

# Board Meeting Agenda

Russ Baggerly, Director  
Mary Bergen, Director  
Bill Hicks, Director

Pete Kaiser, Director  
James Word, Director

## CASITAS MUNICIPAL WATER DISTRICT

April 10, 2013

3:00 P.M. – DISTRICT OFFICE

Right to be heard: Members of the public have a right to address the Board directly on any item of interest to the public which is within the subject matter jurisdiction of the Board. The request to be heard should be made immediately before the Board's consideration of the item. No action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of ¶54954.2 of the Government Code and except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under section 54954.3 of the Government Code.

1. Public Comments
2. General Manager comments.
3. Board of Director comments.
4. Consent Agenda
  - a. Minutes of the March 27, 2013 Board Meeting.

RECOMMENDED ACTION: Adopt Consent Agenda

5. Bills
6. Committee/Manager Reports
  - a. Finance Committee Minutes

7. Recommend approval of purchase order to Draper Construction in the amount of \$32,300 for the construction of the Lake Casitas Recreation Area Picnic 8 Shelter, Specification 13-363.

RECOMMENDED ACTION: Motion approving recommendation

8. Recommend authorization of the Demand Response Sales and Services Agreement with EnerNOC, Inc.

RECOMMENDED ACTION: Motion approving recommendation

9. Resolution amending and restating Resolution No. 13-14 calling a special election by way of polling place ballot for the purpose of approving a special tax in the Casitas Municipal Water District Community Facilities District No. 2013-1 (Ojai), the issuance of bonds by said district, and establishment of an appropriations limit.

RECOMMENDED ACTION: Adopt Resolution

10. Information Items:

- a. Monthly Cost Analysis for operation of Robles, fisheries and fish passage.
- b. Monthly Cost Analysis for Ojai FLOW.
- c. Lake Casitas Recreation Area Report for February 2013.
- d. Investment Report.

11. Closed Session:

- a. Conference with Legal Counsel -- Existing Litigation (Subdivision (a) of Section 54956.9, Government Code). Name of Case: Golden State Water Company v. Casitas Municipal Water District. Case Number: 56-2013-00433986-CU-WM-VTA.

12. Adjournment

If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 649-2251, ext. 113. (Govt. Code Section 54954.1 and 54954.2(a).

Minutes of the Casitas Municipal Water District  
Board Meeting Held  
March 27, 2013

A meeting of the Board of Directors was held March 27, 2013 at Casitas' Office, Oak View, California. Directors Word, Hicks, Bergen, and Baggerly were present. Director Kaiser was absent. Also present were Steve Wickstrum, General Manager, Rebekah Vieira, Clerk of the Board, and Attorney, John Mathews. There were two staff members and one member of the public in attendance. President Word led the group in the flag salute.

1. Public Comments

None

2. General Manager comments.

Mr. Wickstrum reported that the trout for Kids Fishing Day were delivered early Wednesday morning and it was discovered that the trout had escaped into the lake through a small hole in the containment net. I commend staff for working tirelessly to get this taken care of; communicating with Fish & Wildlife and getting Fillmore Hatchery fish in so the kids could still enjoy the event. We received approval from Fish & Wildlife with the caveat that the hatchery fish would not be put into the lake. Staff responded well and took care of the issue and we appreciate the Department of Fish & Wildlife's response to our request. It turned out to be a good event.

Mr. Wickstrum then informed the board that the Campground B project is laboring and we are having issues with the contractor that we are addressing. It is not a good situation at this time and we hope it will turn into a completed situation. We hope to get that resolved. President Word added this is one of the biggest camping weekends of the year.

Mr. Wickstrum reported that the district has received a couple of claims that are under current consideration. One involves a camper who hit the entrance roof and tore his AC unit off his trailer and the other involved a part time employee who backed into a car at Coyote ramp.

3. Board of Director comments.

Director Hicks reported that at the Water Issues meeting United announced that they will not be releasing water from Santa Felicia dam. President Word asked when we will see the minutes from the meeting on the 13<sup>th</sup>. Mr. Merckling stated that the videos of both meetings are available on the front page of our web site.

President Word mentioned the meeting that was held with Senator Das Williams. It was a good meeting and he seemed to be willing to assist where he

could. Das Williams got into a wreck down by the post office and he walked the rest of the way to our office.

Mr. Mathews informed the board that there are many things that Ron does and he is working hard on the AWA Symposium and he said he sees all the hard work that Ron does behind the scenes.

Director Baggerly read the OBGMA minutes from the February 28<sup>th</sup> meeting, item 4, Preparation for Adjudication of Basin Water Interest: Conrow reported that this was an agenda item at the last Ojai Water Conservation District Board and he was directed by the OWCD to not pursue the hiring of an attorney at this time. Discussion proceeded; Essick stated that this was the first time that this has been on the agenda that maybe it was premature to consider hiring an attorney.

4. Consent Agenda ADOPTED

- a. Minutes of the March 12, 2013 Board Meeting.

The consent agenda was offered by Director Baggerly, seconded by Director Bergen and passed.

5. Bills APPROVED

Director Hicks questioned the payment to the County of Ventura for elections. Mr. Wickstrum explained this was for the three divisions that held elections in November. Director Hicks then questioned the purchase of a heat seeking camera. Mr. Wickstrum informed him that this is part of the Boating and Waterways grant and could have been used last year when the guys were lost on the lake overnight.

On the motion of Director Hicks, seconded by Director Baggerly and passed, the bills were approved.

6. Presentation by the Water Quality Supervisor regarding the Lake Casitas Water Quality Study by Flow Science.

Water Quality Supervisor Susan McMahon gave a presentation on the Water Quality study by Flow Science.

7. Recommend approval of a purchase order to Water Quality Solutions in the amount of \$27,000 for feasibility of a hypolimnetic aeration system.

APPROVED

On the motion of Director Hicks, seconded by Director Baggerly and passed, the above recommendation was approved.

8. Information Items:

- a. Investment Report.

President Word moved the meeting to closed session at 3:36 p.m.

9. Closed Session:

- a. Conference with Legal Counsel -- Existing Litigation (Subdivision (a) of Section 54956.9, Government Code). Name of Case: Casitas Municipal Water District v. United States.

- b. (Govt. Code Sec. 54957.6)  
Conference with Labor Negotiators:  
Agency Designated Representatives: Rebekah Vieira, Draza Mrvichin  
Employee Organization: Supervisory & Professional, General Unit and Recreation Unit.

President Word moved the meeting back in to open session at 4:45 p.m. and provided the following information:

Regarding Item 9 a, the Board met with legal counsel and discussed options available to the district. The district took an action not to pursue an appeal on that particular case and the legal arrangement with Marzulla & Marzulla will be terminated. The vote was 4 to 0 with Director Kaiser being absent.

With regards to Item 9 b, the board authorized the use of Draza Mrvichin as labor negotiator and authorized the sending of a letter to the union to negotiate the provisions of a successor agreement.

10. Adjournment

President Word adjourned the meeting at 4:47 p.m.

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Mary Bergen, Secretary

CERTIFICATION

Payroll disbursements for the pay period ending 03/30/13  
Pay Date of 04/04/13  
have been duly audited and are  
hereby certified as correct.

Signed: Denise Collin 4/2/13  
Denise Collin

Signed: \_\_\_\_\_  
Signature

Signed: \_\_\_\_\_  
Signature

Signed: \_\_\_\_\_  
Signature

# A/P Fund

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

000397 A/P Checks: 014845-014853  
A/P Draft to P.E.R.S.  
A/P Draft to State of CA  
A/P Draft to I.R.S.  
Void:

000398 A/P Checks: 014854-014933  
A/P Draft to P.E.R.S. 040333  
A/P Draft to State of CA 040332  
A/P Draft to I.R.S. 040331  
Void:

The above numbered checks,  
have been duly audited are hereby  
certified as correct.

Denise Collin 4/4/13  
Denise Collin, Accounting Manager

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature


\_\_\_\_\_  
Signature

CASITAS MUNICIPAL WATER DISTRICT  
 Payable Fund Check Authorization  
 Checks Dated 3/21/13-4/4/13  
 Presented to the Board of Directors For Approval April 10, 2013

Check	Payee			Description	Amount
000397	Payables Fund Account	#	9759651478	Accounts Payable Batch 032813	\$4,196.17
000398	Payables Fund Account	#	9759651478	Accounts Payable Batch 040313	\$403,113.62
					\$407,309.79
000399	Payroll Fund Account	#	9469730919	Estimated Payroll 4/18/13	\$130,000.00
					\$130,000.00
				Total	\$537,309.79

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

The above numbered checks, 000397-000399 have been duly audited is hereby certified as correct.

  
 Denise Collin, Accounting Manager 4/4/13

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Signature



VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00270	WELLS FARGO BANK							
I-030813	Hole Saw Kit, Maint	R	3/21/2013	93.06		014845		
I-030813A	Comment Box for Waterpark	R	3/21/2013	52.63		014845		
I-030813B	Monthly Credit Card Charges	R	3/21/2013	12.27		014845		157.96
01616	FRED BRENEMAN							
I-032613	3/17/13-3/30/13	R	3/27/2013	391.00		014846		391.00
01483	CORVEL CORPORATION							
I-667997241	Bill Review	R	3/27/2013	6.53		014847		
I-C00203806896	Peer Review Claim#03-01792	R	3/27/2013	295.00		014847		301.53
10088	FRED PRYOR SEMINARS							
I-14288441	Seminar for PSO, 3/5/13	R	3/27/2013	299.00		014848		299.00
01482	MICHAEL GIBSON							
I-Feb 13	Reimburse Expenses 2/13	R	3/27/2013	706.87		014849		706.87
00170	OKNARD AUTO ELECTRIC COMPANY							
I-117854	Weed Line for LCRA Maint	R	3/27/2013	49.05		014850		
I-117855	Chainsaw, Blower for PL	R	3/27/2013	503.32		014850		552.37
00215	SOUTHERN CALIFORNIA EDISON							
I-032113	Acct#2237011044	R	3/27/2013	22.29		014851		
I-032313	Acct#2157697889	R	3/27/2013	730.51		014851		
I-032313A	Acct#2266156405	R	3/27/2013	119.93		014851		
I-032313B	Acct#2312811532	R	3/27/2013	46.09		014851		918.82
01311	Ventura Orthopedic Spine							
I-020513	DOS 2/5/13, Claim#03-01792	R	3/27/2013	68.62		014852		68.62
00347	Ojai Recreation Department							
I-032813	Summer Activity Guide Ad	R	3/28/2013	800.00		014853		800.00
02033	Abbot Industrial Supplies							
I-40818	Trash Bags for LCRA	R	4/03/2013	1,564.99		014854		1,564.99
01707	AIRGAS SPECIALTY PRODUCTS							
I-131282604	Ammonium Hydroxide for TP	R	4/03/2013	2,690.20		014855		2,690.20
00010	AIRGAS USA LLC							
I-9013958538	Refill O2 Bottles LCRA Maint	R	4/03/2013	129.34		014856		129.34

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00011	ALERT COMMUNICATIONS I-130300847101 Call Center 4/13	R	4/03/2013	186.60		014857		186.60
01006	ALMETEK INDUSTRIES, INC. C-194142A Accrue Use Tax D-194142A Accrue Use Tax I-194142 Pedestal Campsite Markers	R R R	4/03/2013 4/03/2013 4/03/2013	11.06CR 11.06 161.09		014858 014858 014858		161.09
00029	AMERICAN TOWER CORP I-1436132 Tower Rent, Red Mtn, Rincon Pk	R	4/03/2013	1,551.56		014859		1,551.56
00014	AQUA-FLO SUPPLY C-433114A Correct Inv#433114 I-428568 PVC Parts for Pipelines I-430868 PVC for Waterline, Damtender I-431142 Marking Flags for Water Cons I-433114 Sprinkler Parts for Waterpark	R R R R R	4/03/2013 4/03/2013 4/03/2013 4/03/2013 4/03/2013	0.02CR 121.13 138.28 6.06 251.91		014860 014860 014860 014860 014860		517.36
00840	AQUA-METRIC SALES COMPANY I-0047223IN Meters for CS Service Lines	R	4/03/2013	6,248.30		014861		6,248.30
01703	ARNOLD LAROCHELLE MATTHEWS I-37362 Matter No:5088-008 2/13 I-37363 Matter No: 5088-001 3/13	R R	4/03/2013 4/03/2013	6,667.00 1,581.00		014862 014862		8,248.00
01666	AT & T I-000004206300 T-1 Lines	R	4/03/2013	608.79		014863		608.79
00943	ATLAS LICENSE CO & DATA SERVIC I-031513 FCC License for Telemetry	R	4/03/2013	200.00		014864		200.00
00030	B&R TOOL AND SUPPLY CO I-1260156000101 Terry Cloth Rags for Warehouse	R	4/03/2013	416.48		014865		416.48
01153	RUSS BAGGERLY I-Mar 13 Reimburse Mileage 3/13	R	4/03/2013	49.15		014866		49.15
02153	Jacqueline Bowland Worden I-CWD_EAGLE.001 Biological Consulting Svcs	R	4/03/2013	613.44		014867		613.44
00463	John Deere Financial I-95513 Pulley Shield Kit, F Camp I-96189 Deck Arm for F Camp Mower	R R	4/03/2013 4/03/2013	26.58 13.94		014868 014868		40.52

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02356	Carboline Company							
I-20966902	Polybrid Touch Up Materials TP	R	4/03/2013	142.00		014869		
I-20966903	Polybrid Touch Up Materials TP	R	4/03/2013	218.01		014869		
I-20966904	Polybrid Touch Up Materials TP	R	4/03/2013	20.68		014869		380.69
00727	Carsonite Composites							
I-516171	Signs & Markers for LCRA	R	4/03/2013	242.20		014870		242.20
02124	Chaulk Mound Trout Ranch							
I-929162	Live Trout Stocking	R	4/03/2013	7,493.50		014871		7,493.50
01380	CHIEF CORPORATION							
C-219069A	Accrue Use Tax	R	4/03/2013	60.99CR		014872		
D-219069A	Accrue Use Tax	R	4/03/2013	60.99		014872		
I-219069	Handheld Radar for LCRA	R	4/03/2013	813.21		014872		813.21
00057	CLEAN SOURCE							
I-273720700	Janitorial Supplies, LCRA	R	4/03/2013	285.84		014873		285.84
02322	Coast Cart, Inc.							
I-3768	Oil Filters, Oil- EZ-Go Carts	R	4/03/2013	73.07		014874		73.07
00061	COMPUWAVE							
I-SB02073064	Image Transfer Kit for Printer	R	4/03/2013	329.73		014875		329.73
00062	CONSOLIDATED ELECTRICAL							
I-9009673821	Meter Wiring Connectors,O&MCS	R	4/03/2013	118.90		014876		118.90
01001	CUSTOM PRINTING							
I-122667	Business Cards	R	4/03/2013	119.19		014877		
I-122722	Envelopes for LCRA	R	4/03/2013	161.14		014877		
I-122809	CMWD Letterhead	R	4/03/2013	267.54		014877		
I-122810	Envelopes for District	R	4/03/2013	470.07		014877		1,017.94
00081	DELTA LIQUID ENERGY							
I-23211798	Propane for Damtender	R	4/03/2013	290.50		014878		290.50
00662	Diamond A Equipment							
I-WX07095	Service Kubota Mower #277	R	4/03/2013	752.46		014879		752.46
00086	E.J. Harrison & Sons Inc							
I-2082	Acct#1C00054230	R	4/03/2013	855.00		014880		855.00

VENDOR SET: 01 Casitas Municipal Water D  
 BANK: AP ACCOUNTS PAYABLE  
 DATE RANGE: 3/21/2013 THRU 4/03/2013

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00095	FAMCON PIPE & SUPPLY							
I-148764	Cla-Val Parts for Pipelines	R	4/03/2013	711.65		014881		
I-148781	Valve Raising Materials, PL	R	4/03/2013	612.75		014881		1,324.40
00714	FAST SIGNS							
I-26431371	Decals for Door Jams	R	4/03/2013	101.59		014882		101.59
00013	FERGUSON ENTERPRISES INC #1083							
I-9197118	Waterfree Urinal Cartridge	R	4/03/2013	226.11		014883		226.11
00099	FGL ENVIRONMENTAL							
I-302138A	Wet Chemistry-NO3	R	4/03/2013	43.00		014884		
I-302290A	Wet Chemistry-NO3	R	4/03/2013	43.00		014884		86.00
00101	FISHER SCIENTIFIC							
I-7621260	Lab Testing Supplies	R	4/03/2013	366.80		014885		
I-7721296	Lab Testing Supplies	R	4/03/2013	147.61		014885		514.41
00103	FRANK'S ROOTER & PUMPING							
I-86952	Clear Line , Dist Ofc RR	R	4/03/2013	104.50		014886		
I-87445	Pump Septic Tank, LCRA	R	4/03/2013	660.68		014886		765.18
00104	FRED'S TIRE MAN							
I-65256	Lube & Oil Change,#42, PL	R	4/03/2013	95.20		014887		95.20
00485	FRUIT GROWERS SUPPLY COMPANY							
I-91227764	Gloves for Pesticide Spraying	R	4/03/2013	17.93		014888		17.93
00376	GALL'S, INC.							
I-000466928	Seat Organizers for PL Trucks	R	4/03/2013	76.76		014889		76.76
00216	THE GAS COMPANY							
I-032913	Acct#00801443003	R	4/03/2013	933.91		014890		
I-032913A	Acct#18231433006	R	4/03/2013	51.23		014890		985.14
00115	GRAINGER, INC							
I-9094229771	Ball Valve for O&M Shower	R	4/03/2013	79.08		014891		
I-9094351047	Replace Gauges in Waterpark	R	4/03/2013	102.42		014891		
I-9095618493	Indicator Lights for TP	R	4/03/2013	20.82		014891		
I-9096256665	Sump Pump for Pipelines	R	4/03/2013	176.81		014891		
I-9096644100	Ball Valve for O&M Shower	R	4/03/2013	38.66		014891		
I-9097623368	Trap Insert for LCRA Maint	R	4/03/2013	50.57		014891		468.36

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00746	GREEN THUMB INTERNATIONAL Plant for Fountain LCRA	R	4/03/2013	18.24		014892		18.24
01052	HARBOR FREIGHT TOOLS USA, INC Digital Scale, Brushes TP	R	4/03/2013	23.13		014893		23.13
01594	HIGHWAY TECHNOLOGIES, INC. Baracades for LCRA Events	R	4/03/2013	190.01		014894		
	I-65120321001 Signs for LCRA	R	4/03/2013	748.74		014894		
	I-65120417001 Traffic Spikes for LCRA	R	4/03/2013	6,628.25		014894		
	I-65120698001 Aluminum Reflector Strips,LCRA	R	4/03/2013	357.44		014894		7,924.44
00125	IDEXX DISTRIBUTION CORP Quanti-Trays for Lab	R	4/03/2013	200.81		014895		200.81
00131	JCI JONES CHEMICALS, INC Chlorine for TP, CM#575856	R	4/03/2013	1,770.00		014896		1,770.00
01022	KELLY CLEANING & SUPPLIES, INC Janitorial Service for Res Ofc	R	4/03/2013	280.00		014897		280.00
00328	LIGHTNING RIDGE T-Shirts for LCRA Maint	R	4/03/2013	43.27		014898		43.27
01829	MAC'S AUTO UPHOLSTERY Repair Backhoe Seat, #116 PL	R	4/03/2013	96.50		014899		96.50
00151	MEINERS OAKS ACE HARDWARE Wire for OVPP Upgrade	R	4/03/2013	87.88		014900		
	I-543759 Concrete, Flagging Tape, LCRA	R	4/03/2013	31.47		014900		
	I-543783 Concrete for Dist Maint	R	4/03/2013	56.28		014900		
	I-543784 #s & Letters, EZ Go Carts	R	4/03/2013	1.74		014900		
	I-543846 Paint Supplies for Waterpark	R	4/03/2013	70.21		014900		
	I-543883 Trowel, Weeder for LCRA	R	4/03/2013	7.80		014900		
	I-544070 Parts for Portable Fish Tanks	R	4/03/2013	97.05		014900		
	I-544187 Pipes, Fittings, Kids Fish Day	R	4/03/2013	114.54		014900		
	I-544309 Mixing Tub, Sign for LCRA	R	4/03/2013	24.83		014900		
	I-544380 Flagging Tape, Kids Fish Day	R	4/03/2013	17.22		014900		
	I-545083 Concrete, Accelerant for PL	R	4/03/2013	49.71		014900		558.73
00163	OFFICE DEPOT Office Supplies	R	4/03/2013	63.02		014901		
	I-649133868001A Correct Inv#649133868001	R	4/03/2013	0.01		014901		63.03

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00160	OILFIELD ELECTRIC CO, INC							
I-012913	PP Transformer Replacement	R	4/03/2013	12,877.82		014902		
I-040113	PP Transformer Replacement	R	4/03/2013	6,438.91		014902		19,316.73
01570	Ojai Auto Supply LLC							
I-271061	Bracket, Mirror for #68	R	4/03/2013	43.82		014903		
I-272238	Gear Oil for O&M Water Pumps	R	4/03/2013	21.26		014903		65.08
00602	OJAI TRUE VALUE							
I-42321	Propane Torch for Lab	R	4/03/2013	19.87		014904		19.87
00168	OJAI VALLEY NEWS							
I-032113	12 Month Subscription	R	4/03/2013	52.00		014905		52.00
00313	ROCK LONG'S AUTOMOTIVE							
I-8209	Service #26, LCRA Truck	R	4/03/2013	436.29		014906		
I-8232	Service #32, Admin Van	R	4/03/2013	434.36		014906		870.65
02475	Rutan & Tucker, LLP							
I-659301	Acct#029518-0001 2/13	R	4/03/2013	5,596.94		014907		5,596.94
01107	SAWYER PETROLEUM							
I-S87251	Oil for Pump Plants	R	4/03/2013	545.72		014908		
I-S87312	Oil for Pump Plants	R	4/03/2013	174.93		014908		720.65
00725	SMART & FINAL							
I-28	Vinegar for I Showerhouse	R	4/03/2013	24.48		014909		
I-39	Container for Filter #3 TP	R	4/03/2013	6.22		014909		30.70
02003	Sostre & Associates							
I-2128	CMS Fee, Web Hosting, Website	R	4/03/2013	249.00		014910		249.00
00215	SOUTHERN CALIFORNIA EDISON							
I-032913	Acct#2210507034	R	4/03/2013	8,356.25		014911		
I-033013	Acct#2210503702	R	4/03/2013	9,464.45		014911		
I-040213	Acct#2269631768	R	4/03/2013	20.35		014911		
I-040313	Acct#2210502480	R	4/03/2013	57,363.60		014911		
I-040313A	Acct#2210505426	R	4/03/2013	1,731.09		014911		
I-040313B	Acct#2237789169	R	4/03/2013	23.84		014911		76,959.58
02508	Catherine Stanley							
I-032813	Irrigation Controller Rebate	R	4/03/2013	229.94		014912		229.94

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00048	STATE OF CALIFORNIA I-040113 State Water Plan Payment	R	4/03/2013	147,998.00		014913		147,998.00
01367	TELEPAGE COMMUNICATIONS INC I-10122583 Acct#A2541C Pager for TP	R	4/03/2013	201.00		014914		201.00
02509	Topper Industries, Inc. I-9193 Foot Valve for LCRA Maint	R	4/03/2013	45.00		014915		45.00
00364	TRI-COUNTY OFFICE FURNITURE I-97185 Guest Services Office Chairs	R	4/03/2013	699.14		014916		699.14
00825	USA BLUEBOOK I-908494 WQ Testing Reagents I-914026 WQ Testing Reagents	R R	4/03/2013 4/03/2013	593.83 465.42		014917 014917		1,059.25
00256	VENTURA RENTAL CENTER, INC. I-1433403 Trencher Rental for Dam	R	4/03/2013	60.00		014918		60.00
00257	VENTURA RIVER COUNTY WATER I-033113 Acct#0537500A I-033113A Acct#0350100A	R R	4/03/2013 4/03/2013	67.88 14.70		014919 014919		82.58
01396	VULCAN MATERIALS COMPANY I-303296 Dump Recycle for Pipelines I-303658 Asphalt Cold Mix for Pipelines	R R	4/03/2013 4/03/2013	100.00 446.80		014920 014920		546.80
02485	West Fork Environmental C-2013007A Accrue Use Tax D-2013007A Accrue Use Tax I-2013007 PIT Tag Reader & Antenna	R R R	4/03/2013 4/03/2013 4/03/2013	392.10CR 392.10 5,228.00		014921 014921 014921		5,228.00
00489	STEVE WICKSTRUM I-Mar 13 Reimburse Expenses 3/13	R	4/03/2013	316.22		014922		316.22
1	Patrick Behr I-000201303280685 UB Refund	R	4/03/2013	38.98		014923		38.98
1	Habitat of Humanity I-000201303280688 UB Refund	R	4/03/2013	60.00		014924		60.00
1	Thomas Murphree I-000201303280684 UB Refund	R	4/03/2013	60.00		014925		60.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1	I-000201303280687							
	US Bank NA Series 20 UB Refund	R	4/03/2013	17.38		014926		17.38
1	I-000201303280686							
	Peter Williams UB Refund	R	4/03/2013	0.54		014927		0.54
1	I-000201303280689							
	Nate Minkel UB Refund	R	4/03/2013	48.45		014928		48.45
00124								
	ICMA RETIREMENT TRUST - 457 457 CATCH UP	R	4/03/2013	634.61		014929		
	I-DCI201304020690 DEFERRED COMP FLAT	R	4/03/2013	2,580.76		014929		
	I-DI%201304020690 DEFERRED COMP PERCENT	R	4/03/2013	256.59		014929		3,471.96
01960								
	Moringa Community PAYROLL CONTRIBUTIONS	R	4/03/2013	16.75		014930		16.75
00985								
	NATIONWIDE RETIREMENT SOLUTION 457 CATCH UP	R	4/03/2013	864.53		014931		
	I-DCN201304020690 DEFERRED COMP FLAT	R	4/03/2013	4,810.84		014931		5,675.37
00180								
	S.E.I.U. - LOCAL 721 SEIU 721 COPE	R	4/03/2013	9.50		014932		
	I-UND201304020690 UNION DUES	R	4/03/2013	593.25		014932		602.75
00230								
	UNITED WAY PAYROLL CONTRIBUTIONS	R	4/03/2013	45.00		014933		45.00
00128								
	INTERNAL REVENUE SERVICE Federal Withholding	D	3/21/2013	21,878.32		032131		
	I-T3 201303200682 FICA Withholding	D	3/21/2013	22,464.66		032131		
	I-T4 201303200682 Medicare Withholding	D	3/21/2013	5,253.82		032131		49,596.80 *
00049								
	STATE OF CALIFORNIA State Withholding	D	3/21/2013	7,340.58		032132		7,340.58 *
00187								
	CALPERS PERS BUY BACK	D	3/21/2013	66.87		032133		
	I-PER201303200682 PERS EMPLOYEE PORTION	D	3/21/2013	10,140.40		032133		
	I-PRR201303200682 PERS EMPLOYER PORTION	D	3/21/2013	12,242.37		032133		22,449.64 *
00128								
	INTERNAL REVENUE SERVICE Federal Withholding	D	4/03/2013	22,561.91		040331		
	I-T3 201304020690 FICA Withholding	D	4/03/2013	22,844.22		040331		
	I-T4 201304020690 Medicare Withholding	D	4/03/2013	5,342.58		040331		50,748.71



VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00049	STATE OF CALIFORNIA I-T2 201304020690 State Withholding	D	4/03/2013	7,506.43		040332		7,506.43
00187	CALPERS I-PBB201304020690 PERS BUY BACK	D	4/03/2013	66.87		040333		
	I-PER201304020690 PERS EMPLOYEE PORTION	D	4/03/2013	10,360.35		040333		
	I-PRR201304020690 PERS EMPLOYER PORTION	D	4/03/2013	12,528.86		040333		22,956.08

\* \* T O T A L S \* \*

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	89	326,098.57	0.00	326,098.57
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	6	160,598.24	0.00	160,598.24
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00 VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 01	BANK: AP	TOTALS:	95	486,696.81	0.00	486,696.81
BANK: AP	TOTALS:		95	486,696.81	0.00	486,696.81
REPORT TOTALS:			95	486,696.81	0.00	486,696.81

\* Payroll Drafts previously submitted  
 at Board Meeting on 3/27/13.

<79,387.02>  
 -----  
 407,309.79

CASITAS MUNICIPAL WATER DISTRICT  
Inter-Office Memorandum

DATE: March 29, 2013  
TO: Board of Directors  
FROM: General Manager, Steve Wickstrum  
Re: Finance Committee Meeting of March 28, 2013

**RECOMMENDATION:**

It is recommended that the Board of Directors receive and file this report.

**BACKGROUND AND OVERVIEW:**

1. **Roll Call.**  
Director Bergen and Director Kaiser  
General Manager Steve Wickstrum  
Accounting Manager and Treasurer Denise Collin
2. **Public comments.** None.
3. **Board/Management comments.**  
The General Manager updated the Committee on the recent developments with the State Water Contractors to develop a multi-year market pool. There have been additional actions resulting from the State decreasing the availability of State water from 40% to 35%.
4. **Review of the Financial Statement for February 2013.**  
The Committee reviewed the financial statement for February 2013. The Committee reviewed the expenditures in various work sections of the District and noted no unusual expenditures.
5. **Review of the Water Consumption for February 2013.**  
The Committee reviewed the water consumption numbers for February 2013. The continued lack of rainfall and the decline in groundwater resource availability in the Ventura River and Ojai watersheds were a topic of the Committee.
6. **Review of the Preliminary Draft Budget for FY 2013-2014.**  
The Committee reviewed the Manager Recommended FY 2013-14 Preliminary Draft Budget. The Committee had specific questions and a few minor corrections that were addressed during the meeting. The Committee recommended to provide the draft budget to the Board of Directors on April 10<sup>th</sup> and follow up with

a Board discussion on the budget during the April 24<sup>th</sup> regular meeting of the Board of Directors.

7. **Review of the Preliminary 10-year Capital Budget.**

The Committee reviewed the Preliminary 10-year Capital Budget and suggested a few minor changes. The 10-year Capital Budget will be presented to the Board at the same time as the Preliminary draft Budget.

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CASITAS MUNICIPAL WATER DISTRICT  
INTEROFFICE MEMORANDUM

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**TO:** STEVE WICKSTRUM, GENERAL MANAGER  
**FROM:** NEIL COLE, CIVIL ENGINEER  
**SUBJECT:** AWARD CONTRACT –LAKE CASITAS RECREATION AREA PICNIC 8 SHELTER  
SPECIFICATION 13-363  
**DATE:** APRIL 3, 2013

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**RECOMMENDATION:**

It is recommended that the Board of Directors adopt the resolution accepting the proposal submitted by the lowest responsible bidder and award the contract for the construction of the Lake Casitas Recreation Area Picnic 8 Shelter, Specification 13-363 to Draper Construction of Somis, California in the amount of \$32,400. It is further recommended that the President of the Board execute the agreement for said work and the Board authorize staff to proceed with the administration of the contract.

**BACKGROUND AND DISCUSSION:**

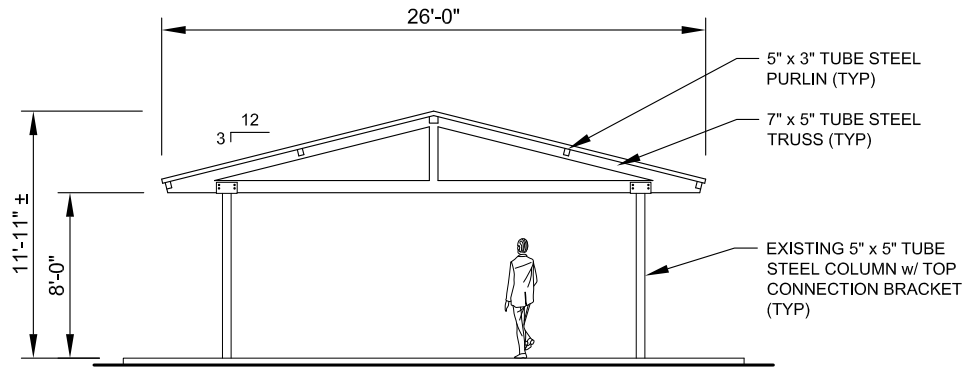
Picnic 8 shelter is located on the hill across from the park store. The roof of the Picnic 8 shelter has been removed by Casitas crews because of termite and dry rot damage. This project will install a new metal roof on the existing support columns. See the attached sketch.

The project was advertised through F.W. Dodge and on the District's web site. Six firms submitted proposals. The bid results are

<b>FIRM</b>	<b>AMOUNT</b>
Draper Construction	\$32,400
Aghapy Group Inc.	\$34,750
D.P.M. Company	\$45,000
Union Engineering	\$51,831
AToM Engineering Construction	\$52,398
Y KO Construction Co.	\$54,000

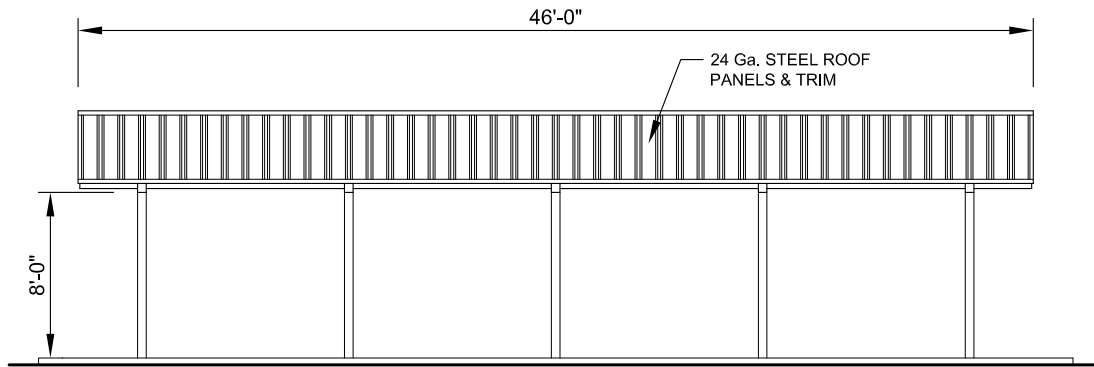
The Engineer's estimate to complete the Picnic 8 Shelter was \$40,000. The FY 2012-13 Budget allocated \$30,000. This puts the total project cost at **\$2,400 over budget**. The project has been approved by the United States Bureau of Reclamation grant program for a 50% reimbursement of costs. Performance and payment bonds are not required for this project as the project cost is below \$35,000.

This project is categorically exempt from CEQA (Article 19 Sections 15301 and 15302).



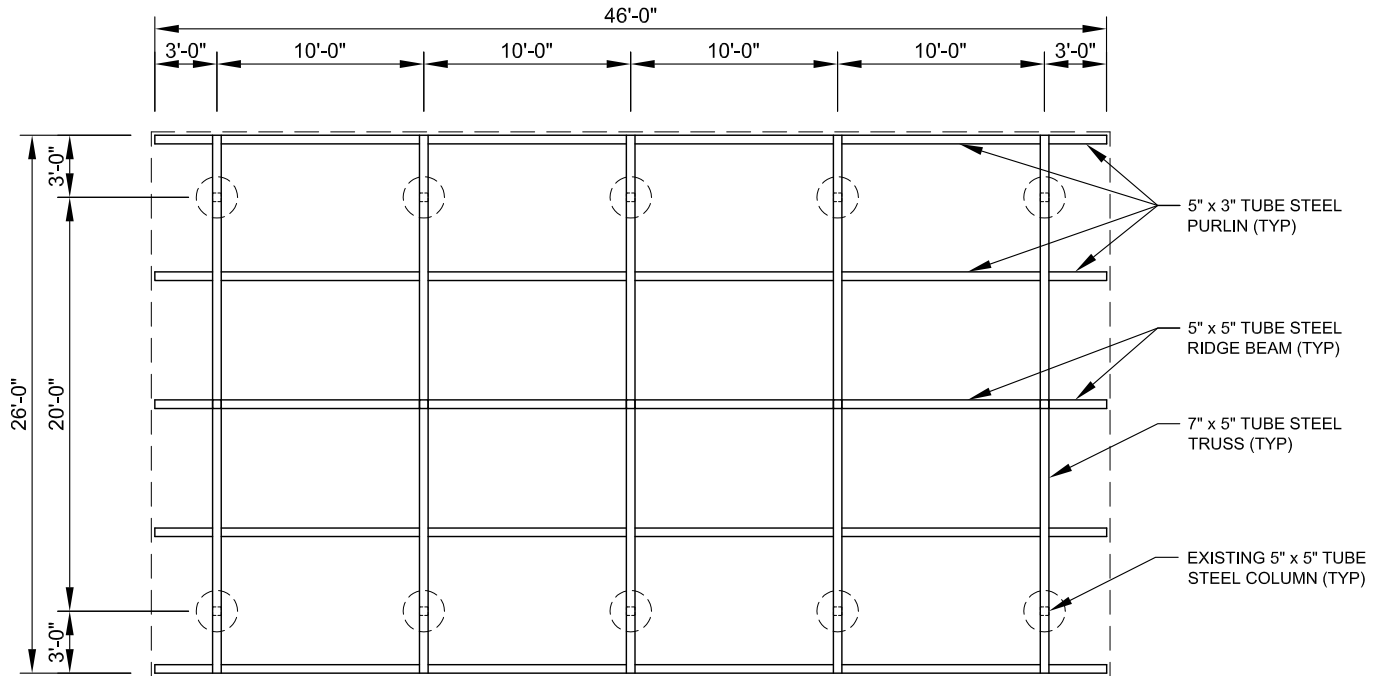
**FRONT ELEVATION**

SCALE: NTS



**SIDE ELEVATION**

SCALE: NTS



**FRAMING PLAN**

SCALE: NTS



11800 East 9 Mile Road  
 Warren, MI 48089  
 Office: (586) 486-1088  
 Fax: (586) 754-9130  
 Toll Free: (800) 657-6118  
 Email: info@coverworx.net  
 www.CoverWorx.net

Steelworx Custom Gable Shelter - 26' x 46'

Model: GA-2646-SW-C

DESIGN SPECIFICATIONS

CASITAS MUNICIPAL WATER DISTRICT  
Inter-Office Memorandum

DATE: April 4, 2013  
TO: Board of Directors  
FROM: General Manager, Steve Wickstrum  
Re: Demand Response Sales and Services Agreement – EnerNOC, Inc.

**RECOMMENDATION:**

It is recommended that the Board of Directors authorize and direct the General Manager to execute the Demand Response Sales and Services Agreement with EnerNOC, Inc.

**BACKGROUND AND OVERVIEW:**

The District has been approached by EnerNOC, Inc. representative, Dean Stiger, Business Development Manager, to consider participating in an electrical demand interruption program that is sponsored the Southern California Edison. Under the attached agreement, the program would provide a financial incentive (money) to the District to respond to Edison requests to reduce energy consumption when demand for electricity is high and the Edison electrical system's reliability is at risk.

The District has met with EnerNOC representatives in the past and the meetings have concluded that our electrical demands generally cannot be interrupted due to high water demands, or that we are not operating pumps that would result in a net electrical power reduction at the times that Edison would make its requests. During today's meeting, we discussed giving the Rincon Pump Plant a trial run on the program. The District has installed one variable frequency drive that may be exercised to accommodate an energy event.

Upon the execution of the attached agreement, EnerNOC would install a small monitoring device to the Edison meter located at the Rincon Pump Plant. There is no cost to the District to participate in the program. During each event, the District has full discretion to participate or not participate. There is no penalty or risk to the District by not responding to the Edison request, although continued non-response may lead to termination of the agreement – primarily because EnerNOC would see the District as non-participating.

Mr. Stiger stated that generally the energy events occur between 11:00 am – 7:00pm, and no more than three times per year. Since 2007, the total annual events have not exceeded 3 and each event has had a duration of no longer than 4 hours. Mr. Stiger has provided two preliminary estimates of payments that the District could receive if the

District responds to an Edison request for energy reduction (attached). One event would go a long way to fund one month of electricity at the Rincon Pump Plant. EnerNOC is a preferred provider of ACWA for electrical demand response programs.

One additional note is that a small part of the District's electrical bill includes a fee for "Public Purposes". This fee is for Edison to finance this same demand response program. So by participating in this program, the District will receive back a portion (or more) of this fee.

It is proposed to get on the program before May 1, 2013. The high season for these events begins in May and ends in October. Therefore it is requested that the Board of Directors consider the participation under the recommendation of the General Manager, and authorize and direct the General Manager to execute the Demand Response Sales and Services Agreement. Additional information provided by EnerNOC is provided for the Board of Director's consideration of this recommendation.

If you have any questions in this regard, please do not hesitate to discuss with me.

Attachments:

- 1) Demand response Sales and Service Agreement
- 2) Demand SMART Proposal Overview
- 3) FAQ – "Get Paid to reduce Energy Use"



## Demand Response Sales and Services Agreement

This Demand Response Sales and Services Agreement (this "Agreement"), effective as of \_\_\_\_\_ ("Effective Date"), the scope of which is described more fully below, is made by and between EnerNOC, Inc. ("EnerNOC"), located at 101 Federal St., Suite 1100, Boston, MA 02110 USA, and Casitas Municipal Water District ("Customer"), located at 1055 Ventura Ave, Oak View, CA 93022. EnerNOC and Customer are defined herein as the Parties ("Parties") to this Agreement.

1. **Term.** This Agreement shall commence on the Effective Date and end 56 months following the Effective Date (the "Initial Term"); provided that this Agreement shall renew for successive one-year terms (each a "Renewal Term" and together with the Initial Term, collectively the "Term") unless either Party gives the other Party written notice of termination at least 30 days prior to the expiration of the Initial Term or any Renewal Term, as applicable.
2. **EnerNOC Managed Services**
  - a. **Scope of Services.** EnerNOC agrees to manage Customer's participation in the demand response program(s), as further described in Attachment(s) A-1 attached hereto (each individually the "Program" and collectively, the "Programs"), in accordance with the rules set forth by the applicable independent system/grid operator and/or utility, which are subject to amendment by the applicable independent system/grid operator and/or utility from time to time. EnerNOC will (i) work with Customer to develop an appropriate curtailment plan for Customer's business; (ii) complete all necessary permits and associated reporting on Customer's behalf; (iii) register Customer's Accepted Capacity (as defined in Attachment(s) A-1); (iv) manage Customer's curtailable electrical capacity in the Programs and, upon notification by EnerNOC and acceptance by Customer, provide real-time support to Customer during demand response events ("Demand Response Events") via, at Customer's sole discretion, direct load control or manual implementation by Customer, as applicable; and (v) reconcile all Program payments in accordance with the rules set forth by the applicable independent system/grid operator and/or utility and as further described in Attachment(s) A-1. In addition, as necessary, EnerNOC will coordinate with Customer's host utility to capture kilowatt-hour (kWh) pulses from the Customer's primary utility meter to provide Customer near real-time, Internet-enabled power monitoring.
  - b. **EnerNOC System.** EnerNOC, as it deems necessary and at its sole option, may equip one or more of Customer facility address (each a "Site Address") as identified on Attachment(s) A-2 hereto with the EnerNOC system, which includes an EnerNOC Site Server ("ESS") that can, at Customer's sole discretion, enable remote generator start/stop, and/or direct load management, power metering, data collection, near real-time data communication, and Internet-based reporting and analytics. Subsequent to the date hereof, Attachment(s) A-2 may be updated in writing from time to time by the Parties to reflect additional Site Addresses.
3. **Customer Support Requirements**
  - a. **ESS Installation.** Within fourteen (14) days of execution by Customer of this Agreement, Customer shall provide EnerNOC with reasonable access to install a cellular connectivity device that allows for Internet-based communication of Site Address' electricity consumption and Demand Response Event performance. If cellular connectivity is not feasible, Customer shall provide either a static or non-static, as applicable, Internet Protocol (IP) address and Local Area Network (LAN) access that allows for Internet-based communication of Site Address' energy consumption and Demand Response Event performance where necessary.
  - b. **Acceptance Testing.** Customer agrees to collaborate with EnerNOC in testing the ESS at each Site Address where the ESS is installed in a timely manner prior to registering with the Program(s).
  - c. **Event Performance.** Customer agrees to use commercially reasonable efforts to generate and/or reduce electrical demand to achieve Accepted Capacity as defined in Attachment(s) A-1 at each Site Address when notified by EnerNOC during Demand Response Events. Customer and EnerNOC understand that the curtailable electrical capacity identified in Attachment(s) A-2 does not represent Accepted Capacity and is solely the Parties' best estimate of performance and that Accepted Capacity may vary.
  - d. **Nondisclosure to Third Parties.** Customer and EnerNOC acknowledge that in its relationship with the other Party, it may receive information including (but without limitation): confidential information, business strategies, financial information, information relating to the ESS and the EnerNOC System, and information contained in this Agreement, including the terms of the revenue sharing arrangement described in Attachment(s) A-1 (all collectively "Confidential Information"). Except as required by applicable law or regulation or as expressly set forth in Subsection 3(f) hereof, neither Party shall disclose any Confidential Information to any third party or allow any third party access to such Confidential Information.
  - e. **Trade Secret Protection Obligations.** Customer shall not alter, reverse engineer, disassemble, decompile or copy the ESS or any other EnerNOC System components and shall not allow any third party to use, access, or examine the ESS or any other EnerNOC System components.
  - f. **Use of Confidential Information.** Notwithstanding anything contained herein to the contrary, Customer acknowledges that EnerNOC may receive Confidential Information of Customer through data collected by the ESS and the EnerNOC System, which may be disclosed by EnerNOC (i) as necessary for the performance of this Agreement or the Program (ii) as required by applicable law or regulation.
  - g. **Service Provider Limitation.** Customer agrees not to contract with any other demand response service provider for the Term of this Agreement.





**Attachment A-2**

Site Name	Site Address	Estimated Capacity kW by Month	
Casitas Water - Rincon	1055 Ventura Ave Oak View, CA 93022	Jan	450
		Feb	450
		Mar	450
		Apr	500
		May	500
		Jun	550
		Jul	550
		Aug	550
		Sep	550
		Oct	550
		Nov	500
		Dec	450

DemandSMART Proposal Overview

**Prepared For:**  
 Casitas Municipal Water District  
 Oak View, CA

Dean Stiger  
 Business Development Manager  
 858-220-4437  
 dstiger@enernoc.com

**EnerNOC DemandSMART Financial Analysis**

Revenue	
Number of Casitas Municipal Water District's meters under proposal	1
DemandSMART program option	SCE DemandSMART (Jan - Dec)
Expected energy reduction (kW)	250
Program advance notification	1 hour
Capacity price in dollars per kW-year*	\$57.00
Annual Capacity payment to Casitas Municipal Water District	\$14,250
Historical average annual demand response event hours	8
Estimated annual energy payments to Casitas Municipal Water District	\$190
<b>Estimated annual payments to Casitas Municipal Water District**</b>	<b>\$14,440</b>
Term of agreement (DR seasons)	5
<b>Expected contract payments to Casitas Municipal Water District***</b>	<b>\$72,200</b>

Additional Value Items	
Total EnerNOC Site Servers (ESS) required	1
Cost per ESS installation	\$2,668
Total ESS installed cost for facilities under proposal	\$2,668
Avoided Energy Cost	\$950
Additional Incentive Dollars Available	\$70,625
<b>Casitas Municipal Water District's Total Additional Value Items</b>	<b>\$74,243</b>

Program Details: SCE DemandSMART (Jan - Dec)	Program Benefits:
24x7x365 year-round	Online monitoring and visualization of real-time energy data
Called only Monday - Friday 7am - 7pm events (8:30am - 9:30am)	Advance notice of reliability events such as blackouts and brownouts
24x7 real-time energy monitoring - DemandSMART	Demand response dispatch coaching
Variable month-to-month participation	Penalty protection
No cost to enroll; no penalties for underperformance	Peak demand cost reduction

SCE DemandSMART (Jan - Dec) Event History			
Year	Total Events	Total Hours	Average Duration
2007	3	12	4
2008	3	6	2
2009	1	2	2
2010	2	5	3
2011	3	6	2
2012	1	3	3

\* Quoted payment is valid for 30 days  
 \*\* Assuming customer performs as expected in all events  
 \*\*\* Total payment varies based on Year 1 enrollment month

DemandSMART Proposal Overview

**Prepared For:**  
 Casitas Municipal Water District  
 Oak View, CA

Dean Stiger  
 Business Development Manager  
 858-220-4437  
 dstiger@enernoc.com

**EnerNOC DemandSMART Financial Analysis**

Revenue	
Number of Casitas Municipal Water District's meters under proposal	1
DemandSMART program option	SCE DemandSMART (Jan - Dec)
Expected energy reduction (kW)	550
Program advance notification	1 hour
Capacity price in dollars per kW-year*	\$57.00
Annual Capacity payment to Casitas Municipal Water District	\$31,350
Historical average annual demand response event hours	8
Estimated annual energy payments to Casitas Municipal Water District	\$418
<b>Estimated annual payments to Casitas Municipal Water District**</b>	<b>\$31,768</b>
Term of agreement (DR seasons)	3
<b>Expected contract payments to Casitas Municipal Water District***</b>	<b>\$158,840</b>

Additional Value Items	
Total EnerNOC Site Servers (ESS) required	1
Cost per ESS installation	\$2,668
Total ESS installed cost for facilities under proposal	\$2,668
Avoided Energy Cost	\$2,090
Additional Incentive Dollars Available	\$160,625
<b>Casitas Municipal Water District's Total Additional Value Items</b>	<b>\$165,383</b>

Program Details: SCE DemandSMART (Jan - Dec)	Program Benefits:
Pay out year-round	Online monitoring and visualization of real-time energy data
Called only Mon-Fri, 7:30am-7pm, events 6hrs max	Advance notice of reliability events such as blackouts and brownouts
Real-time energy monitoring - DemandSMART	Demand response dispatch coaching
Variable month-to-month participation	Penalty protection
No cost to enroll, no penalties for underperformance	Peak demand cost reduction

SCE DemandSMART (Jan - Dec) Event History			
Year	Total Events	Total Hours	Average Duration
2007	3	12	4
2008	3	6	2
2009	1	2	2
2010	2	5	3
2011	3	6	2
2012	1	3	3

\* Quoted payment is valid for 30 days  
 \*\* Assuming customer performs as expected in all events  
 \*\*\* Total payment varies based on Year 1 enrollment month

# Get Paid to Reduce Energy Use

with EnerNOC DemandSMART™ - SCE

EnerNOC DemandSMART is part of a comprehensive suite of energy management applications and services that can help you earn money, save on energy costs, and mitigate carbon emissions. EnerNOC helps organizations throughout Southern California Edison's service territory maximize the benefits of demand response (DR) through DemandSMART, its comprehensive DR application.

## WHAT IS ENERNOC DEMANDSMART - SCE?

EnerNOC DemandSMART - SCE is an opportunity for commercial, institutional, and industrial organizations in SCE's service territory to earn money while helping to maintain a reliable electric grid and affordable electricity in their communities.

Participants receive recurring payments in return for agreeing to reduce electricity consumption in response to high electricity demand or electricity price spikes. There is absolutely no cost to participate. EnerNOC manages your participation from start to finish to help ensure that you receive the highest possible payments.

## HOW DOES IT WORK?

EnerNOC makes participation in DR easy. We take care of the complex details so you can stay focused on running your business.

- 1** Our expert team will identify your reduction potential and create an enrollment strategy that delivers maximum reductions with minimal impact on your operations. We work with you to outline these measures in a detailed Energy Reduction Plan.
- 2** We install a small metering device at your facility (at no cost to you) to establish communication with our Network Operations Center (NOC), so we can monitor your energy consumption levels in real time, 24/7.
- 3** EnerNOC simulates a DR dispatch to ensure that you are comfortable with your Energy Reduction Plan.
- 4** Your site is then enrolled and ready to respond if and when a DR dispatch is called. Throughout the process, we fully handle your enrollment, measurement, verification, and payments on your behalf.

## WHAT ARE THE BENEFITS?

### MAXIMIZE PAYMENTS TO YOUR BOTTOM LINE

EnerNOC has helped thousands of customers maximize the financial benefits of demand response and has provided tens of millions of dollars in payments to organizations like yours since 2003.

### REDUCE ENERGY COSTS TODAY

DemandSMART provides the transparency you need to make better energy decisions by providing on-demand access to the real-time energy information you need to better manage your energy costs.

### SUPPORT YOUR COMMUNITY

Your participation helps maintain affordable electricity in your local region and provides a clean, cost-effective alternative to building new power plants in the community.

## Basic Facts

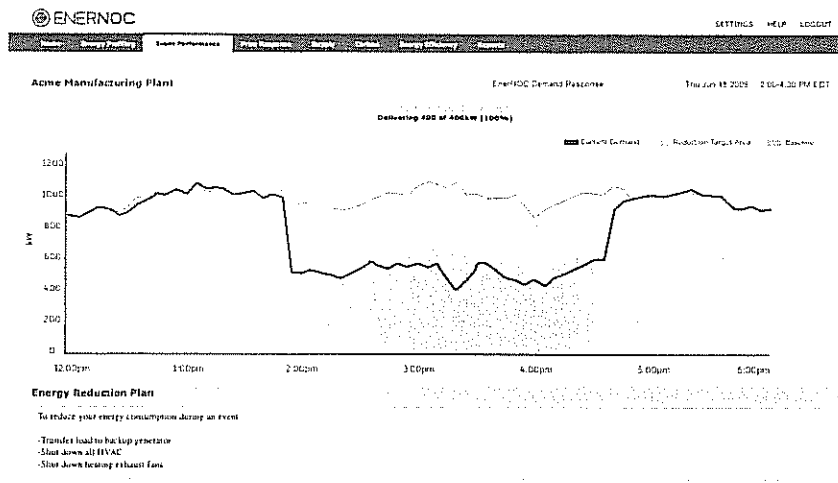
**Program Area:**  
Southern California Edison's service territory

**Program Period:**  
Year-round

**Program Hours:**  
11:00AM – 7:00PM, weekdays (non-holidays)

**Dispatch Notification:**  
1 hour

**Dispatch Duration:**  
1-6 hours



DemandSMART provides on-demand access to your energy data – giving you the information you need to perform your best during demand response dispatches and to better manage overall energy costs.

## WHAT HAPPENS DURING A DR DISPATCH?

### Notification

When SCE anticipates the need for capacity, it dispatches the EnerNOC network into action. Once a dispatch is called, EnerNOC will notify you via email, phone, or pager informing you that the dispatch will begin.

### Response

At the start of the dispatch, your facility will reduce its electricity usage according to your pre-determined Energy Reduction Plan.

### Support

Before, during, and after a dispatch, the NOC remains in communication with your facility. Our staff is available 24/7/365, supporting you to ensure that you achieve the highest possible levels of performance and payments.

## WHAT TYPES OF REDUCTIONS CAN I MAKE?

Common examples include:

- Lighting
- HVAC equipment
- Pumps
- Manufacturing processes
- Battery chargers
- Industrial freezers

Our customers find that many energy intensive processes can simply be shifted by a few hours to facilitate dispatch participation.

EnerNOC has extensive experience creating reduction strategies that work within the operational limitations of a wide variety of unique facilities including manufacturers, universities, hotels, grocery stores, office buildings, municipalities, and more. Ask us about our experience working with customers like you.

## About EnerNOC

Through its partnership with Southern California Edison (SCE), EnerNOC delivers quick, reliable energy reductions to help SCE meet electricity demands across its service territory. As the trusted energy partner to hundreds of facilities across California, EnerNOC strives to help energy users like you simplify the complex California energy landscape and identify ways to benefit from the opportunities available to your business. Our deep expertise in local energy markets, extensive experience in demand response, and thorough understanding of SCE programs like Critical Peak Pricing and Auto-DR helps ensure that our customers maximize the benefits of program participation.

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CASITAS MUNICIPAL WATER DISTRICT  
INTEROFFICE MEMORANDUM

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**TO:** BOARD OF DIRECTORS  
**FROM:** STEVEN E. WICKSTRUM, GENERAL MANAGER  
**SUBJECT:** AMENDMENTS TO RESOLUTION NO. 13-14  
**DATE:** APRIL 5, 2013

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**RECOMMENDATION:**

It is recommended that the Board of Directors adopt the amendments to Resolution No. 13-14.

**BACKGROUND AND DISCUSSION:**

On March 13, 2013, the Board of Directors adopted Resolution No. 13-14 which included specific wording calling for a special election. Since that time, District Counsel has determined that the wording in the resolution needed to be shortened in order to comply with the 75-word limit for ballot labels and there is a need to correct minor errors in the resolution. District Counsel has provided the necessary amendments for the consideration of the Board of Directors.

If there are any questions, please refer each question to District Counsel.

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CASITAS MUNICIPAL WATER DISTRICT, CALIFORNIA (THE “DISTRICT”), AMENDING AND RESTATING RESOLUTION NO. 13-14 CALLING A SPECIAL ELECTION BY WAY OF POLLING PLACE BALLOT FOR THE PURPOSE OF APPROVING A SPECIAL TAX IN THE CASITAS MUNICIPAL WATER DISTRICT COMMUNITY FACILITIES DISTRICT NO. 2013-1 (OJAI), THE ISSUANCE OF BONDS BY SAID DISTRICT, AND ESTABLISHMENT OF AN APPROPRIATIONS LIMIT**

**WHEREAS**, on March 13, 2013, the Board of Directors of the Casitas Municipal Water District adopted its Resolution No. 13-14 entitled “A Resolution of the Board of Directors of the Casitas Municipal Water District, California (the “District”), Calling a Special Election By Way of Polling Place Ballot for the Purpose of Approving a Special Tax in the Casitas Municipal Water District Community Facilities District No. 2013-1 (Ojai), the Issuance of Bonds By Said District and Establishment of an Appropriations Limit ”; and

**WHEREAS**, the Board of Directors desires to make minor modifications to the ballot label attached as Exhibit A to Resolution No. 13-14 that is to be presented to the voters at said special election in order to comply with the 75-word limit for ballot labels provided for in Elections Code Sections 303, 9051(b), and 13247 and to correct minor errors in Resolution No. 13-14.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Directors of the Casitas Municipal Water District does hereby restate Resolution No. 13-14 and amend it to add revised Exhibit A and revised Paragraph 5 as follows:

1. Pursuant to Sections 53326, 53351 and 53325.7 of the Act, the issues of the levy of said special tax, the incurring of bonded indebtedness and the establishment of said appropriations limit for Community Facilities District No. 2013-1 (OJAI) shall be submitted to the qualified electors of the CFD at an election called therefor as provided below.

2. This Board of Directors hereby finds that more than 12 persons have been registered to vote within the territory of Community Facilities District No. 2013-1 (OJAI) for each of the ninety (90) days preceding the close of the public hearing heretofore conducted and concluded by this Board of Directors for the purposes of these proceedings. Accordingly, pursuant to the Act, this Board of Directors finds that for purposes of these proceedings the qualified electors are the registered voters within the Community Facilities District No. 2013-1 (OJAI) and that the vote shall be by said registered voters. Each registered voter in Community Facilities District No. 2013-1 (OJAI) shall possess one (1) vote.

3. An election is hereby called for Community Facilities District No. 2013-1 (OJAI) on the propositions of levying the special tax on the property within Community Facilities

District No. 2013-1 (OJAI) and establishing an appropriations limit for the District pursuant to Section 53325.7 of the Act and shall be consolidated with the election on the proposition of authorization of bonded indebtedness, pursuant to Section 53351 of the Act. The language of the proposition to be placed on the ballot is attached hereto as Exhibit A.

4. The date of the election for Community Facilities District No. 2013-1 (OJAI) on the proposition of authorizing the bonded indebtedness, authorizing the levy of the special tax and establishing an appropriations limit for the District shall be August 27, 2013 or such later date as is consented to by the Registrar of Voters of the County of Ventura (the "Registrar"). The polls shall be open for said election between the hours of 7:00 a.m. and 8:00 p.m. The election shall be conducted by the Registrar. Except as otherwise provided by the Act, the election shall be conducted at polling places and in accordance with the provisions of law regulating elections of the District insofar as such provisions are determined by the Registrar to be applicable. The Registrar is authorized to conduct the election following the adoption of this resolution. All ballots shall be received by, and the Registrar shall close the election by, 8:00 p.m. on the election day. Pursuant to Section 53326 of the Act, the ballots for the special election shall be distributed in person (or by mailed absentee ballot) to the registered voters within Community Facilities District No. 2013-1 (OJAI).

The Board of Directors hereby requests the Board of Supervisors of Ventura County to direct the Registrar to do all things necessary and proper for the conduct of the election, including but not limited to: establishing precinct boundaries and polling places, selecting and employing election officials; publication of notices; preparation and distribution of sample ballots; distribution of printed arguments for and against the measure; the conduct of the election; the counting of ballots and the canvassing and certification of the election results. The Board of Directors agrees to enter into a service contract with the County for these services and to pay the County's reasonable costs, as specified therein, in rendering these services. The General Manager is hereby authorized to execute the service contract on behalf of the District.

5. In accordance with Division 9, Chapter 2, Article 3 and Division 9, Chapter 4, Article 1 of the Elections Code of the State of California, the Board of Directors requests that the Registrar of Voters receive arguments for or against the ballot measure and establish a deadline as the date after which no arguments for or against the ballot measure may be submitted to the Registrar. The Board of Directors further requests that the Registrar of Voters send copies of the argument in favor of the ballot measure to the authors of the argument against the measure and copies of the argument against the measure to the authors of the argument in favor, which authors may then prepare and submit rebuttal arguments not exceeding 250 words or may authorize in writing any other person or persons to prepare, submit, or sign the rebuttal argument, which rebuttal arguments in either case shall be submitted to the Registrar no later than a date designated by the Registrar. The Board of Directors further hereby directs the Clerk to transmit a copy of the foregoing measure to the District's attorney, and directs the District's attorney, subject to review and revision by the Ventura County Counsel, to prepare and submit to the Registrar of Voters an impartial analysis of the foregoing measure, all pursuant to applicable provisions of the California Elections Code.



6. The Clerk is hereby directed to cause to have published in a newspaper of general circulation circulating within Community Facilities District No. 2013-1 (OJAI) copies of this Resolution, the Resolution of Formation, and the Resolution Determining Necessity.

7. This Resolution shall take effect immediately upon its adoption.

PASSED and ADOPTED by the Board of Directors of the Casitas Municipal Water District at a regular meeting held on the 10<sup>th</sup> day of April, 2013.

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JAMES W. WORD, PRESIDENT OF THE  
CASITAS MUNICIPAL WATER DISTRICT

ATTEST:

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MARY BERGEN, SECRETARY OF THE  
CASITAS MUNICIPAL WATER DISTRICT

STATE OF CALIFORNIA )  
COUNTY OF VENTURA ) SS  
CASITAS MUNICIPAL WATER DISTRICT )

I, Rebekah Vieira, Clerk of the Board of Directors of the Casitas Municipal Water District, California hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the Board of Directors of the Casitas Municipal Water District, held at the 10<sup>th</sup> day of April, 2013, by the following vote:

AYES: DIRECTORS:

NOES: DIRECTORS:

ABSENT: DIRECTORS:

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REBEKAH VIEIRA, CLERK OF THE  
BOARD OF THE CASITAS MUNICIPAL  
WATER DISTRICT

Attachment: Exhibit A

**CASITAS MUNICIPAL WATER DISTRICT  
COMMUNITY FACILITIES DISTRICT NO. 2013-1 (OJAI)**

**OFFICIAL BALLOT  
SPECIAL TAX INDEBTEDNESS AND APPROPRIATIONS LIMIT ELECTION**

BALLOT MEASURE: “Shall Casitas Municipal Water District Community Facilities District 2013-1 (Ojai) incur indebtedness and issue bonds in the maximum principal amount of \$60,000,000 to finance acquisition of Golden State Water Company’s Ojai service area and/or construction of improvements benefiting the CFD; shall special taxes be levied upon properties in the CFD to pay for such bonds, facilities, and administrative costs; and shall annual CFD appropriations limits be established equal to the total special taxes collected?”

YES: \_\_\_\_\_

NO: \_\_\_\_\_

**Casitas Municipal Water District**  
**Monthly Cost Analysis - Robles, Fisheries, Fish Passage**



2012/2013

04/04/2013

	<b>Marzula &amp; Marzula</b> <i>11-5-21-5049-12</i>	<b>Operation of Robles</b> <i>11-5-??-????-14</i>	<b>Fisheries</b> <i>11-5-28-50??-??</i>	<b>Project Name</b> <b>Fish Passage</b>	<b>Cost of the Fish Passage</b>
2003/2004	0.00	132,143.20	6,066.93		
2004/2005	0.00	298,006.35	39,124.63		8,079,888.06
2005/2006	274,270.75	144,052.92	93,406.52		0.00
2006/2007	194,409.73	110,707.78	188,651.75		114,790.04
2007/2008	21,111.90	117,299.80	272,644.56		0.00
2008/2009	1,207.75	88,201.00	307,739.00		0.00
2009/2010	216,797.47	124,874.54	342,756.94		0.00
2010/2011	169,932.80	148,506.23	373,535.60		0.00
2011/2012	5,976.46	84,305.75	363,608.72		0.00
<b>Expenditures</b>					
July	359.95	3,511.66	24,786.58		
August	1,471.91	11,911.25	36,960.55		
September	5,357.14	14,563.70	34,674.45		
October	20.45	8,990.56	27,173.88		
November	23.00	8,966.10	33,164.65		
December	0.00	18,421.56	38,945.14		
January	0.00	8,965.37	33,187.44		
February	0.00	3,738.35	35,119.64		
March	0.00	1,815.42	31,038.79		
April					
May					
June					
				<b>Less: Grants</b>	
				CA Coastal Conservancy	-1,750,000.00
				CA Dept of Fish & Game	-1,500,000.00
				CA Dept of Fish & Game	-1,000,000.00
				Pacific States Marine	-8,988.86
				(Timber Debris Fence)	
				Pacific States Marine	-18,980.00
				(Vaki Shroud)	
<b>Total Cost YTD</b>	<b>7,232.45</b>	<b>80,883.97</b>	<b>295,051.12</b>	<b>Total Cost TD</b>	<b>8,194,678.10</b>
				<b>Less: Grant Funding</b>	<b>-4,277,968.86</b>
<b>Total Project Cost</b>	<b>890,939.31</b>	<b>1,328,981.54</b>	<b>2,282,585.77</b>	<b>Total Project Cost</b>	<b>3,916,709.24</b>
<b>Total: Operation of Robles, Fisheries and Fish Passage</b>					<b>7,528,276.55</b>

**Casitas Municipal Water District**  
**Monthly Cost Analysis - Ojai Flow**  
**2012/2013**



04/04/2013

	<u>Services &amp; Suplies</u>	<u>Legal Fees</u>	<u>Labor Expense</u>	<u>Other Services</u>	<u>Total Expenses</u>
<b>2010/2011</b>	<b>0.00</b>	<b>42,560.00</b>	<b>11,098.37</b>	<b>0.00</b>	<b>53,658.37</b>
July	0.00	0.00	0.00	0.00	0.00
August	0.00	5,094.00	0.00	0.00	5,094.00
September	0.00	14,781.79	0.00	0.00	14,781.79
October	0.00	4,388.00	2,921.48	0.00	7,309.48
November	0.00	11,214.53	2,491.81	0.00	13,706.34
December	0.00	22,974.19	0.00	0.00	22,974.19
January	0.00	17,774.41	2,643.65	0.00	20,418.06
Feburary	281.82	4,422.00	1,332.35	0.00	6,036.17
March	530.00	12,263.94	3,711.60	0.00	16,505.54
April					0.00
May					0.00
June					0.00
<b>Total Cost YTD</b>	<b><u>811.82</u></b>	<b><u>92,912.86</u></b>	<b><u>13,100.89</u></b>	<b>Total Cost YTD</b>	<b><u>106,825.57</u></b>
<b>Total Project Cost</b>	<b><u>811.82</u></b>	<b><u>135,472.86</u></b>	<b><u>24,199.26</u></b>	<b>Total: Ojai Flow</b>	<b><u>160,483.94</u></b>

CASITAS MUNICIPAL WATER DISTRICT  
LAKE CASITAS RECREATION AREA

DATE: March 19, 2013  
TO: Steve Wickstrum, General Manager  
FROM: Carol Belser, Park Services Manager  
SUBJECT: Recreation Area Monthly Report for February 2013

Visitation Numbers

The following is a comparison of visitations for February 2013:

	February 2012	February 2013	January 2013
Visitor Days	31,240	26,004	25,760
Camps	2,290	1,673	2,063
Cars	7,810	6,501	6,440
Boats	373	274	211
Kayaks & Canoes	11	9	29

Fiscal Year to Date Visitation	
2011/2012	429,688
2012/2013	384,840
% Change	-10.437

Boating

There were 9 cables sold for new inspections, 7 boats were re-inspected and a total of 600 boats were retagged. Eight failed the first inspection.

Shoreline fishing at night was held February 22 and 23.

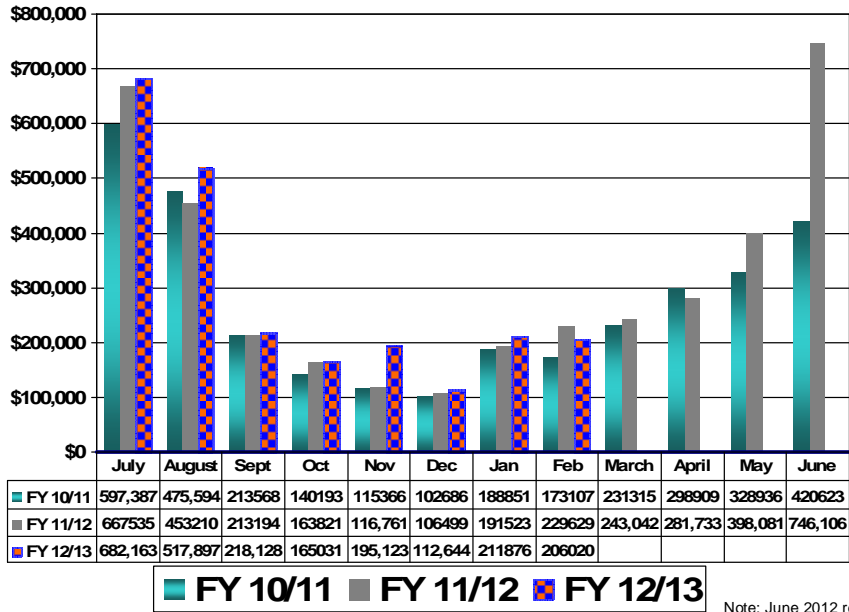
Incidents

There was one incident that required assistance from County Sheriff for a customer who was then transported to Ventura.

Revenue Reporting

The figures below illustrate all Lake Casitas Recreation Area's revenue collected in the respective month (operations, concessions, Water Adventure, etc.) per the District's Financial Summary generated by the Finance Manager.

## LCRA TOTAL REVENUE



Note: June 2012 revenue included \$128,000 grant reimbursement from BOR and \$80,000 from Boating Waterways for a Patrol Vessel

**CASITAS MUNICIPAL WATER DISTRICT  
TREASURER'S MONTHLY REPORT OF INVESTMENTS  
04/04/13**

Type of Invest	Institution	CUSIP	Date of Maturity	Adjusted Cost	Current Mkt Value	Rate of Interest	Date of Deposit	% of Portfolio	Days to Maturity
*TB	Federal Farm CR BK	31331VK96	06/30/2014	\$986,100.45	\$986,166.72	5.650%	04/01/2013	5.92%	446
*TB	Federal Home Loan Bank	313379EE5	06/14/2019	\$1,390,265.31	\$1,381,806.00	1.625%	10/03/2012	8.30%	2230
*TB	Federal Home Loan Bank	3133XFKF2	06/11/2021	\$738,544.06	\$728,896.00	5.625%	01/16/2013	4.38%	2947
*TB	Federal Home Loan Bank	3133XKTV7	06/13/2014	\$986,847.26	\$986,770.95	4.875%	04/01/2013	5.92%	429
*TB	Federal Home Loan Bank	3133XLWN1	09/12/2014	\$996,638.88	\$995,983.50	5.250%	04/01/2013	5.98%	518
*TB	Federal Home Loan Bank	3133XSP930	12/13/2013	\$708,883.31	\$714,294.00	3.125%	07/01/2010	4.29%	249
*TB	Federal Home Loan Bank	3133XWNB10	06/12/2015	\$713,432.40	\$738,717.00	2.875%	07/01/2010	4.44%	788
*TB	Federal Home Loan Bank	3134A4VG60	11/17/2015	\$751,302.02	\$779,611.00	4.750%	07/19/2010	4.68%	943
*TB	Federal Home Loan Bank	3134G34WJ	08/28/2014	\$999,180.41	\$999,013.94	0.375%	04/01/2013	6.00%	504
*TB	Federal Home Loan MTG Corp	3135G0ES80	11/15/2016	\$693,662.13	\$703,899.80	1.375%	03/12/2012	4.23%	1301
*TB	Federal Home Loan MTG Corp	3137EABA60	11/17/2017	\$1,167,361.88	\$1,196,770.00	5.125%	01/03/2012	7.19%	1663
*TB	Federal Home Loan MTG Corp	3137EABS70	09/27/2013	\$709,975.70	\$713,531.00	4.125%	07/01/2010	4.28%	173
*TB	Federal Home Loan MTG Corp	3137EACD90	07/28/2014	\$713,137.30	\$725,144.00	3.000%	07/01/2010	4.35%	474
*TB	Federal Home Loan MTG Corp	3137EADB2	01/13/2022	\$210,236.66	\$208,730.00	2.375%	02/11/2013	1.25%	3159
*TB	Federal Natl MTG Assn	31398AYY20	09/16/2014	\$713,751.74	\$728,623.00	3.000%	07/01/2010	4.37%	522
*TB	US Treasury Inflation Index NTS	912828JE10	07/15/2018	\$1,114,948.45	\$1,251,862.19	1.375%	07/06/2010	7.52%	1901
*TB	US Treasury Notes	912828JW10	12/31/2013	\$702,001.52	\$707,028.00	1.500%	07/01/2010	4.25%	267
*TB	US Treasury Notes	912828LZ10	11/30/2014	\$706,930.53	\$721,959.00	2.125%	07/01/2010	4.33%	596
*TB	US Treasury Inflation Index NTS	912828MF40	01/15/2020	\$1,100,145.39	\$1,270,254.60	1.375%	07/01/2010	7.63%	2441
Accrued Interest					\$115,865.78				
<b>Total in Gov't Sec. (11-00-1055-00&amp;1065)</b>				<b>\$16,103,345</b>	<b>\$16,654,926</b>			<b>88.50%</b>	
<b>Total Certificates of Deposit: (11.13506)</b>				<b>\$0</b>	<b>\$0</b>			<b>0.00%</b>	
**	<b>LAIF as of: (11-00-1050-00)</b>		N/A	<b>\$444</b>	<b>\$444</b>	0.35%	Estimated	<b>0.00%</b>	
***	<b>COVI as of: (11-00-1060-00)</b>		N/A	<b>\$2,164,574</b>	<b>\$2,164,574</b>	0.65%	Estimated	<b>11.50%</b>	
<b>TOTAL FUNDS INVESTED</b>				<b>\$18,268,363</b>	<b>\$18,819,944</b>			<b>100.00%</b>	
Total Funds Invested last report				\$14,301,532	\$14,818,480				
Total Funds Invested 1 Yr. Ago				\$14,521,775	\$14,789,649				
****	<b>CASH IN BANK (11-00-1000-00) EST.</b>			<b>\$420,230</b>	<b>\$420,230</b>				
	<b>CASH IN Western Asset Money Market</b>			<b>\$9</b>	<b>\$9</b>	0.010%			
	<b>CASH IN PIMMA Money Market</b>			<b>\$0</b>	<b>\$0</b>	0.000%			
<b>TOTAL CASH &amp; INVESTMENTS</b>				<b>\$18,688,603</b>	<b>\$19,240,184</b>				
TOTAL CASH & INVESTMENTS 1 YR AGO				\$17,777,636	\$18,045,510				
*CD	CD - Certificate of Deposit								
*TB	TB - Federal Treasury Bonds or Bills								
**	Local Agency Investment Fund								
***	County of Ventura Investment Fund								
	Estimated interest rate, actual not due at present time.								
****	Cash in bank								

No investments were made pursuant to subdivision (i) of Section 53601, Section 53601.1 and subdivision (i) Section 53635 of the Government Code.  
All investments were made in accordance with the Treasurer's annual statement of investment policy.