

Casitas Municipal Water District
RECREATION COMMITTEE
Agenda
Brennan/Kaiser
October 6, 2020 – 10:00 a.m.

This meeting will be conducted via teleconference.
To participate or listen to the meeting please call
(888) 788-0099 or (877) 853-5247
Enter Meeting ID 967 5174 7493#

1. Roll Call
2. Public comments.
3. Board/Management comments.
4. Discussion regarding amendments to Resolution for Department of Boating and Waterways Grant.
5. Review of August 2020 Recreation Report.
6. Review of Incidents and Comments.

Right to be heard: Members of the public have a right to address the Board directly on any item of interest to the public which is within the subject matter jurisdiction of the Board. The request to be heard should be made immediately before the Board's consideration of the item. No action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of §54954.2 of the Government Code. If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance (805) 649-2251 ext. 113. (Govt. Code Section 65954.1 and 54954.2(a). Please be advised that members of the Board of Directors of Casitas who are not members of this standing committee may attend the committee meeting referred to above only in the capacity of observers, and may not otherwise take part in the meeting. (Govt. Code Sections 54952.2(c)(6)

**CASITAS MUNICIPAL WATER DISTRICT
Interdepartmental Memo**

DATE: 09/24/2020

TO: Michael Flood, General Manager

FROM: Joe Martinez III, Park Services Manager

SUBJECT: **Amendment to the April 24, 2020 Approved Resolution for Quagga/Zebra Mussel Infestation Prevention Grant Program Application and funding Agreement Resolution**

RECOMMENDATION

Board of Directors approved an amendment to the resolution for Quagga/Zebra Mussel Prevention Grant Program Application and Funding Agreement.

BACKGROUND AND OVERVIEW

In April 2020, and following the approval of the Resolution, an application to the Division of Boat and Waterways (DBW) was submitted for a grant for the Quagga and Zebra Mussel Infestation Prevention Grant Program.

DISCUSSION

On September 17, 2020, Casitas Municipal Water District (CMWD) was advised by the Division of Boat and Waterways, the project “Lake Casitas Quagga and Zebra Mussel Prevention Public Outreach and Education” is eligible for full funding in the amount of \$144,913.41

The DBW has indicated that they will be willing to assist with funding these efforts with a no-match grant for the next two years.

The DBW has indicated an amendment to the Resolution dated April 22, 2020.

The DBW has indicated the removal of “fee” in the heading.

The DBW has indicated the addition of “Sign the Contractor’s Release Form, as applicable; and” be added as #5 to the acts as part of the delegation of the Park Services Manager.

The grant requires a Board approved Resolution as well as a Funding Agreement to be executed.

CASITAS MUNICIPAL WATER DISTRICT

RESOLUTION NO. _____

**Quagga/Zebra Mussel Infestation Prevention Grant Program
Application and Funding Agreement Resolution**

WHEREAS, prior to the State of California, Department of Parks and Recreation, Division of Boating and Waterways' (DBW) approval of an executed Grant Agreement, said Casitas Municipal Water District's Board of Directors is required to pass a resolution, authorizing a designated representative(s) to execute said Application, Grant Agreement, amendments, and certifications, designating a representative to approve claims for reimbursement, designating a representative to sign the Reimbursement Claim Form and Quarterly Progress Reports, designating a representative to sign Project Completion Certification; and designating a representative to sign the Contractor's Release Form (as applicable); and

WHEREAS, the Casitas Municipal Water District has the legal authority to manage the water, construct, operate, and maintain infrastructure, post signage, prepare Prevention Plan documentation, monitor for water chemistry and quagga and zebra mussels, conduct and monitor boater inspections and decontamination activities, and conduct public outreach for Lake Casitas; and to apply to DBW for a grant up to the amount of \$144,913.41 for the Quagga and Zebra Mussel Infestation Prevention Grant Program; and

WHEREAS, Casitas Municipal Water District desires to develop and implement a plan for the prevention of an infestation of the quagga and zebra mussel for Lake Casitas; and

WHEREAS, the Casitas Municipal Water District pursuant and subject to all the terms and provisions of the Quagga and Zebra Mussel Infestation Prevention Grant Program, application is hereby made to DBW for funding.

NOW THEREFORE BE IT RESOLVED that the General Manager of said Casitas Municipal Water District is hereby authorized and directed to do the following acts by delegating the following acts to the Park Services Manager, including but not limited to:

1. Cause the necessary data to be prepared and application to be signed and filed with DBW; and
2. Sign the DBW Quagga and Zebra Mussel Infestation Prevention Grant Agreement and any amendments thereto; and
3. Approve Claims for Reimbursement, and
4. Execute the Budget and Expenditure Summary; and
5. Sign the Contractor's Release form as applicable; and
6. Certify that the project is complete and ready for final inspection, as applicable

Passed and adopted at a regular meeting of the Casitas Municipal Water District Board of Directors on the ____ day of _____ 2020.

Russ Baggerly, President
Casitas Municipal Water District

ATTEST:

Brian Brennan, Secretary
Casitas Municipal Water District

CASITAS MUNICIPAL WATER DISTRICT
LAKE CASITAS RECREATION AREA

DATE: September 22, 2020
 TO: Recreation Committee
 FROM: Joe Martinez III, Park Services Manager
 SUBJECT: Recreation Area Monthly Report for Aug 2020

Visitation Numbers

The following is a comparison of visitations* for July 2020

	Aug 2020	Aug 2019	July 2020
Visitor Days	96,129	89,236	82,864
Camps	5,009	9,418	669
Cars	24,032	22,311	17,413
Boats	368	99	487
Kayaks & Canoes	0	2	1

Visitor Day Totals for Fiscal Year through Aug 2020	
2019/2020	89,236
2020/2021	96,129
%Change	-6,893

*The formulas for calculating the above attendance figures derived from the daily cash reports are as follows:

Visitor Days = Daily vehicles + 30 minute passes X 3 + café passes + attendance at special events + annual vehicle decals + replacement decals + campsites occupied + extra vehicles X 4

Camps = Campsites occupied + extra vehicles

Cars = Daily vehicles + 30 minute passes X 3 + café passes + attendance at special events + annual vehicle decals + replacement decals + campsites occupied + extra vehicles

Boats = Daily boats + overnight boats + annual decals + replacement decals

Kayaks & Canoes = Daily kayaks and canoes + overnight kayaks and canoes + annual kayaks and canoes

Operations, Boating, Incidents

The United States of America and the State of California are under emergency declarations as well as the Lake Casitas Municipal Water District due to a pandemic, COVID-19.

In response to the pandemic and keeping in compliance with Ventura County Health guidelines. The Lake Casitas Recreation Area is monitoring all new camping reservations on a month to month basis, and cancelled all events through December 2020. The Recreation Area is currently open to day-use (vehicles, boats, walk-in, and bicycles). All tent camping is currently at or below 50%, and all self-contain units (RV's, Trailers) are maxed at 75%.

During the month of August we had an increase of campers and visitors from that of July and continue to reach maximum camping capacity on weekends. August was active with three fishing tournaments, and a moonlight fishing with a total of approximately 34 boats on the lake. Boating remained a popular activity with 750 vessels retagged for Lake Casitas, 31 passed a new vessel inspection and 15 failed the inspection. There were two Friday night movies held at the Event Area with a total of approximately 274 in attendance between the two Fridays. All activities were able to be held with social distancing and mask wearing compatibility.

August was also a busy month for Maintenance. Repairs were done to irrigation lines in the Event Area, Campground Fox and Picnic 1. Repair to Marsden matting was completed at Santa Ana boat ramp, and a remote control reel was placed on the vacuum truck to lessen the strain and better assist the employee with their duties with pumping. An old Snack Bar trailer was cleaned out and updated with new wiring for use during movie nights. Perhaps the biggest project was the deployment of our new SS Relief into the lake. The SS Relief was part of a Grant worked on and completed by Carol Belser, this was a great asset to our lake and we have received many compliments from our fisherman.



Revenue Reporting

Fiscal year's total figures are reported when made available for the respective months (operations, concessions, Casitas Water Adventure, etc.) per the District's Financial Summary, generated by the Chief Financial Officer.

