/2014	3,045.00		018458		3,045.00
02541	BIOTECH RESEARCH & CONSULTING							
I-14001	Fish Gill Sample Testing	R	7/16/2014	4,620.00		018459		4,620.00
01062	BP Medical Supplies							
C-E137475a	Accrue Use Tax	R	7/16/2014	9.73CR		018460		
D-E1374475e	Accrue Use Tax	R	7/16/2014	9.73		018460		
I-E137475	First Aid Supplies, LCRA Maint	R	7/16/2014	144.75		018460		144.75
01611	BURLINGTON SAFETY LABORATORY,							
I-36955	Test Insulating Gloves E&M	R	7/16/2014	35.00		018461		35.00
00463	John Deere Financial							
I-187076	Air Filters for Spray Rig #267	R	7/16/2014	36.90		018462		36.90
00945	CAMCO BREAKER & CONTROLS, INC.							
I-28584	Breaker for 3MPP	R	7/16/2014	177.38		018463		177.38
00055	CASITAS BOAT RENTALS							
I-Jun 14 Gas	Gas for Boats at LCRA	R	7/16/2014	1,181.79		018464		1,181.79
00057	CLEAN SOURCE							
I-284455200	Janitorial Supplies for LCRA	R	7/16/2014	2,046.08		018465		2,046.08
01843	COASTAL COPY							
I-546576	Copier Usage at LCRA	R	7/16/2014	374.28		018466		374.28
00059	COASTAL PIPCO							
I-S1818743001	Parts for TP Vessel Filters	R	7/16/2014	265.43		018467		265.43
01055	Neil Cole							
I-Jun 14	Reimburse Mileage 6/14	R	7/16/2014	114.24		018468		114.24
00061	COMPUWAVE							
I-SB02077304	Toners for Stock	R	7/16/2014	1,003.22		018469		1,003.22

VENDOR SET: 01 Casitas Municipal Water D

BANK: AP ACCOUNTS PAYABLE

DATE RANGE: 7/02/2014 THRU 7/16/2014

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00062	CONSOLIDATED ELECTRICAL							
I-9009698058	Power Supply for Telemetry	R	7/16/2014	745.44		018470		
I-9009698327	MCC/Switchboard/Structure 3MPP	R	7/16/2014	209,241.94		018470		209,987.38
00331	COORDINATED WIRE ROPE							
I-77112	Cables for Quagga Boat Tagging	R	7/16/2014	3,800.00		018471		3,800.00
01483	CORVEL CORPORATION							
I-C00204223235	Utilization Review 14-16612	R	7/16/2014	25.00		018472		25.00
02034	D.K. Mechanical							
I-2936	Oil Change, #116, Backhoe	R	7/16/2014	464.01		018473		464.01
01764	DataProse, LLC							
I-DP1401665	UB Mailing, May & June	R	7/16/2014	1,959.81		018474		1,959.81
00076	DEKREEK TECHNICAL SERVICES							
I-64065	Work at GAPP, Fortress PP	R	7/16/2014	5,256.00		018475		5,256.00
02681	Allyson Desbaillets							
I-July 14	Reimburse Expenses 7/14	R	7/16/2014	75.25		018476		75.25
01705	RJ FADDIS							
I-May 14a	Reimburse Expenses 5/14	R	7/16/2014	688.20		018477		688.20
00095	FAMCON PIPE & SUPPLY							
I-159560	Elbow, Reducer for Pipelines	R	7/16/2014	174.15		018478		
I-159573	Elbow, Spool for Pipelines	R	7/16/2014	263.38		018478		
I-159587	Spool for Pipelines	R	7/16/2014	145.13		018478		
I-159680	Spool for Pipelines	R	7/16/2014	166.63		018478		
I-160122	Valve Handles for Warehouse	R	7/16/2014	25.80		018478		775.09
10229	FENCE FACTORY - VENTURA							
I-TR6898	Portable Toilet Rentals	R	7/16/2014	975.00		018479		975.00
00013	FERGUSON ENTERPRISES INC #1083							
I-0478697	Pressure Relief Valves for TP	R	7/16/2014	1,124.23		018480		1,124.23
00099	FGL ENVIRONMENTAL							
I-405767A	Wet Chemistry-Total P Diss	R	7/16/2014	1,328.00		018481		
I-406654A	Metals, Total-Mn	R	7/16/2014	63.25		018481		1,391.25
00103	FRANK'S ROOTER & PUMPING							
I-88947	Septic Tank Pumping	R	7/16/2014	712.50		018482		712.50

VENDOR SET: 01 Casitas Municipal Water D
 BANK: AP ACCOUNTS PAYABLE
 DATE RANGE: 7/02/2014 THRU 7/16/2014

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00104	FRED'S TIRE MAN							
I-75344	Tire for #29, Maint	R	7/16/2014	37.63		018483		
I-75372	4 Tires for #29, Dist Maint	R	7/16/2014	527.79		018483		
I-75484	Oil Change #51, Pipelines	R	7/16/2014	95.20		018483		
I-75704	Flat Repair, #15, O&M CS	R	7/16/2014	20.00		018483		680.62
01280	FRY'S ELECTRONICS, INC.							
C-5545953	Accrue Use Tax	R	7/16/2014	16.15CR		018484		
I-5514579	Hard Drive, Multimeter for IT	R	7/16/2014	232.10		018484		215.95
02158	Google, Inc.							
I-10567944	Additional Usage	R	7/16/2014	6.50		018485		6.50
00115	GRAINGER, INC							
C-9489266818	Soap Returned Inv#9432519784	R	7/16/2014	188.94CR		018486		
I-9468592481	Safety Glasses for Dist Maint	R	7/16/2014	46.77		018486		
I-9468592499	Hard Hats, Gloves, Waterpark	R	7/16/2014	469.95		018486		
I-9469931878	Safety Glasses for Dist Maint	R	7/16/2014	96.10		018486		
I-9484600847	Marking Chalk for Warehouse	R	7/16/2014	42.31		018486		
I-9484600854	Marking Chalk for Warehouse	R	7/16/2014	37.02		018486		
I-9484692851	Cleaning Tissues for E&M	R	7/16/2014	33.37		018486		536.58
00746	GREEN THUMB INTERNATIONAL							
C-469977	Discount on Inv#469922	R	7/16/2014	52.25CR		018487		
I-469922	Grass Mix for Waterpark	R	7/16/2014	522.45		018487		
I-469928	District Garden Rock Mulch	R	7/16/2014	86.97		018487		
I-469932	District Garden Rock Mulch	R	7/16/2014	104.36		018487		
I-469942	District Garden Rock Mulch	R	7/16/2014	104.36		018487		
I-469969	District Garden Rock Mulch	R	7/16/2014	86.97		018487		852.86
01052	HARBOR FREIGHT TOOLS USA, INC							
I-02137880	Tools for Fisheries	R	7/16/2014	145.06		018488		
I-03145680	Tools for Dist Maint	R	7/16/2014	119.21		018488		264.27
02011	Herald Printing, Ltd.							
I-34088201	Newsletters & Water Qual Rptrs	R	7/16/2014	3,708.75		018489		3,708.75
00596	HOME DEPOT							
I-061714	Counter Top for Dist Maint	R	7/16/2014	115.56		018490		115.56
00894	HOSE-MAN, INC.							
I-5204408000105	Pump Hose Parts for Pipelines	R	7/16/2014	377.55		018491		377.55

VENDOR SET: 01 Casitas Municipal Water D
 BANK: AP ACCOUNTS PAYABLE
 DATE RANGE: 7/02/2014 THRU 7/16/2014

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00126	CAROLE ILES							
I-Jun 14	Reimburse Mileage 6/14	R	7/16/2014	39.20		018492		39.20
00127	INDUSTRIAL BOLT & SUPPLY							
I-00143381	Galvanize Pipe Standards E&M	R	7/16/2014	225.84		018493		
I-00143673	Anchors for Pipelines	R	7/16/2014	55.38		018493		
I-070814	Bolts for Intake Trac at Dam	R	7/16/2014	15.70		018493		296.92
00872	Irrisoft, Inc.							
I-5155	ET Signal Services	R	7/16/2014	79.00		018494		79.00
00131	JCI JONES CHEMICALS, INC							
I-622969	Chlorine for TP, CM#623033	R	7/16/2014	1,770.00		018495		
I-624211	Chlorine for TP, CM#624298	R	7/16/2014	899.94		018495		
I-624212	Chlorine for TP, CM#624299	R	7/16/2014	1,770.00		018495		4,439.94
00759	LAFCO							
I-063014	Apportionment of Net Costs	R	7/16/2014	9,604.00		018496		9,604.00
01270	SCOTT LEWIS							
I-Jun 14	Reimburse Expenses 6/14	R	7/16/2014	1,578.06		018497		1,578.06
00328	LIGHTNING RIDGE							
I-6061408	Jr Lifeguard Uniforms	R	7/16/2014	2,537.93		018498		
I-6181408	Uniforms for Fisheries	R	7/16/2014	360.53		018498		
I-6201402	LCRA Maint Uniforms	R	7/16/2014	717.84		018498		3,616.30
02659	London Bridge Marine Corp							
I-379	Delivery of Boathouse	R	7/16/2014	43,982.80		018499		43,982.80
02659	London Bridge Marine Corp							
I-380	Begin Assembly, Boathouse	R	7/16/2014	31,825.00		018500		31,825.00
00539	LOS ANGELES TIMES							
I-070614	Subscription 7/21/14-1/4/15	R	7/16/2014	264.00		018501		264.00
02630	Mail Manager							
I-84050a	Balance on Newsletter Mailing	R	7/16/2014	225.77		018502		225.77
00151	MEINERS OAKS ACE HARDWARE							
I-616970	Nuts, Washers for Warehouse	R	7/16/2014	100.97		018503		
I-617124	Pipe Wrench, Tape for DM	R	7/16/2014	43.71		018503		
I-617151	Concrete for LCRA Maint	R	7/16/2014	15.44		018503		
I-617498	Concrete for Repair at Canal	R	7/16/2014	51.44		018503		
I-617648	Wheels for Cutoff Grinder	R	7/16/2014	5.85		018503		
I-617664	Soap, Spring for Pipelines	R	7/16/2014	6.83		018503		
I-617703	Cable, Padlocks for Waterpark	R	7/16/2014	156.32		018503		
I-617907	Blades, Marking Paint DM	R	7/16/2014	45.76		018503		

VENDOR SET: 01 Casitas Municipal Water D
 BANK: AP ACCOUNTS PAYABLE
 DATE RANGE: 7/02/2014 THRU 7/16/2014

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-617908	Supplies for Waterpark	R	7/16/2014	29.05		018503		
I-617946	O Rings for GAPP	R	7/16/2014	1.68		018503		
I-618092	Soap, Motor Oil for Pipelines	R	7/16/2014	25.99		018503		
I-618553	Receptacle for Welding Shop	R	7/16/2014	6.84		018503		
I-618557	Batteries, Storage Boxes, WP	R	7/16/2014	175.55		018503		
I-618564	Paper Towels, Soap for LCRA	R	7/16/2014	21.55		018503		
I-618602	Tool Bits, Paint Brushes, TP	R	7/16/2014	32.38		018503		
I-618623	Pressure Regulator for PL	R	7/16/2014	73.91		018503		
I-618784	Teflon Tape, PVC Quick Fix, PL	R	7/16/2014	34.75		018503		
I-618899	Nozzle for LCRA Maint	R	7/16/2014	6.84		018503		
I-618963	Buckets, Lids, Blades for DM	R	7/16/2014	49.48		018503		
I-619051	Tools for LCRA Maint	R	7/16/2014	41.12		018503		
I-619107	Supplies for O&M CS	R	7/16/2014	39.33		018503		
I-619114	Wrenches, Glue, Tie Wire PL	R	7/16/2014	34.49		018503		
I-619181	Utility Knife, Scissors for PL	R	7/16/2014	13.78		018503		
I-619236	Hose, Broom for Telemetry	R	7/16/2014	42.68		018503		1,055.74
09342	MERRIMAN PAVING & EXCAVATING							
I-070514	Various Asphalt Patching	R	7/16/2014	19,829.00		018506		19,829.00
02678	James Monegan							
I-061614	Camping Fee Refund	R	7/16/2014	90.00		018507		90.00
02675	Mosler Rock Products							
I-2982	Loads of Fill Dirt, Pipelines	R	7/16/2014	376.25		018508		376.25
02185	Oasis Technology Inc.							
I-0701145	Install Server Updates	R	7/16/2014	125.00		018509		
I-0703144	Anti-Hacking Device 7/14-9/14	R	7/16/2014	237.00		018509		362.00
00163	OFFICE DEPOT							
I-710214679001	Office Supplies	R	7/16/2014	442.60		018510		
I-710214850001	Office Supplies	R	7/16/2014	40.19		018510		
I-710214851001	Office Supplies	R	7/16/2014	49.93		018510		
I-710214852001	Office Supplies	R	7/16/2014	54.18		018510		
I-717862967001	Office Supplies	R	7/16/2014	54.23		018510		
I-718432247001	Office Supplies	R	7/16/2014	57.34		018510		698.47
00160	OILFIELD ELECTRIC CO, INC							
I-2015259	Rebuild Electric Motor OVPP #1	R	7/16/2014	9,332.95		018511		9,332.95
01570	Ojai Auto Supply LLC							
I-312961	Lift Supports for Fish Truck#3	R	7/16/2014	48.57		018512		
I-313127	Lift Supports, Fish Truck #20	R	7/16/2014	121.65		018512		
I-313140	Wiper Blades, Fish Truck #3	R	7/16/2014	29.99		018512		
I-313734	Liquids for #112, Tractor	R	7/16/2014	12.77		018512		
I-313832	Oil & Filters for #112, Maint	R	7/16/2014	108.53		018512		321.51

VENDOR SET: 01 Casitas Municipal Water D
 BANK: AP ACCOUNTS PAYABLE
 DATE RANGE: 7/02/2014 THRU 7/16/2014

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00912 I-9555	OJAI BUSINESS CENTER, INC Ship Fish Gill Samples	R	7/16/2014	228.08		018513		228.08
00607 I-072076	OJAI ELECTRIC Waterpark Electrical Work	R	7/16/2014	1,340.00		018514		1,340.00
00165 I-1407678459 I-1407678549 I-1407679542	OJAI LUMBER CO, INC Tie Wires, Bolts at Dist Maint Battery, Masking Tape E&M Bolt Cutter for Telemetry	R R R	7/16/2014 7/16/2014 7/16/2014	19.31 10.91 29.01		018515 018515 018515		59.23
00602 I-50073	OJAI TRUE VALUE Gloves, Stencil Kit for Lab	R	7/16/2014	21.78		018516		21.78
00169 I-060914 I-16532 I-16533 I-16534 I-16535 I-16607	OJAI VALLEY SANITARY DISTRICT Ethics Training Cust No. 99991 11-1-12/31 Cust No 99991 1/1-2/28 Cust No 99991 3/1-4/30 Cust#20594 Cust#52921	R R R R R R	7/16/2014 7/16/2014 7/16/2014 7/16/2014 7/16/2014 7/16/2014	855.05 8,019.26 3,990.90 4,366.84 162.96 54.32		018517 018517 018517 018517 018517 018517		17,449.33
00383 I-123949	ON DUTY UNIFORMS & EQUIPMENT PSO Uniforms	R	7/16/2014	133.28		018518		133.28
00734 I-S4381744001	ONESOURCE DISTRIBUTORS Label Printer for Telemetry	R	7/16/2014	108.24		018519		108.24
01627 I-11159	OSCAR'S TREE SERVICE Tree Service at Fairview Res	R	7/16/2014	750.00		018520		750.00
02670 I-JCMWD52214	P.F. Hofmeister Construction, Aphalt Patch Taormina	R	7/16/2014	1,256.34		018521		1,256.34
10072 I-276033	PERMACOLOR, INC Brackets for OVPP Unit#1 Pump	R	7/16/2014	60.00		018522		60.00
02679 I-070114	Gwendolyn Pogrowski Camping Fee Refund	R	7/16/2014	15.00		018523		15.00
00184 I-V586024	POWERSTRIDE BATTERY CO, INC Battery for #46, TP Truck	R	7/16/2014	97.43		018524		97.43

VENDOR SET: 01 Casitas Municipal Water D
 BANK: AP ACCOUNTS PAYABLE
 DATE RANGE: 7/02/2014 THRU 7/16/2014

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
10042	PSR ENVIRONMENTAL SERVICE, INC							
I-6620	Testing of Fuel Tank.Main Yard	R	7/16/2014	1,926.16		018525		
I-6624	Gas Tank Inspection, Main Yard	R	7/16/2014	210.00		018525		
I-6625	Gas Tank Inspection, LCRA	R	7/16/2014	210.00		018525		2,346.16
01535	RAYCO ROOFING CONTRACTORS, INC							
I-063014	Re-Roof Matilija #2 Chlor Sta	R	7/16/2014	27,816.00		018526		27,816.00
00313	ROCK LONG'S AUTOMOTIVE							
I-12247	Lube & Oil, Fuel Filter #42 PL	R	7/16/2014	565.15		018527		
I-12285	Alternator for #55,Maint Truck	R	7/16/2014	461.18		018527		
I-12310	Fuel Regulator Kit, #34, Maint	R	7/16/2014	304.74		018527		1,331.07
10246	RYDIN DECAL							
C-295005a	Accrue Use Tax	R	7/16/2014	18.00CR		018528		
D-295005a	Accrue Use Tax	R	7/16/2014	18.00		018528		
I-295005	2014 Annual Vehicle Permits	R	7/16/2014	256.16		018528		256.16
01668	S & S SEEDS, INC.							
I-OP5207914	Seed for Erosion Control, PL	R	7/16/2014	180.74		018529		180.74
01109	SALVADOR LOERA TRANSPORTATION							
I-12444	Backfill Base, Pipelines	R	7/16/2014	516.00		018530		
I-15987	Natural Base for LCRA Roads	R	7/16/2014	1,032.00		018530		
I-15992	Fill Base for Pipelines	R	7/16/2014	516.00		018530		
I-15995	Sand for TP	R	7/16/2014	594.00		018530		2,658.00
02344	ServiceMaster Building Mainten							
I-17035A	Janitorial Services, Dist Ofc	R	7/16/2014	1,196.00		018531		
I-17112A	Floor/Carpet Care Sevice	R	7/16/2014	360.00		018531		1,556.00
02003	Sostre & Associates							
I-2537	Monthly CMS Fee, Hosting	R	7/16/2014	249.00		018532		249.00
10100	SPECIALTY MARINE, INC							
I-11731	Wiring Harness, #289 Davis	R	7/16/2014	1,239.58		018533		1,239.58
01069	SPECTER INSTRUMENTS							
I-1406032317	WIN/Mobile 911 Annual Support	R	7/16/2014	595.00		018534		595.00
02202	Stanley Pest Control							
I-251267	Yellow Jacket Control Maint	R	7/16/2014	85.00		018535		
I-253717	Yellow Jacket Control, Maint	R	7/16/2014	85.00		018535		
I-616359	Yellow Jacket Pest Control WP	R	7/16/2014	170.00		018535		340.00

VENDOR SET: 01 Casitas Municipal Water D
 BANK: AP ACCOUNTS PAYABLE
 DATE RANGE: 7/02/2014 THRU 7/16/2014

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01147	SUPERIOR GATE SYSTEMS							
I-3142	Repair Switch on Canal Gate	R	7/16/2014	100.00		018536		
I-3169	Auto Gate #5 Repair on Canal	R	7/16/2014	100.00		018536		200.00
02057	Swank Motion Pictures, Inc.							
I-RG1939691	Movie for Movie Night	R	7/16/2014	324.00		018537		324.00
01959	The Wharf							
I-31428	PPE Clothing for O&M CS	R	7/16/2014	125.68		018538		125.68
02323	Mitch Tull							
I-May 14	Reimburse Expenses 5/14	R	7/16/2014	92.00		018539		92.00
01662	TYLER TECHNOLOGIES, INC.							
I-02596229	Content Manager Maint Contract	R	7/16/2014	2,073.66		018540		
I-02598537	Incode Maintenance Agreements	R	7/16/2014	2,790.70		018540		
I-02598981	UB Online Monthly Fees	R	7/16/2014	153.00		018540		5,017.36
00225	UNDERGROUND SERVICE ALERT							
I-620140090	167 New Ticket Charges	R	7/16/2014	250.50		018541		250.50
01700	UNITED SPORTS SURFACING OF AME							
I-5782	Playground Surface Patch	R	7/16/2014	895.00		018542		895.00
00185	Univar USA Inc							
I-LA026596	Bulk Chemicals for Waterpark	R	7/16/2014	1,522.80		018543		1,522.80
00251	VENTURA COUNTY STAR							
I-1115624	Notice of Public Hearing	R	7/16/2014	110.88		018544		110.88
	2014-2015 Budget							
00254	VENTURA LOCKSMITHS							
I-12299	Keys Made for O&M CS	R	7/16/2014	20.43		018545		
I-35603	Replace Shower Room Locks	R	7/16/2014	136.88		018545		157.31
00256	VENTURA RENTAL CENTER, INC.							
I-1672223	Excavator Rental,Matilija Leak	R	7/16/2014	3,730.25		018546		3,730.25
00257	VENTURA RIVER COUNTY WATER							
I-063014	Acct#05-37500A	R	7/16/2014	59.65		018547		
I-063014a	Acct#03-50100A	R	7/16/2014	16.73		018547		76.38
00258	VENTURA STEEL, INC							
I-156388	Steel for Intake Trac TP	R	7/16/2014	24.06		018548		24.06

VENDOR SET: 01 Casitas Municipal Water D
 BANK: AP ACCOUNTS PAYABLE
 DATE RANGE: 7/02/2014 THRU 7/16/2014

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
09955	VENTURA WHOLESALE ELECTRIC							
I-174034	Electrical Parts for 3MPP	R	7/16/2014	22.47		018549		
I-175431	Electric Material for E&M	R	7/16/2014	622.43		018549		644.90
01283	Verizon Wireless							
I-9728037227	Monthly Cell Charges, DO & TP	R	7/16/2014	754.01		018550		
I-9728037903	LCRA Monthly Cell Phone Chrgs	R	7/16/2014	387.03		018550		1,141.04
	Acct#77232361800001							
02583	WageWorks							
I-125AI0332898	FSA Admin Fee 6/14	R	7/16/2014	86.40		018551		86.40
02515	Water Quality Solutions, Inc.							
I-138	Limnological Services, WQ	R	7/16/2014	20,000.00		018552		20,000.00
00439	WAYCASY CRANE SERVICE							
I-6025	Crane for Hook Work, Matilija	R	7/16/2014	1,040.00		018553		
I-6032	Crane to Offload at 3MPP	R	7/16/2014	740.00		018553		1,780.00
00270	WELLS FARGO BANK							
I-070814	Battery for O&M Laptop	R	7/16/2014	56.70		018554		
I-070814a	Herbicide Spray Hose for DM	R	7/16/2014	685.47		018554		742.17
00271	WEST COAST AIR CONDITIONING							
I-S57725	PM Service at District Office	R	7/16/2014	185.00		018555		185.00
02585	West Coast Switchgear Inc							
I-10462	GAPP Breaker Testing	R	7/16/2014	1,160.00		018556		1,160.00
02668	WESTERN PACIFIC CRANE & EQUIPM							
I-V06746	Repair Boom Truck Crane	R	7/16/2014	452.03		018557		452.03
00826	STAN WHISENHUNT DBA							
I-5664	"Drought On" Banner	R	7/16/2014	1,025.63		018558		1,025.63
00330	WHITE CAP CONSTRUCTION SUPPLY							
I-10001931020	Safety Glasses, Gloves PL	R	7/16/2014	56.40		018559		
I-10001957151	Jute Mesh, Staples, Pipelines	R	7/16/2014	128.44		018559		184.84
1	703 LLC CA LIMITED							
I-000201406250861	US REFUND	R	7/16/2014	60.00		018560		60.00
1	HALFORD, JOHN A							
I-000201406250860	US REFUND	R	7/16/2014	2.26		018561		2.26

VENDOR SET: 01 Casitas Municipal Water D
 BANK: AP ACCOUNTS PAYABLE
 DATE RANGE: 7/02/2014 THRU 7/16/2014

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1	SILBERSCHEIN, ROSALY							
I-000201406250859	US REFUND	R	7/16/2014	33.41		018562		33.41
01203	DENISE COLLIN							
I-071614	Advance for Calpers Forum	R	7/16/2014	565.77		018563		
I-Jun 14a	Reimburse Expenses 6/14	R	7/16/2014	121.70		018563		687.47
00128	INTERNAL REVENUE SERVICE							
I-T1 201407080863	Federal Withholding	D	7/09/2014	27,146.02		070941		
I-T3 201407080863	FICA Withholding	D	7/09/2014	28,105.92		070941		
I-T4 201407080863	Medicare Withholding	D	7/09/2014	6,573.12		070941		61,825.06
00049	STATE OF CALIFORNIA							
I-T2 201407080863	State Withholding	D	7/09/2014	8,747.84		070942		8,747.84
00187	CALPERS							
I-PBB201407080863	PERS BUY BACK	D	7/09/2014	66.87		070943		
I-PEB201407080863	PEBRA EMPLOYEES PORTION	D	7/09/2014	792.65		070943		
I-PER201407080863	PERS EMPLOYEE PORTION	D	7/09/2014	9,815.25		070943		
I-PRB201407080863	PEBRA EMPLOYER PORTION	D	7/09/2014	792.65		070943		
I-PRR201407080863	PERS EMPLOYER PORTION	D	7/09/2014	12,038.37		070943		23,505.79

* * T O T A L S * *

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	137	1,457,764.40	0.00	1,457,764.40
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	3	94,078.69	0.00	94,078.69
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS	0.00	
		VOID CREDITS	0.00	
			0.00	

TOTAL ERRORS: 0

VENDOR SET: 01	BANK: AP	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			140	1,551,843.09	0.00	1,551,843.09
BANK: AP	TOTALS:		140	1,551,843.09	0.00	1,551,843.09
REPORT TOTALS:			142	1,551,843.09	0.00	1,551,843.09

CASITAS MUNICIPAL WATER DISTRICT
INTEROFFICE MEMORANDUM

TO: Board of Directors
FROM: Steve Wickstrum, General Manager
SUBJECT: Allegation of a Brown Act Violation and Demand for Corrective Action
DATE: July 18, 2014

RECOMMENDATION:

It is recommended that the Board of Directors hear from counsel, discuss the allegations, and consider the issuance of a letter in accordance of the Brown Act.

BACKGROUND AND DISCUSSION:

Please be informed that SEIU 721 Local representative, Janet Linsalato, has brought to the attention of the General Manager an allegation of a Brown Act violation with regard to the Personnel Committee meeting of May 23, 2014. SEIU 721 Local, on behalf of its represented employees has a demand to the District for corrective action regarding the posting and content of the meeting.

A draft letter has been attached to this memorandum for consideration of the Board of Directors.

DRAFT

July 23, 2014

Janet Linsalato
Worksite Organizer
SEIU Local 721
2472 Eastman Avenue, #30
Ventura, California 93003

Dear Ms. Linsalato,

The Casitas Municipal Water District has received your demand for an explanation and a correction to the following past actions of the legislative body that you have alleged to have violated the Ralph M. Brown Act:

- 1) The posting of the personnel committee meeting conducted on May 23, 2014, at 9:30 a.m., was incorrectly timed as "9:30 p.m." and not posted in a timely manner; and
- 2) The personnel committee meeting conducted on May 23, 2014, was a Special Meeting that included a closed session for labor negotiations with management personnel.

In order to avoid unnecessary litigation and without admitting any violation of the Ralph M. Brown Act, the Casitas Municipal Water District hereby unconditionally commits that it will cease, desist from, and not repeat the challenged past action as described above.

The Casitas Municipal Water district may rescind this commitment only by a majority vote of its membership taken in open session at a regular meeting and noticed on its posted agenda as "Rescission of Brown Act Commitment." You will be provided with written notice, sent by any means or media you provide in response to this message, to whatever address or addresses you specify, of any intention to consider rescinding this commitment at least 30 days before any such regular meeting. In the event that this commitment is rescinded, you will have the right to commence legal action pursuant to subdivision (a) of Section 54960 of the Government Code. That notice will be delivered to you by the same means as this commitment, or may be mailed to an address that you have designated in writing.

Thank you for bringing these issues to our attention.

Very Truly Yours,

Bill Hicks, President of the Board of Directors



State of California – Natural Resources Agency
DEPARTMENT OF FISH AND WILDLIFE
Division of Ecosystem Conservation
1416 Ninth Street, 12th Floor
Sacramento, CA 95814
www.wildlife.ca.gov

EDMUND G. BROWN JR., Governor
CHARLTON H. BONHAM, Director



June 27, 2014

ATTN: Interested Stakeholders

PROPOSED REGULATIONS RELATED TO DREISSENIID MUSSELS

The purpose of this letter is to invite your input on the regulations prior to CDFW beginning the formal rulemaking process with the Office of Administrative Law.

The California Department of Fish and Wildlife (CDFW) is developing regulations addressing: 1) establishment of a program to permit the possession of dead dreissenid mussels; 2) deadlines, minimum requirements, and reporting requirements for control plans for water supply systems infested with dreissenid mussels; 3) minimum requirements for prevention programs for reservoirs open to the public; 4) the process for quarantining conveyances when CDFW, or other state agencies acting on its behalf, determines the conveyance has the potential to spread dreissenid mussels; and 5) the amount, procedure, and appeal processes for imposing an administrative penalty for violations of Fish and Game Code, sections 2301 and 2302 and the proposed regulations or related orders.

The Legislature enacted Fish and Game Code section 2301 in 2007 in response to the discovery of dreissenid mussels in the state. Section 2301 restricts possession and transportation of dreissenid mussels, gives CDFW the authority to stop, inspect, and quarantine conveyances that may contain dreissenid mussels, requires agencies that operate water supply systems infested with dreissenid mussels to control or eradicate the infestation, and gives CDFW the authority to create a process for levying an administrative penalty for violations of laws and regulations governing dreissenid mussels. In 2013 the sunset date of this section was extended to January 1, 2017.

In 2008, the Legislature enacted Section 2302 to protect reservoirs open to public recreation from dreissenid mussels. This section requires water managers to assess the vulnerability of their reservoir for the introduction of dreissenid mussels, and develop and implement programs to prevent the introduction of dreissenid mussels. This section states that prevention efforts shall include public education, monitoring to ensure dreissenid mussels are not present, and the management of recreational activities.

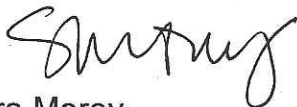
CDFW invites your written comments on the proposed regulations before CDFW initiates the formal rulemaking process with the Office of Administrative Law. Please submit written comments by July 25, 2014 via e-mail to invasives@wildlife.ca.gov, or via mail to:

Proposed Regulations for Dreissenid Mussels
June 27, 2014
Page 2

California Department of Fish and Wildlife
Habitat Conservation Planning Branch
Attn: Invasive Species Program
1416 Ninth Street, Suite 1260
Sacramento, CA 95814

If you are interested in meeting with CDFW representatives to discuss this proposal, informal stakeholder meetings can be held in Sacramento prior to the written comment due date. The date or dates of these meetings will be determined based upon stakeholder interest. Please contact Ms. Jennifer LaBay, Senior Environmental Scientist (Specialist), Habitat Conservation Planning Branch, at (916) 653-3868 or Jennifer.LaBay@wildlife.ca.gov by July 11, 2014 if you are interested in attending.

Sincerely,



Sandra Morey
Deputy Director

Enclosures: Draft Regulations for the Possession, Importation, and Transportation of Dreissenid Mussels
Draft Regulations for Dreissenid Mussel Control and Prevention
Draft Regulations for Dreissenid Mussel Penalty and Appeal Procedures
Form DFW 1014 (NEW 04/30/14) Dreissenid Mussel Permit Application
Form DFW 1015 (NEW 04/30/14) Quarantine Notice
Form DFW 1016 (NEW 05/07/14) Administrative Penalty

ec: Tom Gibson, General Counsel
Office of the General Counsel
Thomas.Gibson@wildlife.ca.gov

Shannon Little, Staff Counsel
Office of the General Counsel
Shannon.Little@wildlife.ca.gov

Helen Birss, Chief
Habitat Conservation Planning Branch
Ecosystem Conservation Division
Helen.Birss@wildlife.ca.gov

Susan Ellis, Environmental Program Manager
Habitat Conservation Planning Branch
Ecosystem Conservation Division
Susan.Ellis@wildlife.ca.gov

Martha Volkoff, Senior Environmental Scientist (Supervisory)
Habitat Conservation Planning Branch
Ecosystem Conservation Division
Martha.Volkoff@wildlife.ca.gov

Jennifer LaBay, Senior Environmental Scientist (Specialist)
Habitat Conservation Planning Branch
Ecosystem Conservation Division
Jennifer.LaBay@wildlife.ca.gov

California Department of Fish and Wildlife Dreissenid Mussel Regulations

Regulatory Language

Section 681, Title 14, CCR is to be added as follows:

§681. Possession, Importation, and Transportation of Dreissenid Mussels

(a) It is unlawful for any person to possess, import, ship, ~~convey via water releases~~ or transport ~~within in~~ the state, ~~or placed, or cause to be placed or planted in any waters of the state,~~ live or dead dreissenid mussels except as authorized in a permit ~~for dead Dreissenid mussels~~ issued by the department.

(b) Definitions.

For the purposes of sections 681, 681.5 and 682 of these regulations, the following definitions apply:

(1) "Control" is any activity that prevents or minimizes the movement of adult or veliger dreissenid mussels ~~to or~~ from a waterbody ~~by any means~~.

(2) "Control Plan" is a written document that describes the actions to be implemented to control dreissenid mussels.

(3) "Conveyance" is any item that may contain or carry adult or veliger dreissenid mussels including, but not limited to, vehicles, watercraft, containers, and trailers.

(4) "Dreissenid mussel" is collectively all species in the taxonomic family Dreissenidae, including quagga mussels (*Dreissena rostriformis bugensis*) and zebra mussels (*Dreissena polymorpha*).

(5) "Prevention Program" is a written document that describes the actions to be implemented at a waterbody to keep dreissenid mussels from being introduced and keep them from being moved from ~~the or prohibit~~ waterbody should they be present, ~~but not yet known to occur~~.

(6) "Quarantine" means to restrict the movement and/or use of a conveyance.

(7) "Veliger" is the microscopic larva of dreissenid mussels.

(8) "Waterbody" is any water of the state that includes, but is not limited to lakes, rivers, streams, canals, ponds, flooded areas, reservoirs, sloughs, ~~and~~ springs, ~~etc~~.

(9) "Water Supply System" is any natural or man-made means for distributing or holding water, operated by a public or private agency ~~or individual~~.

(c) General Permit Provisions.

(1) Any person, scientific or educational institution, federal, state, or local agency, private or public district or authority must apply for a Dreissenid Mussel Permit to possess, import, ship or transport dead dreissenid mussels.

(2) Permits to possess dead dreissenid mussels will be issued only for the purpose(s) of outreach, education, species verification, training, disposal of dreissenid mussel fouling debris, or other purposes deemed by the department to be in the best interest of the State.

(3) This permit does not authorize the collection of live dreissenid mussels.

(A) ~~A~~-Restricted Species Permit pursuant to Section 671.1 of these regulations is required for the collection, possession, and/or research of live dreissenid mussels.

(4) A permit issued pursuant to this section does not supersede any federal, state, or local law regulating or prohibiting possession or transportation of dreissenid mussels.~~2~~

Comment [R1]: Amplification: This includes all of the language from CDFG Code Section 2301 (a)(1).

Comment [R2]: Amplification: The proposed permit is only for the movement or possession of dead mussels.

Comment [R3]: Amplification: This provides for all possible movements of adult or veliger mussels.

Comment [R4]: Amplification: The deleted language is not needed.

Comment [R5]: Amplification: This change provides for all types of water bodies.

(5) The department may enter any holding facility, vehicle, vessel, or other place where dreissenid mussels are permitted to be kept or may be kept to inspect mussels, facilities or equipment.

(d) Permit Application.

An applicant for a new permit, renewal of an existing permit, or amendment to an existing permit, must submit a completed application on Dreissenid Mussel Permit Application, DFW 1014 (NEW 04/30/14), incorporated by reference herein. Application forms are available on the department's website.

(1) Review and Approval. After receiving a complete application, the department shall review the application within 30 working days. If approved, the department shall notify the applicant via an approval letter and signed permit. The permit shall be presented upon request by any individual in possession of dreissenid mussels, to any department employee or person with delegated authority under Fish and Game Code section 2301.

(2) Denial. The department may deny the issuance, renewal or amendment of a permit if:

(A) The department determines that the application or other documents submitted do not support the applicant's stated purpose or use for the dreissenid mussels.

(B) The department determines that the possession, importation, shipment or transportation of dead dreissenid mussels as proposed is not in the best interest of the state.

(C) The permittee has failed to comply with terms and conditions of a permit or any provision of the Fish and Game Code or regulations adopted pursuant thereto.

(e) Revocation. The department may revoke at any time any permit issued pursuant to these regulations for failure to comply with the terms and conditions of the permit or failure to comply with any provision of the Fish and Game Code or regulations adopted pursuant thereto. In the event of a permit revocation, the permittee shall immediately surrender any dreissenid mussels in its possession to the department.

(f) Request for reconsideration. Any applicant or permittee who is denied a permit, or renewal or amendment to an existing permit, or whose permit is revoked by the department pursuant to these regulations, may request reconsideration of that denial or revocation by filing a written request with the Invasive Species Program, 1416 Ninth Street, Sacramento, California 95814 postmarked no later than 30 days after the date of the notification letter from the department. The letter shall set forth the reason(s) for the reconsideration, including any new information or facts pertinent to the issue(s) raised by the request for reconsideration. The department shall notify the applicant or permittee, in writing, of its decision within 45 days of its receipt of the request for reconsideration.

NOTE: Authority: Fish and Game Code Sections 702 and 2301. Reference: Fish and Game Code Section 2301.

Section 681.5, Title 14, CCR is to be added as follows:3

§681.5. Dreissenid Mussel Control and Prevention.

~~(a) Control Plan. It is unlawful for a public or private agency to operate a water supply system where dreissenid mussels have been detected without implementing a dreissenid mussel control plan that has been approved by the department.~~

~~(b) Under the authority of CDFW Sections 2301 (b)(2)(D)(i)(ii), the Secretary for Resources and the director of the department shall close an infested lake until a Control and Prevention Plan has been approved by the director.~~

~~(c) Under Section 2301 (b)(1), the director shall make a determination that the involvement of the SWRCB would further the purpose of this section in protecting the Water Board's designated beneficial uses, water quality objectives, anti-backsliding policy and the public's water resources in general.~~

~~It is unlawful for a public or private agency to operate a water supply system where dreissenid mussels have been detected without implementing a dreissenid mussel control plan that has been approved by the department.~~

(1) A control plan shall be submitted to the department either:

(A) Within 60 days of the date the department requests a control plan from the operator of a water supply system that has previously reported dreissenid mussel detections; or,

(B) Within 60 days of dreissenid mussels being discovered; whichever is earlier.

(C) Control plans shall be revised within 60 days of receipt of comments from the department.

(D) Under no circumstances shall operations be allowed to resume prior to the approval by the director of a final Control Plan.

(E) Control plans shall be reviewed for accuracy by qualified professional staff (i.e. Aquatic or Invasive Species Biologists).

(2) The department shall maintain a list of waters where dreissenid mussels have been discovered.

(3) Control plans shall consist of a written document describing the status of the dreissenid mussel population, control activities, and monitoring.

(4) Plan implementation shall be demonstrated through submission of annual reports (January 1 – December 31) to the department by January 31 of each year, that summarizes changes in dreissenid mussel population, control activities implemented, and monitoring results.

(5) Any public or private agency or individual that violates this section by failing to submit a control plan, revision, or annual report is subject to a maximum penalty of \$1,000 daily that shall be imposed administratively by the department. The administrative penalty and appeal process are described in Section 682.

(6) Pursuant to Fish and Game Code Section 2301 (a)(2)(D)(i) the director shall order that conveyances removed from, or introduced to, the affected waters or facilities be inspected, quarantined, or disinfected in a manner and for a duration necessary to detect and prevent the spread of dreissenid mussels within the state.

(7) Under Section 2301 (b)(1) the director shall make a determination that the involvement of the SWRCB would further the purpose of this section in protecting the Water Board's designated beneficial uses, water quality objectives, the anti-backsliding policy, and the public's water resources in general.

(b) Prevention Program.

Formatted: Numbered + Level: 1 + Numbering Style: a, b, c, ... + Start at: 1 + Alignment: Left + Aligned at: 0.25" + Indent at: 0.5"

Comment [R6]: Amplification: This language provides the Director control over the infested water body until the Control, Monitoring and Eradication Plan has been approved and implemented.

Formatted: Font color: Auto

Comment [R7]: Amplification: Because Dreissenid mussels are notorious for degrading water quality and beneficial uses, the State Board should have a say in the enforcement of the law. The NOAA NMFS considers invasive species biological pollutants.

Formatted: Font: (Default) Tahoma, 10 pt

Formatted: Indent: Left: 0.5", No bullets or numbering

Comment [R8]: Amplification: As stated above, this provides the Director with control until the Plan is approved and implemented.

Comment [R9]: Amplification: Control Plans must be based on the best verified information available.

Comment [R10]: Amplification: This directive from Section 2301 is unmistakable. The cost for implementing vessel decontamination can be placed on the operator of the facility with a partial cost contribution from the CF registration fee currently being collected.

Formatted: Font: 11 pt

Comment [R11]: See above comment.

Formatted: Font: 11 pt

It is unlawful for any person, or federal, state, or local agency, district or authority that owns or manages a reservoir, as defined in Section 6004.5 of the Water Code, where recreational, boating, or fishing activities are permitted, to operate without developing and implementing a dreissenid mussel prevention program that meets the requirements of this subsection.

(1) Dreissenid mussel prevention programs shall include, at a minimum, a report summarizing the following:

(A) An assessment of the vulnerability of the reservoir for the introduction of both adult and veliger dreissenid mussels.

(B) A monitoring program to detect the presence of adult and/or veliger dreissenid mussels.

(C) Management of recreational activities to prevent the introduction of mussel and that keeps them from being moved from the waterbody ~~if present but not yet known to be present~~, that includes public education and outreach.

~~(D) Under authority of Section 5650 (a)(6) of the Fish and Game Code, provide for a specific spill prevention and water release plan to protect the waters of the State from infested water escaping into the environment.~~

~~(E) Such other requirements that the Department may from time to time determine appropriate.~~

(2) A written document describing the prevention program shall be submitted to the department within 90 days of the date the department requests a prevention program.

(3) Prevention programs shall be revised within 60 days of receipt of comments from the department.

4
(4) Program implementation shall be demonstrated through submission of annual reports (January 1 – December 31) to the department by January 31 of each year, and summarize any changes in the vulnerability of the reservoir, monitoring results, and management activities.

(5) Any person, or federal, state, or local agency, district or authority that violates this section by failing to submit a prevention program, revision, annual report, or reporting a new discovery of dreissenid mussels is subject to a maximum penalty of \$1,000 that shall be imposed administratively by the department. The administrative penalty and appeal process are described in Section 682.

(c) Inspection of Conveyances.

It is unlawful for any person to fail to fully comply with any verbal or written order, or to resist, obstruct, delay or interfere with any department employee or any other agency representative who has been delegated the authority to enforce Fish and Game Code section 2301. Full compliance with an order shall include, but is not limited to, the order being followed in the manner, time frame, and to the degree directed by an agency representative authorized to implement Fish and Game Code Section 2301.

(1) Any department employee or any other agency representative to whom the department has delegated the authority to implement Fish and Game Code Section 2301, may impound or quarantine any conveyance that may contain dreissenid mussels for the period of time necessary to ensure the removal or death of any such mussels. Impounded or quarantined conveyances shall be stored at a location determined by the enforcing authority, and all costs associated with the impounding or quarantine are the responsibility of the owner of the conveyance or the person in possession of the conveyance. The department is not responsible for any costs that are in any way, whether directly or indirectly, related to or resulting from quarantine or storage.

Formatted: Font: (Default) Arial, 11 pt

Comment [R12]: Amplification: Control of impounded and infested water is paramount in preventing the spread of dreissenid mussels within California.

Formatted: Font: (Default) Arial, 11 pt

Formatted: Font: (Default) Arial, 11 pt

Formatted: Font: (Default) Arial

Formatted: Font: (Default) Arial, 11 pt

(2) Tags, stickers or other methods used to identify a conveyance as quarantined shall not be tampered with or destroyed prior to the conveyance being released from quarantine by the department.

(3) When a conveyance is quarantined by the department, the owner or person in possession of the conveyance will receive a copy of Quarantine Notice, DFW 1015 (NEW 04/30/14), incorporated by reference herein. If the owner is not present at time of the department-issued quarantine, the department shall provide a copy of the Quarantine Notice electronically or by mail to the owner. The conveyance will remain under quarantine until the department has re-inspected the conveyance, determined it has been properly treated to remove or kill all dreissenid mussels, and/or has released it from quarantine. The owner of the conveyance is responsible for contacting the department for re-inspection of the conveyance.

(4) In addition to any other penalty provided by law, any person who violates this section, Section 2301 of the Fish and Game Code, or any verbal or written order issued pursuant to these sections, or who resists, delays, obstructs, or interferes with the implementation of these sections, is subject to a penalty of not less than one hundred dollars (\$100) and not more than one thousand dollars (\$1,000), that shall be imposed administratively by the department. Any such person shall be issued an Administrative Penalty Citation Form DFW 1016 (NEW 05/07/14),⁵

incorporated by reference herein. The owner of any conveyance involved in the violation or quarantine may be held responsible for the violation, impoundment, or quarantine. In determining the amount of the penalty, the department may consider the willfulness of the action or failure to act, the nature and gravity of the action or failure to act, including the potential impacts on public safety, recreation, or natural resources of the state, the history of past acts or failures to act, and any other relevant factors as justice may require. The administrative penalty and appeal process is described in Section 682.

NOTE: Authority: Fish and Game Code Sections 702, 2301 and 2302. Reference: Fish and Game Code Section 2301 and 2302.

Section 682, Title 14, CCR is to be added as follows:

§682. Dreissenid Mussel Penalty and Appeal Procedures.

(a) Penalties.

This section applies to violations of sections 681 and 681.5 of these regulations.

(1) The department will send a written notification of penalty assessment to persons against whom an administrative penalty has been imposed. The department may provide notification together with its notice that a person or entity has violated section 681.5, or may provide the notification of penalty assessment by writing within 30 days after a person has been issued a citation pursuant to subsection 681.5(c)(3). The department may provide written notification by mail or email. The notification will at a minimum include a brief description of the reason the administrative penalty has been imposed, the amount of the administrative penalty, and the time and method for providing payment. The notification shall also include a statement of a person's right to appeal an administrative penalty and directions explaining how to initiate an appeal.

(2) Requests for an appeal must be postmarked no later than 30 calendar days after issuance of the notification of penalty assessment and shall include an advance deposit of the full amount of the administrative penalty. Any administrative penalty that has been deposited shall be refunded if it is determined, after an appeal hearing, that the penalty is reduced or excused. No request for an appeal to an administrative penalty shall be

considered unless both a request for an appeal hearing and a deposit in the full amount of the penalty is received in a timely manner by the department.

(3) Anyone who is issued a citation or notice of violation pursuant to Section 681.5., but does not receive a notification of penalty assessment shall contact the department within 30 calendar days of being issued a citation or notice of violation and provide the department with a current address to send the notification of penalty assessment. The department is to be reached by calling (916) XXX-XXXX or sending an email to adminpenalty@wildlife.ca.gov.

(4) The department shall deposit administrative penalties into the Fish and Game Preservation Fund. €

(5) In the event a person fails to pay the administrative penalty when due, the department may take any actions permitted by law to collect the unpaid penalty, which shall accrue interest at a rate of ten percent per year, commencing 30 calendar days after the administrative penalty becomes due and continuing until paid. In the event a civil action is commenced to collect the administrative penalty, the department shall be entitled to recover all costs associated with the enforcement, investigation, establishment and collection of the penalty. Costs include, but are not limited to, staff time and costs incurred in the investigation, establishment and the collection or processing of the penalty. The penalty and any late payment charges and costs shall be deposited into the Fish and Game Preservation Fund.

(b) Appeal Procedure.

This subsection shall govern appeals when a person requests an appeal of the imposition of administrative penalties.

(1) A person wishing to appeal a decision of the department shall file a written request for an appeal with the department's Office of the General Counsel which shall be postmarked no later than 30 calendar days after the department's issuance of the notification of penalty assessment. The time limit for filing a request for an appeal shall be deemed jurisdictional and may not be waived. A request for an appeal shall specifically set forth the decision being appealed and the legal and factual grounds for the appeal. The request for an appeal may include a request for an oral hearing.

(2) Administrative penalties imposed by the department shall be presumed to be correct, and the appellant shall have the burden of proof.

(3) Appeals shall be considered by a hearing officer designated by the director. The hearing officer shall control the nature and order of the proceedings. Appeals will be based on written submittals only, unless the appellant requests an oral hearing in its request for appeal and the hearing officer determines an oral hearing is necessary to clarify issues raised in the written record.

(4) The hearing officer shall notify the appellant if the appeal will be limited to written submittals and shall notify the appellant of the date by which the appellant must provide any additional submittals or documentary evidence to the department. The request for an appeal and any subsequent written submittals shall be signed by the appellant under penalty of perjury. No later than 30 days after receipt of the appellant's additional submittals or evidence, the department may submit a response to the hearing officer, with a copy sent to the appellant, along with any supporting documentary evidence and/or declarations under penalty of perjury. No later than 15 days after receipt of the department's response, the appellant may submit a reply to the hearing officer, with a copy sent to the department that addresses arguments and evidence raised in the department's response. The appellant's

Formatted: No page break before

reply shall not contain any new evidence or new factual or legal grounds for challenging the department's action.

(5) The hearing officer shall only consider evidence that is relevant to whether the action or failure to act identified in the notification of penalty assessment in fact occurred and whether the recipient of the administrative penalty has caused ~~7~~ or allowed the action or failure to act to occur. The request for an appeal must specifically state the reasons for seeking review of the penalty assessment.

(6) If determined necessary by the hearing officer, oral hearings shall be held at such times and locations as determined by the hearing officer. The hearing officer may engage in ex parte communications with the parties for the purpose of settling a time and place of hearing. The parties shall be notified of the time and place set for hearing at least 10 calendar days prior to the date of the hearing. The hearing officer may continue the hearing as he deems necessary.

(7) The failure of an appellant who has requested an oral hearing to appear at the hearing, after receiving notice of the hearing, shall constitute abandonment of the appeal unless the appellant has submitted a written request for a continuance at least two days prior to the oral hearing.

(8) Any appeal conducted pursuant to this section need not be conducted according to technical rules relating to evidence and witnesses. Any relevant evidence shall be admitted if it is the sort of evidence on which responsible persons are accustomed to rely in the conduct of serious affairs, regardless of the existence of any common law or statutory rule which might make improper the admission of the evidence over objection in civil actions. However, the hearing officer has discretion to exclude evidence if its probative value is substantially outweighed by the probability that its admission will cause undue consumption of time. The hearing officer may examine any party or witness.

(9) Within 45 calendar days of the conclusion of any oral hearing, or the day by which the department receives all written submittals if the appeal is based on written submittals only, the hearing officer shall provide the parties with a written decision containing the hearing officer's findings of fact and conclusions. The decision of the hearing officer shall be the final administrative decision of the department.

NOTE: Authority: Fish and Game Code Sections 702, 2301 and 2302. Reference: Fish and Game Code Sections 2301 and 2302.

Formatted: No page break before

Sent via email & U.S. Postal Service
Return Receipt Requested

July 23, 2014

Mr. Charlton H. Bonham, Director
California Department of Fish and Wildlife
1416 Ninth Street, Suite 1250
Sacramento, CA 95815

Subject: Proposed Regulations Related to Dreissenid Mussels

Dear Director Bonham:

The Casitas Municipal Water District (CMWD) welcomes the opportunity to comment on the draft regulations that were distributed throughout California for review in the Department's letter dated June 27, 2014. As you can see from our comments, we are deeply concerned about preventing the spread of Quagga Mussels through all possible means and, also, preventing the release of water that is already known to be infested with the mussels.

CMWD hopes the Department will see the value in our comments concerning the proposed regulations and, hereby, offers to meet with you to provide additional background information, if you feel it might be helpful.

Thank you for your time and attention related to taking this very important step in the regulatory process to help focus on controlling the continuing threat of invasive species that have already entered waters of the State of California.

Sincerely,

Bill Hicks, President
Casitas Municipal Water District

C: Felicia Marcus, Chair, State Water Resources Control Board, Sacramento
Ms. Jennifer LaBay, Senior Environmental Scientist, Habitat Conservation and
Planning Branch (Invasive Species Program)

Attachment – Proposed changes for regulatory language (Section 681, Title 14, CCR, et. seq.)

**STATE WATER RESOURCES CONTROL BOARD
RESOLUTION NO. 2014-0038**

TO ADOPT AN EMERGENCY REGULATION
FOR STATEWIDE URBAN WATER CONSERVATION

WHEREAS:

1. On April 25, 2014, Governor Edmund G. Brown Jr. issued an [executive order](#) to strengthen the state's ability to manage water and habitat effectively in drought conditions and called on all Californians to redouble their efforts to conserve water. The executive order finds that the continuous severe drought conditions present urgent challenges across the state including water shortages in communities and for agricultural production, increased wildfires, degraded habitat for fish and wildlife, threat of saltwater contamination, and additional water scarcity if drought conditions continue into 2015. The [National Integrated Drought Information System](#) reported that nearly 80% of the state was reported to be under "extreme" drought conditions at the end of June;
2. The executive order refers to the [Governor's Proclamation No. 1-17-2014](#), issued on January 17, 2014, declaring a State of Emergency to exist in California due to severe drought conditions. The January Proclamation notes that the state is experiencing record dry conditions, with 2014 projected to become the driest year on record. Since January, state water officials indicate that reservoirs, rainfall totals and the snowpack remain critically low. This follows two other dry or below average years, leaving reservoir storage at alarmingly low levels. The January Proclamation highlights the State's dry conditions, lack of precipitation and the resulting effects on drinking water supplies, the cultivation of crops, and the survival of animals and plants that rely on California's rivers and streams. The January Proclamation also calls on all Californians to reduce their water usage by 20 percent;
3. There is no guarantee that winter precipitation will alleviate the drought conditions that the executive orders address, which will lead to even more severe impacts across the state if the drought wears on;
4. Water Code section 1058.5 grants the State Water Board the authority to adopt emergency regulations in certain drought years in order to: "prevent the waste, unreasonable use, unreasonable method of use, or unreasonable method of diversion, of water, to promote water recycling or water conservation, to require curtailment of diversions when water is not available under the diverter's priority of right, or in furtherance of any of the foregoing, to require reporting of diversion or use or the preparation of monitoring reports";
5. Over 400,000 acres of farmland are expected to be fallowed, thousands of people may be out of work, communities risk running out of drinking water, and fish and wildlife will suffer.

6. Many Californians have taken bold steps over the years and in this year to reduce water use; nevertheless, the dire nature of the current drought requires additional conservation actions from residents and businesses. Some severely affected communities have implemented water rationing, limiting water use in some cases to only 50 gallons per person per day, foregoing showers, laundry, toilet flushing, and all outdoor watering.
7. Water conservation is the easiest, most efficient and most cost effective way to quickly reduce water demand and extend supplies into the next year, providing flexibility for all California communities. Water saved this summer is water available next year, giving water suppliers the flexibility to manage their systems efficiently. The more water that is conserved now, the less likely it is that a community will experience such dire circumstances that water rationing is required ;
8. Most Californians use more water outdoors than indoors. In many areas, 50 percent or more of daily water use is for lawns and outdoor landscaping. Outdoor water use is generally discretionary, and many irrigated landscapes would not suffer greatly from receiving a decreased amount of water;
9. Public information and awareness is critical to achieving conservation goals and the Save Our Water campaign, run jointly by the Department of Water Resources (DWR) and the Association of California Water Agencies, is an excellent resource for conservation information and messaging that is integral to effective drought response (<http://saveourwater.com>).
10. Enforcement against water waste is a key tool in conservation programs. When conservation becomes a social norm in a community, the need for enforcement is reduced or eliminated;
11. The emergency regulations set a minimum standard requiring only modest lifestyle changes across the state. Many communities are already doing more and have been for years. They should be commended, but can and should do more. Others are not yet doing so and should at least do this, but should do much more given the severity of the drought;
12. On July 8, 2014, the State Water Board issued public notice that the State Water Board would consider the adoption of the regulation at the Board's regularly-scheduled July 15, 2014 public meeting, in accordance with applicable State laws and regulations. The State Water Board also distributed for public review and comment a Finding of Emergency that complies with State laws and regulations;
13. On April 25, 2014, the Governor suspended the California Environmental Quality Act's application to the State Water Board's adoption of emergency regulations pursuant to Water Code section 1058.5 to prevent the waste, unreasonable use, unreasonable method of use, or unreasonable method of diversion of water, to promote water recycling or water conservation;
14. As discussed above, the State Water Board is adopting the emergency regulation because of emergency drought conditions, the need for prompt action, and current limitations in the existing enforcement process;

15. Disadvantaged communities may require assistance in increasing water conservation and state agencies should look for opportunities to provide assistance in promoting water conservation;
16. Nothing in the regulations or in the enforcement provisions of the regulations, preclude a local agency from exercising its authority to adopt more stringent conservation measures. Moreover, the Water Code does not impose a mandatory penalty for violations of the regulations adopted by this resolution and local agencies retain their enforcement discretion in enforcing the regulations, to the extent authorized, and may develop their own progressive enforcement practices to encourage conservation.

THEREFORE BE IT RESOLVED THAT:

1. The State Water Board adopts California Code of Regulations, title 23, sections 863, 864, and 865, as appended to this resolution as an emergency regulation;
2. The State Water Board staff will submit the regulation to the Office of Administrative Law (OAL) for final approval;
3. If, during the approval process, State Water Board staff, the State Water Board, or OAL determines that minor corrections to the language of the regulation or supporting documentation are needed for clarity or consistency, the State Water Board Executive Director or designee may make such changes;
4. These regulations shall remain in effect for 270 days after filing with the Secretary of State unless the State Water Board determines that it is no longer necessary due to changed conditions, or unless the State Water Board renews the regulations due to continued drought conditions as described in Water Code section 1058.5;
5. The State Water Board directs staff to provide the Board with monthly updates on the implementation of the emergency regulations and their effect;
6. Directs State Water Board staff to condition funding upon compliance with the emergency regulations, to the extent feasible;
7. Directs State Water Board staff to work with the Department of Water Resources and the Save Our Water campaign to disseminate information regarding the emergency regulations; and
8. Directs State Water Board staff in developing an electronic reporting portal to include data fields so that local agencies may provide monthly reporting data on (i) conservation-related implementation measures or enforcement actions taken by the local agency and (ii) substitution during the drought of potable water with recycled water to extend water supplies.

THEREFORE BE IT FURTHER RESOLVED THAT:

9. The State Water Board commends water suppliers that have increased conservation messaging and adopted innovative strategies to enhance customer awareness of water use, such as applications that let customers compare their water use to water use by others; reduce system losses, such as fixing system leaks which can deplete supplies by 10 percent or more; and establish incentives to reduce demand, such as tiered or drought rate structures. The State Water Board also commends all Californians that have already been working to maximize their conservation efforts, both at home and at work;
10. The State Water Board calls upon water suppliers to take the following actions:

Educate customers and employees

- Retail water suppliers should provide notice of the regulations in English and Spanish in one or more of the following ways: newspaper advertisements, bill inserts, website homepage, social media, notices in public libraries;
- Wholesale suppliers should include reference to the regulations in their customer communications;
- All water suppliers should train personnel on the regulations;
- All water suppliers should provide signage where recycled or reclaimed water is being used for activities that the emergency regulations prohibit with the use of potable water, such as operation of fountains and other water features;
- All water suppliers should redouble their efforts to disseminate information regarding opportunities and incentives to upgrade indoor fixtures and appliances;
- All water suppliers should use education and the tools available through the Save Our Water website (<http://saveourwater.com>); and
- All water suppliers should educate and prepare their boards and councils on the drought response actions contained in the emergency regulations and in this resolution, and to make sure that drought response items are placed on agendas as early as possible;

Increasing local supplies

- All water suppliers should accelerate the completion of projects that will conserve potable water by making use of non-potable supplies, such as recycled water, "greywater," and stormwater collection projects;
- All water suppliers should improve their leak reporting and response programs and request that police and fire departments and other local government personnel report leaks and water waste that they encounter during their routine duties/patrols;
- Smaller water suppliers – those with fewer than 3,000 service connections – should take proactive steps to secure their communities' water supplies and educate their customers about water conservation and the status of their supply reserves;
- All water suppliers should conduct water loss audits and make leak detection and repair a top priority for the duration of the drought; and
- All urban water suppliers should evaluate their rate structures and begin to implement needed changes as part of planning for another dry year. Information and assistance on setting and implementing drought rates is available from the Alliance for Water Efficiency. (<http://www.allianceforwaterefficiency.org/>).

11. The State Water Board calls on all Californians to take the following additional actions:
 - Further reduce water demand, whether by using less water in daily routines indoors and out, retrofitting appliances and installing greywater and rainwater catchment systems; and
 - Check residential and business water bills to see if there are high charges that may indicate a leak and to fix the leak, if they are able, or contact their local water utility if they need assistance.

12. The State Water Board encourages its staff, the Department of Water Resources, the Public Utilities Commission, urban water suppliers, and other local agencies to look for opportunities to encourage and promote new technologies that reduce water usage, including through timely access to water usage information and behavioral response.

13. The State Water Board encourages all state and local agencies to look for additional opportunities to minimize potable water use in outdoor spaces.

14. The State Water Board encourages investor-owned utilities to expeditiously submit applications for implementation of the regulations to the California Public Utilities Commission.

CERTIFICATION


The undersigned Clerk to the Board does hereby certify that the foregoing is a full, true, and correct copy of a resolution duly and regularly adopted at a meeting of the State Water Resources Control Board held on July 15, 2014.

AYE: Chair Felicia Marcus
 Vice Chair Frances Spivy-Weber
 Board Member Steven Moore
 Board Member Dorene D'Adamo

 NAY: None

 ABSENT: Board Member Tam M. Doduc

 ABSTAIN: None



 Jeanine Townsend
 Clerk to the Board

PROPOSED TEXT OF EMERGENCY REGULATIONS

Article 22.5. Drought Emergency Water Conservation

Sec. 863 Findings of Drought Emergency

(a) The State Water Resources Control Board finds as follows:

(1) On January 17, 2014, the Governor issued a proclamation of a state of emergency under the California Emergency Services Act based on drought conditions;

(2) On April 25, 2014, the Governor issued a proclamation of a continued state of emergency under the California Emergency Services Act based on continued drought conditions;

(3) The drought conditions that formed the basis of the Governor's emergency proclamations continue to exist;

(4) The present year is critically dry and has been immediately preceded by two or more consecutive below normal, dry, or critically dry years; and

(5) The drought conditions will likely continue for the foreseeable future and additional action by both the State Water Resources Control Board and local water suppliers will likely be necessary to further promote conservation.

Authority: Wat. Code, § 1058.5.

References: Wat. Code, §§ 102, 104, 105.

Sec. 864 Prohibited Activities in Promotion of Water Conservation

(a) To promote water conservation, each of the following actions is prohibited, except where necessary to address an immediate health and safety need or to comply with a term or condition in a permit issued by a state or federal agency:

(1) The application of potable water to outdoor landscapes in a manner that causes runoff such that water flows onto adjacent property, non-irrigated areas, private and public walkways, roadways, parking lots, or structures;

(2) The use of a hose that dispenses potable water to wash a motor vehicle, except where the hose is fitted with a shut-off nozzle or device attached to it that causes it to cease dispensing water immediately when not in use;

(3) The application of potable water to driveways and sidewalks; and

(4) The use of potable water in a fountain or other decorative water feature, except where the water is part of a recirculating system.

(b) The taking of any action prohibited in subdivision (a) of this section, in addition to any other applicable civil or criminal penalties, is an infraction, punishable by a fine of up to five hundred dollars (\$500) for each day in which the violation occurs.

Authority: Wat. Code, § 1058.5.

References: Wat. Code, §§ 102, 104, 105.

PROPOSED TEXT OF EMERGENCY REGULATIONS

Sec. 865 Mandatory Actions by Water Suppliers

(a) The term “urban water supplier,” when used in this section, refers to a supplier that meets the definition set forth in Water Code section 10617, except it does not refer to suppliers when they are functioning solely in a wholesale capacity, but does apply to suppliers when they are functioning in a retail capacity.

(b)(1) To promote water conservation, each urban water supplier shall implement all requirements and actions of the stage of its water shortage contingency plan that imposes mandatory restrictions on outdoor irrigation of ornamental landscapes or turf with potable water.

(2) As an alternative to subdivision (b)(1), an urban water supplier may submit a request to the Executive Director for approval of an alternate plan that includes allocation-based rate structures that satisfies the requirements of chapter 3.4 (commencing with section 370) of division 1 of the Water Code, and the Executive Director may approve such an alternate plan upon determining that the rate structure, in conjunction with other measures, achieves a level of conservation that would be superior to that achieved by implementing limitations on outdoor irrigation of ornamental landscapes or turf with potable water by the persons it serves to no more than two days per week.

(c) To promote water conservation, each urban water supplier that does not have a water shortage contingency plan or has been notified by the Department of Water Resources that its water shortage contingency plan does not meet the requirements of Water Code section 10632 shall, within thirty (30) days, limit outdoor irrigation of ornamental landscapes or turf with potable water by the persons it serves to no more than two days per week or shall implement another mandatory conservation measure or measures intended to achieve a comparable reduction in water consumption by the persons it serves relative to the amount consumed in 2013.

(d) In furtherance of the promotion of water conservation each urban water supplier shall prepare and submit to the State Water Resources Control Board by the 15th of each month a monitoring report on forms provided by the Board. The monitoring report shall include the amount of potable water the urban water supplier produced, including water provided by a wholesaler, in the preceding calendar month and shall compare that amount to the amount produced in the same calendar month in 2013. Beginning October 15, 2014, the monitoring report shall also estimate the gallons of water per person per day used by the residential customers it serves. In its initial monitoring report, each urban water supplier shall state the number of persons it serves.


(e) To promote water conservation, each distributor of a public water supply, as defined in Water Code section 350, that is not an urban water supplier shall, within thirty (30) days, take one or more of the following actions:

(1) Limit outdoor irrigation of ornamental landscapes or turf with potable water by the persons it serves to no more than two days per week; or

(2) Implement another mandatory conservation measure or measures intended to achieve a comparable reduction in water consumption by the persons it serves relative to the amount consumed in 2013.

Authority: Wat. Code, § 1058.5.

References: Wat. Code, §§ 102, 104, 105; 350; 10617; 10632.

DATE: July 7, 2014
TO: Steve Wickstrum, General Manager
FROM: Carol Belser, Park Services Manager 
Re: **Recreation Committee Meeting of July 7, 2014**

The regular meeting of the Casitas Municipal Water District Recreation Committee was called to order on Monday, July 7, 2014 at 9:30 a.m. at the District Office Library, 1055 Ventura Ave, Oak View, California.

1. Roll Call

The following Board members were present: Director Word and Director Hicks. Also present were Park Services Manager (PSM), Carol Belser and Park Services Officer (PSO) IV, Suzi Taylor. There were no members of the public in attendance.

2. Public Comments

There were no public comments.

3. Board/Manager Comments.

Director Word inquired on the status of the new boat house. PSM Belser reported it was on schedule and due to begin assembly in mid-July. The boat house will be brought in to the Recreation Area in pieces and assembled on Coyote Launch Ramp. She added that due to the low water level Santa Ana Launch ramp is closed and customers have to use Coyote Ramp. PSO Taylor reported that the closure of Santa Ana should only be for a few weeks until the water level drops and the lowest launch ramp at Santa Ana is exposed enough to be used. PSO Taylor said there will be a log boom placed to prevent customers from launching their vessels from Coyote Launch Ramp and heading east since the water level is too shallow between the mainland and the island.

PSM Belser reported that the City of Ojai's Trolley service to Lake Casitas commenced on Saturday, July 5, 2014 with a ridership of 207. This is a good start and it seemed the summer service will be well utilized. PSM Belser informed the committee that the annual Carp Rodeo was held June 28 with 11 participants. Scott Stanford won the grand prize for the second year in a row.

PSM Belser reported that she reviewed the draft minutes from the last Board meeting regarding the California State Parks grant funds for the Mussel Fee sticker program. PSM Belser reported that she had been in contact with the grant coordinator from California State Parks and Casitas was on a list to be notified once the grant application was finalized. PSM Belser again placed an inquiry call last week and checked the web site and the grant application is not yet available. She will continue to be in contact with the State on the timeline and availability of the grant.

PSM Belser then reported that the Quagga Inspection Services QID program is scheduled to go before the Board on July 9 for implementation. PSM Belser added that Lake Piru staff announced that they are now accepting Casitas' tag system for entry into Piru without inspection. They are also accepting Pyramid Lake, Castaic Lake, Cachuma Lake, Lopez Lake, Diamond Valley Lakes and Silverwood Lake tags. She reported that Piru and Cachuma are not yet on QID, but the respective staff indicated they plan to join.

4. Summer Staffing

PSM Belser reviewed the issues and plans for appropriate ordinance enforcement coverage for the Recreation Area during the summer season. Director Word stated that limited overtime was acceptable but excessive overtime can be an indication of poor planning. PSM Belser stated that there are circumstances that were not anticipated, but there was progress on hiring four Associate Park Service Officers and the General Manger had approved filling a vacant full-time position creating a sixth full-time Park Services Officer. Discussion continued on the need or not for a seventh full time ordinance enforcement officer to eliminate overtime during the busy season. PSM Belser asked for direction from the Committee and it was stated by the Directors that overtime use is OK, as long as it is not excessive. The discussion ended on the note that the new Associate Park Service Officer and the new full-time position is a move in the right direction.

5. Discussion on Bureau of Reclamation Grant and Possible New Grant Opportunities

PSM Belser reviewed the current \$931,748 grant, showing the Committee where the funds have been spent and the remaining fund balance. She reported that the grant terminates September 30, 2016 when all funds need to be spent. Director Word asked about the timing on the front gate project. PSM Belser reported that she had met with the Assistant Engineer last week and the detail specifications are almost complete. The Assistant Engineer is anticipating a September 2014 start date. She added that Casitas' Bureau of Reclamation Liaison, Dave Woolley, is working on obtaining new grant funds for the Recreation Area for improvements and facility upgrades.

6. Santa Ana Launch Ramp Repair and Modification Application Status

PSM Belser reviewed the status of plans to submit a grant application to the State of California Department of Parks and Recreation, Division of Boating and Waterways, to increase the Santa Ana Launch Ramp length that will eliminate the need to use Ramp #2 which is currently in marginal disrepair. PSO Taylor reported plans to submit the application this month with the expectation of taking advantage of the low water level in order to complete the project.

7. Discussion 2015 Night Tournament Bid Process

PSM Belser asked the Committee if the current practice that began in 2007 for the Night Fishing Tournament revenue to be deposited into the non-profit LCIF could be better directed toward the Recreation Area's general fund. She pointed out that Recreation staff not volunteer staff are

needed to manage the tournaments. The Recreation Committee asked if changing the bid process would then allow for too many night tournaments especially in the current circumstance of not receiving trout plants. PSM Belser reported that each tournament requires approval and a permit from the Department of Fish and Wildlife and that Casitas staff provide DFW with “blackout-dates” to help manage the number of tournaments. The Committee supported the change to manage night tournament similarly to day tournaments and any revenue received to be deposited into the Recreation Area revenue account not the non-profit account.

8. Discussion Regarding Trout Stocking

PSM Belser reported that unfortunately there is no news or update since she last spoke in May 2014 with Terri Stewart, Supervising Biologist with DFW, that the first step in resuming trout plants is the Biological Assessment that would probably not be completed until May 2015.

PSM Belser reported that she contacted KK Holland, District Representative for Hannah-Beth Jackson, last week who sent a reminder inquiry to Stafford Lehr, Chief Fisheries Branch for the DFW last week.

9. Review of Incidents and Comments

PSO IV Taylor reviewed the incidents in the Recreation Area for the month of June 2014. Major incidents included a near drowning, abandoned motorhome at Coyote Launch Ramp, evictions, head injury of a child, motorcycle incident on Santa Ana Road where the CHP requested assistance for PSO staff and water quality was not compromised, a trailer that was removed from the Recreation Area by another customer (by apparent mistake) without the owner’s permission, an elderly person’s injury, three separate incidents involving registered sex offenders resulting in removal from the Recreation Area, a domestic dispute including a suspected sexual assault to a 17 year old girl, possible firearm discharge, report from customer of “attempted murder” who then was determined by Sheriff as mentally unstable, and a PSO encounter with unleashed, aggressive dog.

PSO IV Taylor reported that two Sheriff assigned to the Recreation Area over the July 4th weekend assisted with an animal cruelty issue (dogs locked in parked car - survived) and their presence gave staff an opportunity to review the anti-invasive species program and discuss plans to assist with lake ordinance enforcement in the future. Director Hicks stated it seems that there are more serious incidents and PSO Taylor responded yes, there seems to be an increase of drug/alcohol users that escalate the incidents and the severity of each incident.

The meeting adjourned at 10:36 a.m.

CASITAS MUNICIPAL WATER DISTRICT

MINUTES
Personnel Committee

DATE: July 18, 2014
TO: Board of Directors
FROM: Assistant to General Manager, Rebekah Vieira
Re: Committee Meeting of July 17, 2014, at 4:30 p.m.

RECOMMENDATION:

It is recommended that the Board of Directors receive and file this report.

BACKGROUND AND OVERVIEW:

1. **Roll Call.**
Director Russ Baggerly and Director Pete Kaiser
General Manager, Steve Wickstrum
Assistant to General Manager, Rebekah Vieira
Janet Linsalato, SEIU local 721
Suzi Taylor, John Parlee, Chelbi Kelley and Todd Evans

2. **Public comments.**
Janet Linsalato, SEIU Worksite Organizer, informed the committee that several employees have complained that their workers' compensation claims are not being processed in a timely manner. Specific information on the claims was requested so they can be researched.

Janet then informed the committee of her demand request regarding a Brown Act Violation related to the May 23rd Personnel Committee meeting. She stated that she was not provided notice of the meeting, it was noticed less than 24 hours prior to the meeting and the agenda stated the meeting was at 9:30 p.m. instead of 9:30 a.m. when the meeting was held. Additionally, salaries and benefits should not be discussed at a special meeting and the minutes are inaccurate and do not include the time of the closed session. She requested that items discussed at that meeting be voided. Park Services Officer Suzi Taylor added that she checked the website at 11:00 and did not see the agenda, she stated the minutes are not accurate as things were discussed on items that are not on the agenda and she suggested holding a special meeting to discuss the violation. Director Kaiser expressed that this should go to counsel and the full board. PSO Taylor added there was a typo on the time, the government code prohibits labor negotiations being discussed at special meetings and she was told there was a decision out of closed session that isn't reflected on the minutes. Additionally, PSO Taylor expressed concern that at the meeting in question the committee was informed of a personnel issue by the manager and that information should be memorialized in the minutes.

The final item that Janet brought forward was that she was at the office earlier today to discuss the results of an investigation and requested that the results of the investigation be made available in writing.

3. **Board/Management comments.**
The General Manager informed the Committee that Operations Manager, Bob Monnier has decided to retire effective October 31st.
4. **Discussion regarding the review and creation of various policies.**
Janet Linsalato provided the Respectful Workplace Policy from the County of Ventura and expressed

that the district needs to move forward with this and expressed that they are willing to assist with development of policies. Following the adoption of the policy she reminded the board of having a staff meeting and training and SEIU will provide snacks.

The Assistant to the General Manager provided information on the possibility of hiring Leibert Cassidy Whitmore to assist with rewriting and creation of policies for the district. The estimated costs are between \$15,000 - \$18,000 depending on the number of policies. A more detailed quote will be provided and forwarded to the Board once it is received. The committee expressed interest in using this firm in this manner. Additionally, the District may want to consider membership in the LCW Employee Relations Consortium for Santa Barbara and Ventura Counties. The cost for this fiscal year is \$3,346.

5. **Renewal of CSAC Excess Insurance Authority Excess Workers' Compensation Program.**

The Committee reviewed the renewal for the Excess Workers' Compensation coverage provided by CSAC Excess Insurance Authority. The renewal deposit premium is \$97,245 which is an increase of \$9,204 over last year. The Committee recommended moving this item to the board for approval.

CASITAS MUNICIPAL WATER DISTRICT

MINUTES
Finance Committee

DATE: July 18, 2014
TO: Board of Directors
FROM: General Manager, Steve Wickstrum
Re: Committee Meeting of July 18, 2014, at 0930 hours

RECOMMENDATION:

It is recommended that the Board of Directors receive and file this report.

BACKGROUND AND OVERVIEW:

1. **Roll Call.**
Director Mary Bergen and Director Jim Word
General Manager, Steve Wickstrum
Accounting Manager, Denise Collin
2. **Public comments.** None.
3. **Board/Management comments.**
Director Word commented on the drought recent action taken by the State, and that he recognizes that the Water Resources Committee will be discussing this topic.
4. **Review of the Financial Statement for May 2014.**
The Committee reviewed the district's revenues, interest gains, expenditures, and salaries and overtime expenditures in various budgets. Denise Collin is beginning the work on the year-end financial summary and OPEB calculations, in preparation for the audit work.
5. **Review of the Water Consumption for May 2014.**
The Committee reviewed the water consumption numbers for June 2014 and the total water sales for FY 2013-14. There are notable increases in water sales to the resale, agricultural, and temporary classification that are primarily influenced by the lack of rainfall and groundwater replenishment.
6. **Leak Relief for Martin Peck in the amount of \$2,603.54.**
Denise Collin presented the request for leak relief that was submitted by Mr. Peck. The dollar amount of the leak relief is in excess of the authority granted to staff, therefore the request will be moved forward to the consideration by the Board of Directors.
7. **Discussion regarding awarding a Purchase Order to Travis Agricultural Construction Inc., in the amount of \$20,594 for the construction of the De La Garrigue Bridge Repairs.**
The General Manager discussed the need for the bridge repairs. The repairs were not recognized until after the development of the FY 2014-15 Budget and the cost of this project exceeds the spending authority of the General Manager. This item will be moved to the Board for consideration of the award of contract.

FEDERAL ENERGY REGULATORY COMMISSION
Washington, D. C. 20426

OFFICE OF ENERGY PROJECTS

Project No. 2153-045
Santa Felicia Project
United Water Conservation District

July 16, 2014

Mr. Bill Hicks, President
Casitas Municipal Water District
1055 Ventura Ave.
Oak View, CA 93022

Subject: Response to June 13, 2014 letter

Dear Mr. Hicks:

This is in regard to your letter, dated June 13, 2014, concerning the presence of quagga mussels at the Santa Felicia Hydroelectric Project, FERC No. 2153. Specifically, your letter provides a response to our May 20, 2014 letter to United Water Conservation District (licensee) regarding its efforts to control the recently detected quagga mussels at the hydroelectric project.

In your letter, you assert that our response was based upon faulty information and a general lack of understanding regarding the extent of quagga mussel prevalence in Lake Piru and lower Piru Creek. Specifically, you disagree with our statement that the intermittent nature of the Santa Clara River watershed and salinity levels in the downstream estuary would not be conducive to quagga mussel establishment. You also argue that the licensee has not undertaken any action to prevent the spread of quagga mussels at the project. As a result, you request that the licensee be required to cease flow releases from Santa Felicia Dam until measures have been developed for eradication of quagga mussels in Lake Piru and lower Piru Creek.

We appreciate your concerns and hope that the following information helps to clarify our May 20, 2014 letter and adequately responds to your June 13, 2014 letter. First, the licensee is currently required to maintain a minimum flow regime, based on license article 401(a) and Condition 2(a) of the National Marine Fisheries Service's (NMFS) Reasonable and Prudent Alternative (RPA).¹ This flow regime, also known as

¹ See 124 FERC ¶ 62,193. Order Issuing New License (issued September 12, 2008).

the Water Release Plan, has been implemented on a temporary basis since May 23, 2011.² The permanent implementation of these flows is contingent upon the issuance of a water quality certification from the California State Water Resources Control Board and a formal license amendment to permanently implement these flows. The RPA states that the Water Release Plan should “detail the water releases necessary to support unimpeded migration, rearing, and spawning sites of the federally-listed southern California steelhead (*Oncorhynchus mykiss*) throughout lower Piru Creek downstream of Santa Felicia Dam and the Santa Clara River downstream of the confluence with lower Piru Creek.” Cessation of the minimum flow releases under the RPA could have potentially adverse effects on a federally-listed species. Under Section 7 of the Endangered Species Act, the Commission is required to ensure that its actions do not jeopardize the continued existence of federally listed threatened and endangered species, or result in the destruction or adverse modification of designated critical habitat. Dewatering lower Piru Creek may certainly be considered as adversely affecting a federally-listed species and its habitat in lower Piru Creek. Therefore, any proposal to dewater lower Piru Creek would first, require formal consultation with NMFS prior to cessation of any flows, as the Commission cannot unilaterally make a final determination on its effect on listed species. At this time, we have not received a request from NMFS to require the cessation of minimum flows from the project.

Second, you may also be aware that the licensee primarily operates Santa Felicia Dam for the purposes of providing agricultural water to downstream users in the Santa Clara Valley and Oxnard Plain. Suggesting that the minimum flow releases be halted would adversely affect agricultural operations downstream of the project.

Third, due to operational and dam safety concerns, it is not feasible to completely guarantee the cessation of water moving past Santa Felicia Dam. You may be aware that Santa Felicia Dam has several release points, which include multiple low-level outlets and a powerhouse tailrace. Normal leakage from these civil works, along with the occasional exercise of these outlets for project maintenance, results in an intermittent to continuous release of water into lower Piru Creek. Furthermore, even though lake levels at Lake Piru are severely depressed, any large inflows to the lake could result in water passing over Santa Felicia spillway and into lower Piru Creek.

Moreover, even if the above impediments to ceasing flows coming out of Lake Piru did not exist; eradication of quagga mussels is not a foregone conclusion. We are only aware of a single case in which dreissenid³ mussels were completely eradicated from

² See 135 FERC ¶ 62,159, 139 FERC ¶ 62,169 (issued May 31, 2012), 141 FERC ¶ 62,082 (issued November 1, 2012), and 141 FERC ¶ 62,082 (issued November 21, 2013).

³ Mussel family, which includes quagga and zebra mussels.

a water body, and involved application of a massive amount of potassium chloride to a small, hydrologically-isolated quarry lake.⁴ Complete eradication and subsequent control is further complicated by the fact that 30 other locations in southern California have had positive identifications for quagga mussels.⁵

While the above facts present challenges, we agree that proactive efforts should be taken to control, to the extent possible, the spread of quagga mussels at the project. Consequently, we reviewed and accepted the licensee's proposed actions in its April 15, 2014 letter for monitoring and control of this invasive species. Among the licensee's actions, it began initial efforts to remove colonies of quagga mussels from Lake Piru, which we understand, is an ongoing effort. The licensee has also funded, and is currently developing a comprehensive monitoring and control plan for quagga mussels at the project. We are optimistic that these actions will facilitate quagga mussel management at the project and we encourage you to work with the licensee in a collaborative manner to implement any additional mutually agreeable actions to prevent the further spread of this invasive species.

Thank you for your concern. If you have any questions regarding this matter, please contact Mr. John Aedo at (415) 369-3335.

Sincerely,



Thomas J. LoVullo
Chief, Aquatic Resources Branch
Division of Hydropower Administration and
Compliance

⁴ See Virginia Department of Game and Inland Fisheries. Millbrook Quarry zebra mussel eradication. www.dgif.virginia.gov/zebramussels. Accessed June 27, 2014.

⁵ See U.S. Geological Survey. Quagga and zebra mussel sightings distribution in California, 2007-2014, <http://nas.er.usgs.gov/taxgroup/mollusks/zebramussel/maps/CaliforniaDreissenaMap.jpg>. Accessed July 16, 2014.

c: Mr. E. Michael Solomon
General Manager
United Water Conservation District
106 N. 8th Street
Santa Paula, CA 93060

Mr. William Stelle, Jr.
Regional Administrator, West Coast Region
National Marine Fisheries Service
7600 Sand Point Way, N.E.
Seattle, WA 98115

**CASITAS MUNICIPAL WATER DISTRICT
TREASURER'S MONTHLY REPORT OF INVESTMENTS
07/17/14**

Type of Invest	Institution	CUSIP	Date of Maturity	Adjusted Cost	Current Mkt Value	Rate of Interest	Date of Deposit	% of Portfolio	Days to Maturity	
*TB	Federal Home Loan Bank	313379EE5	06/14/2019	\$1,382,130	\$1,339,052	1.625%	10/03/2012	9.12%	1767	
*TB	Federal Home Loan Bank	313379RN1	12/27/2024	\$978,364	\$946,255	3.027%	06/18/2014	6.44%	3760	
*TB	Federal Home Loan Bank	Not Available Yet	08/14/2024	\$126,966	\$127,455	2.500%	07/03/2014	0.87%	3627	
*TB	Federal Home Loan Bank	3133XFKF2	06/11/2021	\$711,882	\$679,935	5.625%	01/16/2013	4.63%	2484	
*TB	Federal Home Loan Bank	3133XLWN1	09/12/2014	\$936,968	\$937,347	5.250%	04/01/2013	6.38%	55	
*TB	Federal Home Loan Bank	3133XWNB10	06/12/2015	\$705,599	\$717,262	2.875%	07/01/2010	4.88%	325	
*TB	Federal Home Loan Bank	3134A4VG60	11/17/2015	\$726,392	\$741,783	4.750%	07/19/2010	5.05%	480	
*TB	Federal Home Loan Bank	3134G34WJ	08/28/2014	\$997,174	\$997,319	0.375%	04/01/2013	6.79%	41	
*TB	Federal Home Loan MTG Corp	Not Available Yet	10/30/2024	\$849,441	\$820,227	2.500%	07/03/2014	5.58%	3703	
*TB	Federal Home Loan MTG Corp	3135G0ES80	11/15/2016	\$689,905	\$694,358	1.375%	03/12/2012	4.73%	838	
*TB	Federal Home Loan MTG Corp	3137EABA60	11/17/2017	\$1,121,788	\$1,127,970	5.125%	01/03/2012	7.68%	1200	
*TB	Federal Home Loan MTG Corp	3137EACD90	07/28/2014	\$700,280	\$700,623	3.000%	07/01/2010	4.77%	11	
*TB	Federal Home Loan MTG Corp	3137EADB2	01/13/2022	\$208,832	\$199,158	2.375%	02/11/2013	1.36%	2696	
*TB	Federal Natl MTG Assn	31398AYY20	09/16/2014	\$701,543	\$703,332	3.000%	07/01/2010	4.79%	59	
*TB	US Treasury Inflation Index NTS	912828JE10	07/15/2018	\$1,149,154	\$1,194,856	1.375%	07/06/2010	8.13%	1438	
*TB	US Treasury Notes	912828LZ10	11/30/2014	\$701,560	\$705,334	2.125%	07/01/2010	4.80%	133	
*TB	US Treasury Inflation Index NTS	912828MF40	01/15/2020	\$1,133,889	\$1,196,742	1.375%	07/01/2010	8.15%	1978	
*TB	US Treasury Bond	912828WE6	11/15/2023	\$769,781	\$782,450	2.613%	12/13/2013	5.33%	3358	
Accrued Interest					\$77,949					
Total in Gov't Sec. (11-00-1055-00&1065)				\$14,591,647	\$14,689,407			80.27%		
*CD	cit Salt Lake City UT - CD		12/18/2023	\$245,000	\$243,748	3.30%				
*CD	Discover BK Greenwood DE - CD		01/16/2024	\$239,000	\$236,001	3.20%				
*CD	GE Capital - CD Draper, UT		09/27/2023	\$245,000	\$243,645	3.25%				
*CD	GE Capital - CD Salt Lake City, UT		09/27/2023	\$245,000	\$241,719	3.15%				
*CD	Goldman Sachs - CD New York, NY		10/30/2023	\$224,000	\$224,226	3.25%				
*CD	Toyota Financial Services - CD -Henderson NV		12/20/2023	\$245,000	\$243,807	3.30%				
Total Certificates of Deposit: (11.13506)				\$1,443,000	\$1,433,146			7.83%		
**	LAIF as of: (11-00-1050-00)		N/A	\$445	\$445	0.23%	Estimated	0.00%		
***	COVI as of: (11-00-1060-00)		N/A	\$2,176,239	\$2,176,239	0.35%	Estimated	11.89%		
TOTAL FUNDS INVESTED				\$18,211,332	\$18,299,237			100.00%		
Total Funds Invested last report				\$18,219,524	\$18,324,639					
Total Funds Invested 1 Yr. Ago				\$18,209,426	\$18,367,013					
****	CASH IN BANK (11-00-1000-00) EST.			\$4,026,695	\$4,026,695					
	CASH IN Western Asset Money Market			\$2	\$2	0.01%				
TOTAL CASH & INVESTMENTS				\$22,238,029	\$22,325,935					
TOTAL CASH & INVESTMENTS 1 YR AGO				\$19,442,874	\$19,600,460					

- *CD CD - Certificate of Deposit
- *TB TB - Federal Treasury Bonds or Bills
- ** Local Agency Investment Fund
- *** County of Ventura Investment Fund
- Estimated interest rate, actual not due at present time.
- **** Cash in bank

No investments were made pursuant to subdivision (i) of Section 53601, Section 53601.1 and subdivision (i) Section 53635 of the Government Code.
All investments were made in accordance with the Treasurer's annual statement of investment policy.