

Casitas Municipal Water District  
RECREATION COMMITTEE  
Agenda  
Brennan/Kaiser  
**September 1, 2020 – 10:00 a.m.**

This meeting will be conducted via teleconference.  
To participate or listen to the meeting please call  
(888) 788-0099 or (877) 853-5247  
Enter Meeting ID 967 5174 7493#

1. Roll Call
2. Public comments.
3. Board/Management comments.
4. Discussion of a proposed Lake Casitas Recreation Area pre-paid voucher agreement with the County of Ventura for the purpose of providing Recreational Vehicle sewer dump station services.
5. Review of July 2020 Recreation Report.
6. Review of Incidents and Comments.

Right to be heard: Members of the public have a right to address the Board directly on any item of interest to the public which is within the subject matter jurisdiction of the Board. The request to be heard should be made immediately before the Board's consideration of the item. No action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of §54954.2 of the Government Code. If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance (805) 649-2251 ext. 113. (Govt. Code Section 65954.1 and 54954.2(a). Please be advised that members of the Board of Directors of Casitas who are not members of this standing committee may attend the committee meeting referred to above only in the capacity of observers, and may not otherwise take part in the meeting. (Govt. Code Sections 54952.2(c)(6)

# MEMORANDUM

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TO: Recreation Committee  
From: Michael L. Flood, General Manager  
RE: **Discussion of a proposed Lake Casitas Recreation Area pre-paid voucher agreement with the County of Ventura for the purpose of providing Recreational Vehicle sewer dump station services.**  
Date: August 27, 2020

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## RECOMMENDATION:

The Committee provide direction to staff.

## BACKGROUND:

Casitas staff has been contacted by the County of Ventura about the possibility of providing the County with prepaid vouchers for the County staff to distribute to Recreational Vehicle owners that are in need of dump station services.

The Lake Casitas Recreation Area currently allows any member of the public to enter the park with their Recreational Vehicle to use the dump station with the payment of the day-use entry fee (Weekday - \$10; Weekend - \$20).

## DISCUSSION:

Casitas staff has considered the request and believes that the following policy recommendations for the proposed voucher program should be considered by the Committee:

1. The voucher program should be started on a trial basis with the initial issuance of 25 to 50 prepaid vouchers to Ventura County.
2. Prepaid vouchers should be weekday use only.
3. Prepaid vouchers should be of a unique design that cannot be duplicated.
4. All prepaid vouchers should have an expiration date of no more than 60 days.

CASITAS MUNICIPAL WATER DISTRICT  
LAKE CASITAS RECREATION AREA

DATE: August 20, 2020  
 TO: Recreation Committee  
 FROM: Carol Belser, Park Services Manager  
 SUBJECT: Recreation Area Monthly Report for July 2020

Visitation Numbers

The following is a comparison of visitations\* for July 2020

	<b>July 2020</b>	<b>July 2019</b>	<b>June 2020</b>
Visitor Days	82,864	112,060	69,652
Camps	4,575	10,965	669
Cars	20,716	28,015	17,413
Boats	324	80	487
Kayaks & Canoes	0	2	1

Visitor Day Totals for Fiscal Year through July 2020	
2019/2020	112,060
2020/2021	82,864
%Change	-29,196

\*The formulas for calculating the above attendance figures derived from the daily cash reports are as follows:

**Visitor Days** = Daily vehicles + 30 minute passes X 3 + café passes + attendance at special events + annual vehicle decals + replacement decals + campsites occupied + extra vehicles X 4

**Camps** = Campsites occupied + extra vehicles

**Cars** = Daily vehicles + 30 minute passes X 3 + café passes + attendance at special events + annual vehicle decals + replacement decals + campsites occupied + extra vehicles

**Boats** = Daily boats + overnight boats + annual decals + replacement decals

**Kayaks & Canoes** = Daily kayaks and canoes + overnight kayaks and canoes + annual kayaks and canoes

Operations, Boating, Incidents

The United States of America and the State of California are under emergency declarations as well as the Lake Casitas Municipal Water District due to a pandemic, COVID-19. The Lake Casitas Recreation Area responded to protocol (shelter in place, social distancing) by blocking all new camping reservations, cancelling all upcoming events through March and April, and camping, as of March 22, 2020 with the exception of the Snowbird program which ended April 5. On March 23, no vehicles or vessels were allowed to enter the Recreation area, and on March 31, the Recreation Area closed to walk-in/bike-in day use. The complete closure continued throughout the month of April and May, 2020.

The Lake Casitas Recreation Area opened for day-use (vehicles, boats, walk-in bicycles) on Monday, June 1 and for camping June 15, 2020 with existing reservations honored (those reservations made prior to the March 22nd block). We are keeping the park's capacity at or below 50%.

Due to an increase in COVID cases, the State and County developed restriction protocol duening the July 4<sup>th</sup> week. The District followed suit and closed for day use (existing campng reservation were honored) on July 3,4 and 5<sup>th</sup>. We opened again for day use, Monday July 6<sup>th</sup> and remained opened on the limited bases (not exceeding 50% camping capacity) during the entire month. In addition, particular weeks and days that were below the 50% maximum, were unblocked and then available to be reserved through our reservation system.



With COVID-19 protocols in place, the Lake Casitas Recreation Area was the venue of compliant fishing tournaments and programs in July, offering customers activities that were able to be held with social distancing and mask wearing compatibility. A water safety class was held, and on July 24, an outdoor movie, photo to the left, was shown with COVID protocol in place (social distancing and group maximum) and was appreciated by customers in attendance. Thirty one tickets were sold.

In July there were 54 patrol observations where park staff made public contact. Park Rangers responded to 43 calls for service and 37 customer service issues. There were 3 medical responses with one that required transport. There were 14 disturbances with none requiring support from the Ventura County Sheriff’s Office. There were 2 unattended fires, 18 traffic violations, 9 parking violations, 12 restricted area violations, 2 boating violations, 1 fishing violation, and 4 leash law violations. There were 19 body contacts with water. Boating remained a popular activity with 700 vessels retagged for Lake Casitas, 17 passed a new vessel inspection and 6 failed the inspection.

Revenue Reporting

Fiscal year’s total figures are reported when made available for the respective months (operations, concessions, Casitas Water Adventure, etc.) per the District’s Financial Summary, generated by the Chief Financial Officer. The 2019/2020 unaudited monthly revenue figures through June 2020.

