



Board of Directors

Russ Baggerly, Director
Angelo Spandrio, Director
Brian Brennan, Director

Pete Kaiser, Director

CASITAS MUNICIPAL WATER DISTRICT
Meeting to be held at the
Casitas Board Room
1055 Ventura Ave.
Oak View, CA 93022
March 11, 2020 @ 3:00 PM

Right to be heard: Members of the public have a right to address the Board directly on any item of interest to the public which is within the subject matter jurisdiction of the Board. The request to be heard should be made immediately before the Board's consideration of the item. No action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of §54954.2 of the Government Code and except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under section 54954.3 of the Government Code.

Special Accommodations: If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 649-2251, ext. 113. (Govt. Code Section 54954.1 and 54954.2(a)).

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. AGENDA CONFIRMATION
5. PUBLIC COMMENTS - Presentation on District related items that are not on the agenda - three minute limit.
6. CONSENT AGENDA
 - 6.a. Minutes of the February 26, 2020 Board Meeting.
[2 26 2020 Minutes.pdf](#)

7. PUBLIC HEARING

- 7.a. Conduct Public Hearing for the proposed modification to Recreation fees.
[Board Memo on LCRA Rate Hearing 031120.pdf](#)
- 7.b. Resolution adopting the notice of exemption and approving the fee modifications for the Lake Casitas Recreation Area.
[LCRAfeeResolution-03.11.2020.pdf](#)
[LCRAFeeNotice-03.11.2020.pdf](#)
[LCRA.User.Fee.Ex.A.3.2020 \(2\) \(4\).pdf](#)

8. ACTION ITEMS

- 8.a. Review of District Accounts Payable Report for the period of 2/13/2020 - 2/26/2020.
[Accounts Payables Report.pdf](#)
- 8.b. Award the Contract for Replacement Mutual Well #7, Specification No. 19-427 to Zim Industries, Inc. in the amount of \$549,480.00.
[Board Memo for Mutual Well #7 Well Drilling.pdf](#)
[Bid Summary - 19-427 Mututal Well.pdf](#)
- 8.c. Authorize the General Manager to issue a Task Order for professional engineering services to Cannon Corp for the Grand Avenue and Lion Street Pipeline Replacement Design in the not to exceed amount of \$135,680.00.
[Board Memo for Grand Ave Pipeline Replacement Engineering Services.pdf](#)
- 8.d. Award a contract for an Alternative Water Supply Variable Cost of Service and Water Rate Design Study in the not to exceed amount of \$37,320.00 to Water Consultancy, Inc. of Ventura, CA.
[Board Memo on Award of Contract for Imported Water Variable Rate Study 031120.pdf](#)
- 8.e. Resolution authorizing an agreement with the Bureau of Reclamation for WaterSmart Grants Program, Small-Scale Water Efficiency Project, BOR-DO-20-F006, for Lake Casitas Recreation Area Water Adventure Laze River Regenerative Media Filtration System.
[Board Memo Supporting Grant Application.pdf](#)
[Resolution WaterSmart Grants.pdf](#)

9. INFORMATION ITEMS

- 9.a. Monthly Engineering Status Report for March 2020.
[BoardMemo Monthly Engineering Status Report.pdf](#)
[Engineering Status Report March_2020_8x11.pdf](#)
- 9.b. Finance Committee Minutes.
[Finance Minutes 022120.pdf](#)

9.c. Investment Report.
[Investment Report 02-27-20.xlsx.pdf](#)

10. GENERAL MANAGER COMMENTS

11. BOARD OF DIRECTOR REPORTS ON MEETINGS ATTENDED

12. BOARD OF DIRECTOR COMMENTS PER GOVERNMENT CODE SECTION 54954.2(a).

13. CLOSED SESSION

13.a. Conference with Labor Negotiators (Government Code Sec. 54957.6).
Agency Designated Representative: Julia Aranda
Employee Organization: Management

13.b. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Government Code §54956.9(a) Santa Barbara Channelkeeper v. State Water Resources Control Board, City of San Buenaventura, et al.; and City of San Buenaventura v Duncan Abbott, et al., Cross Complaint; Superior Court of the State of California, County of Los Angeles, Case No. 19STCP01176.

14. ADJOURNMENT

Minutes of the Casitas Municipal Water District
Board Meeting Held
February 26, 2020

A meeting of the Board of Directors was held February 26, 2020 at the Casitas Municipal Water District, 1055 Ventura Ave, Oak View, CA 93022.

1. CALL TO ORDER

The meeting was called to order by President Baggerly at 3:00 p.m. There were three staff members and fifteen members of the public in attendance.

2. ROLL CALL

Directors Kaiser, Spandrio, and Baggerly are present. Division II Seat is vacant. Director Brennan arrived at 3:03 p.m. Also present are General Manager Flood, Executive Administrator Vieira and Counsel Kwong.

3. PLEDGE OF ALLEGIANCE

President Baggerly led the Pledge of Allegiance.

4. AGENDA CONFIRMATION

No changes

5. PUBLIC COMMENTS - Presentations on District related items that are not on the agenda - three minute limit.

William Weirick with the City of Ojai reported that the City has retained an attorney who will be in the status conference on the 27th and will be requesting the extension and show cause on how irregular the service has been. He asked that if appropriate, the board would consider calling in support of their motion. He also asked for a policy statement in support of voluntary agreements.

Director Brennan arrived at 3:03 p.m.

John Brooks joined in the request to take a public position and tell Ventura to drop the adjudication lawsuit. He suggested that the district go on record for the path you want to follow.

Mauricio Guardado with United Water Conservation District spoke regarding the participation in State Water contract meetings that they are not allowed to attend. He asked for Board support for the Casitas General Manager to work in Sacramento and be present on our behalf.

Bob Siemak, Assistant GM of United Water Conservation District discussed a regional optimization study and invited Casitas to participate in that to keep as much water in Lake Casitas as possible and to look at creative ways of transferring water out of United and optimizing deliveries thru United. The board has been invited to our summit.

Jeffrey Starkweather spoke in favor of the comments of Bill Weirick and John Brooks. He added that there is a lot of confusion in the public and the Brown Act does not preclude you from discussion. You have a right and obligation to let the public know what is your intent and and your position. It is important that the public be informed on what you do behind closed doors. Conspiracies, fear and accusations happen in the dark. The best cure is to put as much as possible in the open.

6. CONSENT AGENDA

6.a. Minutes of the February 12, 2020 Board Meeting.

The Consent Agenda was offered by Director Kaiser, seconded by Director Brennan and approved by the following roll call vote:

AYES:	Directors:	Kaiser, Spandrio, Brennan, Baggerly
NOES:	Directors:	None
ABSENT:	Directors:	None

7. ACTION ITEMS

7.a. Review of District Accounts Payable Report for the Period of 1/30/20 – 02/12/20.

On the motion of Director Brennan, seconded by Director Kaiser, the above item was approved by the following roll call vote:

AYES:	Directors:	Kaiser, Spandrio, Brennan, Baggerly
NOES:	Directors:	None
ABSENT:	Directors:	None

7.b. Recommendation of staff and attorney to deny the request of Nancy Duffy McCarron to waive the Monthly Service Charge.

On the motion of Director Kaiser, seconded by Director Spandrio the request to waive the Monthly Service Charge was denied by the following roll call vote:

AYES:	Directors:	Kaiser, Spandrio, Brennan, Baggerly
NOES:	Directors:	None

ABSENT: Directors: None

- 7.c. Award a contract for the Emily and Canada Street Pipeline Replacement, Specification No. 19-418 to Granite Construction Company in the amount of \$775,035.00.

On the motion of Director Brennan, seconded by Director Kaiser, the recommendation was approved by the following roll call vote:

AYES: Directors: Kaiser, Spandrio, Brennan, Baggerly
NOES: Directors: None
ABSENT: Directors: None

- 7.d. Recommend approval of issuing Task Orders to Rincon Consultants, Inc. in the not-to-exceed amount of \$172,112 for Robles Diversion and Fish Passage Facility Programmatic Repair and Maintenance Permits..

On the motion of Director Kaiser, seconded by Director Spandrio, the above recommendation was approved by the following roll call vote:

AYES: Directors: Kaiser, Spandrio, Brennan, Baggerly
NOES: Directors: None
ABSENT: Directors: None

- 7.e. Recommend awarding a professional services contract to Fiona-Hutton & Associates in the not to exceed amount of \$150,000 for public-relations services.

On the motion of Director Kaiser, seconded by Director Spandrio the above recommendation was approved by the following roll call vote:

AYES: Directors: Kaiser, Spandrio, Brennan, Baggerly
NOES: Directors: None
ABSENT: Directors: None

- 7.f. Authorize a Task Order to MNS Engineers in the amount of \$27,005.00 for engineering services for Santa Ana Boulevard Bridge Pipeline Relocation.

On the motion of Director Spandrio, seconded by Director Brennan, the above recommendation was approved by the following roll call vote:

AYES: Directors: Kaiser, Spandrio, Brennan
NOES: Directors: Baggerly
ABSENT: Directors: None

- 7.g. Approval of the Bureau of Reclamation request for a staff funding deposit

of \$25,000.00 for ongoing Bureau staff programmatic permitting work at the Robles Fish Passage Facility.

On the motion of Director Brennan, seconded by Director Spandrio, the above recommendation was approved by the following roll call vote:

AYES:	Directors:	Kaiser, Spandrio, Brennan
NOES:	Directors:	Baggerly
ABSENT:	Directors:	None

8. DISCUSSION ITEMS/PRESENTATIONS

8.a. Discussion regarding the recent Ojai Valley News press.

President Baggerly pulled this item from the agenda as the description did not identify what would be discussed.

8.b. Discussion regarding scheduling a public meeting for Casitas Adjudication and Comprehensive Water Resources Plan Presentations.

The Board discussed holding separate meetings regarding these topics.

Bob Daddi suggested that at Ventura's meetings the Ventura attorney answered all the questions and none of that is happening here. You can say no. Robert is well versed and he can be there. Ventura answered every one, the answered no. Mr. Daddi suggested doing the comprehensive water resource plan first. If you don't do it sequentially you will have to revisit it.

Bill Weirick added that a request was made to evaluate change and implications of the adjudication environment compared to voluntary agreement. They also voted to put well moratorium on a future agenda.

9. INFORMATION ITEMS

- 9.a. Hydrologic Status Report for January 2020.
- 9.b. Executive Committee Minutes.
- 9.c. Water Resources Committee Minutes.
- 9.d. Public Relations Committee Minutes.
- 9.e. Special Recreation Committee Minutes.
- 9. f. Finalized 2020 Board Priority List.
- 9.g. CFD 2013-1 (Ojai) Project Report 1/30/2020.
- 9.h. State Water Project – Interconnect Project Costs 1/30/2020.
- 9.i. Investment Report.

The information items were offered by Director Spandrio, seconded by Director

Brennan and approved by the following roll call vote:

AYES:	Directors:	Kaiser, Spandrio, Brennan, Baggerly
NOES:	Directors:	None
ABSENT:	Directors:	None

10. GENERAL MANAGER COMMENTS.

Mr. Flood reported that the court is in session tomorrow and the main item for that session was going to be the science day and that will not happen. This process will take a few years. It will be instructive for the board to attend at least one of the court session and there will be opportunities for that. The main item for the status conference tomorrow will be the extension. The District sent a letter to the VC Star and the Ojai Valley News supporting the extension. The letter was also sent to the City Manager of Ojai, and the Ventura City Council and Ventura City Manager.

Our 36 hour shut down came off relatively uneventful, as we received no phone calls. Our crews are incredible. The amount of planning and execution was flawless and I am proud to be part of an organization with such a capable bunch of people. We were back on at 6:30 this morning. There will be another shutdown in April. The pipe looked good in there and we didn't see any visible concerns. Mr. Flood then informed the board that he plans to be out the next two Fridays and Mondays.

11. BOARD OF DIRECTOR REPORTS ON MEETINGS ATTENDED.

Director Kaiser reported attending the Water Issues meeting with Director Brennan. Director Brennan reported that he also attended the Waterwise breakfast meeting and attended the City of Ventura Water Commission meeting.

12. BOARD OF DIRECTOR COMMENTS PER GOVERNMENT CODE SECTION 54954.2(a).

None

President Baggerly moved the meeting to closed session at 4:20 p.m.

13. CLOSED SESSION

13.a. CLOSED SESSION – CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Government Code Section 54956.9(a) Santa Barbara Channelkeeper v. State Water Resources Control Board, City of San Buenaventura, et al.; and City of San Buenaventura v Duncan Abbott, et al., Cross Complaint; Superior Court of the State of California, County of Los Angeles, Case No. 19STCP01176.

13.b. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Government Code Section 54956.9(b) Number of potential cases: 1

President Baggerly moved the meeting back into open session at 5:41 p.m. with Mr. Kwong reporting that the Board met with counsel and on item 13.a. there was no action to report. On 13.b the board voted unanimously to authorize the settlement with Cinnamon McIntosh on Workers' Compensation and all other claims against the district.

14. ADJOURNMENT

President Baggerly adjourned the meeting at 5:42 p.m.

Angelo Spandrio, Secretary

MEMORANDUM

TO: Board of Directors
From: Michael L. Flood, General Manager
RE: **Lake Casitas Recreation Area Fee Adjustment Hearing**
Date: March 5, 2020

RECOMMENDATION:

The Board of Directors approve the adjustments to the Lake Casitas Recreation Area fee schedule as presented.

BACKGROUND:

The most recent increases of fees at the Lake Casitas Recreation Area are as follows:

- Trailer storage fees: Fall 2014
- Camping and vehicle entry fee: Fall 2016
- Snowbird (off-season long term) camper's fees: July 2017
- Casitas Water Adventure fees: May 2018.

The Recreation Committee discussed user fee adjustments at the November 2019 meeting wherein the attached fee schedule was reviewed and recommended for future action by the Board of Directors.

At the February 12, 2020 Regular Board Meeting, the Board of Directors set the LCRA fee adjustment hearing for March 11, 2020.

DISCUSSION:

The Lake Casitas Recreation Area (LCRA) is part of the District's responsibility as a result of the construction of the Ventura River Project and is a key element in the District's ability to provide water service to its customers.

LCRA user fees are an important financial component to offset costs of LCRA operations as well as to manage the open space lands surrounding the lake.

Management of the open space is outlined in the 1978 Agreement 8-07-20-L0530, Interim Agreement between the United States of America and Casitas Municipal Water District for

Management of Ventura River Open Space Lands. This agreement is currently in the process of being updated and will be brought forward to the Board at a future meeting.

A future goal connected to user fees will be to establish a capital improvement fund for LCRA projects. The presented fees do not reflect the ability to immediately accomplish the establishing of a capital improvement fund, thus subsequent future increases will likely be needed to accomplish this goal.

The attached table shows the current LCRA user fees alongside the revised user fees for consideration.

BUDGETARY IMPACT:

The majority of the realized additional revenues are expected to be as a result of Camping Reservations and Water Park Operations.

Budgeted Fiscal Year 2020 LCRA Revenues: \$3,994,049.00

Approximate Increase in Budgeted Fiscal Year 2021 LCRA Revenues: \$500,000.00

Estimated overall percent increase in LCRA revenues: 12.5%

Staff recommends that the fee increases be implemented immediately due to imminent advanced Water Park ticket sales and Camping Reservations.

PROPOSED LAKE CASITAS FEE SCHEDULE
March 2020

Lake Casitas Recreation Area User Fees:	Current	Current	Recommended	Recommended
	Everyday	Sat-Sun & Holidays	Everyday	Sat-Sun & Holidays
	Non Season	Easter thru Labor Day	Non-Season	Easter thru Labor Day
Motor Vehicle Permits: walk-in and bicycle free				
Per day, per motor vehicle	\$10.00	\$20.00	\$10.00	\$20.00
Per day, per passenger bus	\$30.00	\$30.00	\$30.00	\$30.00
Pet Permits				
Per day, per pet Note: 1 Pet Included with FV Decal	\$2.00	\$2.00	\$2.00	\$2.00
Per night, per pet	\$3.00	\$3.00	\$5.00	\$5.00
Boat Permits				
Per day, per boat (Subject to Quarantine)	\$13.00	\$13.00	\$15.00	\$15.00
Per day, per canoe, kayak (Subject to Quarantine)	\$3.00	\$3.00	\$5.00	\$5.00
Non-Emergency Boat Tow	\$50.00	\$50.00	\$50.00	\$50.00
Per night, per boat	\$10.00	\$10.00	\$25.00	\$25.00
Canoe/Kayak per night, per unit	\$4.00	\$4.00	\$5.00	\$5.00
Tamper Proof Cable & Lock and Inspection	\$58.00	\$58.00	\$68.00	\$68.00
Reinspection (no cable, lock)	\$20.00	\$20.00	\$30.00	\$30.00
Annual Permits				
Frequent Visitor Annual Decal (includes 1 Pet)	\$120.00	\$120.00	\$135.00	\$135.00
2nd FV Annual Decal (Same house/address only)	\$60.00	\$60.00	\$70.00	\$70.00
3rd FV Annual Decal (Same house/address only)	\$30.00	\$30.00	\$35.00	\$35.00
Subsequent FV Decals 1/2 of previous (Limit 8 total)				
Annual Boat Permit	\$130.00	\$130.00	\$145.00	\$145.00
Annual Canoe/Kayak Permit	\$35.00	\$35.00	\$40.00	\$40.00
Replacement/transfer of Annual Permit	\$3.00	\$3.00	\$5.00	\$5.00
Picnic Area Reservation	\$150.00	\$150.00	\$175.00	\$175.00
Casitas Water Adventure				
Single Splash Pass	\$13.00	\$15.00	\$15.00	\$17.00
Late Day Pass	\$7.50	\$7.50	\$8.50	\$8.50
2 Day Pass (Total for two consecutive days)	\$24.00	\$28.00	\$28.00	\$32.00
Season Pass	\$70.00	\$70.00	\$75.00	\$75.00
Group Sales (35 minimum, weekdays only) Includes up to 4 bus parking & counselor entry 1/10 ratio	\$11.00	N/A	\$12.50	N/A
Shade Canopy rental must buy at least 10 tickets	\$75.00	\$75.00	\$75.00	\$75.00
Non-Refundable Reservation Fee	\$9.00	\$9.00	\$10.00	\$10.00
Camping Permits				
Tent Sites	\$30.00	\$35.00	\$35.00	\$40.00
Basic hook-up sites electric & water only	\$38.00	\$45.00	\$44.00	\$52.00
Deluxe hook-up sites for self-contained units, includes concrete pad and some include grass area	\$50.00	\$55.00	\$58.00	\$63.00
Executive hook-up sites for self-contained units includes, concrete pad with grass & sewer hook-up	\$60.00	\$66.00	\$69.00	\$76.00
Overflow, per one unit, per night	\$42.00	\$42.00	\$48.00	\$48.00
Cancel / Change Reservation Per Site	\$5.00	\$5.00	\$6.00	\$6.00
Extra Vehicle Drive In Per night, per vehicle - based on availability	\$12.50	\$18.00	\$14.00	\$20.00
Per Person, Per Night Fee (Every person over 6 per	\$5.00	\$5.00	Eliminate	Eliminate

Lake Casitas Recreation Area User Fees:

	Current	Current	Recommended	Recommended
	Everyday	Sat-Sun & Holidays	Everyday	Sat-Sun & Holidays
	Non Season	Easter thru Labor Day	Non-Season	Easter thru Labor Day
site)			(Ordinance Allows 8)	(Ordinance Allows 8)
Late Check-Out/Renewal Fee	\$21.00	\$21.00	\$24.00	\$24.00
Non-refundable Reservation Fee	\$9.00	\$9.00	\$10.00	\$10.00
Cancel/Change Reservation Fee, Per Site	\$5.00	\$5.00	\$6.00	\$6.00
Snowbird Off-Season Agreement Contract 60 night minimum				
Snowbird Basic hook-up sites electric & water only	\$25.00/Night	N/A	\$30.00/Night	N/A
Snowbird Deluxe hook-up sites for self-contained units, includes concrete pad and some include grass area	\$30.00/Night	N/A	\$35.00/Night	N/A
Snowbird Executive hook-up sites for self-contained units. concrete pad with D.G. or grass & sewer hook-up	\$35.00/Night	N/A	\$40.00/Night	N/A
Group Camping				
Owl Group Camp Areas - Reservation Fee	\$90.00		\$100.00	
	\$350.00		\$390.00	
Owl Court - Per camping night, per vehicle (10 min.)	Over 10 units \$35.00 each		Over 10 units \$39.00 each	
Trout Group Camp Area – Reservation Fee	\$90.00		\$100.00	
	\$350.00		\$390.00	
Trout - Per camping night, per vehicle (10 minimum)	Over 10 units \$35.00 each		Over 10 units \$39.00 each	
Pollywog Group Camp Area – Reservation Fee	\$45.00		\$50.00	
	\$175.00		\$195.00	
Pollywog – Per camping night, per vehicle (5 min.)	Over 5 units \$35.00		Over 5 units \$39.00	
Recreational Vehicle Storage				
Per calendar month non pull-through space	\$84.00	\$84.00	\$105.00	\$105.00
After the 15th day of the month	\$42.00	\$42.00	\$55.00	\$55.00
Per calendar month pull-through space	\$102.00	\$102.00	\$130.00	\$130.00
After the 15th day of the month	\$51.00	\$51.00	\$65.00	\$65.00
Impound Fee /Each – Cuff on & Cuff Off	\$25.00	\$25.00	\$30.00	\$30.00

CASITAS MUNICIPAL WATER DISTRICT

**RESOLUTION APPROVING THE RESTRUCTURING AND REVISION IN FEES
AND CHARGES FOR THE
LAKE CASITAS RECREATION AREA,
ADOPTING THE NOTICE OF EXEMPTION, AND
DIRECTING THE NOTICE OF EXEMPTION TO BE FILED
WITH THE CLERK OF THE COUNTY OF VENTURA**

WHEREAS, the Board of Directors approved the restructuring and revision of fees and adopted the Notice of Exemption at its regular meeting on March 11, 2020; and

WHEREAS, it was determined that the project is exempt because said project is considered to be categorically exempt under Section 21080(b)(8) of Chapter 2.6 of Division 13 of the CEQA statutes and Section 15273(a)(1) of the CEQA Guidelines.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Casitas Municipal Water District as follows:

1. The Board finds that the restructuring and revision in public use fees and charges are for the purpose of:
 - (a) Meeting operating expenses, including employee wage rates and fringe benefits;
 - (b) Purchasing or leasing supplies, equipment, or materials;
 - (c) Meeting financial reserve needs and requirements; and
 - (d) Obtaining funds for capital projects necessary to maintain service within existing service areas.
2. That the Notice of Exemption for revisions to the Lake Casitas Recreation Area Public Use Fees and Charges, attached hereto as Exhibit "A", is hereby adopted.
3. That the Clerk of the Board file the Notice of Exemption with the Clerk of the County of Ventura.

ADOPTED this March 11, 2020.

Russ Baggerly, President
Casitas Municipal Water District

ATTEST:

Angelo SPandrio, Secretary
Casitas Municipal Water District

NOTICE OF EXEMPTION

Casitas Municipal Water District
1055 Ventura Avenue
Oak View, California 93022

TO: Clerk's Office
Ventura County
800 South Victoria Avenue
Ventura, California 93009

Project Title: Revision of Certain Recreation Area Public Use Fees and Charges to be Effective March 11, 2020.

Project Location: Lake Casitas Recreation Area

Description and Purpose of Project:

Implement restructuring of certain increases of the Lake Casitas Recreation Area Public Use Fees and Charges. The primary purposes of the project are to maintain levels of service within the existing Recreation Area. The revenues generated from the revision of fees and charges for the Lake Casitas Recreation Area will be utilized for any or all of the following purposes: projects and/or capital projects necessary to maintain and increase levels of service within the existing Recreation Area, meeting operating expenses, including employee wage rates and fringe benefits; purchasing or leasing supplies, equipment, or materials; meeting financial reserve needs and requirements and obtaining funds for capital projects necessary to maintain levels of service within the existing Recreation Area.

Name of Public Agency Approving Project: Casitas Municipal Water District.

Name of Public Agency Carrying Out Project: Casitas Municipal Water District.

Contact Person: Michael Flood, General Manager
Phone Number: (805) 649-2251.

Attached is a copy of Resolution No. _____ adopted by the Casitas Municipal Water District on

Date: March 11, 2020

Michael L. Flood General Manager
Casitas Municipal Water District

Exhibit A

	Everyday	Sat-Sun & Holidays
Lake Casitas Recreation Area User Fees 3.12.2020:	Non Season	Easter thru Labor Day
Motor Vehicle Permits: walk-in and bicycle free		
Per day, per motor vehicle	\$10.00	\$20.00
Per day, per passenger bus	\$30.00	\$30.00
Pet Permits		
Per day, per pet Note: 1 Pet Included with FV Decal	\$2.00	\$2.00
Per night, per pet	\$5.00	\$5.00
Boat Permits		
Per day, per boat (Subject to Quarantine)	\$15.00	\$15.00
Per day, per canoe, kayak (Subject to Quarantine)	\$5.00	\$5.00
Non-Emergency Boat Tow	\$50.00	\$50.00
Per night, per boat	\$25.00	\$25.00
Canoe/Kayak per night, per unit	\$5.00	\$5.00
Tamper Proof Cable & Lock and Inspection	\$68.00	\$68.00
Reinspection (no cable, lock)	\$30.00	\$30.00
Annual Permits		
Frequent Visitor Annual Decal (includes 1 Pet)	\$135.00	\$135.00
2nd FV Annual Decal (Same house/address only)	\$70.00	\$70.00
3rd FV Annual Decal (Same house/address only)	\$35.00	\$35.00
Subsequent FV Decals 1/2 of previous (Limit 8 total)		
Annual Boat Permit	\$145.00	\$145.00
Annual Canoe/Kayak Permit	\$40.00	\$40.00
Replacement/transfer of Annual Permit	\$5.00	\$5.00
Picnic Area Reservation	\$175.00	\$175.00
Casitas Water Adventure		
Single Splash Pass	\$15.00	\$17.00
Late Day Pass	\$8.50	\$8.50
2 Day Pass (Total for two consecutive days)	\$28.00	\$32.00
Season Pass	\$75.00	\$75.00
Group Sales (35 minimum, weekdays only) Includes up to 4 bus parking & counselor entry 1/10 ratio	\$12.50	N/A
Shade Canopy rental must buy at least 10 tickets	\$75.00	\$75.00
Non-Refundable Reservation Fee	\$10.00	\$10.00
Camping Permits		
Tent Sites	\$35.00	\$40.00
Basic hook-up sites electric & water only	\$44.00	\$52.00
Deluxe hook-up sites for self-contained units, includes concrete pad and some include grass area	\$58.00	\$63.00
Executive hook-up sites for self-contained units includes, concrete pad with grass & sewer hook-up	\$69.00	\$76.00
Overflow, per one unit, per night	\$48.00	\$48.00
Cancel / Change Reservation Per Site	\$6.00	\$6.00
Extra Vehicle Drive In Per night, per vehicle - based on availability	\$14.00	\$20.00
Late Check-Out/Renewal Fee	\$24.00	\$24.00
Non-refundable Reservation Fee	\$10.00	\$10.00
Cancel/Change Reservation Fee, Per Site	\$6.00	\$6.00

Lake Casitas Recreation Area User Fees 3.12.2020:	Everyday	Sat-Sun & Holidays
	Non Season	Easter thru Labor Day
Snowbird Off-Season Agreement Contract 60 night minimum		
Snowbird Basic hook-up sites electric & water only	\$30.00 Night	N/A
Snowbird Deluxe hook-up sites for self-contained units, includes concrete pad and some include grass area	\$35.00 Night	N/A
Snowbird Executive hook-up sites for self-contained units. concrete pad with D.G. or grass & sewer hook-up	\$40.00 Night	N/A
Group Camping		
Owl Group Camp Areas - Reservation Fee		\$100.00
Owl Court - Per camping night, per vehicle (10 min.)		\$390.00 Over 10 units \$39.00 each
Trout Group Camp Area – Reservation Fee		\$100.00
Trout - Per camping night, per vehicle (10 minimum)		\$390.00 Over 10 units \$39.00 each
Pollywog Group Camp Area – Reservation Fee		\$50.00
Pollywog – Per camping night, per vehicle (5 min.)		\$195.00 Over 5 units \$39.00
Recreational Vehicle Storage		
Per calendar month non pull-through space	\$105.00	\$105.00
After the 15th day of the month	\$55.00	\$55.00
Per calendar month pull-through space	\$130.00	\$130.00
After the 15th day of the month	\$65.00	\$65.00
Impound Fee /Each – Cuff on & Cuff Off	\$30.00	\$30.00

CASITAS MUNICIPAL WATER DISTRICT
Payable Fund Check Authorization
Checks Dated 02/13/2020-02/26/2020
Presented to the Board of Directors For Approval March 11, 2020

Check	Payee		Description	Amount
000947	Payables Fund Account	# 9759651478	Accounts Payable Batch 021920	\$237,856.31
000948	Payables Fund Account	# 9759651478	Accounts Payable Batch 022620	\$499,454.79
				\$737,311.10
000949	Payroll Fund Account	# 9469730919	Estimated Payroll 032620	\$210,000.00
				\$947,311.10

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

The above numbered checks, 000947-000949 have been duly audited is hereby certified as correct.

Denise Collin

2/27/20

Denise Collin, Chief Financial Officer

Signature

Signature

Signature

CERTIFICATION

Payroll disbursements for the pay period ending 02/22/20
Pay Date of 02/27/20
have been duly audited and are
hereby certified as correct.

Signed: Denise Collin 2/24/2020
Denise Collin

Signed: _____
Signature

Signed: _____
Signature

Signed: _____
Signature

VENDOR SET: 01 Casitas Municipal Water D

BANK: * ALL BANKS

DATE RANGE: 2/13/2020 THRU 2/26/2020

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
C-CHECK	VOID CHECK	V	2/19/2020			037251		
C-CHECK	VOID CHECK	V	2/19/2020			037256		
C-CHECK	VOID CHECK	V	2/19/2020			037257		

* * T O T A L S * *

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	3	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	

TOTAL ERRORS: 0

VENDOR SET: 01 BANK:	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
		3	0.00	0.00	0.00
BANK:	TOTALS:	3	0.00	0.00	0.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00128	INTERNAL REVENUE SERVICE							
I-T1 202002241679	Federal Withholding	D	2/26/2020	35,180.21		000013		
I-T1 202002261680	Federal Withholding	D	2/26/2020	104.84		000013		
I-T3 202002241679	FICA Withholding	D	2/26/2020	38,216.32		000013		
I-T3 202002261680	FICA Withholding	D	2/26/2020	271.16		000013		
I-T4 202002241679	Medicare Withholding	D	2/26/2020	8,937.86		000013		
I-T4 202002261680	Medicare Withholding	D	2/26/2020	63.42		000013		82,773.81
00187	CALPERS							
I-PBB202002241679	PERS BUY BACK	D	2/26/2020	130.46		000014		
I-PBP202002241679	PERS BUY BACK	D	2/26/2020	161.96		000014		
I-PEB202002241679	PEPRA EMPLOYEES PORTION	D	2/26/2020	8,866.12		000014		
I-PEB202002261680	PEPRA EMPLOYEES PORTION	D	2/26/2020	147.60		000014		
I-PEM202002241679	PERS EMPLOYEE PORTION MGMT	D	2/26/2020	2,584.52		000014		
I-PER202002241679	PERS EMPLOYEE PORTION	D	2/26/2020	6,156.14		000014		
I-PRB202002241679	PEBRA EMPLOYER PORTION	D	2/26/2020	9,174.76		000014		
I-PRB202002261680	PEBRA EMPLOYER PORTION	D	2/26/2020	152.74		000014		
I-PRR202002241679	PERS EMPLOYER PORTION	D	2/26/2020	10,838.59		000014		38,212.89
00049	STATE OF CALIFORNIA							
I-T2 202002241679	State Withholding	D	2/26/2020	13,352.73		000015		
I-T2 202002261680	State Withholding	D	2/26/2020	39.25		000015		13,391.98
02129	Tracy Medeiros							
I-021420	1102WC180000001 1/25-02/07	R	2/14/2020	2,129.42		037206		2,129.42
01869	805 WINDOW CLEANING							
I-10662	Window Cleaning - DO	R	2/19/2020	1,275.00		037207		1,275.00
03616	Laura Addison							
I-885600	Camping Cancellation - LCRA	R	2/19/2020	351.00		037208		351.00
00008	ADVANTAGE PHYSICAL THERAPY							
I-CWD173	Drug Test - PL	R	2/19/2020	90.00		037209		90.00
00012	ALL-PHASE ELECTRIC SUPPLY CO.							
I-5665-664774	Clamp, Washer & Conduit - EM	R	2/19/2020	704.22		037210		704.22
03044	Amazon Capital Services							
I-13H3-9QCQ-ND41	Lift Supports - Unit 024	R	2/19/2020	41.65		037211		
I-1XMP-PJQ4-HDR7	Hard Drive - IT	R	2/19/2020	53.52		037211		
I-1XMP-PJQ4-KX6N	Ratchet Strap - Unit 87	R	2/19/2020	60.05		037211		155.22

VENDOR SET: 01 Casitas Municipal Water D
 BANK: AP ACCOUNTS PAYABLE
 DATE RANGE: 2/13/2020 THRU 2/26/2020

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
04534	I-INV0000019069	Applied Technology Group, Inc. AC Adapter - EM	R	2/19/2020	323.88	037212		323.88
00014	I-SII1484822	AQUA-FLO SUPPLY Duct Tape, Plugs & Caps - UT	R	2/19/2020	13.59	037213		13.59
01703	I-57159	ARNOLD LAROCHELLE MATTHEWS Metter # 5088-016 12/19	R	2/19/2020	4,010.24	037214		10,000.38
	I-57160	Metter # 5088-001 12/19	R	2/19/2020	5,228.14	037214		
	I-57161	Metter # 5088-022 12/19	R	2/19/2020	288.00	037214		
	I-57162	Metter # 5088-023 12/19	R	2/19/2020	474.00	037214		
01666	I-000014296913	AT & T Acct#9391051740	R	2/19/2020	1,055.86	037215		1,055.86
01666	I-000014305720	AT & T Local, Regional, Long Distance	R	2/19/2020	1,185.29	037216		1,185.29
00018	I-287290467941X02102	AT & T MOBILITY Acct#287290467941	R	2/19/2020	248.62	037217		248.62
00021	I-06-12329	AWA OF VENTURA COUNTY Waterwise Breakfast 01/16/20	R	2/19/2020	75.00	037218		75.00
03941	I-308014	Bottomline Technologies 1102WC17050000DOS10/1-10/31/18	R	2/19/2020	2.98	037219		37.18
	I-312607	1102WC17050000 DOS11/1-1/31/19	R	2/19/2020	8.11	037219		
	I-312608	1102WC18000000 DOS11/1-1/31/19	R	2/19/2020	4.29	037219		
	I-318552	1102WC17050000 DOS4/17-5/30/19	R	2/19/2020	21.80	037219		
04711	I-863607	Krystal Cain Camping Cancellation - LCRA	R	2/19/2020	109.00	037220		109.00
04712	I-886641	Heather Campion Camping Cancellation - LCRA	R	2/19/2020	109.00	037221		109.00
00117	I-10801880.00	CERTEX USA, INC Shackle - FISH	R	2/19/2020	57.12	037222		57.12
01843	I-894060	COASTAL COPY Copier Usage - DO	R	2/19/2020	728.50	037223		728.50
00719	I-82007133	CORELOGIC INFORMATION SOLUTION Realquest Subscription	R	2/19/2020	137.50	037224		137.50

VENDOR SET: 01 Casitas Municipal Water D
 BANK: AP ACCOUNTS PAYABLE
 DATE RANGE: 2/13/2020 THRU 2/26/2020

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01483	CORVEL CORPORATION							
I-6/14221444-1	1102WC180000001 DOS 01/24/20	R	2/19/2020	81.24		037225		
I-6/14223981-1	1102WC180000001 DOS 01/24/20	R	2/19/2020	37.52		037225		
I-6/14223983-1	1102WC180000001 DOS 01/24/20	R	2/19/2020	62.55		037225		
I-6/14226845-1	1102WC180000001 DOS 12/27/19	R	2/19/2020	14.76		037225		
I-6/14241105-1	1102WC200000005 DOS 10/10/19	R	2/19/2020	9.50		037225		
I-6/14241109-1	1102WC200000005 DOS 10/10/19	R	2/19/2020	9.50		037225		
I-6/14242178-1	1102WC200000005 DOS 10/10/19	R	2/19/2020	9.50		037225		
I-6/14242195-1	1102WC200000005 DOS 10/11/19	R	2/19/2020	9.50		037225		
I-C0020637417	Claim 1102WC200000005	R	2/19/2020	417.60		037225		651.67
01764	DataProse, LLC							
I-DP2000048	UB Mailing 12/19	R	2/19/2020	3,346.76		037226		3,346.76
00740	DELL MARKETING L.P.							
I-10368545367	Dell Optiplex 5070 - Various	R	2/19/2020	21,908.01		037227		21,908.01
02544	Department of Justice							
I-434380	Fingerprinting -ADM/LCRA/IT	R	2/19/2020	128.00		037228		128.00
04386	Diesel Management							
I-I191215CMWD	CARP Consultation - GARAGE	R	2/19/2020	300.00		037229		300.00
03910	DoiT International USA, INC							
I-IN204000138	Google Apps 01/20	R	2/19/2020	1,440.00		037230		1,440.00
00095	FAMCON PIPE & SUPPLY							
I-S100020979.001	Falange Gate Valve - EM	R	2/19/2020	2,037.75		037231		2,037.75
00099	FGL ENVIRONMENTAL							
I-000216A	OWS - DBP Monitoring 01/06/20	R	2/19/2020	344.00		037232		
I-001284A	Manganese Monitoring 01/23/20	R	2/19/2020	120.00		037232		
I-914286A	Robles Restoration, Acute-ENG	R	2/19/2020	340.00		037232		
I-917504A	Plant Effluent DBP 12/20/19	R	2/19/2020	847.00		037232		1,651.00
00101	FISHER SCIENTIFIC							
I-0555604	Steam Monitor Strips - LAB	R	2/19/2020	31.52		037233		
I-9610009	Sodium Bisulfate - LAB	R	2/19/2020	290.81		037233		322.33
00104	FRED'S TIRE MAN							
I-121757	Oil Change - Unit 11	R	2/19/2020	51.83		037234		
I-122904	Oil Change - Unit 49	R	2/19/2020	48.61		037234		100.44

VENDOR SET: 01 Casitas Municipal Water D
 BANK: AP ACCOUNTS PAYABLE
 DATE RANGE: 2/13/2020 THRU 2/26/2020

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00106	FRONTIER PAINT I-F0255488 Base - WP	R	2/19/2020	23.91		037235		23.91
01280	FRY'S ELECTRONICS, INC. I-7545615 Zip Tie - IT	R	2/19/2020	39.79		037236		39.79
04716	Gables Of Ojai I-012720 Service Life Repair - PL	R	2/19/2020	2,542.00		037237		2,542.00
00879	Galco Industrial Electronics I-AF1506901 Inner Panel - EM	R	2/19/2020	282.94		037238		282.94
04467	General Pump Company, Inc. I-27561 San Antonio well #4 Rehab- ENG	R	2/19/2020	16,758.95		037239		16,758.95
03541	Joe Gonzales I-883664 Camping Cancellation - LCRA	R	2/19/2020	145.00		037240		145.00
00115	GRAINGER, INC I-9393871851 Safety Toe Hip Boots - PL I-9442727799 Storage Cabinet - EM	R R	2/19/2020 2/19/2020	348.46 445.09		037241 037241		793.55
00121	HACH COMPANY I-11818956 Monochlor Reagent - TP I-11819032 Chlorine & Nitrate - TP I-11820953 Cyanurate - TP I-11822424 Chlorine - TP I-11838704 Chemkey Reagent Ammonia - TP I-11838705 Amm Chemkey - TP	R R R R R R	2/19/2020 2/19/2020 2/19/2020 2/19/2020 2/19/2020 2/19/2020	686.64 199.58 117.30 241.31 394.68 197.34		037242 037242 037242 037242 037242 037242		1,836.85
00369	HARRINGTON INDUSTRIAL PLASTICS I-013B0863 Hypo Tanks - TP	R	2/19/2020	7,392.08		037243		7,392.08
04688	Hoffman, Vance And Worthington I-021420 Appraisal 1251 N Signal - ENG	R	2/19/2020	3,000.00		037244		3,000.00
00596	HOME DEPOT I-2413100 Compressor Kit - IT I-3269072 Air Compressor - IT I-4464166 Backpack Blower - WP	R R R	2/19/2020 2/19/2020 2/19/2020	14.48 169.46 288.50		037245 037245 037245		472.44
01177	ICON SAFETY COMPANY INC. I-316014397 Oxigen Sensor & Gas Alert - PL	R	2/19/2020	1,049.60		037246		1,049.60

VENDOR SET: 01 Casitas Municipal Water D
 BANK: AP ACCOUNTS PAYABLE
 DATE RANGE: 2/13/2020 THRU 2/26/2020

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00125	I-3059449240							
	IDEXX DISTRIBUTION CORP Colilert Test Kit - LAB	R	2/19/2020	1,016.36		037247		1,016.36
00127	I-207839-1							
	INDUSTRIAL BOLT & SUPPLY Fittings - EM	R	2/19/2020	10.78		037248		10.78
04598	I-0018349							
	IRJ Engineers, Inc Wellfield VDF Study - ENG	R	2/19/2020	255.00		037249		255.00
09910								
	J.W. ENTERPRISES							
	I-319721 CT Puumping - AVe 1PP	R	2/19/2020	76.50		037250		
	I-319722 CT Puumping - VILLANOVA	R	2/19/2020	76.50		037250		
	I-319723 CT Puumping - OVPP	R	2/19/2020	76.50		037250		
	I-319724 CT Puumping - 4M PP	R	2/19/2020	76.50		037250		
	I-319725 CT Puumping - GRAND AVE	R	2/19/2020	76.50		037250		
	I-319726 CT Puumping - 4M RES.	R	2/19/2020	76.50		037250		
	I-319727 CT Puumping - SA PLANT	R	2/19/2020	153.00		037250		
	I-319728 CT Puumping - UPPER OJAI RES>	R	2/19/2020	76.50		037250		
	I-319729 CT Puumping - 3M PUMP	R	2/19/2020	76.50		037250		
	I-319730 CT Puumping - SIGNAL RES.	R	2/19/2020	76.50		037250		
	I-319731 CT Puumping - FAIRVIEW RES	R	2/19/2020	76.50		037250		
	I-319732 CT Puumping - CASITAS DAM	R	2/19/2020	76.50		037250		
	I-319733 CT Puumping - RINCON TANK	R	2/19/2020	76.50		037250		
	I-319734 CT Puumping - BATES RES.	R	2/19/2020	76.50		037250		1,147.50
02344	I-36899A							
	Janitek Cleaning Solutions Janitorial Services - DO	R	2/19/2020	2,123.67		037252		2,123.67
00667	I-136126							
	Kennedy/Jenks Consultants, Inc Water Quality/Evaluate DBP	R	2/19/2020	13,260.00		037253		13,260.00
04713	I-884847							
	Debbie Kindell Camping Cancellation - LCRA	R	2/19/2020	218.00		037254		218.00
00151								
	MEINERS OAKS ACE HARDWARE							
	I-910405 Knife & Brush - FISH	R	2/19/2020	27.28		037255		
	I-911474 Sheet Alum - FISH	R	2/19/2020	26.51		037255		
	I-911567 Shelf Material - LCRA	R	2/19/2020	89.07		037255		
	I-911892 MEINERS OAKS ACE HARDWARE	R	2/19/2020	10.23		037255		
	I-911978 Batteries - FISH	R	2/19/2020	16.43		037255		
	I-912032 Clamp - Unit 38	R	2/19/2020	9.91		037255		
	I-913440 Blades & Lavel Floor - LCRA	R	2/19/2020	82.91		037255		
	I-913442 Nozzle Brass - FISH	R	2/19/2020	8.96		037255		
	I-913774 Ties Cable & Wire Rope - FISH	R	2/19/2020	64.89		037255		
	I-913796 Aluminum Angle - LCRA	R	2/19/2020	30.73		037255		
	I-913839 Paint & Circular Blade -LCRA	R	2/19/2020	71.60		037255		
	I-914194 Paint Roller - LCRA	R	2/19/2020	6.44		037255		
	I-914315 Bolts & Screws - LCRA	R	2/19/2020	8.22		037255		

VENDOR SET: 01 Casitas Municipal Water D
 BANK: AP ACCOUNTS PAYABLE
 DATE RANGE: 2/13/2020 THRU 2/26/2020

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
	I-914360	Ties Cable & Bambo Stakes-LCRA	R 2/19/2020	44.92		037255		
	I-914361	Flooring Paper - LCRA	R 2/19/2020	13.40		037255		
	I-914392	Netting Hex - LCRA	R 2/19/2020	42.89		037255		
	I-914409	Pressure Treated - LCRA	R 2/19/2020	30.27		037255		
	I-914473	Bolts & Screws - LCRA	R 2/19/2020	7.08		037255		
	I-914495	Flat Washer & Bolts - LCRA	R 2/19/2020	22.94		037255		
	I-914527	Glue -LCRA	R 2/19/2020	4.87		037255		
	I-914566	Sprypaint - LCRA	R 2/19/2020	14.12		037255		
	I-914677	Asphalt Patch - LCRA	R 2/19/2020	64.26		037255		
	I-914806	Blade, Bolts & Screws - LCRA	R 2/19/2020	45.54		037255		
	I-914813	Paint - LCRA	R 2/19/2020	33.00		037255		
	I-915109	Padlock - ENG	R 2/19/2020	58.52		037255		834.99
03724	Michael K. Nunley & Associates							
	I-6592	Pipeline Road Replace - ENG	R 2/19/2020	1,554.25		037258		
	I-6617	OVS Trasmission Study - ENG	R 2/19/2020	12,543.86		037258		
	I-6618	OVPP Performance Eval - ENG	R 2/19/2020	6,187.73		037258		
	I-6619	Heidelberger Tank & Pump - ENG	R 2/19/2020	6,939.39		037258		
	I-6620	Mutual Well #7 Equipping - ENG	R 2/19/2020	5,898.10		037258		
	I-6633	Fish Screen Prototype - ENG	R 2/19/2020	3,966.73		037258		
	I-6634	Robles Diversion Comm Eval-ENG	R 2/19/2020	4,138.33		037258		
	I-6635	Signal Tank & PS DOB - ENG	R 2/19/2020	7,832.23		037258		
	I-6655	Running Ridge Zone Improv.-ENG	R 2/19/2020	17,266.46		037258		66,327.08
03444	Mission Linen Supply							
	I-511719745	Uniform Pants - PL	R 2/19/2020	32.50		037259		
	I-511719746	Uniform Pants - MAINT	R 2/19/2020	27.00		037259		
	I-511719747	Uniform Pants - UT	R 2/19/2020	27.79		037259		
	I-511719750	Uniform Pants - TP	R 2/19/2020	35.98		037259		
	I-511770665	Uniform Pants - PL	R 2/19/2020	32.50		037259		
	I-511770666	Uniform Pants - MAINT	R 2/19/2020	27.00		037259		
	I-511770667	Uniform Pants - UT	R 2/19/2020	27.79		037259		
	I-511770670	Uniform Pants - TP	R 2/19/2020	35.98		037259		
	I-511817015	Uniform Pants - PL	R 2/19/2020	32.50		037259		
	I-511817016	Uniform Pants - MAINT	R 2/19/2020	27.00		037259		
	I-511817017	Uniform Pants - UT	R 2/19/2020	27.79		037259		
	I-511817020	Uniform Pants - TP	R 2/19/2020	35.98		037259		369.81
00163	OFFICE DEPOT							
	I-426527145001	Brush - MGMT	R 2/19/2020	9.43		037260		
	I-439820713001	Office Supplies - DO	R 2/19/2020	654.89		037260		
	I-439832966001	Office Supplies - DO	R 2/19/2020	41.59		037260		705.91

VENDOR SET: 01 Casitas Municipal Water D
 BANK: AP ACCOUNTS PAYABLE
 DATE RANGE: 2/13/2020 THRU 2/26/2020

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00625	OfficeTeam							
I-55332748	Water Quality Temp 02/11-02/14	R	2/19/2020	594.00		037261		594.00
01570	Ojai Auto Supply							
I-476885	Water Jug - Unit 17	R	2/19/2020	25.90		037262		
I-483208	Thermostat - Unit 38	R	2/19/2020	12.56		037262		
I-484188	Ligths - GARAGE	R	2/19/2020	27.35		037262		65.81
00165	OJAI LUMBER CO, INC							
I-2002-959997	Roofing Panels - LCRA	R	2/19/2020	153.31		037263		
I-2002-960351	Roofing Panels - LCRA	R	2/19/2020	205.42		037263		358.73
00169	OJAI VALLEY SANITARY DISTRICT							
I-21877	Cust # 20594	R	2/19/2020	287.25		037264		287.25
00383	ON DUTY UNIFORMS & EQUIPMENT							
I-2912	Uniform Hats - LCRA	R	2/19/2020	12.93		037265		12.93
01627	OSCAR'S TREE SERVICE							
I-14918	Tree Removal @ ojai Ave - PL	R	2/19/2020	475.00		037266		475.00
00941	PARK RANGERS ASSOCIATION							
I-020620a	CA Park Training Conf.Fee-LCRA	R	2/19/2020	340.00		037267		340.00
00941	PARK RANGERS ASSOCIATION							
I-020620b	CA Park Training Conf.Fee-LCRA	R	2/19/2020	340.00		037268		340.00
00188	PETTY CASH							
I-021820	Replenish Safe - LCRA	R	2/19/2020	10.00		037269		10.00
00686	POLLARD WATER							
I-0159689	Table Bag & Tablets - LAB	R	2/19/2020	770.51		037270		770.51
00184	POWERSTRIDE BATTERY CO, INC							
I-V601474	Golf Strap - Unit CCA	R	2/19/2020	10.73		037271		
I-V601518	Battery - Unit 40	R	2/19/2020	128.69		037271		139.42
10042	PSR ENVIRONMENTAL SERVICE, INC							
I-9657	Gas Tank Inspection - DO	R	2/19/2020	230.00		037272		
I-9658	Gas Tank Inspection - LCRA	R	2/19/2020	230.00		037272		460.00
02767	Pueblo Water Resources, Inc.							
I-2019-144	Well #1 & #4 Rehabs - ENG	R	2/19/2020	9,905.00		037273		
I-2020-4	Well #1 & #4 Rehabs - ENG	R	2/19/2020	1,860.00		037273		
I-2020-5	Replacement Well Project- ENG	R	2/19/2020	1,155.00		037273		12,920.00

VENDOR SET: 01 Casitas Municipal Water D
 BANK: AP ACCOUNTS PAYABLE
 DATE RANGE: 2/13/2020 THRU 2/26/2020

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
04714	Charles Reece							
I-885638	Camping Cancellation - LCRA	R	2/19/2020	175.00		037274		175.00
00306	Rincon Consultants, Inc.							
I-18815	Tree Survey Emily Canada - ENG	R	2/19/2020	6,301.00		037275		
I-18836	Ayers Crk. Pipeline Design-ENG	R	2/19/2020	8,376.33		037275		
I-18838	VTA-Carp Intertie Service-ENG	R	2/19/2020	1,650.00		037275		16,327.33
02756	SC Fuels							
I-1574901-IN	Gas - DO	R	2/19/2020	4,691.23		037276		
I-1582276-IN	Gas & Diesel - LCRA	R	2/19/2020	3,186.17		037276		7,877.40
04709	Scheinberg Orthopedic Group							
I-6/14226845-1	1102WC180000001 DOS 12/27/19	R	2/19/2020	274.74		037277		274.74
04418	Brent Simpson							
I-886482	Camping Cancellation - LCRA	R	2/19/2020	115.00		037278		115.00
00872	Smart Rain							
I-6104A	Weather Station Signal	R	2/19/2020	79.00		037279		79.00
04715	Rene Stevens							
I-885974	Camping Cancellation - LCRA	R	2/19/2020	147.00		037280		147.00
02703	Sunbelt Rentals							
I-98582894-0001	Motor For Generator - LCRA	R	2/19/2020	64.65		037281		64.65
01147	SUPERIOR GATE SYSTEMS							
I-4253	Gate Repair On Canal - MAINT	R	2/19/2020	130.00		037282		130.00
02527	Traffic Technologies LLC							
I-33391	Sidewalk Closed Signs - PL	R	2/19/2020	164.32		037283		164.32
00364	TRI-COUNTY OFFICE FURNITURE							
I-145060	Furniture For GM Office - MGMT	R	2/19/2020	854.91		037284		854.91
01662	TYLER TECHNOLOGIES, INC.							
I-025-284586	Remitplus Scanner Maint- ADM	R	2/19/2020	668.54		037285		
I-025-285210	UB Monthly Fees 02/20	R	2/19/2020	153.00		037285		821.54
01268	ULINE							
I-116144315	Safety Glasses - LCRA	R	2/19/2020	73.14		037286		73.14

VENDOR SET: 01 Casitas Municipal Water D
 BANK: AP ACCOUNTS PAYABLE
 DATE RANGE: 2/13/2020 THRU 2/26/2020

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00225	UNDERGROUND SERVICE ALERT							
I-1120190095	CAS01 New Ticket Charges	R	2/19/2020	353.20		037287		
I-120200093	CAS01 New Ticket Charges	R	2/19/2020	310.30		037287		
I-dsb20190065	Regulatory Coast - ENG	R	2/19/2020	157.24		037287		820.74
01502	VAKI AQUACULTURE SYSTEMS LTD							
I-SRN009427	Riverwatcher Repair Fish Count	R	2/19/2020	17,994.80		037288		17,994.80
00258	VENTURA STEEL, INC							
I-233530	Pump - Unit 88	R	2/19/2020	45.05		037289		
I-233753	Remnant Steel - LCRA	R	2/19/2020	23.60		037289		68.65
00247	County of Ventura							
I-020320	Encroachment Permits	R	2/19/2020	1,905.00		037290		1,905.00
03409	Matthew Vestuto							
I-020320	Native Monitoring @ Ventura St	R	2/19/2020	1,537.50		037291		1,537.50
02583	WageWorks							
I-INV1937187	FSA Monthly Admin Fee	R	2/19/2020	175.00		037292		175.00
00663	WAXIE SANITARY SUPPLY							
I-78870016	Janitorial Supplies - LCRA	R	2/19/2020	198.99		037293		198.99
03840	California Department of Fish							
I-022020	Ayers Creek Permit - ENG	R	2/21/2020	117.50		037294		117.50
00029	AMERICAN TOWER CORP							
I-3225116	Tower Rent-Red Mtn Rincon Peak	R	2/26/2020	2,102.62		037295		2,102.62
01666	AT & T							
I-000014358929	Acct#9391035541	R	2/26/2020	494.05		037296		494.05
03429	AT&T							
I-1698572500	Acct#8310009376372	R	2/26/2020	1,302.40		037297		1,302.40
1	AURIC, CORY							
I-000201910141608	US REFUND	R	2/26/2020	840.13		037298		840.13
00021	AWA OF VENTURA COUNTY							
I-06-12383	CCWUC Training - LAB	R	2/26/2020	35.00		037299		35.00
03977	Scot Byron							
I-Feb 20	Reimburse Expenses 02/2020	R	2/26/2020	306.16		037300		306.16

VENDOR SET: 01 Casitas Municipal Water D
BANK: AP ACCOUNTS PAYABLE
DATE RANGE: 2/13/2020 THRU 2/26/2020

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
03021 I-000016-124-371	Central Communications Call Center 11/20	R	2/26/2020	154.49		037301		154.49
00061 I-SB02094219	COMPUWAVE Server Hard Drive - IT	R	2/26/2020	188.56		037302		188.56
00873 I-20100298	CSAC EXCESS INSURANCE AUTHORIT xcess Workers Comp Insurance	R	2/26/2020	13,540.00		037303		13,540.00
02480 I-2001159	David Taussig & Associates, In D19-00115 CFD Tax Admin	R	2/26/2020	3,296.00		037304		3,296.00
04718 I-886148	Harry Dennison Camping Cancellation - LCRA	R	2/26/2020	115.00		037305		115.00
04719 I-886180	Ruth Duniwin Camping Cancellation - LCRA	R	2/26/2020	170.00		037306		170.00
00086 I-1493a	E.J. Harrison & Sons Inc Acct#500766090	R	2/26/2020	105.32		037307		105.32
00086 I-27994	E.J. Harrison & Sons Inc Acct#1C00054240	R	2/26/2020	394.22		037308		394.22
04720 I-888177	Maria Elias Camping Cancellation - LCRA	R	2/26/2020	109.00		037309		109.00
00115 I-9362955685	GRAINGER, INC Phosphoric Acid - LCRA	R	2/26/2020	28.19		037310		28.19
04722 I-021220	Julie Howard CPRS Conference Advance	R	2/26/2020	908.00		037311		908.00
02190 I-022320	Chelbi Kelley AWWA Conference Advance	R	2/26/2020	611.10		037312		611.10
04721 I-863955	Scott Kennedy Camping Cancellation - LCRA	R	2/26/2020	109.00		037313		109.00
02129 I-022020	Tracy Medeiros 1102WC180000001 2/08-02/22	R	2/26/2020	2,129.42		037314		2,129.42
03707 I-6/14063746-1 I-6/14081603-1	Ojai Valley Community Hospital 1102WC200000002 DOS 7/25/19 1102WC200000005 DOS10/15-11/04	R R	2/26/2020 2/26/2020	122.48 28,328.60		037315 037315		28,451.08

VENDOR SET: 01 Casitas Municipal Water D
 BANK: AP ACCOUNTS PAYABLE
 DATE RANGE: 2/13/2020 THRU 2/26/2020

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00169 I-21951	OJAI VALLEY SANITARY DISTRICT Cust #52921	R	2/26/2020	57.45		037316		57.45
04723 I-021120	Janet Quiroga Citation 10027 Refund	R	2/26/2020	50.00		037317		50.00
00215 I-021120 I-022220	SOUTHERN CALIFORNIA EDISON Acct#2397969643 Acct#2266156405	R R	2/26/2020 2/26/2020	10,864.38 203.76		037318 037318		11,068.14
00048 I-030120	STATE OF CALIFORNIA State Water Plan Payment	R	2/26/2020	269,910.00		037319		269,910.00
00050 I-L1710560480	STATE OF CALIFORNIA - EDD Unemployment Insurance	R	2/26/2020	16,349.98		037320		16,349.98
02643 I-10373489 I-10377006	Take Care by WageWorks Reimburse Med/Dep Care Reimburse Med/Dep Care	R R	2/26/2020 2/26/2020	863.60 7.23		037321 037321		870.83
00270 I-020920a I-020920b I-020920c I-020920d I-020920e I-020920f	Wells Fargo Bank Lodging - MGMT Frames - BRD Seals - Unit 000 Lodging -MGMT Heater Controls - LCRA AWWA Book - SAF	R R R R R R	2/26/2020 2/26/2020 2/26/2020 2/26/2020 2/26/2020 2/26/2020	1,010.88 15.06 57.73 218.88 165.20 107.00		037322 037322 037322 037322 037322 037322		1,574.75
00215 I-022620 I-022620b	SOUTHERN CALIFORNIA EDISON Acct#2157697889 Acct#2237011044	R R	2/26/2020 2/26/2020	1,015.14 12.01		037323 037323		1,027.15
00216 I-022620 I-022620b	Southern California Gas Co. Acct#00801443003 Acct#18231433006	R R	2/26/2020 2/26/2020	572.86 262.37		037324 037324		835.23
04010 I-CS5202002241679	CALIFORNIA STATE DISBURSEMENT 200000001181291	R	2/26/2020	386.30		037325		386.30
02823 I-G08202002241679	Franchise Tax Board STATE TAX GARNISHMENT	R	2/26/2020	500.00		037326		500.00
00124 I-DCI202002241679 I-DI%202002241679	ICMA RETIREMENT TRUST - 457 DEFERRED COMP FLAT DEFERRED COMP PERCENT	R R	2/26/2020 2/26/2020	425.00 89.73		037327 037327		514.73

VENDOR SET: 01 Casitas Municipal Water D
BANK: AP ACCOUNTS PAYABLE
DATE RANGE: 2/13/2020 THRU 2/26/2020

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00985	NATIONWIDE RETIREMENT SOLUTION							
	I-CUN202002241679 457 CATCH UP	R	2/26/2020	499.23		037328		
	I-DCN202002241679 DEFERRED COMP FLAT	R	2/26/2020	5,585.39		037328		
	I-DN%202002241679 DEFERRED COMP PERCENT	R	2/26/2020	377.57		037328		6,462.19
00180	S.E.I.U. - LOCAL 721							
	I-COP202002241679 SEIU 721 COPE	R	2/26/2020	45.00		037329		
	I-UND202002241679 UNION DUES	R	2/26/2020	757.25		037329		802.25

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	121	603,772.55	0.00	603,772.55
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	3	134,378.68	0.00	134,378.68
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00		
		0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 01	BANK: AP	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			124	738,151.23	0.00	738,151.23
BANK: AP	TOTALS:		124	738,151.23	0.00	738,151.23
REPORT TOTALS:			124	738,151.23	0.00	738,151.23

void check #36365, Reissued on check #37298

(\$ 840.13)
\$ 737,311.10

Casitas Municipal Water District
Reimbursement Disclosure Report (1)
Fiscal Year 2018/19
July 1, 2019-June 30, 2020

<u>Date paid</u>	<u>Board of Director/Employee</u>	<u>Description</u>	<u>Amount Paid</u>
7/3/2019	Gonzalo Carbajal-Ramirez	D2 Certification Fee	125.00
7/3/2019	Scott Lewis	Airfare to CMWD 5/15-5/17	704.00
7/3/2019	Scott Lewis	Hotel 5/15-5/17	179.48
7/3/2019	Scott Lewis	Car Rental 5/15-5/17	277.84
7/3/2019	Scott Lewis	Airfare to CMWD 6/9-6/14	539.99
7/3/2019	Scott Lewis	Hotel 6/9-6/14	547.45
7/3/2019	Jordan Switzer	Lab Analyst Grade 1 Fee	120.00
7/3/2019	Jordan Switzer	Water Treatment Course Fee	163.53
7/10/2019	Brian Brennan	Reimburse Mileage 6/19	156.8
7/10/2019	Scott Lewis	Airfare Change Fee	197.4
7/10/2019	Scott Lewis	Car Rental 6/9-6/14	416.17
7/10/2019	Scott Lewis	Hotel 6/14-6/15	148.97
7/10/2019	Traci Ozuna	Craft Supplies for Jr. Ranger Program	182.20
7/25/2019	Stuart Birdsey	Thermal Paper	271.49
7/25/2019	Luis Mejia	Trucking School Training	295.00
7/25/2019	Gustavo Muro Jr.	Hotel for ESRI Conference	827.46
7/25/2019	Dylan Palmer	Safety Boot Stipend	102.31
7/31/2019	Joe Evans	Portable Radios	134.01
7/31/2019	Chelbi Kelley	Hotel for Audit Water Course	160.27
7/31/2019	Chelbi Kelley	Mileage for Audit Water Course	135.72
7/31/2019	Scott MacDonald	D4 Certification Renewal	105.00
7/31/2019	Greg Romey	Lunch For Safety Trainings	373.29
7/31/2019	Brian Taylor	CEU Reimbursement	125.00
8/7/2019	Lindsay Cao	CEWA Renewal Fee	192.00
8/7/2019	Gonzalo Carbajal-Ramirez	Safety Boot Stipend	170.00
8/14/2019	Kevin Champlin	Safety Boot Stipend	170.00
8/14/2019	Ramiro Garcia	Safety Boot Stipend	170.00
8/14/2019	Vincent Godinez	Safety Boot Stipend	170.00
8/14/2019	Gerardo Herrera	Safety Boot Stipend	170.00
8/14/2019	Eric Lara	Safety Boot Stipend	170.00
8/14/2019	Mario Mariscal	Safety Boot Stipend	170.00
8/14/2019	Levi Maxwell	Safety Boot Stipend	170.00
8/14/2019	Luis Mejia	Safety Boot Stipend	170.00
8/14/2019	David Pope	Safety Boot Stipend	170.00
8/14/2019	David Pope	Reimburse Mileage 8/19	230.84
8/14/2019	David Pope	Hotel for Pesticide Exam	200.93
8/14/2019	Edgar Ramos	Safety Boot Stipend	170.00
8/14/2019	Michael Robles	Safety Boot Stipend	170.00
8/14/2019	Luke Soholt	County Possessory Taxes for Dam Tender House	424.23
8/14/2019	Brian Taylor	Safety Boot Stipend	170.00
9/4/2019	Kevin Champlin	Water Treatment Book	140.00
9/4/2019	Greg Romey	AC Pipe Wrap	101.29
9/4/2019	Greg Romey	Vehicle Taxes	201.00
9/4/2019	Greg Romey	Utility Cabinet	144.39
9/4/2019	Greg Romey	Trackers for Keys	171.60
9/11/2019	Michael Robles	Distribution Course Fee	163.53
9/18/2019	Gonzalo Carbajal-Ramirez	Water Treatment Course Fee	162.53
9/18/2019	Scott Lewis	Airfare to CMWD 8/18-8/30	587.99
9/18/2019	Scott Lewis	Hotel 8/18-8/30	1132.88
9/18/2019	Scott Lewis	Car Rental 8/18-8/30	732.89
9/18/2019	Scott Lewis	Airport Parking	195.00
10/3/2019	David Pope	Hotel for DPR Pesticide Test	133.28
10/9/2019	Brian Brennan	Reimburse Mileage 9/19	162.40
10/9/2019	Joel Cox	Advance for Sensus Conference	138.00
10/9/2019	Eric Lara	Advance for Sensus Conference	888.00

**Casitas Municipal Water District
Reimbursement Disclosure Report (1)
Fiscal Year 2018/19
July 1, 2019-June 30, 2020**

10/9/2019	Edgar Ramos	Advance for Sensus Conference	888.00
10/16/2019	Greg Romey	Advance for ASSP Training	1565.92
10/16/2019	Greg Romey	Waste Disposal Reimbursement	428.92
11/7/2019	Denise Collin	Reimburse Mileage 9/19	199.41
11/7/2019	Greg Romey	ASSP Membership Fee	230.00
11/7/2019	Brian Taylor	Hotel For AWWA Conference	529.86
11/13/2019	Brian Brennan	Reimburse Mileage 10/19	133.40
11/13/2019	Corban Suggs	Hotel For Sensus Conference	736.83
11/21/2019	Carol Belser	CPRS Job Listing	100.00
11/21/2019	Joel Cox	Hotel For Sensus Conference	814.83
11/27/2019	Greg Romey	Reimburse Mileage 11/19	151.38
11/27/2019	Greg Romey	Hotel For CalOES Training	205.56
12/4/2019	John Simon	Safety Boot Stipend	170.00
12/11/2019	Joe Martinez III	WIT III Training Advance	570.38
12/11/2019	Scott Lewis	Office Chairs + Supplies	183.82
12/11/2019	Scott Lewis	Fisheries Supplies	125.12
12/11/2019	Scott Lewis	Car Rental	1235.36
12/11/2019	Scott Lewis	Airport Parking	255.00
12/11/2019	Scott Lewis	Air Fare to CMWD	589.99
12/11/2019	Corban Suggs	Reimburse Maileage 11/19-11/20	118.32
12/11/2019	Michael Shields	O&M Crew Meal @ Robles	131.33
12/18/2019	Brian Brennan	Hotel For ACWA	580.55
12/18/2019	Brian Brennan	Reimburse Mileage 11/19	113.66
12/18/2019	Kevin Nguyen	Windows 10 Licenses	249.76
12/26/2019	Gerardo M Herrera	Luncheon Reimbursement	168.20
12/16/2019	Gerardo M Herrera	Reimbursement of Class Expenses	311.00
12/26/2019	Peter M Kaiser	Reimburse Mileage 01/14/19-11/13/19	176.32
12/26/2019	Vincent Godinez	Reimbursement of Class Expenses	190.00
1/2/2020	Scott MacDonald	T4 Certification Fee	105.00
1/16/2020	Eric Lara	D1 & T1 Certification Fee	200.00
1/21/2020	Diana Impeartrice	Conference Advance	549.70
1/22/2020	Scott Lewis	Hotel 12/4-12/15	793.06
1/22/2020	Scott Lewis	Airfare Change Fee	233.01
1/22/2020	Scott Lewis	Hotel 12/15-12/19	393.40
1/22/2020	Scott Lewis	Rental Car 12/4-12/19	1188.43
1/22/2020	Scott Lewis	Airport Parking	239.00
1/22/2020	Scott Lewis	Fall Tuition	2001.86
1/29/2020	Joel Cox	T4 Certification Fee	105.00
1/29/2020	Joel Cox	T4 Continuing Education Package	125.00
2/12/2020	Anthony Albanez	Safety Boot Stipend	170.00
2/12/2020	Eric Behrendt	Safety Boot Stipend	170.00
2/12/2020	Scott Byron	Safety Boot Stipend	170.00
2/12/2020	Lindsay Cao	Safety Boot Stipend	170.00
2/12/2020	Gonzalo Carbajal-Ramirez	Safety Boot Stipend	170.00
2/12/2020	Virgil Clary	Safety Boot Stipend	170.00
2/12/2020	Joel Cox	Safety Boot Stipend	170.00
2/12/2020	Alvin Domingo	Safety Boot Stipend	170.00
2/12/2020	Todd Evans	Safety Boot Stipend	170.00
2/12/2020	Ramiro Garcia	Safety Boot Stipend	170.00
2/12/2020	Vincent Godinez	Safety Boot Stipend	170.00
2/12/2020	Eric Grabowski	Safety Boot Stipend	170.00
2/12/2020	Ken Grinnell	Safety Boot Stipend	170.00
2/12/2020	Willis Hand	Safety Boot Stipend	170.00
2/12/2020	Grerardo M Herrera	Safety Boot Stipend	170.00
2/12/2020	Joe Martinez III	Cal Park Ranger Conference Advance	734.67
2/12/2020	Joe Martinez III	Fuel Reimbursment for Conf.	134.00

Casitas Municipal Water District
Reimbursement Disclosure Report (1)
Fiscal Year 2018/19
July 1, 2019-June 30, 2020

2/12/2020	Eric Lane	Safety Boot Stipend	170.00
2/12/2020	Eric Lara	Safety Boot Stipend	170.00
2/12/2020	Tim Lawson	Safety Boot Stipend	170.00
2/12/2020	Ivan Lopez	Safety Boot Stipend	170.00
2/12/2020	Scott MacDonald	Safety Boot Stipend	170.00
2/12/2020	Mario Mariscal	Safety Boot Stipend	170.00
2/12/2020	Ian McMahan	Safety Boot Stipend	170.00
2/12/2020	Tracy Medeiros	Safety Boot Stipend	170.00
2/12/2020	Luis Mejia	Safety Boot Stipend	170.00
2/12/2020	Gustavo Muro Jr.	Safety Boot Stipend	170.00
2/12/2020	Curtis Orozco	Safety Boot Stipend	170.00
2/12/2020	David Pope	Safety Boot Stipend	170.00
2/12/2020	Edgar Ramos	Safety Boot Stipend	170.00
2/12/2020	William Reeder	Safety Boot Stipend	170.00
2/12/2020	Michael Robles	Safety Boot Stipend	170.00
2/12/2020	Steven Sharp	Safety Boot Stipend	170.00
2/12/2020	Luke Soholt	Safety Boot Stipend	170.00
2/12/2020	Stephen Sulkowski	Cal Park Ranger Conference Advance	734.67
2/12/2020	Jordan Switzer	Safety Boot Stipend	170.00
2/12/2020	Brian Taylor	Safety Boot Stipend	170.00
2/12/2020	Cameron Tindle	Safety Boot Stipend	170.00
2/26/2020	Scot Byron	Hotel for Cla-val	220.16
2/26/2020	Julie Howard	CPRS Conference Advance	908.00
2/26/2020	Chelbi Kelley	AWWA Conference Advance	611.10

1) Reimbursement Disclosure Report prepared pursuant to California Government Code 53065.5

**CASITAS MUNICIPAL WATER DISTRICT
MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: MICHAEL L. FLOOD, GENERAL MANAGER
SUBJECT: AWARD OF CONTRACT FOR MUTUAL WELL #7 WELL DRILLING,
SPECIFICATION NO. 19-427
DATE: 3/11/2020

RECOMMENDATION:

Award the contract for Mutual Well #7 Well Drilling (Specification No. 19-427) to Zim Industries, Inc. in the amount of \$549,480.00.

BACKGROUND:

The District has a wellfield located on Grand Avenue, adjacent to San Antonio Creek, which provides groundwater to the residents of the Ojai. Production of the wellfield has diminished as the existing wells have aged. To restore previous water production rates, a new well will be drilled at the Mutual Wellfield. This is the first phase of well construction and a subsequent construction contract will be released upon discovery of the production rate of the new well and completion of plans and specifications for site improvements, above-grade piping, electrical, and instrumentation.

Seven bids were received at the bid opening on January 29, 2020, as shown in Table 1.

Table 1 – Base Bids Summary

Contractor	Total
Abundant Water Wells	\$686,727.00
Best Drilling and Pump	\$743,810.00
Nor-Cal Pump and Well Drilling	\$518,212.00
Pacific Coast Well Drilling	\$713,610.00
South West Pump and Drilling	\$781,025.00
Yellow Jacket Drilling Services	\$599,770.00
Zim Industries, Inc.	\$549,480.00

The low bidder is Nor-Cal Pump and Well Drilling but their safety record does not meet the contract requirements, which renders their bid unresponsive and must be rejected.

Zim Industries, Inc. is the next lowest bidder and has a Contractor's license in good standing and has satisfactory references. The Zim Industries, Inc bid is considered responsive and responsible and is recommended for award. A detailed bid summary is attached.

BUDGET IMPACT:

The FY 2019-20 Budget includes \$1,250,000 for the Mutual Replacement Well project.

Attachment: Bid Summary

CASITAS MUNICIPAL WATER DISTRICT
 1055 VENTURA AVENUE
 Oak View, CA 93022
 (805) 649-2251
 SPEC 19-427
 Project: Mutual Well #7 Well Drilling
 Bid: 1/29/20 2:00 PM

Abundant Water Wells Lic.#C57-981850; 10600 Leona Ave Leona Valley, CA 93551	Best Drilling and Pump Lic.#R264572; 1640 Pellissier Rd Colton, CA 92324	Nor-Cal Pump and Well Drilling Lic.#R98591; 1325 Barry Rd Yuba City, CA 95993	Pacific Coast Well Drilling Lic.#927400; P.O. Box 184 Templeton, CA 93465	South West Pump and Drilling Lic.#723919; 53-381 US Highway 111 Coachella, CA 92236	Yellow Jacket Drilling Services Lic.#10344071; 3922 E University Drive #1 Phoenix, AZ 85034	Zim Industries Lic.#440537; 4532 E Jefferson Ave Fresno, CA 93725
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ITEM#	DESCRIPTION	APROX. QTY	UNIT	BID UNIT PRICE	TOTAL AMOUNT	BID UNIT PRICE	TOTAL AMOUNT	BID UNIT PRICE	TOTAL AMOUNT	BID UNIT PRICE	TOTAL AMOUNT	BID UNIT PRICE	TOTAL AMOUNT	BID UNIT PRICE	TOTAL AMOUNT	BID UNIT PRICE	TOTAL AMOUNT
1	Mobilization	1	LS	\$ 77,777.00	\$ 77,777.00	\$ 70,000.00	\$ 70,000.00	\$ 47,912.00	\$ 47,912.00	\$ 34,500.00	\$ 34,500.00	\$ 140,000.00	\$ 140,000.00	\$ 50,000.00	\$ 50,000.00	\$ 100,000.00	\$ 100,000.00
2	Sound Barrier	250	LF	\$ 200.00	\$ 50,000.00	\$ 300.00	\$ 75,000.00	\$ 95.00	\$ 23,750.00	\$ 295.00	\$ 73,750.00	\$ 350.00	\$ 87,500.00	\$ 200.00	\$ 50,000.00	\$ 120.00	\$ 30,000.00
3	Conductor Casing	55	LF	\$ 540.00	\$ 29,700.00	\$ 750.00	\$ 41,250.00	\$ 495.00	\$ 27,225.00	\$ 350.00	\$ 19,250.00	\$ 800.00	\$ 44,000.00	\$ 450.00	\$ 24,750.00	\$ 500.00	\$ 27,500.00
4	Pilot Hole Drilling	565	LF	\$ 95.00	\$ 53,675.00	\$ 125.00	\$ 70,625.00	\$ 80.00	\$ 45,200.00	\$ 75.00	\$ 42,375.00	\$ 75.00	\$ 42,375.00	\$ 88.00	\$ 49,720.00	\$ 130.00	\$ 73,450.00
5	Geophysical Logging	1	LS	\$ 4,500.00	\$ 4,500.00	\$ 2,500.00	\$ 2,500.00	\$ 3,450.00	\$ 3,450.00	\$ 4,950.00	\$ 4,950.00	\$ 10,000.00	\$ 10,000.00	\$ 12,500.00	\$ 12,500.00	\$ 2,400.00	\$ 2,400.00
6	Pilot Hole Reaming	555	LF	\$ 95.00	\$ 52,725.00	\$ 125.00	\$ 69,375.00	\$ 80.00	\$ 44,400.00	\$ 69.00	\$ 38,295.00	\$ 90.00	\$ 49,950.00	\$ 62.00	\$ 34,410.00	\$ 90.00	\$ 49,950.00
7	Caliper Survey	1	LS	\$ 4,500.00	\$ 4,500.00	\$ 2,500.00	\$ 2,500.00	\$ 3,850.00	\$ 3,850.00	\$ 3,950.00	\$ 3,950.00	\$ 3,000.00	\$ 3,000.00	\$ 4,500.00	\$ 4,500.00	\$ 2,000.00	\$ 2,000.00
8.1	14-Inch SS Blank Casing	340	LF	\$ 240.00	\$ 81,600.00	\$ 274.00	\$ 93,160.00	\$ 276.00	\$ 93,840.00	\$ 325.00	\$ 110,500.00	\$ 292.00	\$ 99,280.00	\$ 250.00	\$ 85,000.00	\$ 180.00	\$ 61,200.00
8.2	14-Inch SS Wire Wrapped Screen	250	LF	\$ 143.00	\$ 35,750.00	\$ 189.00	\$ 47,250.00	\$ 177.00	\$ 44,250.00	\$ 205.00	\$ 51,250.00	\$ 187.00	\$ 46,750.00	\$ 200.00	\$ 50,000.00	\$ 192.00	\$ 48,000.00
8.3	14-Inch SS Cellar Pipe	10	LF	\$ 240.00	\$ 2,400.00	\$ 222.00	\$ 2,220.00	\$ 276.00	\$ 2,760.00	\$ 410.00	\$ 4,100.00	\$ 300.00	\$ 3,000.00	\$ 250.00	\$ 2,500.00	\$ 237.00	\$ 2,370.00
8.4	3-Inch SS Gravel Tube	270	LF	\$ 34.00	\$ 9,180.00	\$ 45.00	\$ 12,150.00	\$ 40.00	\$ 10,800.00	\$ 52.00	\$ 14,040.00	\$ 57.00	\$ 15,390.00	\$ 30.00	\$ 8,100.00	\$ 24.00	\$ 6,480.00
9	Gravel Pack 8x16 Gradation	370	LF	\$ 68.00	\$ 25,160.00	\$ 88.00	\$ 32,560.00	\$ 80.00	\$ 29,600.00	\$ 92.00	\$ 34,040.00	\$ 230.00	\$ 85,100.00	\$ 65.00	\$ 24,050.00	\$ 83.00	\$ 30,710.00
10	Annular Seal	240	LF	\$ 70.00	\$ 16,800.00	\$ 68.00	\$ 16,320.00	\$ 80.00	\$ 19,200.00	\$ 95.00	\$ 22,800.00	\$ 72.00	\$ 17,280.00	\$ 65.00	\$ 15,600.00	\$ 70.00	\$ 16,800.00
11.1	Mechanical Well Development	50	HR	\$ 410.00	\$ 20,500.00	\$ 400.00	\$ 20,000.00	\$ 550.00	\$ 27,500.00	\$ 550.00	\$ 27,500.00	\$ 600.00	\$ 30,000.00	\$ 625.00	\$ 31,250.00	\$ 500.00	\$ 25,000.00
11.2	Development/Test Pump	1	LS	\$ 18,000.00	\$ 18,000.00	\$ 25,000.00	\$ 25,000.00	\$ 20,800.00	\$ 20,800.00	\$ 22,300.00	\$ 22,300.00	\$ 35,000.00	\$ 35,000.00	\$ 23,750.00	\$ 23,750.00	\$ 23,000.00	\$ 23,000.00
11.3	Pumping Well Development	50	HR	\$ 410.00	\$ 20,500.00	\$ 400.00	\$ 20,000.00	\$ 350.00	\$ 17,500.00	\$ 410.00	\$ 20,500.00	\$ 400.00	\$ 20,000.00	\$ 415.00	\$ 20,750.00	\$ 370.00	\$ 18,500.00
12	Production Testing	16	HR	\$ 410.00	\$ 6,560.00	\$ 400.00	\$ 6,400.00	\$ 350.00	\$ 5,600.00	\$ 410.00	\$ 6,560.00	\$ 400.00	\$ 6,400.00	\$ 415.00	\$ 6,640.00	\$ 370.00	\$ 5,920.00
13	Spinner Surveys	1	LS	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 4,415.00	\$ 4,415.00	\$ 3,250.00	\$ 3,250.00	\$ 7,000.00	\$ 7,000.00	\$ 7,500.00	\$ 7,500.00	\$ 3,700.00	\$ 3,700.00
14	Conductivity Profile	5	LS	\$ 3,500.00	\$ 17,500.00	\$ 1,200.00	\$ 6,000.00	\$ 275.00	\$ 1,375.00	\$ 1,300.00	\$ 6,500.00	\$ 1,000.00	\$ 5,000.00	\$ 500.00	\$ 2,500.00	\$ 200.00	\$ 1,000.00
15	Depth Discrete Samples	5	EA	\$ 3,500.00	\$ 17,500.00	\$ 1,200.00	\$ 6,000.00	\$ 150.00	\$ 750.00	\$ 550.00	\$ 2,750.00	\$ 500.00	\$ 2,500.00	\$ 500.00	\$ 2,500.00	\$ 300.00	\$ 1,500.00
16	Plumbness and Alignment Survey	1	LS	\$ 4,500.00	\$ 4,500.00	\$ 2,500.00	\$ 2,500.00	\$ 3,850.00	\$ 3,850.00	\$ 2,850.00	\$ 2,850.00	\$ 5,000.00	\$ 5,000.00	\$ 3,500.00	\$ 3,500.00	\$ 2,100.00	\$ 2,100.00
17	Video Survey	1	LS	\$ 4,500.00	\$ 4,500.00	\$ 1,000.00	\$ 1,000.00	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00	\$ 1,500.00	\$ 1,500.00	\$ 3,500.00	\$ 3,500.00	\$ 1,100.00	\$ 1,100.00
18	Well Disinfection	1	LS	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,450.00	\$ 2,450.00	\$ 7,850.00	\$ 7,850.00	\$ 5,000.00	\$ 5,000.00	\$ 2,000.00	\$ 2,000.00	\$ 1,300.00	\$ 1,300.00
19	Site Cleanup and Demobilization	1	LS	\$ 70,000.00	\$ 70,000.00	\$ 30,000.00	\$ 30,000.00	\$ 13,905.00	\$ 13,905.00	\$ 19,500.00	\$ 19,500.00	\$ 2,000.00	\$ 2,000.00	\$ 42,750.00	\$ 42,750.00	\$ 1,500.00	\$ 1,500.00
20	Fluids and Cuttings Containment and Disposal	1	LS	\$ 40,000.00	\$ 40,000.00	\$ 67,000.00	\$ 67,000.00	\$ 21,580.00	\$ 21,580.00	\$ 125,000.00	\$ 125,000.00	\$ 10,000.00	\$ 10,000.00	\$ 30,000.00	\$ 30,000.00	\$ 10,000.00	\$ 10,000.00
21	Standby Time	40	HR	\$ 410.00	\$ 16,400.00	\$ 450.00	\$ 18,000.00	\$ 25.00	\$ 1,000.00	\$ 350.00	\$ 14,000.00	\$ 200.00	\$ 8,000.00	\$ 300.00	\$ 12,000.00	\$ 100.00	\$ 4,000.00
BASE BID TOTAL AMOUNT FOR BID ITEMS 1 THROUGH 21					\$ 686,727.00		\$ 743,810.00		\$ 518,212.00		\$ 713,610.00		\$ 781,025.00		\$ 599,770.00		\$ 549,480.00

DIVISION OF WORK OR TRADE				SUBCONTRACTOR		SUBCONTRACTOR		SUBCONTRACTOR		SUBCONTRACTOR		SUBCONTRACTOR		SUBCONTRACTOR	
				Pacific Surveys, LLC		Pacific Surveys, LLC		Pacific Surveys, LLC		Pacific Surveys, LLC		Barney's Hole Digging		Tri-Valley Drilling	
						Barney's Hole Digging Service				Pacific Surveys, LLC		Patriot Environmental Services		Pacific Surveys, LLC	
										State Ready Mix		Roberson's Ready Mix		OST Trucks and Crane	
										Myers Drilling		S&J Concrete Pumping		SoCal Industries	
												Behrens & Associates		C.W. Industries	
														Pacific Surveys, LLC	

**CASITAS MUNICIPAL WATER DISTRICT
MEMORANDUM**

TO: BOARD OF DIRECTORS

FROM: MICHAEL L. FLOOD, GENERAL MANAGER

SUBJECT: ENGINEERING DESIGN SERVICES FOR GRAND AVENUE AND LION STREET PIPELINE REPLACEMENT

DATE: 3/11/20

RECOMMENDATION:

Approve and authorize the General Manager to issue a Task Order for professional engineering services to Cannon Corp (Cannon) for the Grand Avenue and Lion Street Pipeline Replacement Design in the amount not to exceed \$135,680.

BACKGROUND AND DISCUSSION:

A water transmission study was prepared in 2019 by MKN for the Ojai Water System to optimize and consolidate the water mains to improve system hydraulics and reliability. The study targeted numerous pipelines in poor condition located in Grand Avenue between Los Alamos Drive and Montgomery Street, as well as the 4-inch cast iron pipeline in Lion Street between Grand Avenue and E. Aliso Street.

The District requested a proposal from Cannon to provide engineering design services for these pipelines. Cannon will design the pipeline and system improvements along with tying over existing customer services.

The scope of work for design includes:

- Project management and meetings
- Preliminary engineering and alignment layouts, including topographic survey
- 60% design
- 90% design
- Final design
- Contract bidding documents

Cannon's fee estimate for these services is an amount not to exceed \$135,680.00.

BUDGET IMPACT:

The work is included in the FY 2019-20 budget for the Ojai 12-inch Pipeline Replacement.

Attachment: Proposal from Cannon dated February 27, 2020



February 27, 2020

Mr. Virgil Clary, PE
Civil Engineer
Casitas Municipal Water District
1055 N. Ventura Avenue
Oak View, CA 93022

PROJECT: CASITAS MUNICIPAL WATER DISTRICT – OPTIMIZED GRAND AVENUE WATER MAIN

Dear Mr. Clary:

In response to your request, Cannon is pleased to submit this proposal to provide professional engineering services to Casitas Municipal Water District for the above referenced project.

The fees quoted in this proposal are valid for 60 days from this date and are based on current California Prevailing Wages.

If this proposal meets your approval, we are prepared to begin work immediately upon receipt of the District's notice to proceed. I will follow up with you about this project soon; should you have any questions, please feel free to contact me. The fees quoted in this proposal are valid for 60 days from this date and are based upon current California Prevailing Wages.

Thank you for the opportunity to work on this project with the District. If you have any questions, please do not hesitate to contact me.

Sincerely,

Mike Kielborn, P.E. LEED AP
Principal Engineer
C 70112

PROJECT UNDERSTANDING AND APPROACH

A water transmission study was recently prepared for the Ojai water system to optimize and consolidate the water mains in this area. Casitas Municipal Water District has requested a proposal for the design of a new 12-inch water transmission main in Grand Avenue, which will abandon several other water mains in the right of way. The only remaining water main will be the Matilija Conduit, which will be interconnected and operated in the same pressure zone as the new pipeline. All laterals will be tied over to the new pipeline.

The water transmission main replacement will extend westerly from Los Alamos Drive, approximately 1,500 lf to Shady Lane, and another 1,450 lf from Fulton St. to Montgomery St. We will also connect over the laterals for the 1,200 lf of pipe between Shady Lane and Fulton St. that will be abandoned. These laterals will be connected to the existing 12-inch ductile iron pipe in this reach. The above ground section of water main at the intersection of Grand Ave. and Signal St. will also be replaced as part of this project. There will be a deep storm drain crossing in this area. We will present 2-3 options for this crossing in the preliminary design phase, including the use of horizontal directional drilling or jack & bore methods of construction.

Interconnections to the Matilija Conduit will be made at the intersections of:

- Grand Ave. and Los Alamos Dr.
- Grand Ave. and Montgomery St.
- W Aliso St. and Foothill Rd.

The water main at the west end of Grand Ave. where it turns south into Signal Ave. is where the existing water main crosses over a 30-inch RCP storm drain pipe. There is 25 lf of pipe sticking out of the ground, leaving this section of the distribution system vulnerable. The new water main will have to be realigned or cross under the existing storm drain pipe. We will explore the options of jack and bore or Horizontal Directional Drilling (HDD) to cross underneath the storm drain. Approximately 250 lf of water main will be replaced in this area.

The water transmission mains are located in residential and rural roads with overhanging trees in some areas. Grand Avenue has four to five water mains constructed within it, depending on the location. One project challenge will be to identify which water main supplies the water service lateral to each customer. We will look at the option abandoning the old mains and offsetting a new main so that it can be pressurized prior to cutting over all the lateral services. If space limitations prohibit this, we will investigate the option of removing and replacing the main in the location of one of the current mains. This entire area will be surveyed to determine the level of replacement needed for valves, meter boxes, etc.

In addition to the water main replacements in Grand Ave., we have also included an additive task item for replacing the undersized 4-inch water main in Lion St. Approximately 1,200 lf of water main needs to be replaced between Grand Ave and the box culvert crossing just north of Aliso St. The scope for Lion Street will follow the same approach and have the same scope items as the Grand Avenue water mains.

Critical Success Factors

The following are a list of design considerations necessary to make the project successful.

- Utility research and lateral locating
- Division of drinking water review and approval
- Locate service lateral connections and possible abandonment
- Maintain water service during construction
- Minimize disruption to the community
- Possibility of using trenchless methods

Approach and Scope of Services

Our approach to successfully complete this project is based on providing professional services in two phases:

- **Phase 1 – Preliminary Investigation and Alignment Layouts**
- **Phase 2 – Engineering Design Services**

Phase 1 –Preliminary Engineering and Alignment Layouts

Task 1.1 – Project Kick-off Meeting and Site Visit

We will begin this project with a kick-off meeting with District staff. This meeting is a key opportunity for District representatives and the consultant team to steer and further clarify critical elements of the project. The meeting agenda will focus on the project understanding, staff preferences, siting considerations, data and information collection, team member involvement, project constraints, project progress, and anticipated design obstacles. This meeting will also include a review of background information provided with the RFP documents and project scope as well as an overview of the project schedule.

We will interview key personnel of the Design Department and the O&M staff to incorporate design preferences and fully understand the issues influencing the project. The kick-off meeting will also initiate the transfer of additional relevant record plans.

The Kick-off meeting will also include a site visit to the project site.

Task 1.2 – Document Review and Utility Research

Cannon will coordinate with the District to obtain pertinent operations, record drawing information (existing water main plans) needed for design, and sample specifications in electronic format. The system hydraulics and the design pressure will be obtained, evaluated and established from the District's provided information. Cannon will delineate the required topographic survey needs and make field visits to establish and verify dimensions and existing utility locations. We will compile and review all collected documents for inclusion into the electronic base map used to prepare an alignment study and related tasks defined below.

Obtaining the utility information will inform the critical path for this project. We will contact USA and the other local utility agencies and obtain the many as-built drawings from the utility

companies. We will coordinate with the utility companies and the District to obtain pertinent operations data and record drawing information of utilities within the project areas. We will compile, review, and include collected utility information into the electronic topographic survey base map.

Task 1-3 – Topographic Survey

The topographic survey completed for the Preliminary Design Report will be provided by our in-house team of Surveyors. The topographic survey will consist of an aerial survey supplemented with some ground control. Additional detailed information is needed to complete the base maps for the final design. The additional ground survey will be completed to obtain inverts of manholes and inlets, USA markings, valve boxes, utility boxes and other appurtenances that were not captured in the aerial survey. Ground survey is also required for the topographic survey. Ground survey data will be collected using conventional surveying equipment (Robotic Total Station) and input into the aerial survey to complete the base maps.

*If aerial survey is determined to be inaccurate due to tree cover, field surveying will be implemented instead.

Task 1-4 – Alignment Alternatives Analysis

We will use the utility research and site visit information and focus on accessibility, environmental, operations and maintenance, and other physical constraints associated with the pipeline alignment. We will evaluate the project constraints, including potential utility conflicts, permitting requirements and pipe sizing. Based on this analysis, we will prepare a Pipeline Alignment Exhibit showing the major project constraints, permitting requirements, and preliminary opinion of probable cost for this alignment. We will then seek acceptance of the refined alignment with the District prior to preparation of design plans. Recommendations for alternative alignments will be provided, if required.

Task 1.5 – Alignments Alternatives Review Meeting

We will attend a meeting with District staff to present and review the preliminary alignments and discuss District comments and feedback. The final comments if there are any will be incorporated into the design plans.

Task 1.6 – Project QA/QC

Quality assurance/quality control will be provided to ensure all deliverables meet the District's standards prior to submittal.

Project Management

The project requires project setup, scheduling, controlling, and correspondence with the District. Correspondence includes telephone conversations, emails, project status reports, monthly status reports, project memorandums when necessary, and detailed monthly invoices. Project management will be incorporated into the fees for the above tasks.



Phase 2 – Engineering Design Services

Task 2.1 Design and Prepare 60% Construction Plans, Specifications, and Estimates

Based on the findings and results of the previous tasks, we will prepare and submit design plan and profile packages at the 60% approximate completion level for the pipeline. The design plan packages will include title sheet notes, plan sheets, and detail sheets. Design plans will be prepared in accordance with project required standards.

Along with the 60% construction plan submittal, the technical specifications will be submitted. It is assumed the District's front-end contract documents and standard technical specifications will be utilized. If updates have been made recently, we will incorporate those.

A construction cost estimate will also be included based on the 60% design plan set.

In preparing this proposal, we assumed the pipeline plans to be drafted at 1 inch = 40 feet horizontal scale.

Tasks 2.2 - 60% Submittal Meeting

We will attend a meeting with District staff to review and discuss 60%, plan-check comments and other District staff feedback.

Task 2.3– Design and Construction Documents (90% Submittal)

Based on the work completed in previous tasks, we will design and prepare calculations and construction documents including specification and construction cost estimates for a 90% complete submittal, including updating the plans and profiles.

Tasks 2.4 - 90% Submittal Meeting

We will attend a meeting with District staff to review and discuss 90%, plan-check comments and other District staff feedback.

Task 2.5– Design and Construction Documents (Final Submittal)

Based on the work completed in previous tasks, we will package the project construction documents for a Final submittal with biddable documents. A final construction cost estimate will be included for bid comparisons as well.

Task 2.6 – Constructability Review

Upon completion of the 90% draft project documents submittal, our construction manager will perform a constructability review of the project to determine possible constructability issues that may arise during construction of the water main. This will include a review of the required phasing of the project, water service downtime, traffic impacts, working hours, and access to the project site.

Project Management

Phase 2 requires scheduling, controlling, and correspondence with the District. Correspondence includes telephone conversations, emails, project status reports, monthly status reports, project memorandums when necessary, and detailed monthly invoices. Again, these costs are included in the previous tasks for which they relate to.



Deliverables

- Preliminary Alignments Memo and Exhibits
- 60% Submittal Plans, Specifications, and Construction Cost Estimate
- 90% Submittal Plans, Specifications, and Construction Cost Estimate
- Final Submittal Plans, Specifications, and Construction Cost Estimate
- Contract Bidding Documents

ASSUMPTIONS

Listed below are the assumptions made in preparing this proposal.

- The District will provide Record Drawings and information relating to existing facilities in PDF or AutoCAD electronic and hard-copy format.
- District will pay for all utility research fees from all utility companies.
- District standard contracting documents, specifications, and construction plans are available in Word, AutoCAD, and PDF format.
- The Contractor will be responsible for preparing and implementing a SWPPP and best management practices.
- Biological / Tree surveys will be provided by the District and Cannon will incorporate recommendations, as necessary.

EXCLUSIONS

The following exclusions apply to this proposal:

- Geotechnical Investigations
- Environmental Investigations (CEQA)
- Traffic Control Plans
- Bidding and Construction Assistance

AUTHORIZED REIMBURSABLES ARE DEFINED AS FOLLOWS

- Copies and prints
- Reprographics
- Postage and delivery
- Mileage



FEES

Services for Professional Engineering will be provided on a T&M Not to Exceed Fee basis. Billing will be based on the actual work completed monthly. If necessary, due to an increase in the Scope of Work and unexpected field conditions, Cannon will prepare a formal request for a Change Order to the contract. It is our understanding that this project qualifies for California Prevailing Wages. Fees do not include Agency checking or recording fees, or title company fees. It is our understanding that this project qualifies for California Prevailing Wages. A detailed breakdown is provided in the attached fee table.

Grand Avenue

Phase 1. Preliminary Engineering and Alignment Layouts	\$ 40,325
Phase 2. Engineering Design Services	\$ 60,500
Reimbursables	<u>\$ 500</u>
Grand Avenue Total:	\$101,325

Optional Task - Lion Street

Phase 1. Preliminary Engineering and Alignment Layouts	\$ 17,010
Phase 2. Engineering Design Services	\$ 16,845
Reimbursables	<u>\$ 500</u>
Lion Street Total:	\$34,355

Total Combined Fees:	\$135,680
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Proposal: Casitas Municipal Water District
Grand Avenue Water Main

2020 Fee Schedule
Bill Rate Ranges
Subject to change

Accounting Specialist/Admin Assistant	\$ 45 - \$ 65
Business Services Administrator I - III	\$ 62 - \$ 72
Business Services Coordinator I - II	\$ 52 - \$ 57
Assistant Resident Engineer	\$ 135 - \$ 145
Associate Construction Engineer	\$ 110 - \$ 120
Associate Engineer (incl. Automation)	\$ 140 - \$ 175
Associate Landscape Architect	\$ 145 - \$ 155
Associate Planner	\$ 140 - \$ 150
Automation Design/Project Engineer	\$ 115 - \$ 135
Automation Specialist	\$ 135 - \$ 145
Automation Technician	\$ 95 - \$ 105
CAD Tech	\$ 85 - \$ 95
CAD Manager	\$ 100 - \$ 110
Clerical Assistant I - II	\$ 60 - \$ 65
Construction Inspector I - III	\$ 110 - \$ 130
Construction Manager	\$ 155 - \$ 165
Controller	\$ 70 - \$ 110
Design Engineer	\$ 110 - \$ 130
Director	\$ 180 - \$ 220
Electrical Design Engineer	\$ 120 - \$ 130
Engineer Tech	\$ 98 - \$ 108
Engineering Assistant I - II	\$ 80 - \$ 95
Engineering Manager	\$ 210 - \$ 230
Grant Funding Manager I - II	\$ 130 - \$ 145
I&E Construction Coordinator I - II	\$ 93 - \$ 114
I&E Services Coordinator	\$ 80 - \$ 90
Information Systems Admin/Manager	\$ 75 - \$ 115
Land Surveyor I - V	\$ 150 - \$ 195
Landscape Architect	\$ 105 - \$ 115
Landscape Designer I - II	\$ 80 - \$ 104
Lead Automation Specialist	\$ 147 - \$ 157
Lead Automation Technician	\$ 105 - \$ 115
Lead Designer	\$ 100 - \$ 122
Marketing Manager / Director	\$ 125 - \$ 150
Office Engineer / Construction I - III	\$ 98 - \$ 120
Plan Check Engineer I - III	\$ 120 - \$ 165
Planner I - III	\$ 83 - \$ 104
Planning Assistant I	\$ 55 - \$ 70
Principal Construction Engineer	\$ 185 - \$ 195
Principal Designer	\$ 110 - \$ 134
Principal Engineer	\$ 170 - \$ 202

Project Coordinator I - II	\$ 88 - \$ 104
Project Designer	\$ 83 - \$ 120
Project Engineer	\$ 120 - \$ 145
Project Manager / Sr. Principal	\$ 195 - \$ 220
Resident Engineer	\$ 155 - \$ 165
Sr. Associate Engineer	\$ 150 - \$ 180
Sr. Automation Specialist	\$ 163 - \$ 170
Sr. Automation Technician	\$ 126 - \$ 136
Sr. CAD Tech	\$ 90 - \$ 110
Sr. Construction Engineer	\$ 175 - \$ 195
Sr. Construction Manager	\$ 180 - \$ 200
Sr. Consultant / Principal-in-Charge	\$ 185 - \$ 260
Sr. Land Surveyor	\$ 191 - \$ 221
Sr. Landscape Architect	\$ 153 - \$ 163
Sr. Planner	\$ 153 - \$ 163
Sr. Principal Designer	\$ 110 - \$ 150
Sr. Principal Engineer	\$ 180 - \$ 230
Sr. Project Designer	\$ 105 - \$ 130
Sr. Project Engineer	\$ 130 - \$ 155
Sr. Project Manager	\$ 190 - \$ 213
Sr. Resident Engineer	\$ 172 - \$ 185
Structures Representative	\$ 172 - \$ 182
Survey Manager	\$ 195 - \$ 225
Survey Technician I - VI	\$ 105 - \$ 165
Technical Writer I - IV	\$ 90 - \$ 125

Survey Crew Rates - Regular

One-Man Field	\$ 166
Two-Man Field	\$ 245
Two-Man - HDS	\$ 295

Survey Crew Rates - Prevailing Wage

One-Man Field	\$ 220
Two-Man Field	\$ 295

Electrical - Prevailing Wage

Electrician	\$ 158
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CM - Prevailing Wage

BCI Construction Inspector	\$ 140
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Forensics/Expert Testimony Fee Schedule Available Upon Request.

All of the above hourly rates include all direct labor costs and labor overhead, general and administrative expenses and profit.

Other Direct Charges

Black Line Plots	\$2.00 per page	Color Plots	\$5.00 per page
Outside Reproduction	Cost + 15%	Travel and Related Subsistence	Cost + 15%
Automation & Electrical Materials	Cost + 10% (+tax)	Mileage Reimbursement	IRS Rate per mile
Subconsultant Fees	Cost + 10%		

All direct expenses, such as special equipment, shipping costs, travel other than by automobile, parking expenses, and permit fees will be billed at the actual cost plus 15%. If the client requests, or the client's schedule requires work to be done on an overtime basis, a multiplier of 1.5 will be applied to the stated rates for weekdays for daily hours in excess of 8 as well as weekends and a multiplier of 2.0 for daily hours in excess of 12 and holidays. If the client requests field services to be provided outside of normal working hours (between 6:00 p.m. and 6:00 a.m.), a multiplier of 1.5 will be applied to the stated rates. For prevailing wage projects, if the client requests field services to be provided on any given Sunday, a multiplier of 2.0 will be applied to the stated rates and on or around an observed holiday, other rates may be applied. Survey Crews and Automation Field staff are billed portal to portal, and mileage charges are included in the hourly rate. A minimum charge of 4 hours will be charged for any Automation Field Service calls outside of normal working hours (between 6:00 p.m. and 6:00 a.m.). The stated rates are subject to change, typically on an annual basis.



**Fee Proposal for Casitas Municipal Water District
Design Fees for the Grand Avenue Water Main Replacement**

		Principal In Charge QA/QC		Principal Engineer		Project Engineer		Construction Manager		Project Designer		Survey Crew		Total		
Hourly Rate		\$215		\$195		\$155		\$165		\$140		\$295				
Design Tasks		Hrs	Cost	Hrs	Cost	Hrs	Cost	Hrs	Cost	Hrs	Cost	Hrs	Cost	Hrs	Cost	
Phase 1: Preliminary Engineering and Alignment Layouts																
1	Design Kickoff Meeting and Site Visit			3	\$585	3	\$465							6	\$1,050	
2	Document Review and Utility Research			8	\$1,560	12	\$1,860							20	\$3,420	
3	Topographic Survey			4	\$780					24	\$3,360	72	\$21,240	100	\$25,380	
4	Alignments Alternatives Analysis (including 30% Plans)			8	\$1,560	24	\$3,720			24	\$3,360			56	\$8,640	
5	Alignments Alternatives Meeting			3	\$585									3	\$585	
6	Project QA/QC	4	\$860	2	\$390									6	\$1,250	
Sub Total		4	\$860	28	\$5,460	39	\$6,045			48	\$6,720	72	\$21,240	191	\$40,325	
Phase 2 - Engineering Design Services																
1	60% Design Plans, Specs, Estimate	1	\$215	8	\$1,560	40	\$6,200			160	\$22,400			209	\$30,375	
2	60% Design Review Meeting			3	\$585	3	\$465							6	\$1,050	
3	90% Design Plans, Specs, Estimate	1	\$215	8	\$1,560	24	\$3,720			80	\$11,200			113	\$16,695	
4	90% Design Review Meeting			3	\$585									3	\$585	
5	FINAL Design Plans, Specs, Estimate	1	\$215	8	\$1,560	20	\$3,100			40	\$5,600			69	\$10,475	
6	Constructability Review							8	\$1,320					8	\$1,320	
Sub Total		3	\$645	30	\$5,850	87	\$13,485	8	\$1,320	280	\$39,200			408	\$60,500	
														Reimbursables		\$500
Totals		7	\$1,505	58	\$11,310	126	\$19,530	8	\$1,320	328	\$45,920	72	\$21,240	599	\$101,325	



**Fee Proposal for Casitas Municipal Water District
Design Fees for the Lion Street Water Main Replacement**

		Principal In Charge QA/QC		Principal Engineer		Project Engineer		Construction Manager		Project Designer		Survey Crew		Total		
Hourly Rate		\$215		\$195		\$155		\$165		\$140		\$295				
Design Tasks		Hrs	Cost	Hrs	Cost	Hrs	Cost	Hrs	Cost	Hrs	Cost	Hrs	Cost	Hrs	Cost	
Phase 1: Preliminary Engineering and Alignment Layouts																
1	Design Kickoff Meeting and Site Visit			1	\$195									1	\$195	
2	Document Review and Utility Research			4	\$780	4	\$620							8	\$1,400	
3	Topographic Survey			2	\$390					16	\$2,240	30	\$8,850	48	\$11,480	
4	Alignments Alternatives Analysis (including 30% Plans)			2	\$390	8	\$1,240			12	\$1,680			22	\$3,310	
5	Alignments Alternatives Meeting			1	\$195									1	\$195	
6	Project QA/QC	2	\$430											2	\$430	
Sub Total		2	\$430	10	\$1,950	12	\$1,860			28	\$3,920	30	\$8,850	82	\$17,010	
Phase 2 - Engineering Design Services																
1	60% Design Plans, Specs, Estimate	1	\$215	6	\$1,170	8	\$1,240			30	\$4,200			45	\$6,825	
2	60% Design Review Meeting			1	\$195									1	\$195	
3	90% Design Plans, Specs, Estimate	1	\$215	6	\$1,170	6	\$930			20	\$2,800			33	\$5,115	
4	90% Design Review Meeting			1	\$195									1	\$195	
5	FINAL Design Plans, Specs, Estimate	1	\$215	4	\$780	4	\$620			16	\$2,240			25	\$3,855	
6	Constructability Review							4	\$660					4	\$660	
Sub Total		3	\$645	18	\$3,510	18	\$2,790	4	\$660	66	\$9,240			109	\$16,845	
														Reimbursables		\$500
Totals		5	\$1,075	28	\$5,460	30	\$4,650	4	\$660	94	\$13,160	30	\$8,850	191	\$34,355	

MEMORANDUM

TO: Board of Directors
From: Michael L. Flood, General Manager
RE: **Award a contract for an Alternative Water Supply Variable Cost of Service and Water Rate Design Study in the not-to-exceed amount of \$37,320.00 to Water Consultancy, Inc. of Ventura Ca.**
Date: March 5, 2020

RECOMMENDATION:

The Board of Directors approve a contract with Water Consultancy, Inc. in the not-to-exceed amount of \$37,320.00 for an alternative water supply variable cost of service and water rate design study.

BACKGROUND:

A request for proposals (RFP) for a water rate study of the variable costs of alternative water sources was presented to the Finance Committee at the Special Finance Committee in January 2020.

The RFP was released to the public on January 31, 2020 with a due date for the proposals of February 28, 2020.

The RFP was included in the agenda packet for the February 12, 2020 Regular Board Meeting.

An addendum for the RFP was released shortly thereafter that removed the Matilija Deep Wells Project from consideration in the study.

Two responses were received to the RFP.

DISCUSSION:

The District has been working on several alternative water supply projects over the past few years with the main focus being the capital costs of those projects.

The District began work on a Comprehensive Water Resources Plan in late 2018 which has identified a supply gap in the District's current supplies, proposed alternative water supply

projects that have the ability to close that gap, and provided an estimated capital cost of those projects.

This RFP is designed to identify the possible water rate impacts of the proposed alternative water supply projects with the main focus being imported water supply variable costs.

Two responses were received:

Water Consultancy, Inc. of Ventura, Ca.: \$35,000.00 w/o public outreach; \$37,320.00 w/public outreach

Robert D. Niehaus, Inc. of Santa Barbara, Ca.: \$19,500.00 w/o public outreach; \$22,600.00 w/public outreach

While Water Consultancy's proposal has a higher cost, their proposal is more responsive to the RFP based on a demonstration of an excellent understanding of the needs of the District within the proposal.

In addition, Water Consultancy's principal, Lynn Takaichi, is well known within the State Water Contractor's group which will be essential in providing an independent estimate of the costs to deliver the District's State Water Project supplies. This cost is expected to be a primary component of the impact to the District's water rates should these projects be constructed.

This study along with the capital costs identified within the Comprehensive Water Resources Plan will give the District's constituents a more complete picture of what the contemplated alternative water supply projects could ultimately cost.

Staff recommends award to Water Consultancy, Inc. including the public outreach component for a not-to-exceed amount of \$37,320.00.

A copy of both proposals is attached.

**CASITAS MUNICIPAL WATER DISTRICT
MEMORANDUM**

TO: BOARD OF DIRECTORS

FROM: MICHAEL L. FLOOD, GENERAL MANAGER

SUBJECT: SUPPORT OF GRANT APPLICATION FOR WATERSMART GRANTS PROGRAM, SMALL-SCALE WATER EFFICIENCY PROJECT, BOR-DO-20-F006, FOR LAKE CASITAS RECREATION AREA WATER ADVENTURE LAZY RIVER REGENERATIVE MEDIA FILTRATION SYSTEM

DATE: 3/11/20

RECOMMENDATION:

Adopt Resolution authorizing grant application for WaterSMART Grants Program Small-Scale Water Efficiency Project, BOR-DO-20-F006, for Lake Casitas Recreation Area Water Adventure Lazy River Regenerative Media Filtration System.

BACKGROUND AND DISCUSSION:

The existing filtration system for the Lazy River at Lake Casitas Recreation Area (LCRA) Water Adventure uses three large sand filters and up to 4 million gallons of water over the course of the operating season (Memorial Day to Labor Day). A regenerative media system would reduce this water usage to less than 20,000 gallons.

A grant application was prepared by the District for the WaterSMART Grants Program Small-Scale Water Efficiency Project, BOR-DO-20-F006. This program will fund up to \$75,000 for projects that promote water and energy efficiency. The total estimated project cost is \$254,900. The District's share includes in-kind costs for staff time, as well as electrical engineering, equipment purchase and an outside contractor to install the new system.

One of the application requirements is a Board Resolution in support of the project (attached). If passed, the Resolution will be forward to the Bureau to complete the grant application package.

BUDGET IMPACT:

The District's share of the work is included in the proposed FY 2020-21 budget.

Attachment: Resolution No. 2020-01
Grant Application for WaterSMART Grants Program Small-Scale Water Efficiency Project, BOR-DO-20-F006 for Lake Casitas Recreation Area Water Adventure Lazy River Regenerative Media Filtration System



CASITAS MUNICIPAL WATER DISTRICT

RESOLUTION NO.

RESOLUTION AUTHORIZING AN AGREEMENT WITH THE BUREAU OF RECLAMATION FOR THE WATERSMART GRANTS

Whereas, Casitas Municipal Water District operates and maintains the Lake Casitas Recreation Area (LCRA) Water Adventure, including the Lazy River; and

Whereas, the US Bureau of Reclamation (Reclamation) administers the WaterSMART Grants: Small-Scale Water Efficiency Projects grant program (Funding Opportunity Announcement No. BOR-DO-20-F006; and

Whereas, Casitas Municipal Water District is submitting an application for consideration of funding under the aforementioned grant program for the LCRA Lazy River Regenerative Media Filtration System.

Now, Therefore Be It Resolved,

The Board of Directors of Casitas Municipal Water District authorizes the General Manager to enter into an agreement with the Bureau of Reclamation for the WaterSMART Grants: Small-Scale Water Efficiency Projects grant program, and

The Board of Directors has reviewed and supports the WaterSMART Grants: Small-Scale Water Efficiency Projects grant application prepared for the LCRA Lazy River Regenerative Media Filtration System, and

Casitas Municipal Water District has funding and in-kind contributions as specified in the funding plan, and

Casitas Municipal Water District will work with Reclamation to meet established deadlines for entering into a grant or cooperative agreement.

ADOPTED this 11th day of March, 2020.

Russ Baggerly, President
Casitas Municipal Water District

ATTEST:

Angelo Spandrio, Secretary
Casitas Municipal Water District

**CASITAS MUNICIPAL WATER DISTRICT
MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: MICHAEL FLOOD, GENERAL MANAGER
SUBJECT: MONTHLY ENGINEERING STATUS REPORT
DATE: 03/11/2020

RECOMMENDATION:

The Board receive and file the Monthly Engineering Project Status Report for March 2020.

DISCUSSION:

The status of Water Security and Infrastructure Improvements projects for March 2020 is provided below and in the attachment.

Project	Anticipated Committee / Date	Anticipated Board Date / Action
WATER SECURITY PROJECTS		
Comprehensive Water Resources Plan	TBD	TBD
<ul style="list-style-type: none"> • Board workshop held 02/08/2020 • Preliminary draft CWRP to be submitted in March • Anticipate public workshop in May 		
Casitas-Ventura State Water Project Interconnection	TBD	TBD
<ul style="list-style-type: none"> • On-going coordination with design consultant • Preliminary Design expected to be complete by June 		
Ojai Wellfield Rehabilitation/Replacement	TBD	03/11/2020 Award Contract
<ul style="list-style-type: none"> • San Antonio #4 rehabilitation to start pending pump and motor selection; expected completion end of March • Mutual Well #7 drilling bids opened 01/29/2020; OBGMA permit received 03/05/2020 • Mutual Well #7 well equipping and site work design started 		
Matilija Formation Deep Wells		
<ul style="list-style-type: none"> • No update, recommended deleting from list until project moves forward 		
Ventura-Santa Barbara Counties Intertie	TBD	TBD
<ul style="list-style-type: none"> • Administrative Draft Initial Study/Mitigated Negative Declaration in review • Expect 60% design complete by 06/30/2020 		
Robles Diversion Fish Screen Prototype Testing	TBD	TBD
<ul style="list-style-type: none"> • Backspray piping submittals received and in review • Horizontal wedge-wire screen arrived; installation complete • Double brush-arm assembly ordered and in fabrication; additional wedges to be fabricated 		

Project	Anticipated Committee / Date	Anticipated Board Date / Action
<ul style="list-style-type: none"> Concurrence letter from USBR/NMFS received Lack of meaningful rain may postpone prototype testing of backspray system until next winter 		
Robles Forebay Restoration	TBD	TBD
<ul style="list-style-type: none"> Project complete; preliminary work on next year's efforts started Presenting at AWA Water Issues Committee meeting 03/17/2020 Presentation to APWA Ventura County Chapter 06/11/2020 		
INFRASTRUCTURE IMPROVEMENTS		
Ojai Water System Improvements	TBD	02/26/2020 Award Contract for Mutual Well #7; Task Order for Grand Avenue Pipeline Replacement
<ul style="list-style-type: none"> Emily and Canada Street Pipeline awarded Design for Signal Tank and Pump Station underway; expect 60% in June Mutual Wellfield Piping Improvements 90% design expected end of March Running Ridge Zone Improvements 60% design submitted and review comments provided Mutual Wellfield Building rehabilitation to be completed in April Pleasant and Daly Pipeline design to be completed end of March Ojai Transmission Main Optimization Study complete by end of March; results to be incorporated into designs for West Ojai Pipeline Replacement (Spec No 19-408) and West and East Avenue (Spec No 19-411) 		
Rincon Pump Plant Electrical Upgrade	TBD	TBD
<ul style="list-style-type: none"> Building construction complete Switchgear on site, installation pending 		
De La Garrigue and Rice Road Bridges	TBD	TBD
<ul style="list-style-type: none"> Contractor submittals for bridges approved, bridges in fabrication Contractor schedules call for completion by 6/30/2020; will coordinate with diversion operations 		
Paving FY 19-20	TBD	TBD
<ul style="list-style-type: none"> Contractor continuing work on paving at leak/break sites 		
Rincon Main (Ayers Creek Crossing) Pipeline Replacement	TBD	TBD
<ul style="list-style-type: none"> 60% design reviewed and comments returned to design engineer 90% design expected in June 		
PCCP Pipe Inspection/ Oak View Main and Casitas Gravity Main System Improvements	TBD	TBD
<ul style="list-style-type: none"> Initial shutdown Feb 24-26, 2020, complete and successful Next shutdown scheduled for April 6-8, 2020; ongoing coordination with USBR 		

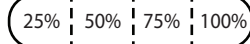
Project	Anticipated Committee / Date	Anticipated Board Date / Action
Heidelberger Pump Plant and Tank Retaining Walls	TBD	TBD
<ul style="list-style-type: none"> • Tech Memo for Tank slope stabilization received; design to begin in April • Pump plant slope erosion management to be incorporated into future site improvements 		
Matilija Pipeline Replacement	TBD	TBD
<ul style="list-style-type: none"> • Preliminary design to replace existing 20-inch pipeline with 8-inch pipeline underway; review workshop to be held in late March 		
Casitas Dam Drainage and Stability Berm Erosion Repair	TBD	TBD
<ul style="list-style-type: none"> • Draft Preliminary Design Report received and reviewed • Design to be complete by June 2020 for drainage and stability berm improvements 		
Casitas System Master Plan	TBD	TBD
<ul style="list-style-type: none"> • Progress meeting held 03/02/2020; resolving GIS and hydraulic model discrepancies • Tank and pump plant site visits to be scheduled for April 		

Attachment: Monthly Status Report



Engineering Project Status March 2020

★ Indicates Change



Casitas Water System
Ojai Water System
Lake Casitas Recreation Area



NOT YET STARTED

CONSULTANT SELECTION

PLANNING

DESIGN

BIDDING

CONSTRUCTION

Water Security

Infrastructure Improvements

NOT YET STARTED	CONSULTANT SELECTION	PLANNING	DESIGN	BIDDING	CONSTRUCTION
		<ul style="list-style-type: none"> Robles Vertical Well Test Bore Comprehensive Water Resources Plan Casitas-Ventura SWP Interconnection Preliminary Design 	<ul style="list-style-type: none"> Ventura-Santa Barbara Counties Intertie 	<ul style="list-style-type: none"> Mutual Well Replacement 	<ul style="list-style-type: none"> Robles Diversion Fish Screen Prototype Testing
<ul style="list-style-type: none"> Casitas Dam Hollow Jet Valve Replacement 	<ul style="list-style-type: none"> MWWTP Condition Assessment Robles Facility Gantry Crane and Entry Ramp 	<ul style="list-style-type: none"> Matilija Pipeline Replacement ★ Camp Chaffee Pipeline Replacement Ojai East Reservoir Recoating Connection ★ MWWTP Water Quality Improvements ★ Ojai Water System Transmission Main Optimization Study ★ Casitas System Master Plan ★ Emergency Exit Road LCRA Sewer Study ★ Boat Inspection Facility ★ 	<ul style="list-style-type: none"> Rincon Main (Ayers Creek) Pipeline Relocation Casitas Dam Drainage & Stability Berm Erosion Repair Grand Ave & Lion St Pipeline ★ West Ojai Pipeline Replacement West and East Ojai Avenue Pipeline Diesel Tank Pad Design ★★ Mutual Wellfield and Grand Ave Pipeline Improvements ★ Heidelberger Pump Station and Tank Site Stabilization Signal Zone Hydraulic Improvements Ojai Water System Wellfield VFD Study ★ Ave 1 PP Surge Design ★ Pleasant Ave and Daly Rd Pipeline Improvements ★ Fall Protection Improvements MWWTP and San Antonio Wellfield Building Improvements ★ District Office Transfer Switch ★ 		<ul style="list-style-type: none"> De La Garrigue Bridge Replacement ★ Rice Road Bridge Replacement ★ Rincon Pump Plant Electrical Upgrade FY19-20 Asphalt Paving Emily St, Canada St, Pipeline ★ Oak View Main & Casitas Gravity Main System Improvements Mutual Wellfield Building Rehab Gorham Well #1 VFD LCRA Playground Resurfacing ★ Security Cameras and Access Control ★

CASITAS MUNICIPAL WATER DISTRICT

MINUTES
Finance Committee

DATE: March 5, 2020
TO: Board of Directors
FROM: General Manager, Michael Flood
Re: Finance Committee Meeting of February 21, 2020, at 1000 hours.

RECOMMENDATION:

It is recommended that the Board of Directors receive and file this report.

BACKGROUND AND OVERVIEW:

1. **Roll Call.**

Director Angelo Spandrio
Director Peter Kaiser
General Manager, Michael Flood
Assistant General Manager, Kelley Dyer
Chief Financial Officer, Denise Collin
District Counsel, John Mathews

2. **Public Comments.**

None.

3. **Board/Management comments.**

GM Flood reminded the Committee of the water service shutdown in the Camp Chaffee area during the week of February 23rd.

Director Kaiser asked questions regarding customer information and the shutdown.

DC Mathews presented information to the Committee in regard to the Government Code Section on the consecutive use of financial auditing firms.

CFO Collin indicated that a request for proposals will be issued for the FY 2021 audit.

Director Spandrio indicated that an item to discuss the camping fee refund process needs to be placed on a future Recreation Committee agenda.

4. **Review of the Financial Statements for December, 2019.**

CFO Collin reviewed the Financial Statements with the Committee including reserve amounts, revenue & expenses, standby fees and water sales.

Director Kaiser made comments about keeping watch on the District's budget.

Director Spandrio made comments about fisheries department categories, negative budget numbers, encumbrances, garage categories, benefits categories, and the encumbrances for the Robles Forebay Restoration Project.

5. **Review of the December, 2019 Consumption Report.**

CFO Collin reviewed the report with the Committee.

Director Spandrio made comments regarding the annual Ventura Water certification and that it should be included as an information item in a Board agenda when it's been submitted.

6. **Review of an unbudgeted item in the amount of \$172,112.00 for Robles Diversion and Fish Passage Facility Programmatic Repair and Permits.**

AGM Dyer reviewed the Committee memo with the Committee including the goals of the project and the current status of this ongoing effort.

Director Kaiser asked questions about ongoing costs, other upstream projects and annual removal of accumulated material in the facility.

The Committee asked that this item be forwarded to the Board of Directors for consideration.

**CASITAS MUNICIPAL WATER DISTRICT
TREASURER'S MONTHLY REPORT OF INVESTMENTS
02/27/20**

Type of Invest	Institution	CUSIP	Date of Maturity	Original Cost	Current Mkt Value	Rate of Interest	Date of Deposit	% of Portfolio	Days to Maturity
*TB	Federal Home Loan Bank	3130A0EN6	12/10/2021	\$547,735	\$514,910	2.875%	5/9/2016	3.27%	643
*TB	Federal Home Loan Bank	3130AIXJ2	6/14/2024	\$941,144	\$904,167	2.875%	8/2/2016	5.74%	1547
*TB	Federal Home Loan Bank	3130A3DL5	9/8/2023	\$1,587,180	\$1,560,510	2.375%	10/13/2016	9.91%	1271
*TB	Federal Home Loan Bank	3130A5R35	6/13/2025	\$773,773	\$774,624	2.875%	2/19/2016	4.92%	1906
*TB	Federal Home Loan Bank	3130A5VW6	7/10/2025	\$1,025,110	\$1,075,540	2.700%	5/10/2017	6.83%	1933
*TB	Federal National Assn	31315P2J7	5/1/2024	\$809,970	\$782,514	3.300%	5/25/2016	4.97%	1504
*TB	Farmer MAC	31315PYF0	5/2/2028	\$512,355	\$555,435	2.925%	11/20/2017	3.53%	2945
*TB	Federal Farm CR Bank	31331VWN2	4/13/2026	\$940,311	\$883,368	5.400%	5/9/2016	5.61%	2206
*TB	Federal Home Loan Bank	313383YJ4	9/8/2023	\$476,582	\$446,490	3.375%	7/14/2016	2.84%	1271
*TB	Farmer MAC	3133EPPH7	2/12/2029	\$480,251	\$524,490	2.710%	11/20/2017	3.33%	3225
*TB	Federal Farm CR Bank	3133EGWD3	9/29/2027	\$694,629	\$705,028	2.200%	11/17/2016	4.48%	2732
*TB	Federal Farm CR Bank	3133EGZW8	10/25/2024	\$833,918	\$836,050	1.980%	10/25/2016	5.31%	1678
*TB	Federal Home Loan Bank	3133XFKF2	6/11/2021	\$743,109	\$590,761	5.625%	9/8/2014	3.75%	464
*TB	Federal National Assn	3135G0K36	4/24/2026	\$2,532,940	\$2,622,025	2.125%	7/6/2010	16.65%	2217
*TB	Federal National Assn	3135G0ZR7	9/6/2024	\$1,488,050	\$1,483,583	2.625%	5/25/2016	9.42%	1629
*TB	Federal Home Loan MTG Corp	3137EADB2	1/13/2022	\$683,584	\$678,442	2.375%	5/1/2016	4.31%	676
*TB	US Treasury Note	912828WE6	11/15/2023	\$770,037	\$810,150	2.750%	12/13/2013	5.14%	1338
Total in Gov't Sec. (11-00-1055-00&1065)				\$15,840,680	\$15,748,088			99.98%	
Total Certificates of Deposit: (11.13506)				\$0	\$0			0.00%	
**	LAIF as of: (11-00-1050-00)		N/A	\$473	\$473	2.29%	Estimated	0.00%	
***	COVI as of: (11-00-1060-00)		N/A	\$2,986	\$2,986	2.13%	Estimated	0.02%	
TOTAL FUNDS INVESTED				\$15,844,139	\$15,751,546			100.00%	
Total Funds Invested last report				\$16,842,369	\$16,591,695				
Total Funds Invested 1 Yr. Ago				\$20,825,825	\$20,235,433				
****	CASH IN BANK (11-00-1000-00) EST.			\$2,891,669	\$2,891,669				
	CASH IN Custody Money Market			\$9	\$9	0.30%			
TOTAL CASH & INVESTMENTS				\$18,735,818	\$18,643,225				
TOTAL CASH & INVESTMENTS 1 YR AGO				\$25,282,693	\$24,692,302				

- *CD CD - Certificate of Deposit
- *TB TB - Federal Treasury Bonds or Bills
- ** Local Agency Investment Fund
- *** County of Ventura Investment Fund
- Estimated interest rate, actual not due at present time.
- **** Cash in bank

No investments were made pursuant to subdivision (i) of Section 53601, Section 53601.1 and subdivision (i) Section 53635 of the Government Code.
All investments were made in accordance with the Treasurer's annual statement of investment policy.