

Minutes of the Casitas Municipal Water District
Board Meeting Held
February 14, 2024

1. CALL TO ORDER

President Hajas called the meeting to order at 5:00 p.m.

2. ROLL CALL

Directors Cole, Brennan, Bergen, Kaiser and Hajas are present. Also present are GM Flood, AGM Dyer, and Counsel McNulty. EA Vieira attending via Zoom.

3. PLEDGE OF ALLEGIANCE

President Hajas led the pledge.

4. AGENDA CONFIRMATION

There were no changes to the agenda.

5. PUBLIC COMMENTS - Presentation on District related items that are not on the agenda - three minute limit.

None

6. CONSENT AGENDA

6.a. Accounts Payable Report.
[Accounts Payable Report.pdf](#)

6.b. Minutes of the January 10, 2024 Board Meeting.
[1 10 2024 Min.pdf](#)

The Consent Agenda was offered by Director Brennan, seconded by Director Kaiser, and adopted by the following roll call vote:

AYES:	Directors:	Cole, Brennan, Bergen, Kaiser, Hajas
NOES:	Directors:	None
ABSENT:	Directors:	None

7. ACTION ITEMS

7.a. Approve a letter of agreement with the US Bureau of Reclamation for environmental study services related to the Ventura-Santa Barbara Counties Intertie Project.
[Board Memo USBR Environmental Study Agreement 021424.pdf](#)

On the motion of Director Kaiser, seconded by Director Bergen, the above recommendation was approved by the following roll call vote:

AYES:	Directors:	Cole, Brennan, Bergen, Kaiser, Hajas
NOES:	Directors:	None
ABSENT:	Directors:	None

- 7.b. Deny a damage claim filed by Scott Wilson (1060 Del Norte Rd, Ojai) against the District in the amount of \$7,000.00.
[Board Memo Wilson Damage Claim 021424.pdf](#) [Wilson Damage Claim 120623 ATT1.pdf](#)
[Wilson Damage Claim Attachment 120623 ATT2.pdf](#) [Wilson Claim Response 121423 ATT3.pdf](#)

Mr. Wilson appealed to the board regarding his damage claim, providing pictures of the water intrusion. Water tests were performed by the district that showed that the water was not from the Casitas system. Mr. Wilson asked if he could see the water tests that were done. GM Flood will check to see if there is a record of the testing that was done.

On the motion of Director Cole, seconded by Director Brennan, the above recommendation to deny the claim was approved by the following roll call vote:

AYES:	Directors:	Cole, Brennan, Bergen, Kaiser, Hajas
NOES:	Directors:	None
ABSENT:	Directors:	None

- 7.c. Approve a Resolution Authorizing Casitas MWD Memberships for Calendar Year 2024.
[Board Memo Calendar Year District Memberships 021424.pdf](#)
[Membership_Resolution 021424 ATT1.pdf](#)

With lower water sales, the district has been implementing cost cutting measures including the proposed reduction in memberships this year. The board discussed adding back in the Chamber of Commerce for Ventura and Ojai.

The resolution with the addition of the Chambers of Commerce added to the list of memberships was offered by Director Kaiser, seconded by Director Brennan, and adopted by the following roll call vote:

AYES:	Directors:	Cole, Brennan, Bergen, Kaiser, Hajas
NOES:	Directors:	None
ABSENT:	Directors:	None

Resolution is numbered 2024-01

- 7.d. Adopt a resolution proclaiming the existence of a local emergency.
[Resolution - Declaration of Local Emergency 2.14.2024.pdf](#)
[Exhibit A. 2-4-2024 Governor Emergency Proclamation ATT1.pdf](#)

The resolution was offered by Director Kaiser, seconded by Director Bergen, and adopted by the following roll call vote:

AYES:	Directors:	Cole, Brennan, Bergen, Kaiser, Hajas
NOES:	Directors:	None
ABSENT:	Directors:	None

Resolution is numbered 2024-02.

- 7.e. Authorize the General Manager to sign Change Order No. 6 for the West and East Ojai Avenue Pipeline Replacement, Specification No. 19-411, to Burns Pacific Construction in the amount of \$1,837,54.
[W_E_Ojai Ave. Pipeline Replacement_COR No.6.pdf](#)
[West_East_Ojai Ave Pipeline Replacement Change Order #6_20240214.pdf](#)

On the motion of Director Cole, seconded by Director Brennan, the above recommendation was approved by the following roll call vote:

AYES:	Directors:	Cole, Brennan, Bergen, Kaiser, Hajas
NOES:	Directors:	None
ABSENT:	Directors:	None

- 7.f. Authorize the General Manager to issue Task Order 2018-08 Amendment No. 7 to Water Works Engineers (WWE) for additional engineering services for the West and East Ojai Avenue Pipeline Replacement, Specification No. 19-411, in an amount not to exceed \$37,654.00.
[Task Order Amendment 7_WWE_West East Ave Pipeline 0214_2024.pdf](#)
[CMWD Ojai Ave Pipeline_Amend 7 - Addtl ESDC Srvcs \(20240129\).pdf](#)

On the motion of Director Cole, seconded by Director Bergen, the above recommendation was approved by the following roll call vote:

AYES:	Directors:	Cole, Brennan, Bergen, Kaiser, Hajas
NOES:	Directors:	None
ABSENT:	Directors:	None

8. INFORMATION ITEMS

- 8.a. Recreation Committee Minutes.
[Rec Minutes 010924.pdf](#)
- 8.b. Finance Committee Minutes.
[Finance Committee Minutes 011924.pdf](#)

- 8.c. [January 2023 Storm Accumulated Cost Summary.
Board Memo January 2023 Storms 2.14.24.pdf](#)
- 8.d. [State Water Project Intertie Report.
SWP Intertie Project Cost 1-31-24.pdf](#)
- 8.e. [CFD 2013 Report.
CFD 2013-1 Project Cost 1-31-2024.pdf](#)
- 8.f. [Investment Report.
Investment Report FY2024 January.pdf](#)
- 8.g. [Adjudication Charges Report.
Adjudication Charges YTD 1.31.24.pdf](#)
- 8.h. [Consumption Report December 2023.
Consumption 2023-2024.pdf](#)
- 8.i. [Financials November 2023 and Non Budgeted Items.
Financial Statements 11-30-2023 Summary.pdf](#)

The information items were received with Director Kaiser asking if LAIF and COVI should be reconsidered for investments. CFO Brown informed the board that the \$1.6 million in the money market will have to be pulled due to low water sales. Investment money can be moved to LAIF if there is an opportunity.

9. GENERAL MANAGER COMMENTS

GM Flood reported damage to the cut off wall has been repaired and we are doing some minor backfill. The work that was done last year held up well. There was two feet of water over that wall Sunday night and flowed at 12,000 cfs for about four hours. There was some damage and we will have to excavate the whole thing. Since the low in December, we are up 20,000 acre feet. We will hit 80% next week.

10. BOARD OF DIRECTOR REPORTS ON MEETINGS ATTENDED

Director Brennan attended the Ventura Water Commission workshop on CIP and got an update Foster Park.

11. BOARD OF DIRECTOR COMMENTS PER GOVERNMENT CODE SECTION 54954.2(a).

None

President Hajas moved the meeting into closed session at 5:52 p.m.

12. CLOSED SESSION

12.a. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
(Government Code Section 54956.9(a) Santa Barbara Channelkeeper v.
State Water Resources Control Board, City of San Buenaventura, et al.; and
City of San Buenaventura v Duncan Abbott, et al., Cross Complaint;
Superior Court of the State of California, County of Los Angeles, Case No.
19STCP01176.

12.b. Conference with Legal Counsel - Anticipated Litigation (Government Code
Section 54956.9(b)
Number of potential cases: 1

President Hajas moved the meeting back into open session at 6:12 p.m. with Mr.
McNulty stating the board met in closed session and there was no reportable action taken
on either item.

13. ADJOURNMENT

President Hajas adjourned the meeting at 6:13 p.m.


Mary Bergen, Secretary