



Board of Directors

Brian Brennan, Director
Richard Hajas, Director
Neil Cole, Director

Mary Bergen, Director
Pete Kaiser, Director

CASITAS MUNICIPAL WATER DISTRICT
Meeting to be held at the

District Office
1055 Ventura Ave. Oak View, CA
www.casitaswater.org

Join Zoom Meeting
<https://us06web.zoom.us/j/98414854813?pwd=UXhtWS9zdm83ZU5CazNXenIEVEIRUT09>
Meeting ID: 984 1485 4813 Passcode: 757052

To join by telephone, please call (888) 788-0099 or (877) 853-5247
Enter Meeting ID: 984 1485 4813# Passcode: 757052#

September 25, 2024 @ 5:00 PM

Right to be heard: Members of the public have a right to address the Board directly on any item of interest to the public which is within the subject matter jurisdiction of the Board. The request to be heard should be made immediately before the Board's consideration of the item. No action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of ¶54954.2 of the Government Code and except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under section 54954.3 of the Government Code.

Special Accommodations: If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 649-2251, ext. 113. (Govt. Code Section 54954.1 and 54954.2(a)).

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. AGENDA CONFIRMATION
5. PUBLIC COMMENTS - Presentation on District related items that are not on the agenda - three minute limit.

6. CONSENT AGENDA

6.a Accounts Payable Report.
[Accounts Payable Report.pdf](#)

6.b Minutes of the September 11, 2024 Board Meeting.
[9 11 2024 Min.pdf](#)

7. ACTION ITEMS

7.a Matilija Groundwater Supply Project

- Approve a budget of \$65,920.00 for the Matilija Groundwater Supply Project.
- Authorize the General Manager to issue a Task Order to Padre & Associates, Inc. for professional environmental consulting services for a sum not to exceed \$21,450.00; and
- Authorize the General Manager to enter into an agreement for professional consulting services with Kear Groundwater for a sum not to exceed \$38,520.00 for design services.

[BoardMemo Matilija Groundwater.pdf](#)

[MGS Proposal -9-5-24.pdf](#)

[Matilija Groundwater Supply_MND_Pro_Jul24.pdf](#)

[MGWS Schedule_20240925.pdf](#)

7.b Award a contract to PaveWest, Inc for LCRA Paving FY 24-25 in an amount not to exceed \$161,440.00.

[Board Award Memo LCRA Paving 24-472.pdf](#)

[24-472__Engineering_BidSummary.pdf](#)

[Exhibit.pdf](#)

7.c Award a contract to Pacific Coatings, LLC for Robles Canal Crack Seal Repair in an amount not to exceed \$138,600.00.

[Board Memo for Robles Canal Panels Crack Seal.pdf](#)

[casitaswater.com Mail - Fwd_ AquaLastic References.pdf](#)

[Casitas Estimate.pdf](#)

8. INFORMATION ITEMS

8.a August 2024 Hydrology Report.
[Hydrology August 2024.pdf](#)

9. GENERAL MANAGER COMMENTS

10. BOARD OF DIRECTOR REPORTS ON MEETINGS ATTENDED

11. BOARD OF DIRECTOR COMMENTS PER GOVERNMENT CODE SECTION 54954.2(a).

12. CLOSED SESSION

- 12.a CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Government Code Section 9(a) Santa Barbara Channelkeeper v. State Water Resources Control Board, City of San Buenaventura, et al.; and City of San Buenaventura v Duncan Abbott, et al., Cross Complaint; Superior Court of the State of California, County of Los Angeles, Case No. 19STCP01176.

13. ADJOURNMENT

CASITAS MUNICIPAL WATER DISTRICT
General Fund Check Authorization
Checks Dated 09/05/24 - 09/18/24
Presented to the Board of Directors For Approval September 25, 2024

| Check | Payee | Description | Amount |
|--------------|------------------------------------|-------------------------------|------------------------|
| 001312 | Payables Fund Account # 9759651478 | Accounts Payable Batch 091124 | \$ 763,133.57 |
| 001313 | Payables Fund Account # 9759651478 | Accounts Payable Batch 091824 | \$ 717,604.10 |
| | | | <u>\$ 1,480,737.67</u> |
| 001314 | Payroll Fund Account # 9469730919 | Estimated Payroll 10/03/24 | \$ 300,000.00 |
| | | | <u>\$ 1,780,737.67</u> |

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

The above numbered checks, 001312-001314 have been duly audited is hereby certified as correct.

Janyne Brown, Chief Financial Officer

A/P Fund

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

001312 A/P Checks: 053847-053913
A/P Draft 000928-000931
Voids:
053851 - Amazon Capital Service - Continuation of detail of check #53850
053887 - Meiners Oaks Ace Hardware - Continuation of detail of check #053886
053888 - Meiners Oaks Ace Hardware - Continuation of detail of check #053886

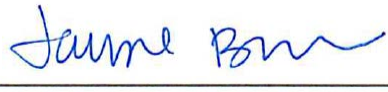
001313 A/P Checks: 053914-053949
A/P Draft 000932-000941
Voids:



Janyne Brown, Chief Financial Officer

CERTIFICATION

Payroll disbursements for the pay period ending 09/14/24
Pay Date 09/19/24
have been duly audited and are
hereby certified as correct.

Signed: 

Janyne Brown

| VENDOR I.D. | NAME | STATUS | CHECK DATE | INVOICE AMOUNT | DISCOUNT | CHECK NO | CHECK STATUS | CHECK AMOUNT |
|-------------|------------|--------|------------|----------------|----------|----------|--------------|--------------|
| C-CHECK | VOID CHECK | V | 9/11/2024 | | | 053851 | | |
| C-CHECK | VOID CHECK | V | 9/11/2024 | | | 053887 | | |
| C-CHECK | VOID CHECK | V | 9/11/2024 | | | 053888 | | |

* * T O T A L S * *

| | NO | INVOICE AMOUNT | DISCOUNTS | CHECK AMOUNT |
|-----------------|----|-------------------|-----------|--------------|
| REGULAR CHECKS: | 0 | 0.00 | 0.00 | 0.00 |
| HAND CHECKS: | 0 | 0.00 | 0.00 | 0.00 |
| DRAFTS: | 0 | 0.00 | 0.00 | 0.00 |
| EFT: | 0 | 0.00 | 0.00 | 0.00 |
| NON CHECKS: | 0 | 0.00 | 0.00 | 0.00 |
| VOID CHECKS: | 3 | VOID DEBITS 0.00 | | |
| | | VOID CREDITS 0.00 | 0.00 | 0.00 |

TOTAL ERRORS: 0

| VENDOR SET: 01 | BANK: | TOTALS: | NO | INVOICE AMOUNT | DISCOUNTS | CHECK AMOUNT |
|----------------|-------|---------|----|----------------|-----------|--------------|
| | | | 3 | 0.00 | 0.00 | 0.00 |
| BANK: | | TOTALS: | 3 | 0.00 | 0.00 | 0.00 |

| VENDOR I.D. | NAME | STATUS | CHECK DATE | INVOICE AMOUNT | DISCOUNT | CHECK NO | CHECK STATUS | CHECK AMOUNT |
|-------------------|--------------------------------|--------|------------|----------------|----------|----------|--------------|--------------|
| 01483 | CORVEL CORPORATION | | | | | | | |
| I-091024-CMWD | Corvel Claims 09/03-09/09/24 | D | 9/11/2024 | 1,190.23 | | 000928 | | 1,190.23 |
| 05937 | Enterprise FM Trust | | | | | | | |
| I-585916A-090524 | Vehicle Maintenance | D | 9/11/2024 | 16,529.82 | | 000929 | | 16,529.82 |
| 06273 | Maqpower Compressors Corp | | | | | | | |
| C-0190 | MTR 2HP 230/460/60 4P TEEP | D | 9/11/2024 | 1,113.26CR | | 000930 | | |
| I-13515 | Kit Element Plts Prim & Fluid | D | 9/11/2024 | 5,677.97 | | 000930 | | 4,564.71 |
| 05973 | Mechanics Bank Credit Card | | | | | | | |
| C-082624a | Merchandise Return - Safe | D | 9/11/2024 | 109.24CR | | 000931 | | |
| I-082624b | Lunch for Crew Main Line Break | D | 9/11/2024 | 122.25 | | 000931 | | |
| I-082624c | Coffe Maker - SAFE | D | 9/11/2024 | 211.66 | | 000931 | | |
| I-082624d | Drinks for Training - PL | D | 9/11/2024 | 51.97 | | 000931 | | |
| I-082624e | Canva Subscription - PR | D | 9/11/2024 | 119.99 | | 000931 | | |
| I-082624f | Water Service Agreement Notary | D | 9/11/2024 | 15.00 | | 000931 | | |
| I-082624g | Microsoft Licences - IT | D | 9/11/2024 | 643.50 | | 000931 | | |
| I-082624h | Microsoft Licences - ENG | D | 9/11/2024 | 60.00 | | 000931 | | 1,115.13 |
| 00724 | BUREAU OF RECLAMATION | | | | | | | |
| I-91195747 | 24WC206277 | D | 9/12/2024 | 25,000.00 | | 000932 | | 25,000.00 |
| 01483 | CORVEL CORPORATION | | | | | | | |
| I-091724-CMWD | Corvel Claims 09/10-09/16/24 | D | 9/18/2024 | 3,903.85 | | 000933 | | 3,903.85 |
| 00131 | JCI JONES CHEMICALS, INC | | | | | | | |
| I-950566 | Chlorine - TP, CM950572 | D | 9/18/2024 | 5,469.95 | | 000934 | | 5,469.95 |
| 00124 | ICMA RETIREMENT TRUST - 457 | | | | | | | |
| I-DCI202409162334 | DEFERRED COMP FLAT | D | 9/18/2024 | 2,834.62 | | 000935 | | |
| I-DI%202409162334 | DEFERRED COMP PERCENT | D | 9/18/2024 | 371.59 | | 000935 | | 3,206.21 |
| 00128 | INTERNAL REVENUE SERVICE | | | | | | | |
| I-T1 202409162334 | Federal Withholding | D | 9/18/2024 | 45,785.18 | | 000936 | | |
| I-T3 202409162334 | SS Withholding | D | 9/18/2024 | 47,864.36 | | 000936 | | |
| I-T4 202409162334 | Medicare Withholding | D | 9/18/2024 | 12,199.05 | | 000936 | | 105,848.59 |
| 00985 | NATIONWIDE RETIREMENT SOLUTION | | | | | | | |
| I-CUN202409162334 | 457 CATCH UP | D | 9/18/2024 | 840.86 | | 000937 | | |
| I-DCN202409162334 | DEFERRED COMP FLAT | D | 9/18/2024 | 10,068.74 | | 000937 | | |
| I-DN%202409162334 | DEFERRED COMP PERCENT | D | 9/18/2024 | 1,376.84 | | 000937 | | 12,286.44 |

| VENDOR I.D. | NAME | STATUS | CHECK DATE | INVOICE AMOUNT | DISCOUNT | CHECK NO | CHECK STATUS | CHECK AMOUNT |
|-------------------|--------------------------------|--------|------------|----------------|----------|----------|--------------|--------------|
| 00187 | CALPERS | | | | | | | |
| I-PBB202409162334 | PERS BUY BACK | D | 9/18/2024 | 130.46 | | 000938 | | |
| I-PEB202409162334 | PEBRA EMPLOYEES PORTION | D | 9/18/2024 | 13,918.72 | | 000938 | | |
| I-PEM202409162334 | PERS EMPLOYEE PORTION MGMT | D | 9/18/2024 | 2,043.02 | | 000938 | | |
| I-PER202409162334 | PERS EMPLOYEE PORTION | D | 9/18/2024 | 6,941.87 | | 000938 | | |
| I-PRB202409162334 | PEBRA EMPLOYER PORTION | D | 9/18/2024 | 14,134.24 | | 000938 | | |
| I-PRR202409162334 | PERS EMPLOYER PORTION | D | 9/18/2024 | 13,910.21 | | 000938 | | 51,078.52 |
| 00180 | S.E.I.U. - LOCAL 721 | | | | | | | |
| I-COP202409162334 | SEIU 721 COPE | D | 9/18/2024 | 2.50 | | 000939 | | |
| I-UND202409162334 | UNION DUES | D | 9/18/2024 | 906.00 | | 000939 | | 908.50 |
| 00049 | STATE OF CALIFORNIA | | | | | | | |
| I-SDI202409162334 | CASDI Withholding | D | 9/18/2024 | 2,596.25 | | 000940 | | |
| I-T2 202409162334 | STATE WITHHOLDING (CA) | D | 9/18/2024 | 17,981.24 | | 000940 | | 20,577.49 |
| 05790 | STATE OF OREGON | | | | | | | |
| I-OST202409162334 | OR STATE TRANSIT TAX | D | 9/18/2024 | 6.32 | | 000941 | | |
| I-T2 202409162334 | STATE WITHHOLDING (OR) | D | 9/18/2024 | 464.50 | | 000941 | | 470.82 |
| 02587 | A&M LAWNMOWER SHOP | | | | | | | |
| I-54633 | Cable - LCRA | R | 9/11/2024 | 83.35 | | 053847 | | 83.35 |
| 00004 | ACWA JOINT POWERS INSURANCE AU | | | | | | | |
| I-0703678 | Health Insurance 10/24 | R | 9/11/2024 | 164,687.97 | | 053848 | | 164,687.97 |
| 00010 | AIRGAS USA LLC | | | | | | | |
| I-9153259266 | Welder Supplies - LCRA | R | 9/11/2024 | 148.60 | | 053849 | | 148.60 |
| 03044 | Amazon Capital Services | | | | | | | |
| I-11RM-DY31-WPF6 | Charger Cable - IT | R | 9/11/2024 | 20.92 | | 053850 | | |
| I-16VF-JTDG-4LMC | Black Fence Privacy Screen -WP | R | 9/11/2024 | 22.40 | | 053850 | | |
| I-16YQ-VQ1N-7TTP | Air Filter - GARAGE | R | 9/11/2024 | 34.30 | | 053850 | | |
| I-196G-XVN1-7XTD | Gas Tank Cap - MAINT | R | 9/11/2024 | 30.02 | | 053850 | | |
| I-1FVD-TPKV-9CNL | Air Freshener Plug - MAINT | R | 9/11/2024 | 26.98 | | 053850 | | |
| I-1J7W-J39G-FHDX | Pressure Washer Exptention Wan | R | 9/11/2024 | 52.34 | | 053850 | | |
| I-1LXH-RL96-7WM6 | Automatic Soap Dispenser - MAI | R | 9/11/2024 | 164.16 | | 053850 | | |
| I-1MHM-XCPF-4FXT | 27" Monitor - MAINT | R | 9/11/2024 | 165.86 | | 053850 | | |
| I-1MHM-XCPF-7MDP | Pressure Washer Wand - MAINT | R | 9/11/2024 | 128.69 | | 053850 | | |
| I-1PQV-H7NR-DC34 | 25" Full Chisel Saw Chain - LC | R | 9/11/2024 | 145.19 | | 053850 | | |
| I-1Q1P-JPP9-63PT | Pressure Washer Gutter Cleaner | R | 9/11/2024 | 34.30 | | 053850 | | |
| I-1QNH-19LM-4X6F | Water Filter - UT | R | 9/11/2024 | 14.70 | | 053850 | | |
| I-1VRN-QCY1-16CQ | Batteries - MAINT | R | 9/11/2024 | 98.05 | | 053850 | | |
| I-1WLQ-4GQG-7T9G | Mulch Plug Replacement - LCRA | R | 9/11/2024 | 86.85 | | 053850 | | |
| I-1XF1-YLY9-4T7J | Phone Case - IT | R | 9/11/2024 | 17.36 | | 053850 | | |
| I-1YPX-XCXW-9NPJ | Computer Monitor - PR | R | 9/11/2024 | 219.49 | | 053850 | | 1,261.61 |

VENDOR SET: 01 Casitas Municipal Water D

BANK: AP ACCOUNTS PAYABLE

DATE RANGE: 9/05/2024 THRU 9/18/2024

| VENDOR I.D. | NAME | STATUS | CHECK DATE | INVOICE AMOUNT | DISCOUNT | CHECK NO | CHECK STATUS | CHECK AMOUNT |
|---------------------|--------------------------------|--------|------------|----------------|----------|----------|--------------|--------------|
| 00014 | AQUA-FLO SUPPLY | | | | | | | |
| I-SI2375961 | Compression COupling & Adapter | R | 9/11/2024 | 102.36 | | 053852 | | |
| I-SI2382554 | Closed-Back Blade & Hose - UT | R | 9/11/2024 | 144.69 | | 053852 | | 247.05 |
| 00840 | AQUA-METRIC SALES COMPANY | | | | | | | |
| I-INV0103716 | 4" & 2" Meters - UT | R | 9/11/2024 | 31,461.05 | | 053853 | | |
| I-INV0103717 | 2" Omni Meter - UT | R | 9/11/2024 | 3,636.39 | | 053853 | | 35,097.44 |
| 01666 | AT & T | | | | | | | |
| I-000022233296 | Acct#9391080431 | R | 9/11/2024 | 920.68 | | 053854 | | 920.68 |
| 00018 | AT & T MOBILITY | | | | | | | |
| I-287290467941X0924 | Acct#287290467941 | R | 9/11/2024 | 250.17 | | 053855 | | |
| I-287294256431X0924 | Acct#287294256431 | R | 9/11/2024 | 1,207.75 | | 053855 | | 1,457.92 |
| 03429 | AT&T | | | | | | | |
| I-6093223906 | Acct#8310013074846 | R | 9/11/2024 | 8.00 | | 053856 | | 8.00 |
| 04254 | Automation Services, LLC | | | | | | | |
| I-24-067 | Fat Pipe Work - LAB | R | 9/11/2024 | 9,147.24 | | 053857 | | |
| I-24-068 | Phoenix Radio for Buoy - LAB | R | 9/11/2024 | 1,992.63 | | 053857 | | 11,139.87 |
| 00860 | Big Red Crane Company, Inc. | | | | | | | |
| I-17519 | Crane Bobcat-Robles 08/29/24 | R | 9/11/2024 | 1,415.00 | | 053858 | | |
| I-17562 | Crane Bobcat-Robles 09/04/24 | R | 9/11/2024 | 1,140.00 | | 053858 | | 2,555.00 |
| 04021 | Blankinship, a Bowman Company | | | | | | | |
| I-451031 | SIP Project 08/1/24-08/31/24 | R | 9/11/2024 | 1,608.75 | | 053859 | | 1,608.75 |
| 01295 | BSN CONSTRUCTION | | | | | | | |
| I-090424 | Asphalt Patching - ENG | R | 9/11/2024 | 29,167.85 | | 053860 | | 29,167.85 |
| 00055 | CASITAS BOAT RENTALS | | | | | | | |
| I-001665 | Battery - LCRA | R | 9/11/2024 | 243.47 | | 053861 | | 243.47 |
| 00055 | CASITAS BOAT RENTALS | | | | | | | |
| I-Aug 24 | Gas for Boat - LCRA | R | 9/11/2024 | 250.55 | | 053862 | | 250.55 |
| 03021 | Central Communications | | | | | | | |
| I-000033-914-891 | Call Center 08/24 | R | 9/11/2024 | 290.15 | | 053863 | | 290.15 |
| 00117 | CERTEX USA, INC | | | | | | | |
| C-1082387-00 | Wedge Socket Return - PL | R | 9/11/2024 | 232.92CR | | 053864 | | |
| I-10823697-00 | Wedge Socket - PL | R | 9/11/2024 | 232.92 | | 053864 | | |
| I-10823876-00 | 5/8" S421T Wedge Socket | R | 9/11/2024 | 396.07 | | 053864 | | 396.07 |

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|---|--|-----------------------|---|--|----------|--|--------------|--------------|
| 06293 I-9133 | Christina Vanarelli, Inc Metter #519-001 | R | 9/11/2024 | 1,457.00 | | 053865 | | 1,457.00 |
| 02322 I-27656 | Coast Cart, Inc. Service to Car - WP | R | 9/11/2024 | 898.55 | | 053866 | | 898.55 |
| 00058 I-54039 I-54042 | COAST TO COAST Vinegar - WP Vinegar - WP | R R | 9/11/2024 9/11/2024 | 23.98 92.14 | | 053867 053867 | | 116.12 |
| 06266 I-083024 | Cushman Contracting Corporatio MWPf Meter & DBP - ENG | R | 9/11/2024 | 56,710.06 | | 053868 | | 56,710.06 |
| 01764 I-DP2404102 | DataProse, LLC UB Mailing 08/24 | R | 9/11/2024 | 6,508.73 | | 053869 | | 6,508.73 |
| 06127 I-SP25412 I-SP25413 | Dion & Sons, Inc Diesel - LCRA Gas - LCRA | R R | 9/11/2024 9/11/2024 | 2,787.78 1,942.89 | | 053870 053870 | | 4,730.67 |
| 03910 I-IN244013043 | DoiT International USA, INC Google Apps 08/24 | R | 9/11/2024 | 2,652.00 | | 053871 | | 2,652.00 |
| 00095 I-S100134649.001 I-S100135237.001 I-S100135601.001 I-S100135728.001 I-S100136534.001 | FAMCON PIPE & SUPPLY Ball AMS 3/4" - PL Drain Pipe - MAINT 6" Top Bolt Coupling - PL 6" Romac Coupling - PL Angle Meter Stop - PL | R R R R R | 9/11/2024 9/11/2024 9/11/2024 9/11/2024 9/11/2024 | 1,853.28 7,121.40 911.63 6,048.90 579.15 | | 053872 053872 053872 053872 053872 | | 16,514.36 |
| 00099 I-413075A I-413423A I-413914A | FGL ENVIRONMENTAL Nitrate Monitoring 08/13/24 Nitrate Monitoring 08/19/24 Nitrate Monitoring 08/27/24 | R R R | 9/11/2024 9/11/2024 9/11/2024 | 67.00 27.00 67.00 | | 053873 053873 053873 | | 161.00 |
| 00101 I-4836384 | FISHER SCIENTIFIC Nutrient Agar - LAB | R | 9/11/2024 | 60.27 | | 053874 | | 60.27 |
| 06141 I-32792 | Foster & Foster Consulting Act 2024 GASBS 68 Report - ADM | R | 9/11/2024 | 1,700.00 | | 053875 | | 1,700.00 |
| 03886 I-091024 | Ramiro Garcia Reimburse Expenses 09/24 | R | 9/11/2024 | 114.13 | | 053876 | | 114.13 |

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|-------------|---|---|---|--|----------|--|--------------|--------------|
| 00491 | GIBBS INTERNATIONAL TRUCK CTR Labor on Unit 69 | R | 9/11/2024 | 500.83 | | 053877 | | 500.83 |
| 06299 | Hawthorn Creative Group LLC ADD Ojai Valley Inn Megazine | R | 9/11/2024 | 1,013.51 | | 053878 | | 1,013.51 |
| 00437 | HERC RENTALS INC Rent Skiploader 8/09-9/8 Rent Loader 8/27-9/06 | R R | 9/11/2024 9/11/2024 | 2,323.18 2,773.65 | | 053879 053879 | | 5,096.83 |
| 00596 | HOME DEPOT M18 Lithium-Ion Battery Pack Gauge Metal Brad Nails - MAINT Open Top Flat Bot - MAINT Trash Cans - LCRA 16GA Glv Angled - MAINT | R R R R R | 9/11/2024 9/11/2024 9/11/2024 9/11/2024 9/11/2024 | 563.14 36.64 145.77 1,297.11 61.09 | | 053880 053880 053880 053880 053880 | | 2,103.75 |
| 00127 | INDUSTRIAL BOLT & SUPPLY 1 1/2-6X8 Atr F1554-36 Pln | R | 9/11/2024 | 1,664.22 | | 053881 | | 1,664.22 |
| 02344 | Janitek Cleaning Solutions Janitorial Service - DO | R | 9/11/2024 | 1,354.50 | | 053882 | | 1,354.50 |
| 00360 | LESLIE'S POOL SUPPLIES, INC Spa Purge - WP Spa Purge - WP | R R | 9/11/2024 9/11/2024 | 152.27 274.06 | | 053883 053883 | | 426.33 |
| 00527 | LINCOLN AQUATICS Spa Purge - WP Sodium Bicarbonate - WP Sodium Bicarbonate - WP | R R R | 9/11/2024 9/11/2024 9/11/2024 | 715.60 283.18 176.99 | | 053884 053884 053884 | | 1,175.77 |
| 06066 | Loomis Armored Truck Services - LCRA | R | 9/11/2024 | 636.26 | | 053885 | | 636.26 |
| 00151 | MEINERS OAKS ACE HARDWARE Batteries & 90 Elbow - PL Dropcloth - PL Sanbelt - LCRA Painter Supplies - PL Mapp Torch & Solder No Lead Oil LM - PL Toilet Seat & Tray Liners - WP Bolts & Screws - LCRA Cloth Plumber & Level - PL Batteries - LCRA Fittings - WP Wire Brush & Rope - PL | R R R R R R R R R R R R R | 9/11/2024 9/11/2024 9/11/2024 9/11/2024 9/11/2024 9/11/2024 9/11/2024 9/11/2024 9/11/2024 9/11/2024 9/11/2024 9/11/2024 9/11/2024 | 98.83 39.03 6.82 9.55 320.26 12.85 105.64 3.65 66.29 72.17 6.71 86.44 | | 053886 053886 053886 053886 053886 053886 053886 053886 053886 053886 053886 053886 | | |

VENDOR SET: 01 Casitas Municipal Water D
 BANK: AP ACCOUNTS PAYABLE
 DATE RANGE: 9/05/2024 THRU 9/18/2024

| VENDOR I.D. | NAME | STATUS | CHECK DATE | INVOICE AMOUNT | DISCOUNT | CHECK NO | CHECK STATUS | CHECK AMOUNT |
|-------------|---|--------|------------|----------------|----------|----------|--------------|--------------|
| I-091486 | Batteries - UT | R | 9/11/2024 | 154.75 | | 053886 | | |
| I-091522 | Pistol Grip Drum Auger - LCRA | R | 9/11/2024 | 48.57 | | 053886 | | |
| I-091540 | Batteries & Red Tape - WP | R | 9/11/2024 | 26.67 | | 053886 | | |
| I-091920 | Paint Base - LCRA | R | 9/11/2024 | 23.33 | | 053886 | | |
| I-091952 | Bar & Chain Oil, Bolts & Screw | R | 9/11/2024 | 130.31 | | 053886 | | |
| I-091993 | Diamond Grit Hole Saw - MAINT | R | 9/11/2024 | 18.53 | | 053886 | | |
| I-092003 | White Vinegar - WP | R | 9/11/2024 | 93.52 | | 053886 | | |
| I-092025 | Bolts & Screws - MAINT | R | 9/11/2024 | 6.54 | | 053886 | | |
| I-092035 | 50" Extention Cord - PL | R | 9/11/2024 | 234.19 | | 053886 | | |
| I-092067 | Vinegar - WP | R | 9/11/2024 | 146.33 | | 053886 | | |
| I-092114 | Insect Killer - LCRA | R | 9/11/2024 | 10.73 | | 053886 | | |
| I-092132 | Air Plugs & Hex Bushing - LCRA | R | 9/11/2024 | 4.86 | | 053886 | | |
| I-092134 | Gloves - LCRA | R | 9/11/2024 | 13.65 | | 053886 | | |
| I-092174 | Brass Bell Reducer - WP | R | 9/11/2024 | 2.63 | | 053886 | | 1,742.85 |
| 03444 | Mission Linen Supply | | | | | | | |
| I-522281815 | Uniform Pants - PL | R | 9/11/2024 | 46.79 | | 053889 | | |
| I-522281816 | Uniform Pants - MAINT | R | 9/11/2024 | 28.13 | | 053889 | | |
| I-522281819 | Uniform Pants - TP | R | 9/11/2024 | 53.41 | | 053889 | | 128.33 |
| 06140 | Norfield Development Partners, Locator LOGIX - ENG | R | 9/11/2024 | 960.00 | | 053890 | | 960.00 |
| 01570 | Ojai Auto Supply | | | | | | | |
| I-600842 | Oil Fill & Fuel Fil - LCRA | R | 9/11/2024 | 82.60 | | 053891 | | |
| I-601330 | Blower Motor Resistor -Unit 38 | R | 9/11/2024 | 87.74 | | 053891 | | |
| I-601341 | Blower Motor Resistor - Unit38 | R | 9/11/2024 | 41.08 | | 053891 | | |
| I-601523 | Battery - LCRA | R | 9/11/2024 | 138.50 | | 053891 | | |
| I-601608 | Blower Motor Resistor - Unit38 | R | 9/11/2024 | 18.35 | | 053891 | | |
| I-601696 | Blower Motor Air Conditioning | R | 9/11/2024 | 108.63 | | 053891 | | |
| I-601741 | Marvel Myst Oil - LCRA | R | 9/11/2024 | 5.89 | | 053891 | | 482.79 |
| 00884 | OJAI TERMITE & PEST CONTROL, I Rodent Control 2035 Grand Ave | R | 9/11/2024 | 75.00 | | 053892 | | 75.00 |
| 00169 | OJAI VALLEY SANITARY DISTRICT Cust #20594 | R | 9/11/2024 | 339.18 | | 053893 | | 339.18 |
| 00169 | OJAI VALLEY SANITARY DISTRICT Cust#52921 | R | 9/11/2024 | 61.67 | | 053894 | | 61.67 |
| 04531 | Peace Officers Research Associ PORAC Insurance for Rangers | R | 9/11/2024 | 229.00 | | 053895 | | 229.00 |

| VENDOR I.D. | NAME | STATUS | CHECK DATE | INVOICE AMOUNT | DISCOUNT | CHECK NO | CHECK STATUS | CHECK AMOUNT |
|---------------|--------------------------------|--------|------------|----------------|----------|----------|--------------|--------------|
| 10042 | PSR ENVIRONMENTAL SERVICE, INC | | | | | | | |
| I-19840 | Gas Tank Inspection - DO | R | 9/11/2024 | 250.00 | | 053896 | | |
| I-19841 | Gas Tank Inspection - LCRA | R | 9/11/2024 | 250.00 | | 053896 | | 500.00 |
| 04633 | SafeVision | | | | | | | |
| I-02900761 | Safety Glasses - UT | R | 9/11/2024 | 195.30 | | 053897 | | 195.30 |
| 02756 | SC Fuels | | | | | | | |
| I-2718639-IN | Gas - DO | R | 9/11/2024 | 6,720.27 | | 053898 | | 6,720.27 |
| 04304 | Signa Mechanical | | | | | | | |
| I-240894 | Annual Sentry Advisor - LCRA | R | 9/11/2024 | 125.00 | | 053899 | | 125.00 |
| 06019 | Silver Development & Associate | | | | | | | |
| I-24207 | Clanng Kithcen Drain - MAINT | R | 9/11/2024 | 277.00 | | 053900 | | 277.00 |
| 01944 | Luke Soholt | | | | | | | |
| I-090524 | Reimburse Expesnes | R | 9/11/2024 | 414.99 | | 053901 | | 414.99 |
| 00215 | SOUTHERN CALIFORNIA EDISON | | | | | | | |
| I-090324 | Acct#700029026585 | R | 9/11/2024 | 2,426.62 | | 053902 | | |
| I-090424 | Acct#700009638309 | R | 9/11/2024 | 25.97 | | 053902 | | |
| I-090524a | Acct#700598317666 | R | 9/11/2024 | 40.27 | | 053902 | | |
| I-090524b | Acct#700030209177 | R | 9/11/2024 | 29,140.48 | | 053902 | | |
| I-090524c | Acct#700028735181 | R | 9/11/2024 | 23,884.60 | | 053902 | | 55,517.94 |
| 00048 | STATE OF CALIFORNIA | | | | | | | |
| I-090524 | State Water Plan Payment | R | 9/11/2024 | 274,046.00 | | 053903 | | 274,046.00 |
| 06091 | RedNova Labs, Inc. | | | | | | | |
| I-1110370 | StorEDGE FMS/Website Pro | R | 9/11/2024 | 337.50 | | 053904 | | 337.50 |
| 00498 | BRIAN TAYLOR | | | | | | | |
| I-090924 | Reimburse Expenses 08/24 | R | 9/11/2024 | 203.16 | | 053905 | | 203.16 |
| 00225 | UNDERGROUND SERVICE ALERT | | | | | | | |
| I-24-250493 | Regulatory Cost - ENG | R | 9/11/2024 | 95.12 | | 053906 | | |
| I-820240102 | CAS01 New Ticket Charges | R | 9/11/2024 | 378.15 | | 053906 | | 473.27 |
| 00825 | USA BLUEBOOK | | | | | | | |
| I-INV00474020 | Aluminum Diffuser - UT | R | 9/11/2024 | 1,341.57 | | 053907 | | 1,341.57 |
| 00247 | County of Ventura | | | | | | | |
| I-379503 | Encroachment Permit PE24-0671 | R | 9/11/2024 | 420.00 | | 053908 | | |
| I-379922 | Encroachment Permit PE24-0428- | R | 9/11/2024 | 245.00 | | 053908 | | 665.00 |

| VENDOR I.D. | NAME | STATUS | CHECK DATE | INVOICE AMOUNT | DISCOUNT | CHECK NO | CHECK STATUS | CHECK AMOUNT |
|---------------------|--------------------------------|--------|------------|----------------|----------|----------|--------------|--------------|
| 01283 | Verizon Wireless | | | | | | | |
| I-9973022917 | Monthly Cell Charges - DO | R | 9/11/2024 | 3,970.43 | | 053909 | | |
| I-9973023237 | Monthly Cell Charges - LCRA | R | 9/11/2024 | 480.29 | | 053909 | | 4,450.72 |
| 01396 | VULCAN CONSTRUCTION MATERIALS | | | | | | | |
| I-1689164 | Cold Mix - PL | R | 9/11/2024 | 1,289.37 | | 053910 | | 1,289.37 |
| 00663 | WAXIE SANITARY SUPPLY | | | | | | | |
| I-82697910 | Janitorial Supplies - LCRA | R | 9/11/2024 | 749.82 | | 053911 | | 749.82 |
| 05028 | Weck Analytical Environmental | | | | | | | |
| I-W4H1883 | Stage 2 DBP 08/02/24 | R | 9/11/2024 | 750.00 | | 053912 | | 750.00 |
| 05869 | Wingate Earthworks Inc. | | | | | | | |
| I-082124 | Asphalt Patching - ENG | R | 9/11/2024 | 38,176.70 | | 053913 | | 38,176.70 |
| 00491 | GIBBS INTERNATIONAL TRUCK CTR | | | | | | | |
| I-213454A | 2025 Pump Truck - LCRA | R | 9/12/2024 | 277,901.95 | | 053914 | | 277,901.95 |
| 01325 | Aflac Worldwide Headquarters | | | | | | | |
| I-330170 | Supplemental Insurance 09/24 | R | 9/18/2024 | 2,790.36 | | 053915 | | 2,790.36 |
| 00010 | AIRGAS USA LLC | | | | | | | |
| I-5510687667 | Gas Cylinder Rental - PL | R | 9/18/2024 | 487.33 | | 053916 | | |
| I-5510687835 | Gas Cylinder Rental - PL | R | 9/18/2024 | 120.96 | | 053916 | | |
| I-9153212119 | Honeywell Gas Alert H25 Device | R | 9/18/2024 | 3,268.98 | | 053916 | | 3,877.27 |
| 03044 | Amazon Capital Services | | | | | | | |
| C-1DNL-C11Y-3RND | Printer Return - WP | R | 9/18/2024 | 568.41 | CR | 053917 | | |
| I-1199-PPHY-3VC6 | Printer - WP | R | 9/18/2024 | 568.41 | | 053917 | | |
| I-1M9X-XVVY-RDCG | iPhone - PL | R | 9/18/2024 | 442.85 | | 053917 | | 442.85 |
| 00014 | AQUA-FLO SUPPLY | | | | | | | |
| I-SI2388060 | Wel-On 4020 Swab & Gasket - WP | R | 9/18/2024 | 55.95 | | 053918 | | 55.95 |
| 06301 | Dominique Aranda | | | | | | | |
| I-01-00051701 | Camping Cancellation - LCRA | R | 9/18/2024 | 396.00 | | 053919 | | 396.00 |
| 01666 | AT & T | | | | | | | |
| I-000022275242 | Local, Regional, Long Distance | R | 9/18/2024 | 681.50 | | 053920 | | 681.50 |
| 00018 | AT & T MOBILITY | | | | | | | |
| I-287327817962X0924 | Acct#287327817962 | R | 9/18/2024 | 36.40 | | 053921 | | 36.40 |

VENDOR SET: 01 Casitas Municipal Water D

BANK: AP ACCOUNTS PAYABLE

DATE RANGE: 9/05/2024 THRU 9/18/2024

| VENDOR I.D. | NAME | STATUS | CHECK DATE | INVOICE AMOUNT | DISCOUNT | CHECK NO | CHECK STATUS | CHECK AMOUNT |
|----------------|--------------------------------|--------|------------|----------------|----------|----------|--------------|--------------|
| 03429 | AT&T | | | | | | | |
| I-0713253904 | Acct#8310011246015 | R | 9/18/2024 | 2,222.27 | | 053922 | | 2,222.27 |
| 00030 | B&R TOOL AND SUPPLY CO | | | | | | | |
| I-1901004876 | PSI Lm Dry Gauge - WP | R | 9/18/2024 | 16.02 | | 053923 | | |
| I-1901005143 | Hydrostatic Power Brush - PL | R | 9/18/2024 | 5,938.92 | | 053923 | | |
| I-1901005144 | GST Chevron Oil 5Gal Pail - TP | R | 9/18/2024 | 591.55 | | 053923 | | 6,546.49 |
| 00679 | BAKERSFIELD PIPE & SUPPLY INC | | | | | | | |
| C-S3150350.002 | S80 Nipple & 316 Nipple Return | R | 9/18/2024 | 405.58CR | | 053924 | | |
| C-S3150358.004 | SMLS Nipples Return | R | 9/18/2024 | 138.16CR | | 053924 | | |
| C-S3151170.002 | 3/8 250 THD CI WYE Return | R | 9/18/2024 | 39.97CR | | 053924 | | |
| I-S3157935.001 | 3/8 Tube Ball Valve Lever -LAB | R | 9/18/2024 | 853.26 | | 053924 | | 269.55 |
| 03059 | Brenntag Pacific Inc. | | | | | | | |
| I-BPI458406 | Liquid Ammonia Sulfate | R | 9/18/2024 | 1,277.46 | | 053925 | | 1,277.46 |
| 03702 | Cannon Corporation | | | | | | | |
| I-89573 | V-SB Intertie Design Service | R | 9/18/2024 | 71,656.50 | | 053926 | | 71,656.50 |
| 00086 | E.J. Harrison & Sons Inc | | | | | | | |
| I-885 | Acct#500766090 | R | 9/18/2024 | 62.00 | | 053927 | | 62.00 |
| 10272 | ERS INDUSTRIAL SERVICES, INC | | | | | | | |
| I-101243 | Filter #1 Media Cleaning P280 | R | 9/18/2024 | 81,130.00 | | 053928 | | 81,130.00 |
| 00013 | FERGUSON ENTERPRISES INC | | | | | | | |
| I-4494196 | Faucet - LCRA | R | 9/18/2024 | 745.55 | | 053929 | | 745.55 |
| 04022 | Hamner, Jewell & Associates | | | | | | | |
| I-203943 | Ventura-SB Row Srvs - ENG | R | 9/18/2024 | 370.00 | | 053930 | | 370.00 |
| 00125 | IDEXX DISTRIBUTION CORP | | | | | | | |
| I-3159926683 | Bacti Bottles & Colilert - LAB | R | 9/18/2024 | 1,650.56 | | 053931 | | 1,650.56 |
| 00667 | Kennedy/Jenks Consultants, Inc | | | | | | | |
| I-174495 | DBP Reduction Fat Pipe - ENG | R | 9/18/2024 | 4,635.00 | | 053932 | | 4,635.00 |
| 06302 | Janet Lawry | | | | | | | |
| I-01-00082928 | Water Park Cancellation - WP | R | 9/18/2024 | 6.00 | | 053933 | | 6.00 |
| 06303 | Timothy Lee Cotton | | | | | | | |
| I-01-00079252 | Camping Cancellation - LCRA | R | 9/18/2024 | 20.00 | | 053934 | | 20.00 |

VENDOR SET: 01 Casitas Municipal Water D

BANK: AP ACCOUNTS PAYABLE

DATE RANGE: 9/05/2024 THRU 9/18/2024

| VENDOR I.D. | NAME | STATUS | CHECK DATE | INVOICE AMOUNT | DISCOUNT | CHECK NO | CHECK STATUS | CHECK AMOUNT |
|---------------|--------------------------------|--------|------------|----------------|----------|----------|--------------|--------------|
| 02658 | Liebert Cassidy Whitmore | | | | | | | |
| I-275743 | Matter #CA182-00001 | R | 9/18/2024 | 247.00 | | 053935 | | 247.00 |
| 06066 | Loomis | | | | | | | |
| I-13545359 | Armored Truck Service - LCRA | R | 9/18/2024 | 728.52 | | 053936 | | 728.52 |
| 09756 | Low Price Auto Glass | | | | | | | |
| I-091224 | 2019 F550 Glass - Unit 73 | R | 9/18/2024 | 350.00 | | 053937 | | 350.00 |
| 00151 | MEINERS OAKS ACE HARDWARE | | | | | | | |
| I-084496 | Fittings - UT | R | 9/18/2024 | 48.91 | | 053938 | | |
| I-089215 | Tamper 10X10 Steel Hndl - PL | R | 9/18/2024 | 69.26 | | 053938 | | |
| I-092418 | Air Duster & Twisted Nylon Twi | R | 9/18/2024 | 26.90 | | 053938 | | 145.07 |
| 03444 | Mission Linen Supply | | | | | | | |
| I-522326591 | Uniform Pants - PL | R | 9/18/2024 | 46.79 | | 053939 | | |
| I-522326592 | Uniform Pants - MAINT | R | 9/18/2024 | 28.13 | | 053939 | | |
| I-522326595 | Uniform Pants - TP | R | 9/18/2024 | 53.41 | | 053939 | | 128.33 |
| 03508 | NTT Industrial Supply, Inc. | | | | | | | |
| I-25420 | Coupling - PL | R | 9/18/2024 | 10.92 | | 053940 | | 10.92 |
| 01570 | Ojai Auto Supply | | | | | | | |
| I-601931 | Battery - Unit 74 | R | 9/18/2024 | 143.70 | | 053941 | | 143.70 |
| 05984 | PORAC LDF | | | | | | | |
| I-792633 | Legal Defence Found - LCRA | R | 9/18/2024 | 294.00 | | 053942 | | 294.00 |
| 00306 | Rincon Consultants, Inc. | | | | | | | |
| I-59690 | Robles Maintenance Support | R | 9/18/2024 | 2,292.50 | | 053943 | | |
| I-59791 | Ven-SB Intertie NEPA | R | 9/18/2024 | 23,996.97 | | 053943 | | 26,289.47 |
| 03887 | Michael Robles | | | | | | | |
| I-091124 | Reimburse Expenses 09/24 | R | 9/18/2024 | 110.00 | | 053944 | | 110.00 |
| 06304 | Maria P Sanchez | | | | | | | |
| I-01-00026094 | Water Park Cancellation - WP | R | 9/18/2024 | 107.00 | | 053945 | | 107.00 |
| 00825 | USA BLUEBOOK | | | | | | | |
| I-INV00481819 | Chem Key Mono & Pipet - LAB | R | 9/18/2024 | 1,306.32 | | 053946 | | 1,306.32 |
| 09955 | VENTURA WHOLESALE ELECTRIC | | | | | | | |
| I-09955 | Cat6 Quickport Connector - EM | R | 9/18/2024 | 321.76 | | 053947 | | 321.76 |

| VENDOR I.D. | NAME | STATUS | CHECK DATE | INVOICE AMOUNT | DISCOUNT | CHECK NO | CHECK STATUS | CHECK AMOUNT |
|-------------------|---------------------|--------|------------|----------------|----------|----------|--------------|--------------|
| 06056 | Ameriflex | | | | | | | |
| I-DPC202409162334 | Dependant Care | R | 9/18/2024 | 461.54 | | 053948 | | |
| I-FSA202409162334 | FSA Deduction | R | 9/18/2024 | 1,186.44 | | 053948 | | 1,647.98 |
| 00102 | FRANCHISE TAX BOARD | | | | | | | |
| I-G09202409162334 | Payroll Deduction | R | 9/18/2024 | 250.00 | | 053949 | | 250.00 |

| * * T O T A L S * * | NO | INVOICE AMOUNT | DISCOUNTS | CHECK AMOUNT |
|---------------------|-----|----------------|-----------|--------------|
| REGULAR CHECKS: | 100 | 1,234,265.38 | 0.00 | 1,234,265.38 |
| HAND CHECKS: | 0 | 0.00 | 0.00 | 0.00 |
| DRAFTS: | 14 | 252,150.26 | 0.00 | 252,150.26 |
| EFT: | 0 | 0.00 | 0.00 | 0.00 |
| NON CHECKS: | 0 | 0.00 | 0.00 | 0.00 |
| VOID CHECKS: | 0 | | | |
| VOID DEBITS | | 0.00 | | |
| VOID CREDITS | | 0.00 | 0.00 | |

TOTAL ERRORS: 0

| VENDOR SET: 01 BANK: AP TOTALS: | NO | INVOICE AMOUNT | DISCOUNTS | CHECK AMOUNT |
|---------------------------------|-----|----------------|-----------|--------------|
| | 114 | 1,486,415.64 | 0.00 | 1,486,415.64 |
| BANK: AP TOTALS: | 114 | 1,486,415.64 | 0.00 | 1,486,415.64 |
| REPORT TOTALS: | 114 | 1,486,415.64 | 0.00 | 1,486,415.64 |

Void Check #53786
\$5,677.97
\$1,480,737.67

Adjudication Charge Fund Account

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

Adj. Checks: 000110-000112

Adj. Draft

Voids:



Janyne Brown, Chief Financial Officer

| VENDOR I.D. | NAME | STATUS | CHECK DATE | INVOICE AMOUNT | DISCOUNT | CHECK NO | CHECK STATUS | CHECK AMOUNT |
|------------------------|---|--------|------------|----------------|----------|----------|--------------|--------------|
| 05963 I-1100228 | California State University, S Facilitate/Mediate Colla VRWA | R | 9/11/2024 | 58,745.48 | | 000110 | | 58,745.48 |
| 05909 I-36856459 | Enterprise Car Rental - ADJ | R | 9/11/2024 | 166.84 | | 000111 | | 166.84 |
| 05782 I-00888.002-7 | GSI Water Solutions, Inc Technical Consulting Serv. ADJ | R | 9/11/2024 | 20,710.19 | | 000112 | | 20,710.19 |

| * * T O T A L S * * | NO | INVOICE AMOUNT | DISCOUNTS | CHECK AMOUNT |
|---------------------|----|---------------------------------------|-----------|--------------|
| REGULAR CHECKS: | 3 | 79,622.51 | 0.00 | 79,622.51 |
| HAND CHECKS: | 0 | 0.00 | 0.00 | 0.00 |
| DRAFTS: | 0 | 0.00 | 0.00 | 0.00 |
| EFT: | 0 | 0.00 | 0.00 | 0.00 |
| NON CHECKS: | 0 | 0.00 | 0.00 | 0.00 |
| VOID CHECKS: | 0 | VOID DEBITS 0.00 VOID CREDITS 0.00 | 0.00 | 0.00 |

TOTAL ERRORS: 0

| VENDOR SET: 01 BANK: ADJ TOTALS: | NO | INVOICE AMOUNT | DISCOUNTS | CHECK AMOUNT |
|----------------------------------|----|----------------|-----------|--------------|
| | 3 | 79,622.51 | 0.00 | 79,622.51 |
| BANK: ADJ TOTALS: | 3 | 79,622.51 | 0.00 | 79,622.51 |
| REPORT TOTALS: | 3 | 79,622.51 | 0.00 | 79,622.51 |

Minutes of the Casitas Municipal Water District
September 11, 2024 Board Meeting

1. CALL TO ORDER

President Hajas called the meeting to order at 5:00 p.m.

2. ROLL CALL

Directors Brennan, Bergen, Kaiser and Hajas are present. Director Cole is absent at the beginning of the meeting. Also present are GM Flood, AGM Dyer, EA Vieira, and Counsel McNulty.

3. PLEDGE OF ALLEGIANCE

President Hajas led the pledge.

Director Kaiser asked for a moment of silence to reflect on the anniversary of 9/11.

4. AGENDA CONFIRMATION

Confirmed as submitted.

5. PUBLIC COMMENTS - Presentation on District related items that are not on the agenda - three minute limit.

None

6. CONSENT AGENDA

6.a Accounts Payable Report.
[Accounts Payable Report.pdf](#)

6.b Minutes of the August 14, 2024 Board Meeting.
[8 14 2024 Min.pdf](#)

6.c Biennial Review of the Conflict of Interest Code which does not require an amendment at this time.
[Board Memo Biennial Conflict of Interest Review.pdf](#)
[2022 COI.pdf](#)

The Consent agenda was offered by Director Brennan, seconded by Director Kaiser, and approved by the following roll call vote:

| | | |
|-------|------------|--------------------------------|
| AYES: | Directors: | Brennan, Bergen, Kaiser, Hajas |
| NOES: | Directors: | None |

ABSENT: Directors: Cole

7. ACTION ITEMS

- 7.a Approve the purchase of the 2025 4,000 gallon vacuum truck and approve the disposal of the current 2005 vacuum truck.
[Board Memo 4000 Gallon Vacuum Truck.pdf](#)

On the motion of Director Kaiser, seconded by Director Brennan the above recommendation was approved by the following roll call vote:

AYES: Directors: Brennan, Bergen, Kaiser, Hajas
NOES: Directors: None
ABSENT: Directors: Cole

- 7.b Approval of a Statement of Work for Ernst & Young regarding the Ongoing Review/Audit of the State Water Project Contract in conjunction with other State Water Contractors in the amount of \$9,385.
[Board Memo for Ernst & Young SWP Statement of Work 091124.pdf](#)
[Ernst & Young Statement of Work 091124 ATT1.pdf](#)

On the motion of Director Bergen, seconded by Director Brennan, the above recommendation was approved by the following roll call vote:

AYES: Directors: Brennan, Bergen, Kaiser, Hajas
NOES: Directors: None
ABSENT: Directors: Cole

- 7.c Call for Nominations for Ventura LAFCo Special District Regular Member and possible adoption of a nominating resolution should the board decide to nominate a board member to LAFCo.
[Casitas Municipal Water District 2024 Call for Nominations Cover Letter.pdf](#)
[~ Resolution Sample - 2024.pdf](#)
[~ Ind. Special District List 2024.pdf](#)

As there was no interest from the board, no action was taken.

8. PRESENTATION/DISCUSSION ITEMS

- 8.a Presentation/Discussion of the Matilija Groundwater Supply Project.
[Matilija GW Project Board Memo 091124.pdf](#)
[TAC Outline and Memo for Matilija Fm Water Supply Project 110319 ATT1.pdf](#)
[WREA MGWS Basis of Design Scope and Fee Estimate20200107 ATT2.pdf](#)
[MGWS Project Schedule_20240911 ATT3.pdf](#)

EM Aranda and Jordan Kear provided information on the project, funding and the proposed schedule for the pilot bore in the Matilija formation on Casitas property southwest of Robles. It is estimated to have 8,000 af/y based on studies of the Tecolote

tunnel.

Director Cole arrives at 5:09 p.m.

This project is for long term supply to mitigate drought risk and diversify the water supply. We have received \$3.6 million in grant funding with \$1.2 million matching for Casitas. We applied for \$900,000 advanced payment with a grant funding deadline to be completed by the end of 2026. Proposed phase 1 would include CEQA and well drilling. Phase 2 would be well equipping.

The board asked questions of Jordan Kear and learned that in 2016 the board looked at 36 differed projects to find more water and this one seemed promising and sustainable. Questions regarding quantity and quality of the water will not be answered until the pilot bore is completed. A future agenda item will include bids for the project for the board to consider.

9. INFORMATION ITEMS

- 9.a Hydrology Report July 2024.
[Hydrology Report July 2024.pdf](#)
- 9.b State Water Project Intertie Report.
[SWP Intertie Project Cost 8-31-24.pdf](#)
- 9.c Investment Report.
[Investment Report FY2025 August.pdf](#)
- 9.d Adjudication Charges Report.
[Adjudication Charges YTD 8.31.24.pdf](#)
- 9.e Consumption Report July 2024.
[Consumption 2024-2025.pdf](#)

The information items were received.

10. GENERAL MANAGER COMMENTS

GM Flood informed the board of the treatment plant shutdown next week to install the mag meter. 290 customers were notified to refrain from outside watering during the shutdown.

There has been no more movement on FEMA reimbursements, and we have reached out to Congressman Carbajal's office. We have been approved for \$50,000 out of over \$2 million and have only received \$35,000.

The rowing club is getting questions from teams coming to the Olympics as to if the lake would be available. The rowing team is considering how to work this out considering the quagga restrictions.

Regarding the lead line survey, we have looked at 755 randomly chosen service lines and have not found any lead yet. The October 16th deadline may not be met. We do not expect to find lead but did find people using aluminum conduit to bring water into their house.

11. BOARD OF DIRECTOR REPORTS ON MEETINGS ATTENDED

None

12. BOARD OF DIRECTOR COMMENTS PER GOVERNMENT CODE SECTION 54954.2(a).

None

President Hajas moved the meeting to closed session at 5:41 p.m.

13. CLOSED SESSION

13.a CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Government Code Section 9(a) Santa Barbara Channelkeeper v. State Water Resources Control Board, City of San Buenaventura, et al.; and City of San Buenaventura v Duncan Abbott, et al., Cross Complaint; Superior Court of the State of California, County of Los Angeles, Case No. 19STCP01176.

13.b Conference with Legal Counsel - Existing Litigation (Government Code Section 9) Case 2024SC021367

Name of Case: Feiss MD vs Casitas Municipal Water District.

President Hajas moved the meeting back into open session at 6:32 p.m. with Mr. McNulty stating the board met in closed session and no actions were taken.

14. ADJOURNMENT

President Hajas adjourned the meeting at 6:32 p.m.

Mary Bergen, Secretary

**CASITAS MUNICIPAL WATER DISTRICT
MEMORANDUM**

TO: BOARD OF DIRECTORS

FROM: MICHAEL FLOOD, GENERAL MANAGER

SUBJECT: MATILIJA GROUNDWATER SUPPLY PROJECT – CONSULTANT SERVICES

DATE: 09/25/2024

RECOMMENDATION:

- Approve a budget of \$65,920 for the Matilija Groundwater Supply Project;
- Authorize the General Manager to issue a Task Order to Padre & Associates, Inc. for professional environmental consulting services for a sum not to exceed \$22,400.00; and
- Authorize the General Manager to enter into an agreement for professional consulting services with Kear Groundwater for a sum not to exceed \$38,520.00 for hydrogeological consulting services.

BACKGROUND AND DISCUSSION:

The Matilija Groundwater Supply Project received grant funding from the Department of Water Resources (DWR) in the amount of \$3,600,000 to perform a deep vertical bore pilot project located on property owned by Casitas in the Meiners Oaks area of unincorporated Ventura County on APN 011-0-270-030 located near the Robles Diversion Facility. The grant is in response to alternative water supplies and conservation measures intended to contribute to drought resiliency within the District. Casitas' contribution to the project is \$1,200,000.

The project includes a vertical well boring into the Matilija Sandstone Formation to a depth of approximately 7,000 feet. The initial phase of design will include well drilling and casing installation. Subsequent to well drilling, design of above-ground improvements will be initiated.

Padre Associates, Inc. (Padre) has prepared a proposal for environmental consulting services for the completion of the Initial Study and Mitigated Negative Declaration (IS-MND) in compliance with the California Environmental Quality Act (CEQA). Padre prepared a draft IS-MND in 2019, which requires updating. Key project tasks include:

- Site Visit and Biological Survey
- Coordination with Casitas and Kear Groundwater
- Draft and Final IS/MND
- Preparation of Notice of Intent and Notice of Determination

Kear Groundwater (Kear) has also prepared a proposal to design the pilot well (Tasks 1 and 2 of the attachment). Key project tasks include:

- Permitting support and plenary planning
- Preparation of Technical Specifications

BUDGET IMPACT:

Funding for the project was not included in the budget for the fiscal year 2024-25. It is estimated \$65,920 is needed to perform the design and environmental compliance, as shown in Table 1. It is anticipated a future Board action will be needed to request budget approval for well drilling once bids are received. If the project moves forward, funds will be requested in fiscal year 2025-26 for design and construction of the above-ground improvements.

Table 1 – Budget for Design

| Consultant | Total |
|--------------------------|-----------------|
| Padre & Associates, Inc. | \$22,400 |
| Kear Groundwater | \$38,520 |
| Contingency | \$5,000 |
| Total | \$65,920 |

Water Code section 13198.4(c) authorizes advanced payment by the State for grantees who demonstrate cash flow issues. A project may receive an advanced payment of twenty-five (25) percent of its grant award; the remaining seventy-five (75) percent of the grant award will be reimbursed in arrears after the advanced funds have been fully expended. Within ninety (90) calendar days of execution of the Grant Agreement, the Grantee may provide the State an Advanced Payment Request. Advanced Payment Requests received ninety-one (91) calendar days after the execution of this Agreement will not be eligible to receive an advanced payment. The District submitted the Advanced Payment Request to DWR to request the \$900,000 for which we are eligible on September 3, 2024, ahead of the deadline.

Attachments:

- Proposal from Padre Associates, Inc. dated July 16, 2024
- Proposal from Kear Groundwater dated September 5, 2024
- Project Schedule



**CASITAS MUNICIPAL WATER DISTRICT
PROPOSAL FOR PROFESSIONAL HYDROGEOLOGIC WELL DESIGN SERVICES**

September 5, 2024
KG16-0335

Ms. Julia Aranda
Casitas Municipal Water District
1055 Ventura Avenue
Oak View, CA 93022

Dear Ms. Aranda,

Kear Groundwater (KG) provides this proposed scope of services for our proposed design consultancy role in the Matilija Groundwater Supply (MGWS) Project (formerly referred to as the Robles Vertical Deep Test Bore project) at the Casitas Municipal Water District (Casitas) parcel (APN 011-0-270-030) near Ojai, Ventura County, California, just west of the Robles Canal and southwest of the diversion to Lake Casitas from the Ventura River. This overview follows our April 2018 memorandum with recommendations for the drilling and testing of MGWS, which has also been referred to as the VerBo, after "Vertical Bore" in similar convention to the HoBo Project stemming from our November 2016 Water Source Analysis.

KG understands that Casitas has secured grant funding to drill the MGWS via the Department of Water Resources (DWR) as part of a local water resiliency effort. Based on our various meetings on the topic, the project will be implemented as a specified by a team of drilling contractors and their engineers with expertise in deep well drilling to be contracted directly with Casitas for the effort. Hence, KG's role will be as a technical design consultant to Casitas, which will include support via meetings, permitting support, drafting of technical specifications, bid support, field visits, review of drilling findings, final design recommendations, review of well construction, review of well development, and testing. We will also provide reporting and presentations to the Casitas staff and board as appropriate.

KG submits this proposal for consulting services to provide an in-depth level of effort to include final well design, permitting, preparation of bid documents, and construction for well development, which will ultimately introduce groundwater into the Robles Canal during a testing phase.

To provide these necessary hydrogeologic services, KG presents this proposal. In addition to discussions and readily available information, additional bases for this proposal include:

- KG's long and varied experience in conducting hydrogeologic assessments, selecting locations for and designing new water-supply wells, and assessing groundwater quality on both a basin-wide scale and at the scale of relatively shallow aquifers underlying sites of environmental concern



CASITAS MUNICIPAL WATER DISTRICT PROPOSAL FOR PROFESSIONAL HYDROGEOLOGIC WELL DESIGN SERVICES

- A preliminary field reconnaissance of the CMWD Project area
- An inventory and preliminary review of KG's in-house files and other resources with respect to information such as subsurface geologic and water quality data, surface operations, aerial photographs, and other pertinent data.

KG proposes to implement a scope of work, consisting of four main tasks and deliverable reports or documents: Task 1, Permitting support and plenary planning; Task 2, preparation of technical specifications; Task 3 Consulting during well drilling, final design, construction, and testing; Task 4, summary of operations reporting and preparation for equipping phase. A Task 5 – monthly and quarterly testing – is added along with reporting and presentations after the well is complete. Supporting subtasks of data collection, data review and analysis, meetings and reporting associated with each of these tasks are included where appropriate. Tasks are discussed in greater detail in the following sections.

TASK 1 – PERMITTING SUPPORT AND PLENARY PLANNING

KG understands that the location and preliminary design has been generally conceived, and that an adequate project description exists for preliminary CEQA compliance. KG proposes to support Casitas' permitting consultant by providing as-needed technical support for the ultimate compliant permitting level. Well Permitting will be primarily conducted by the selected contractor, under subsequent phases.

KG will support Casitas' efforts in presentations, meetings, etc., as needed as the projects approaches technical implementation under this task.

TASK 2 – TECHNICAL SPECIFICATIONS

KG will prepare 60%, 90%, and 100% well construction plans and specifications, appropriate for public works bidding, based on the preliminary design recommendations and any revisions made as a result of submittal.

Based on the preliminary design report, regulatory comments, and discussions from meetings with team members, KG will incorporate the preliminary conceptual well design into a set of technical specifications for new well construction. KG will generate the technical specifications as a set of details that can be incorporated into the CMWD existing standard construction specification documents by Casitas to prepare sets for bidding. The technical specifications will provide a high degree of detail for each component of well design,



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construction, development, and testing, and provide detailed figures (location maps, well construction schematic details, etc.). These details will include, as applicable:

- General site requirements including: clearing, grubbing, dust/runoff/noise control, disposal of waste (refuse, drill cuttings, etc.), temporary utilities, temporary controls (sound panels, enclosures, barriers, fencing), cleaning, and storage
- Precise well location, depth, and dimensions
- Well plumbness and alignment
- Well casings and screen or perforation installation
- Drilling, installing and slurry seal of conductor casing(s)
- Installation of annular cement seals
- Accessory tubing (i.e., gravel feed, sounding, and camera tube)
- Gradation and installation of gravel envelope
- Well drilling and installation
- Drilling methods, operations (speed), and equipment
- Pilot borehole drilling and borehole reaming (enlargement)
- Geologic sampling/logging, mechanical grading, short and long normal resistivity, spontaneous potential, gamma-ray, and acoustic sonic
- Wastewater discharge requirements and compliance
- Required permits and regulatory requirements (includes State and local)
- Quality control and testing
- Isolated aquifer zone testing for yield and water quality
- Well development: disinfection; initial development by swabbing, airlifting, bailing; and final development by pumping and surging
- Final pumping tests (step draw-down, constant rate, and recovery tests)
- Spinner logs
- Downhole video survey
- Aquifer pumping test analysis and recommendations for pump setting, design discharge rate, and estimated drawdown conditions
- Wellhead completion/capping

Selection of casing materials, borehole and casing diameters, required noise mitigation measures, onsite treatment and/or disposal of drilling fluid (including special provisions) for the construction of the new well, and other aspects of the construction project, will be specifically tailored to the proposed well site. The technical specifications will provide a guide for well construction in the field. Tasks from mobilization to well disinfection will be covered in the proposed set of specifications. For each construction component, the proposed technical specifications will include, as applicable:

- Bid items and description.
- Scope description.



CASITAS MUNICIPAL WATER DISTRICT PROPOSAL FOR PROFESSIONAL HYDROGEOLOGIC WELL DESIGN SERVICES

- Service or construction methods.
- Measurement and payment description.

We will prepare all plans and specifications in accordance with the applicable provisions of:

- Standard Specifications for Public Works Construction (Green Book).
- American Water Works Association Standards (AWWA).
- Any local permit requirements if not related to the supply, production, treatment, and distribution of water.
- DWR Bulletin 74-81: Water Well Standards, and applicable Supplements.

TASK 3 – CONSULTING SERVICES, BIDDING ASSISTANCE, MONITORING AND TESTING DURING DRILLING OPERATIONS

KG proposes to support CMWD with respect to bid solicitation, followed by attendance at any pre-bid meeting(s) and preparation of any necessary clarifications or addenda, and contractor and bid evaluation as needed. This task will help facilitate the ultimate contract the District executes with the selected contractor.

KG proposes to support CMWD's well construction efforts with respect to contractor observations, interface, monitoring, adherence to the specifications and contract, documenting activities, and providing recommendations for final completions based on field conditions. Specific subtasks include:

- Conduct pre-bid and pre-construction meetings
- Review Shop Drawings
- Respond to RFI's and Request for Change Orders from the Contractor
- Part-time Construction Inspection Services for the following, if conducted:
 - Well Construction
 - Pilot Borehole Drilling and Reaming
 - Geophysical Logging
 - Conductor Casing and Sanitary Seal
 - Isolated Aquifer Zone Testing
 - Final well design based on borehole lithology, geophysics, and zone testing
 - Initial well development including swabbing, bailing, and airlifting
 - Final well development through pumping and surging
 - Aquifer Testing
 - Step-Drawdown Test
 - Constant Rate Test
 - Recovery
 - Downhole Video Survey



CASITAS MUNICIPAL WATER DISTRICT PROPOSAL FOR PROFESSIONAL HYDROGEOLOGIC WELL DESIGN SERVICES

- Plumbness and Alignment Survey
- Well Disinfection
- Well Capping and Final Site Inspection
- Aquifer pumping test analysis and recommendations for pump setting, design discharge rate, and estimated drawdown conditions
- Assist in Final Inspection and “Punch-list” Development

KG will issue intermediate design technical memoranda for well construction based on pilot hole data. KG will work closely with CMWD in making various field and administrative decisions, and understands that the District will be the final authority in these matters.

KG proposes to assist CMWD in a complete hydrogeologic field service capacity. During field construction monitoring, our field geologists and engineers will be reviewing the plans and technical specifications for contractor compliance. Moreover, our trained field personnel will be available for communication at all times while in the field.

Pre-construction meeting

KG will attend the pre-construction meeting for the proposed well site and review information provided by the drilling contractor who is awarded the construction contract. KG will discuss key issues in the technical specifications, and help arrange for mobilization and scheduling of personnel and equipment.

The pre-construction meeting will acquaint KG field personnel and the District with the drilling firm chosen for the project. In addition, this meeting will better acquaint the drilling firm with the well construction site and help the contractor evaluate logistical considerations, such as nearest available water and electrical supply, placement of equipment with respect to buried utilities, and disposal of drilling fluids. The most important function of this meeting is the driller's responsibility to inform the District and KG what they will need to prepare the site for the required work, when work will actually commence, and the detailed schedule for completing the work at each site.

Contractor Mobilization Activities

KG will provide initial field coordination during mobilization of the drilling contractor and perform periodic site checks during mobilization at the well site. With this effort, we will be able to apprise CMWD on the progress of drilling contractor activities during initial mobilization and provide the necessary logistical support to assist the driller complete mobilization.



CASITAS MUNICIPAL WATER DISTRICT PROPOSAL FOR PROFESSIONAL HYDROGEOLOGIC WELL DESIGN SERVICES

Pilot Hole Logging

KG will provide experienced geologic logging personnel to log drill cuttings from the pilot holes at the well site. It is assumed that drilling will be performed using direct mud circulation drilling methods to an estimated depth of 1200 feet, followed by a surface casing installation, then a direct mud rotary bore to total depth of 7000 feet that will be cased, cemented, then perforated. We will implement detailed geologic logging on a 2/3-time basis, spending approximately 16 hours per day on site during 24 hour per day drilling activities, which is anticipated to require three weeks.

During pilot hole drilling, fluid characteristics can be monitored for viscosity, weight, and sand content to check contractor conformance with the specifications. In addition to geologic logging, drilling penetration rates will be measured and plotted on the geologic log, providing additional aquifer information for hydrogeologic interpretation. Samples of key formation materials will be obtained during drilling to provide archival formation recordation and geologic logging.

The pilot hole logging task is vital to provide a detailed geologic log of drill cuttings and document the formations encountered. Logging necessitates the use of on-site geologists to accurately and reliably examine and record (log) the drill cuttings and to interpret the subsurface geologic conditions as they are encountered. Documentation of the subsurface lithology provides actual physical data to support subsequent analysis of the geophysical electrical logs of the pilot hole. Samples of each formation penetrated will be retained for later review and display.

Geophysical Log Analysis

KG senior personnel will witness and analyze the geophysical logging of the pilot hole and provide a review of the geophysical log. KG will review data from the new geophysical log and the geologic log and correlate them to similar logs from the test hole and other water production wells, monitoring wells, and oil exploration and production wells in the project area. During this subtask, the feasibility of conducting additional water quality testing and eventually completing the pilot hole into a well will be considered. Alternatively, if warranted, destruction of the pilot hole will be recommended.

Geophysical logging will be conducted to accurately determine the depths and thickness of possible water-bearing formations (aquifers), based on their geophysical signatures. Geologic logging will be used as physical evidence to support the interpretations made on the depth and geologic nature of subsurface materials



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penetrated. These data are needed to successfully locate and target possible water-bearing zones for further consideration. These zones can then be further evaluated with aquifer zone isolation testing. Location of the more productive zones will ultimately guide installation of casing perforated at proper intervals.

Well Completion Recommendations

Based on our hydrogeologic analysis of water quality, geologic, and geophysical data, KG will prepare the final well construction design for the new well. KG proposes to present the final recommendations for casing lengths and diameters, well screen placement, perforation sizes and intervals, gravel pack type and gradation, and depth of cement around the blank casing to both CMWD and the driller.

If our evaluation of the above-described data generated from drilling and testing of the pilot hole reveals that the water quantity and/or water quality objectives of the project will not be met, then the contractor, per the technical specifications, will be required to destroy the pilot borehole.

Monitoring of Borehole Ream

KG will provide limited part-time monitoring of contractor operations during the pilot hole ream. If the budget allows, a KG geologist will witness and review the downhole caliper survey.

Casing, Gravel Pack, and Cement Seal Installation

Experienced KG geologists will be present to monitor the installation of the recommended well screen (if installed), blank casing, gravel pack, and cement seals for the new well at the well site. Monitoring will be conducted to ensure conformance with the appropriate methods and materials in the specifications and/or recommendations based on accurately defined downhole conditions. Volumes of gravel pack and cement emplaced will be monitored and compared with the required volumes calculated from caliper log and casing data in order to assess a properly filled annulus in the well.

This subtask may be the most critical to ensure that the constructed well provides CMWD with groundwater produced from intended zones.

Well Development and Testing

KG will provide a qualified geologist at appropriate times to monitor well development by both mechanical and pumping methods. Monitoring contractor development, operations, and checking for conformance with



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construction specifications is included in this subtask. This oversight is vital because proper mechanical development of the new well is one of the most crucial activities during well construction.

Step Drawdown Testing

KG will provide a geologist to monitor step drawdown testing of the completed well at the site. Four pumping rates are likely to be tested, and pumping rates and pumping levels will be monitored on a full-time basis. A field memorandum will be issued to document results of the step drawdown test.

Final Aquifer Test (Pumping Test)

KG will provide a geologist, on a part-time basis, to monitor water level drawdown and recovery after the final constant-rate pumping test of the completed well. Water levels in any available observation wells can also be monitored. Critical times will be during the first few hours of drawdown and recovery measurements. In addition, we will use our automatic data logging and pressure transducer equipment to monitor water levels during our absence. The contractor's pump crew will also be used to conduct manual water level measurements to maintain the monitoring schedule recommended by our office. Should a downhole flowmeter test (spinner test) be conducted in the well near the end of the pumping test, KG personnel will witness the testing.

Field values of nitrate, pH, temperature, and electrical conductivity of the well discharge will be obtained by the geologist during the test. Water samples of the final well blend from the new well will be collected for quality testing and delivered to a laboratory approved by CMWD. Field memoranda – typically emails - will be issued to document well development and testing operations for the new well.

Aquifer Testing Analyses

The accurate collection of reliable aquifer test data is important to provide an adequate analysis of aquifer transmissivity, hydraulic conductivity, and the production capability of the new well. These data will be used in conjunction with water quality data to establish the final well-blend water quality. Field monitoring of water levels in each new well during aquifer testing is useful in determining long-term drawdown in the vicinity of the wells. These analyses will be submitted to the District along with pumping rates and pump depth settings.

Casing Alignment Testing and Video Log Survey

KG will review data obtained from the prescribed insertion of a casing dummy or cage and monitor deflection readings for the alignment/plumbness testing of the completed well. KG will also assess results of the testing



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in view of the specifications. KG will observe the video log survey. It is important to check that the video log is of sufficient quality to reliably document as-built well conditions.

Weekly Field Memoranda

KG will issue weekly field memoranda via electronic mail to document critical activities relating to pilot hole drilling, casing and gravel pack installation, and well development and testing and equipping as needed.

TASK 4 - WELL PERFORMANCE EVALUATION AND SUMMARY REPORT OF WELL CONSTRUCTION OPERATIONS

Based on our hydrogeologic and engineering analysis of well performance during testing and anticipated hydrologic changes to the basin, KG will provide input for the final well equipping design for the new well. KG will present the final recommendations for pump size, power, and placement. Final well equipping design will be presented in memorandum format to the District and can be used as a guideline for the drafting of the well equipping specifications at a later date under separate contract.

The Summary of Operations report will document the existing geologic conditions at the well site such as the subsurface lithology, aquifer zones where well perforations have been set, and inter-well correlation of aquifers based on geophysical logs. In addition, water level drawdown data collected during aquifer testing will be used to determine aquifer transmissivity at the well site.

KG will provide CMWD with a digital copy of the report to summarize and document well construction activities and to provide an "as-built" of the completed well, along with a lithologic log, geophysical logs, water quality laboratory test data, and aquifer test data. Data acquired during the logging and testing of the new well will be included in the report. Recommendations for operational yield and final pump placement for each new well will also be provided.

The summary of operations report will serve to document the drilling, construction, and testing activities of the new well. Any future examination of well conditions and/or construction operations will be facilitated through reference to the Summary of Operations report. The report will enable the team's engineers to design the wellhead, controls, and possible water treatment for the new well.

TASK 5 – MONTHLY AND QUARTERLY TESTING AND REPORTING

After well completion, KG proposes monthly sampling of waters during a six-month testing period, estimation



**CASITAS MUNICIPAL WATER DISTRICT
PROPOSAL FOR PROFESSIONAL HYDROGEOLOGIC WELL DESIGN SERVICES**

of volumes generated, interpretive support, and interface with Casitas staff and board. Temperature and pressure loggers will be installed in valve-sealed ampoules connected to the system to document pressures during shut in periods and open flow testing. Quarterly reports will be generated for District and state review.

ESTIMATED PROJECT COSTS

KG proposes to conduct the scope of work above on a task-by-task basis for costs as shown in the following table. KG anticipates working on each task as directed by CMWD Purchase Orders, and will not exceed these costs without notification. As is typical, our costs for such a project are about 5 to 10 percent of drilling contractor costs.

| Item | Description | Cost |
|------------------------------|---|------------------|
| 1 | Permitting support and Plenary Planning | \$5,040 |
| 2 | Technical Specifications | \$33,480 |
| 3 | Consulting during well construction | \$108,600 |
| 4 | Summary Reporting | \$21,360 |
| 4 | Monthly and quarterly testing | \$19,080 |
| Total Cost, all tasks | | \$187,560 |

KG will provide any necessary insurance certificates immediately upon notification of award of contract. Invoices will be submitted monthly and are payable upon presentation per CMWD policy.

PROJECT SCHEDULE

Scheduling is anticipated to be in keeping with DWR grant deadlines, including:

- Preparation and permitting September to December 2024



**CASITAS MUNICIPAL WATER DISTRICT
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- Bidding and contracting January 2025 to March 2025
- Drilling and well construction March 2025 to September 2025
- Well Head Development September 2025 to December 2025
- Well Testing December 2025 to June 2026
- Reporting June 2026 to September 2026

KEY ASSUMPTIONS

In providing our cost and schedule estimate for the proposed scope of work, KG has invoked the following key assumptions:

1. Our proposed cost and schedule assume that authorization to proceed is received by September 30, 2024.
2. Data are readily available at the CMWD or other offices for our collection.
3. No drilling, laboratory analysis, or other subsurface investigation is included; KG's evaluation is to utilize existing available data only, and the drilling contractor will be directly contracted to CMWD.
4. KG will delegate tasks to the lowest responsible billing rate to save on costs without compromising quality in our work product.
5. The project owner will provide access to areas for all fieldwork, as appropriate, for this investigation.
6. See text for other assumptions.

Please do not hesitate to contact me with any questions. We will commence upon receipt of the Purchase Order for Task 1 which will signify acceptance of this proposal.

Best Regards,

A handwritten signature in black ink, appearing to read 'John M. Ke...' with a stylized flourish at the end.



**CASITAS MUNICIPAL WATER DISTRICT
PROPOSAL FOR PROFESSIONAL HYDROGEOLOGIC WELL DESIGN SERVICES**

Jordan Kear, PG, CHG
California Professional Geologist No. 6960
California Certified Hydrogeologist No. 749
(805) 512-1516

| Task No. | Task | Principal hours at \$330/hr | Associate Hours at \$220/hr | Staff Hours at \$160/hr | Assistant Hours at \$100/hour | Expenses at cost | Task subtotota |
|----------|--|--------------------------------|--------------------------------|----------------------------|----------------------------------|---------------------|----------------|
| 1 | Permitting support and plenary planning | 12 | 4 | | | \$200 | \$5,040 |
| 2 | Preparation of technical specifications | 36 | 80 | 20 | 8 | 0 | \$33,480 |
| 3 | Consulting during well drilling, final design, construction, and testing | 120 | 120 | 240 | 12 | 3000 | \$108,600 |
| 4 | summary of operations reporting and preparation for equipping phase | 24 | 40 | 24 | 8 | 0 | \$21,360 |
| 5 | Monthly and Quarterly Testing | 12 | 24 | 24 | 24 | 3600 | \$19,080 |
| | total hours | 204 | 268 | 308 | 52 | 6800 | |
| | Task cost at rate | 67320 | 58960 | 49280 | 5200 | 6800 | |
| | Grand Total | | | | | | \$187,560 |
| | | | | | | | \$187,560 |

July 16, 2024

Ms. Julia Aranda
Casitas Municipal Water District
1055 Ventura Avenue
Oak View, CA 91361

Updated Proposal to Prepare CEQA Documentation for the Matilija Groundwater Supply Project (formerly the Vertical Bore Test and Supply Well)

Introduction

Padre prepared an internal draft Initial Study (IS) and Mitigated Negative Declaration (MND) for the project in 2019. The purpose of this proposal is to provide a scope of work and fee to update these documents and complete the CEQA process.

Scope of Work

Our scope of work is comprised of the following tasks:

1. Conduct a site visit and updated biological survey.
2. Update the cultural resources record search.
3. Facilitate tribal consultation through preparation of consultation request letters and participation in a tribal consultation meeting.
4. Prepare an updated administrative draft IS/MND, based on information provided by the District and a groundwater study to be prepared by Jordan Kear.
5. Prepare a public draft IS/MND following receipt of District comments on the administrative draft IS/MND.
6. Prepare a Notice of Intent to Adopt the MND (NOI).
7. Prepare the IS/MND distribution list based on adjacent property owner information supplied by the District.
8. Mail the NOI and IS/MND to the distribution list and upload the NOI and IS/MND to the State Clearinghouse. The District will be responsible for publication of the NOI in the newspaper.
9. Respond to comments on the public draft IS/MND.
10. Prepare a Final IS/MND following approval of the responses to comments by the District.
11. Attendance at the Board hearing to adopt the IS/MND.

Schedule

Tasks 1 through 4 will be completed within four weeks of receipt of an executed contract and written authorization to proceed. However, the cultural resources record search may require 8 weeks to receive results, such that the administrative draft IS may not include the records search results. Other tasks will be completed following receipt of District comments on the administrative draft IS/MND.

Fee

Padre will complete the scope of work on a time and materials basis according to our FY 24/25 On-Call Environmental Consulting Services Agreement, for a not-to-exceed fee of \$22,400.

*

*

*

Should you have any questions concerning our scope or fee, please contact me at 805/644-2220 ext. 413 at your earliest convenience.

Sincerely,

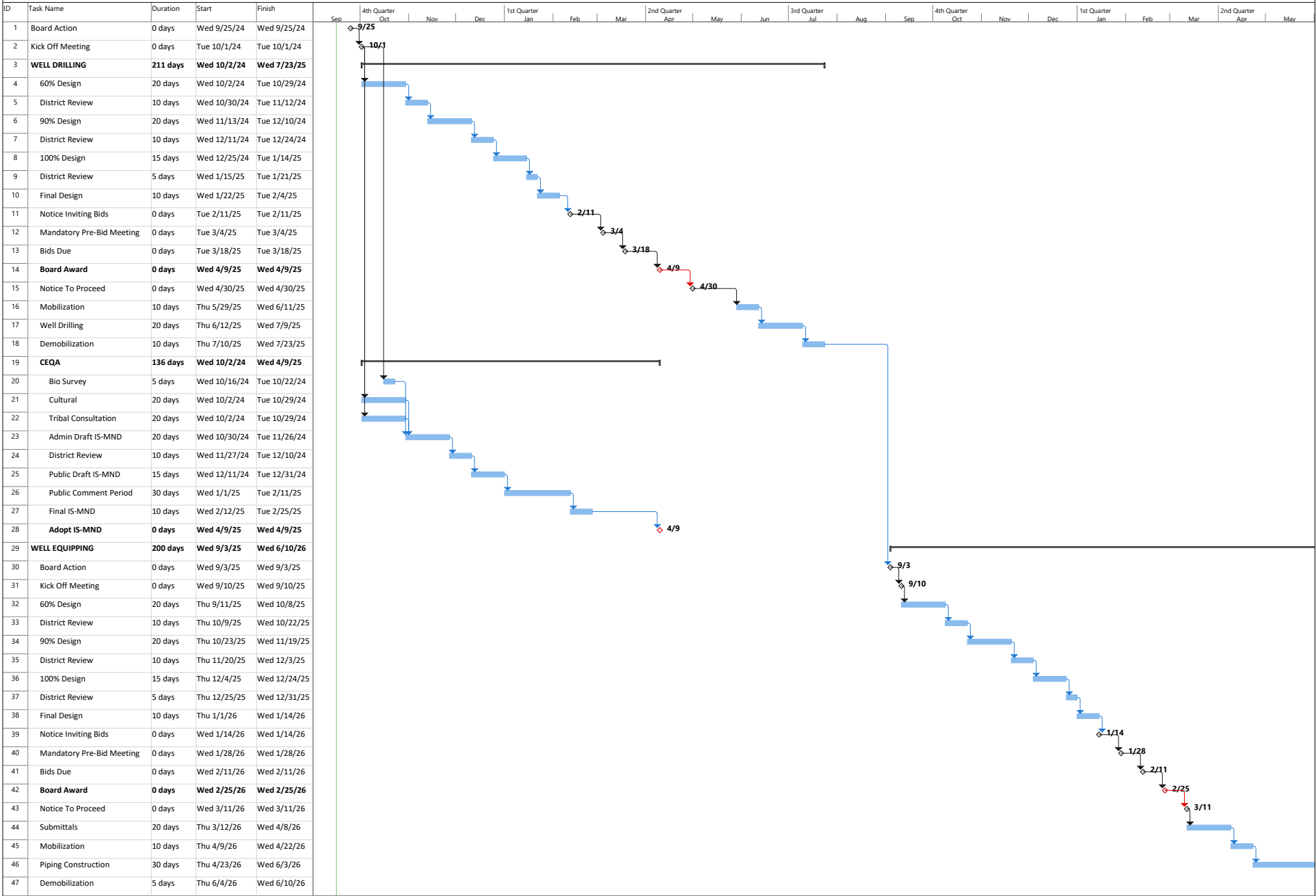
Padre Associates, Inc.



Matt Ingamells

Project Manager/Senior Biologist

CASITAS MUNICIPAL WATER DISTRICT
MATILIJIA GROUNDWATER SUPPLY



Project: MGWS Schedule
Date: Mon 9/16/24

| | | | | | | |
|-----------|-----------------|--------------------|-----------------------|----------------|--------------------|-----------------|
| Task | Summary | Inactive Milestone | Duration-only | Start-only | External Milestone | Manual Progress |
| Split | Project Summary | Inactive Summary | Manual Summary Rollup | Finish-only | Deadline | |
| Milestone | Inactive Task | Manual Task | Manual Summary | External Tasks | Progress | |

**CASITAS MUNICIPAL WATER DISTRICT
MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: MICHAEL FLOOD, GENERAL MANAGER
SUBJECT: AWARD OF CONTRACT FOR LAKE CASITAS RECREATION AREA
PAVING, SPECIFICATION NO. 24-472
DATE: 09/25/2024

RECOMMENDATION:

- Award a contract to PaveWest, Inc. in the amount of \$161,440.00 for Lake Casitas Recreation Area Paving, Specification No. 24-472.

DISCUSSION:

The main roadway at the Lake Casitas Recreation Area (LCRA) from the Lake Store approximately 2,400 linear feet south is in need of asphalt replacement. Six bids were received at the bid opening on September 18, 2024. Table 1 shows a summary of the bids received. A detailed bid summary and exhibit of the area of improvement is attached.

Table 1 – Bid Summary

| Bidder | Bid Amount |
|--------------------------|---------------|
| PaveWest, Inc. | \$161,440.00 |
| J&H Engineering | \$171,040.00 |
| BSN Construction | \$173,620.00 |
| Finish Line Paving, Inc. | \$203,383.00 |
| Toro Enterprises | \$213,160.00* |
| JSL Mastery Paving | \$382,280.00 |

**Error in the bid total*

PaveWest, Inc. is the lowest responsive, responsible bidder and has a Contractor's license in good standing and has satisfactory references.

FINANCIAL IMPACT:

The fiscal year (FY) 2024-25 budget includes \$70,000 for Lake Casitas Recreation Area Paving; the United States Bureau of Reclamation (USBR) provides matching funds, for a total of \$140,000 available. Table 2 shows a summary of the cost for USBR and Lake Casitas Recreation.

Table 2 – Cost Summary

| Description | Cost |
|--------------------------|---------------|
| Contract Total | \$ 161,440.00 |
| Budgeted | \$ 140,000.00 |
| Additional Budget Needed | \$ 21,440.00 |
| 50% Paid by Lake Casitas | \$ 10,720.00 |

An additional \$10,720 is requested for FY 2024-25.

Attachments: Detailed Bid Analysis
Lake Casitas Recreation Area Paving Exhibit

CASITAS MUNICIPAL WATER DISTRICT

**BID TABULATION
LCRA PAVING FY 24-25
SPECIFICATION NO. 24-472**

| | | | | PaveWest, Inc. | | BSN Construction, Inc. | | Finish Line Paving, Inc. | | J&H Engineering | | Toro Enterprises | | JSL Mastery Paving | |
|--------------|-------|------|---|----------------------|----------------------|------------------------|----------------------|--------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| id | Qty | Unit | Description & Price in Words | Unit Price | Amounts \$ | Unit Price | Amounts \$ | Unit Price | Amounts \$ | Unit Price | Amounts \$ | Unit Price | Amounts \$ | Unit Price | Amounts \$ |
| 1 | 1 | LS | Mobilization/demobilization of materials and equipment to and from the project work site for the lump sum price of: | \$3,000.00 | \$ 3,000.00 | \$12,000.00 | \$ 12,000.00 | \$19,978.00 | \$ 19,978.00 | \$6,950.00 | \$ 6,950.00 | \$10,000.00 | \$ 10,000.00 | \$15,000.00 | \$ 15,000.00 |
| 2 | 58000 | SF | Grind existing 2-inch asphalt concrete and overlay 3-inch thick, 1/2- inch aggregate asphalt concrete for the unit price of: Dollars per Square Foot | \$ 2.68 | \$ 155,440.00 | \$ 2.74 | \$ 158,920.00 | \$ 3.06 | \$ 177,480.00 | \$ 2.78 | \$ 161,240.00 | \$ 3.42 | \$ 198,360.00 | \$ 6.16 | \$ 357,280.00 |
| 3 | 1 | LS | Installation of a 1/2- aggregate asphalt concrete speed hump for the lump sum price of: Dollars | \$3,000.00 | \$ 3,000.00 | \$ 2,700.00 | \$ 2,700.00 | \$ 5,925.00 | \$ 5,925.00 | \$2,850.00 | \$ 2,850.00 | \$ 4,800.00 | \$ 4,800.00 | \$10,000.00 | \$ 10,000.00 |
| Total | | | | \$ 161,440.00 | \$ 161,440.00 | \$ 173,620.00 | \$ 173,620.00 | \$ 203,383.00 | \$ 203,383.00 | \$ 171,040.00 | \$ 171,040.00 | \$ 213,160.00 | \$ 213,160.00 | \$ 382,280.00 | \$ 382,280.00 |

Indicates error in bid total

Campground
Trout



LCRA Paving (2024)



Paving Area (58,000 Sq. Ft.)



Lake Casitas

**CASITAS MUNICIPAL WATER DISTRICT
MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: MICHAEL L. FLOOD, GENERAL MANAGER
SUBJECT: AWARD A CONTRACT TO PACIFIC COATINGS, LLC TO PERFORM ROBLES CANAL CRACK SEAL REPAIR
DATE: 9/25/2024

RECOMMENDATION:

- Authorize the General Manager to sign a Purchase Order Contract to Pacific Coatings, LLC, for the Robles Canal Crack Seal Repair in an amount not to exceed \$138,600.00.

BACKGROUND:

The Robles Diversion Canal provides water to Lake Casitas from the Ventura River and is mainly constructed of unreinforced concrete. After the heavy storms in 2023 and 2024, the Robles Diversion Canal was assessed to determine the condition and integrity of the concrete panels. Cracks exist consistently along the entire 5.5-mile length of the canal.

In order to maintain the integrity of the canal, the panels must be repaired to avoid soil saturation, crack expansion, and erosion behind the panels. The Aqualastic Concrete Repair System is a rapidly applied, polyurethane-based solution with projects showing proven long-lasting repair results. It is a non-toxic, environmentally safe product, approved for use in both irrigation and potable water systems. Engineering staff spoke with the manufacturer's local references, including the Feather River Fish Hatchery owned and operated by the California Department of Water Resources. The product has been successful at that facility and in environments and applications similar to and worse than the condition of the Robles Canal for over 10 years. Additional references are attached for information.

District staff evaluated the proposed solution and application process and considered operation and maintenance of the system. Compared to other commercial concrete sealing solutions, the Aqualastic System is the most efficient to install with the greatest results due to its dynamic properties.

Pacific Coatings, LLC, is the only contractor approved by Aqualastic for application of their proprietary product. This arrangement ensures quality control is maintained throughout the application process. As such, a sole source contract is needed. The attached quote is for the minimum amount of product for them to mobilize for the work. It is estimated that 25 to 40 percent of the Robles canal's significant cracking can be sealed with this contract.

FINANCIAL IMPACT:

The Fiscal Year (FY) 2024-25 budget includes \$100,000 for Robles Canal Maintenance, approximately \$45,000 of which will be used to replace seven severely damaged panels, leaving \$55,000 for crack seal repair. The FY 2024-25 budget also includes \$220,400 for Robles Forebay

cleanout, which will not be performed this year. It is recommended these funds be used to perform the crack seal repair on the Robles Canal (funds remaining to be used for Robles Canal Road paving repairs at a later date). The following table shows the budget impact.

| FY 2024-25 Budget | |
|--|------------------|
| Robles Canal Maintenance | \$100,000 |
| Robles Forebay Restoration (Engineering) | \$40,000 |
| Robles Forebay Restoration (O&M) | \$180,400 |
| Total | \$320,400 |
| Proposed Expenditures | |
| Robles Canal Crack Seal Repair | \$138,600 |
| Robles Canal Panel Replacement | \$45,000 |
| Robles Canal Road Paving | \$136,800 |
| Total | \$320,400 |

- Attachments:
- References for Pacific Coatings
 - Pacific Coatings, LLC proposal dated 9/18/2024



Virgil Clary <vclary@casitaswater.com>

Fwd: AquaLastic References

1 message

walter at aqualastic.com <walter@aqualastic.com>
To: vclary@casitaswater.com
Cc: Chas Weatherford <chasw@aqualastic.com>

Tue, Sep 10, 2024 at 8:54 AM

From: "Chas Weatherford" <chasw@aqualastic.com>
To: "walter at aqualastic.com" <walter@aqualastic.com>, "Walter Winder" <wswwlc@gmail.com>
Sent: Monday, September 9, 2024 8:52:49 PM
Subject: AquaLastic References

Hi Walter – Below are some references for Virgil. As you know, AquaLastic began in WA state, whereas it has been in use 25+years and the geographical area where it is used continues to expand. The nearest installations to Virgil are near the Sacramento area, but I wanted to list a few, so Virgil can reach out to them to check on the products performance and our commitment to quality installations and professionalism. Please forward on to Virgil. Thank you!

References

Ed Elliot – cell: 530.520.4582 -CA Dept of Water Resources – Superintendent Division of Operations and Maintenance (Oroville Fish Hatchery). We did 2 installations in 2022 being just the sealing of raceway joints and a full coverage section. Both installations stopped water leaking and DWR is very satisfied with the performance of AquaLastic and forecasting additional use of the system

Jordon Navarrot – cell: 530.682.4205 Reclamation District 108 – Operations Manager – AquaLastic was applied throughout the control joints and cracks in canal the exhibited consistent leaking. Leakages were stopped using AquaLastic at a fraction of the cost vs tear out and replacement of leaking canal.

Sal Espinoza – cell: 530.979.0621 YOLO County Water District - Operations Manager – AquaLastic has been applied over the entire surface of area of 2 concrete flumes that exhibited substantial cracking and degradation. First application of AquaLastic was applied 5 years ago for YOLO and continues to continues to provide leak free performance. YOLO is having a 3rd flume lined in fall of 2024.

Jay Staheli – cell: 801.362.2276 - Strawberry Highline Canal Company / Payson UT. Operations Manager – We have been going in and sealing a flume, canals and 300ft long tunnel, all that have exhibited considerable leaking. AquaLastic continues the stoppage of leaking and protection of the infrastructure from the elements

Regards.

Chas Weatherford



AquaLastic
CONCRETE REPAIR SYSTEM
PREVENTING WATER LOSS FOR OVER 25 YEARS

Chas Weatherford
President

- Cell 253.255.2552
- chasw@aqualastic.com
- www.aqualastic.com

ESTIMATE

Pacific Coatings, LLC
3100 Homewood Dr
Reno, NV 89509

chasw@aqualastic.com
+1 (253) 255-2552



Bill to

Virgil Clary
Casitas Municipal Water District
1055 N Ventura Ave
Oak View, CA 93022 USA

Ship to

Virgil Clary
Casitas Municipal Water District
1055 N Ventura Ave
Oak View, CA 93022 USA

Estimate details

Estimate no.: 1026
Estimate date: 09/18/2024

| # | Date | Product or service | Description | Qty | Rate | Amount |
|----|------|--------------------|--|-----|----------|--------------|
| 1. | | Aqualastic | Scope of work: Abrasive blasting of visible concrete cracks that run parallel/horizontal on each side of the canal wall. Application of AquaLastic sealant in prepared areas. | 550 | \$252.00 | \$138,600.00 |

Total **\$138,600.00**

Note to customer

*Estimate includes prevailing wage rate for Ventura county.

*Install timeline estimated to be approximately 1 week excluding weather delays, equipment preparation, and mobilization.

*Approximate cost for all work associated with sealing cracks is \$16.80 per linear foot of crack. Crack width and depth influences product yield.

Accepted date

Accepted by

**CASITAS MUNICIPAL WATER DISTRICT
MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: MICHAEL FLOOD, GENERAL MANAGER
SUBJECT: HYDROLOGIC STATUS REPORT FOR AUGUST 2024
DATE: SEPTEMBER 25, 2024

RECOMMENDATION:

This item is presented for information only and no action is required. Data are provisional and subject to revision.

DISCUSSION:

Rainfall Data

| | Casitas Dam | Matilija Dam | Thacher School |
|----------------------------------|-------------|--------------|----------------|
| This Month | 0.00" | 0.00" | 0.00" |
| Water Year (WY: Oct 01 – Sep 30) | 35.09" | 42.24" | 30.33" |
| Average station rainfall to date | 22.84" | 27.66" | 21.10" |

Ojai Water System Data

| | |
|--|-------------|
| Wellfield production | 186.92 AF |
| Surface water supplement | 0.19 AF |
| Static depth to water surface – Mutual #6 | 61.50 feet |
| Change in static level from previous month | -16.38 feet |

Robles Fish Passage and Diversion Facility Diversion Data

| | |
|-----------------------------|--------------|
| Diversions this month | 9.50 AF |
| Diversion days this month | 6 |
| Total Diversions WY to date | 35,872.60 AF |
| Diversion days this WY | 191 |

Casitas Reservoir Data

| | |
|---|-------------|
| Water surface elevation as of end of month | 565.00 feet |
| Water storage last month | 235,172 AF |
| Water storage as of end of month | 232,532 AF |
| Net change in storage | - 2,640 AF |
| Change in storage from same month last year | + 59,300 AF |

AF = Acre-feet

AMSL = Above mean sea level

WY = Water year