

Board Meeting Agenda

Russ Baggerly, Director
Mary Bergen, Director
Bill Hicks, Director

Pete Kaiser, Director
James Word, Director

CASITAS MUNICIPAL WATER DISTRICT
January 14, 2015
3:00 P.M. – DISTRICT OFFICE
1055 Ventura Ave.
Oak View, CA 93022

Right to be heard: Members of the public have a right to address the Board directly on any item of interest to the public which is within the subject matter jurisdiction of the Board. The request to be heard should be made immediately before the Board's consideration of the item. No action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of ¶54954.2 of the Government Code and except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under section 54954.3 of the Government Code.

1. Public Comments (items not on the agenda – three minute limit).
2. General Manager comments.
3. Board of Director comments.
4. Board of Director Verbal Reports on Meetings Attended.
5. Board, Committee, and Meeting Approvals
 - a. Election of Board Officers
 - b. Selection of Board Committee assignments and dates of meetings.
 - c. Discussion and approval of meetings that will be considered authorized meetings for the Board.
6. Consent Agenda
 - a. Minutes of December 10, 2014 Meeting.
 - b. Resolution approving memberships for 2015.

RECOMMENDED ACTION: Adopt Consent Agenda

7. Bills
8. Request of York Golf Management, LLC to remove a delinquency charge.

RECOMMENDED ACTION: Direction to staff
9. Presentation by Lorraine Walters, Watershed Coordinator of the Ventura River Watershed Council. Recommend approval of the request for funding in the amount of \$2,600 for the Watershed Coordinator position.

RECOMMENDED ACTION: Motion approving recommendation
10. Status Report on Water Supply and Demand Conditions.

RECOMMENDED ACTION: Motion to receive and provide direction
11. Update on the Groundwater Sustainability Agency from the GSA Committee.

RECOMMENDED ACTION: Motion to receive and provide direction
12. Information Items:
 - a. Water Resources Committee Minutes.
 - b. Finance Committee Minutes.
 - c. Letter from Supervisor Steve Bennett regarding Quagga Infestation of Lake Piru.
 - d. ACWA Conference Report from Ron Merckling
 - e. Water Consumption Report.
 - f. CFD No. 2013-1 (Ojai) Monthly Cost Analysis.
 - g. Investment Report.
13. Closed Session
 - a. Conference with Legal Counsel -- Anticipated Litigation
Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9, Government Code. (number of potential cases: two)
14. Adjournment

If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 649-2251, ext. 113. (Govt. Code Section 54954.1 and 54954.2(a).

Minutes of the Casitas Municipal Water District
Board Meeting Held
December 10, 2014

A meeting of the Board of Directors was held December 10, 2014 at Casitas' Office, Oak View, California. The meeting was called to order at 3:00 p.m. Directors Hicks, Bergen, Kaiser, Word and Baggerly were present. Also present were Steve Wickstrum, General Manager, Rebekah Vieira, Clerk of the Board, and Attorney, John Mathews. There were four staff members and seven members of the public in attendance. President Hicks led the group in the flag salute.

1. Public Comments (items not on the agenda – three minute limit).

Wendy Gillett with the Casitas Rowing Club expressed their thanks and appreciation as the new dock is awesome and has made a huge difference. The new boat area is closer to the water. The club is growing and we are excited about the program. She also complimented the good working relationship with staff as they are very responsive. We had a good season and lots of gold medals were won. She thanked the Lake Casitas Improvement Foundation for their support and reported that they have five graduating seniors this year and all five girls have been recruited and in some cases given scholarship money. There will be a free learn to row day for middle and high school students on January 3rd at 8:30.

2. General Manager comments.

Mr. Wickstrum reported that the District had received a letter from Supervisor Bennett which will go into the next agenda package. The County is not interested in proceeding with any prevention of Quagga Mussels in the Santa Clara River. There is a memo presented to the United Board of Directors today indicating that the California Department of Fish & Wildlife is concerned about the mussel getting into lower Piru creek and the Santa Clara River. Director Kaiser stated it is nice to see DFW take a more active role. Mr. Wickstrum then informed the board that the quagga mussel assessment will begin on January 26th with our consultant. The General Manager informed the board of a presentation the previous evening to the City of Ojai regarding Lake Casitas water conditions.

President Hicks asked if we are ready to divert. Mr. Wickstrum explained staff has been trained and are ready to respond as needed.

3. Board of Director comments.

Director Word asked about progress with recruitments and Mr. Wickstrum reported they are in progress.

4. Board of Director Verbal Reports on Meetings Attended.

Director Baggerly reported that OBGMA passed a resolution to be sent to Department of Water Resources with a letter of intent establishing OBGMA as

the specific agency who will become the GSA for the basin. We also set up a committee to work on developing the new groundwater sustainability plan. We intend to move quickly to become the first groundwater sustainability agency in the state. In the same meeting we took action to support the city of Ojai's moratorium for a determinant about of time for new water wells to be drilled and gave a presentation to the city Council last night. The council took action to support the moratorium to October, 2015 with the proviso that if and when OBGMA submits the groundwater sustainability plan the city can rescind the moratorium. President Hicks asked if a private entity can be a part of a GSA and Director Baggerly responded yes.

President Hicks provided his report on the ACWA conference in San Diego. Directors Bergen and Kaiser attended a GSA pre-formation, exploratory meeting.

5. Consent Agenda ADOPTED

- a. Minutes of November 26, 2014 Meeting.

The consent agenda was offered by Director Kaiser, seconded by Director Bergen and passed by the following roll call vote:

AYES:	Directors:	Word, Kaiser, Bergen, Hicks
NOES:	Directors:	None
ABSENT:	Directors:	None
Abstained:	Directors:	Baggerly

Director Baggerly abstained as he was not at the November 26th meeting.

6. Bills APPROVED

Director Kaiser asked about a camping fee refund in the amount of \$1,495. Mr. Wickstrum said we will check on that and get back to you. Director Kaiser then asked about the UB refunds. Mr. Wickstrum explained those are for utility billing when a customer closes an account.

The bills were offered by Director Kaiser, seconded by Director Baggerly and approved by the following roll call vote:

AYES:	Directors:	Word, Baggerly, Kaiser, Bergen, Hicks
NOES:	Directors:	None
ABSENT:	Directors:	None

7. Resolution declaring Intent to Participate in the Formation of a Groundwater Sustainability Agency, Upper Ventura River Groundwater Sub-Basin. Approved a letter of intent

The Board discussed the need for a resolution and suggested a letter of intent be written instead of a resolution.

Director Kaiser moved and Director Bergen seconded the sending of a letter of intent to dictate our willingness to participate. This was approved by the following roll call vote:

AYES: Directors: Word, Baggerly, Kaiser, Bergen, Hicks
NOES: Directors: None
ABSENT: Directors: None

8. Recommend approval of the Agreement to Transfer the Park Store Concession Agreement from Gary Wolfe of Lake Casitas Marina Inc. to Luis Berbari of Ni-Lu Corporation. APPROVED

On the motion of Director Kaiser, seconded by Director Baggerly the above recommendation was approved by the following roll call vote:

AYES: Directors: Word, Baggerly, Kaiser, Bergen, Hicks
NOES: Directors: None
ABSENT: Directors: None

9. Resolution awarding a contract to Travis Agricultural Construction, Inc. in the amount of \$74,655 to install temporary tanks at 3M Reservoir Site, Specification 14-375. ADOPTED

The resolution was offered by Director Baggerly, seconded by Director Kaiser and passed by the following roll call vote:

AYES: Directors: Word, Baggerly, Kaiser, Bergen, Hicks
NOES: Directors: None
ABSENT: Directors: None

Resolution is numbered 14-32

10. Resolution awarding a contract to New Vision Construction in the amount of \$104,790 for the District Office Lighting Replacement, Specification 14-377. TABLED

This item was removed from the agenda pending discussion with the contractor.

11. Request of William House for reconsideration of Lake Casitas Recreation Area privileges being revoked for a six month period. TABLED

Mr. Wickstrum suggested a meeting be set up between Mr. House and the Park Services Manager and the item to be brought back at the second meeting in January if needed.

President Hicks Recessed the Casitas Board Meeting at 3:35 p.m. and opened the Lake Casitas Improvement Foundation Meeting.

12. Lake Casitas Improvement Foundation Meeting

- a. Review of the Treasurer's report.
- b. Discussion regarding any approval of projects and expenditures for the coming year.

This is the annual meeting for the LCIF. There has not been much activity. Larry Elshere reviewed the treasurer report and was concerned that contributions from the night fishing events were not showing on the treasurer's report. Checks were provided totaling \$7,951 that should have been appropriated to LCIF per Rich Tauber's contract. Mr. Wickstrum stated we will look into that and see if the money was allocated elsewhere.

There were no recommendations for special projects at this time. Kids fishing day depends on the ability to plant fish. Director Baggerly suggested that the Fisheries Biologist do a review of the fisheries based on the lack of planting. Mr. Elshere reported that the average size being caught is 2 – 4 pounds with the average limit being 20-25 pounds where in the old days the average limit was 30-40 pounds.

President Hicks closed the LCIF meeting at 3:46 p.m. and reconvened the Casitas Board Meeting.

Mr. Wickstrum explained that the \$1,495 refund discussed in the bill section is for the snowbird program. The Individual paid for two months, became ill and then did not become a snowbird.

13. Information Items:

- a. Lake Casitas Recreation Area Report for October 2014.
- b. Water Consumption Report.
- c. CFD No. 2013-1 (Ojai) Monthly Cost Analysis.
- d. Investment Report.

On the motion of Director Word, seconded by Director Kaiser, the information items were approved for filing by the following roll call vote:

AYES:	Directors:	Word, Baggerly, Kaiser, Bergen, Hicks
NOES:	Directors:	None
ABSENT:	Directors:	None

President Hicks moved the meeting to closed session at 3:48 p.m.

14. Closed Session

- a. Conference with Legal Counsel -- Existing Litigation (Subdivision (a) of Section 54956.9, Government Code). Name of Case: Golden State

Water Company v. Casitas Municipal Water District. Case Number:
56-2013-00433986-CU-WM-VTA.

President Hicks moved the meeting back into open session at 4:06 p.m. with Mr. Mathews stating the board was provided responses to issues raised by special counsel and no action was taken.

15. Adjournment

President Hicks adjourned the meeting at 4:06 p.m.

Russ Baggerly, Secretary

CASITAS MUNICIPAL WATER DISTRICT

RESOLUTION NO. 15-01

RESOLUTION APPROVING MEMBERSHIPS FOR THE WATER SYSTEM AND
LAKE CASITAS RECREATION AREA FOR 2014

Whereas, the Water Code section 71597 provides that the Board may obtain memberships in associations for the purpose of furtherance of subjects relating to the powers and duties of the district by passing a resolution with 4/5th vote, and

Whereas, the Board considered memberships at its Board Meeting and approved the following memberships; and

Whereas, it is felt that approving them in one motion will reduce staff work on the individual items.

Now, Therefore Be It Resolved by the Board of Directors of the Casitas Municipal Water District that the following memberships are approved:

1. Membership in the Association of Water Agencies of Ventura County. Approved Membership for \$6000, sponsorship for the Symposium for \$1,000, and \$1,000 for the Regan Library Event.
2. Membership in the National Notary Association in the amount of \$52.
3. Membership in Government Finance Officers Association. The 2014 membership fee was \$160.
4. Membership in the Society for Human Resource Management in the amount of \$185.
5. Membership in the California Association of Public Purchasing Officers costing \$130 in 2014.
6. Membership in the State Water Contractors. Casitas pays only a quarter of these costs. The cost for 2014 was \$33,003.
7. Membership in the California Association of Public Information Officers in the amount of \$225 for 2014.
8. Membership in the Ventura County Special Districts Association in the amount of \$150 for 2014.
9. Membership in CALPELRA in the amount of \$350.
10. Membership in the American Water Works Association for \$413 in 2014.
11. Membership in the Association of California Water Agencies in the amount of \$19,091. The cost was \$17,281 in 2014.
12. Membership in the California Special Districts Association in the amount of \$5,691.00. The cost was \$5,294 in 2014.
13. Membership in the Ventura Chamber of Commerce in the amount of \$895. The cost was \$895 in 2014.
14. Membership in the Ojai Chamber of Commerce in the amount of \$690.

15. Membership in the California Urban Water Conservation Council paid \$1,837.30 in 2014.
16. California Parks & Recreation Society at \$480.
17. S. California Public Pool Operators Association at \$30.
18. United States Water Fitness Association at \$125.
19. World Waterpark Association at \$365.
20. Pesticide Applicators Professional Association at \$80.00.
21. Channel Counties Water Utilities Association administered by AWA at \$150.
22. North American Lake Management Society in the amount of \$110 in 2014.
23. American Fisheries in the amount of \$180.
24. Membership in California Lake Management Society at \$25.
25. California Association for Recreational Fishing in the amount of \$300.
26. Membership in the Irrigation Association in the amount of \$100.
27. Membership in the American Society of Safety Engineers in the amount of \$200.

ADOPTED this 14th day of January, 2015.

Signed:

Mary Bergen, President

Attest:

Russ Baggerly, Secretary

A/P Fund

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

000538	A/P Checks:	019625-019638
	A/P Draft to P.E.R.S.	121143
	A/P Draft to State of CA	121142
	A/P Draft to I.R.S.	121141
	Voids:	
000539	A/P Checks:	019639-019747
	A/P Draft to P.E.R.S.	
	A/P Draft to State of CA	
	A/P Draft to I.R.S.	
	Void:	019703-019704
000540	A/P Checks:	019748-019767
	A/P Draft to P.E.R.S.	122443
	A/P Draft to State of CA	122442
	A/P Draft to I.R.S.	122441
	Void:	
000541	A/P Checks:	019768-019820
	A/P Draft to P.E.R.S.	
	A/P Draft to State of CA	
	A/P Draft to I.R.S.	
	Void:	019803

The above numbered checks,
have been duly audited are hereby
certified as correct.


Denise Collin, Accounting Manager

Signature

Signature

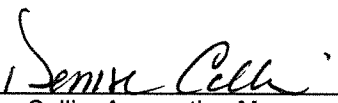
Signature

CASITAS MUNICIPAL WATER DISTRICT
Payable Fund Check Authorization
Checks Dated 12/5/14-12/30/14
Presented to the Board of Directors For Approval January 14, 2015

Check	Payee			Description	Amount
000538	Payables Fund Account	#	9759651478	Accounts Payable Batch 121114	\$99,820.27
000539	Payables Fund Account	#	9759651478	Accounts Payable Batch 121714	\$215,745.64
000540	Payables Fund Account	#	9759651478	Accounts Payable Batch 122414	\$212,691.30
000541	Payables Fund Account	#	9759651478	Accounts Payable Batch 123014	\$837,494.97
					\$1,365,752.18
000542	Payroll Fund Account	#	9469730919	Estimated Payroll 1/22/15	\$130,000.00
					\$130,000.00
				Total	\$1,495,752.18

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

The above numbered checks, 000538-000542 have been duly audited is hereby certified as correct.

 1/5/15

 Denise Collin, Accounting Manager

 Signature

 Signature

 Signature

CERTIFICATION

Payroll disbursements for the pay period ending 12/20/14
Pay Date of 12/24/14
have been duly audited and are
hereby certified as correct.

Signed: Denise Collin 12/22/14
Denise Collin

Signed: _____
Signature

Signed: _____
Signature

Signed: _____
Signature

CERTIFICATION

Payroll disbursements for the pay period ending 12/06/14
Pay Date of 12/11/14
have been duly audited and are
hereby certified as correct.

Signed: Denise Collin 12/8/14
Denise Collin

Signed: _____
Signature

Signed: _____
Signature

Signed: _____
Signature

CERTIFICATION

Payroll disbursements for the pay period ending 01/03/15
Pay Date of 01/08/15
have been duly audited and are
hereby certified as correct.

Signed: Denise Collin 1/08/15
Denise Collin

Signed: _____
Signature

Signed: _____
Signature

Signed: _____
Signature

VENDOR SET: 01 Casitas Municipal Water D

BANK: * ALL BANKS

DATE RANGE:12/05/2014 THRU 12/30/2014

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
C-CHECK	VOID CHECK	V	12/17/2014			019703		
C-CHECK	VOID CHECK	V	12/17/2014			019704		
C-CHECK	VOID CHECK	V	12/30/2014			019803		

* * T O T A L S * *

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	3	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 01	BANK:	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			3	0.00	0.00	0.00
BANK:		TOTALS:	3	0.00	0.00	0.00

VENDOR SET: 01 Casitas Municipal Water D
 BANK: AP ACCOUNTS PAYABLE
 DATE RANGE:12/05/2014 THRU 12/30/2014

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02643	Take Care by WageWorks							
I-2504019	Reimburse Medical	R	12/05/2014	1,400.00		019625		1,400.00
00008	ADVANTAGE PHYSICAL THERAPY							
I-CWD168	Evaluation	R	12/11/2014	1,500.00		019626		1,500.00
01055	Neil Cole							
I-Nov 14	Reimburse Mileage 11/14	R	12/11/2014	92.40		019627		92.40
00432	Government Finance Officers As							
I-121014	Certificate of Achievement App	R	12/11/2014	435.00		019628		435.00
01138	RONALD E. MERCKLING							
I-Dec 14	Reimburse Expenses 12/14	R	12/11/2014	926.52		019629		926.52
00188	PETTY CASH							
I-120514	Increase Petty Cash	R	12/11/2014	100.00		019630		100.00
00767	STATE WATER RESOURCES CONTROL							
I-WD0104912	Aquatic Weed Permit	R	12/11/2014	1,996.00		019631		1,996.00
02643	Take Care by WageWorks							
I-2512651	Reimburse Medical	R	12/11/2014	120.00		019632		
I-2519444	Reimburse Medical	R	12/11/2014	182.00		019632		302.00
00124	ICMA RETIREMENT TRUST - 457							
I-CUI201412080925	457 CATCH UP	R	12/11/2014	423.07		019633		
I-DCI201412080925	DEFERRED COMP FLAT	R	12/11/2014	2,221.16		019633		
I-DI%201412080925	DEFERRED COMP PERCENT	R	12/11/2014	42.77		019633		2,687.00
01960	Moringa Community							
I-MOR201412080925	PAYROLL CONTRIBUTIONS	R	12/11/2014	16.75		019634		16.75
00985	NATIONWIDE RETIREMENT SOLUTION							
I-CUN201412080925	457 CATCH UP	R	12/11/2014	864.53		019635		
I-DCN201412080925	DEFERRED COMP FLAT	R	12/11/2014	3,982.85		019635		
I-DN%201412080925	DEFERRED COMP PERCENT	R	12/11/2014	304.10		019635		5,151.48
00180	S.E.I.U. - LOCAL 721							
I-COP201412080925	SEIU 721 COPE	R	12/11/2014	12.00		019636		
I-UND201412080925	UNION DUES	R	12/11/2014	677.00		019636		689.00
00230	UNITED WAY							
I-UWY201412080925	PAYROLL CONTRIBUTIONS	R	12/11/2014	60.00		019637		60.00

VENDOR SET: 01 Casitas Municipal Water D
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 DATE RANGE:12/05/2014 THRU 12/30/2014

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02643	Take Care by WageWorks							
I-2522017	Reimburse Medical	R	12/11/2014	4,230.60		019638		4,230.60
01629	3M							
C-02035837A	Accrue Use Tax	R	12/17/2014	5.18CR		019639		
D-02035837A	Accrue Use Tax	R	12/17/2014	5.18		019639		
I-02035837	Prescription Safety GlassesE&M	R	12/17/2014	99.75		019639		99.75
02587	A&M LAWNMOWER SHOP							
I-39795	Pole Saw for Dist Maint	R	12/17/2014	593.40		019640		593.40
02493	Advanced Engineering Acoustics							
I-141215	Post Girdle Sound Test, UOPP	R	12/17/2014	3,820.00		019641		3,820.00
00420	AE Group Mechanical Engineers,							
I-144CASITHVAC	HVAC Design, District Office	R	12/17/2014	2,975.00		019642		2,975.00
00010	AIRGAS USA LLC							
I-9923296982	Cylinder Rental, Pipelines	R	12/17/2014	32.15		019643		32.15
00014	AQUA-FLO SUPPLY							
I-697506	Marking Flags for Water Conser	R	12/17/2014	137.60		019644		
I-704419	PVC for LCRA Maint	R	12/17/2014	1.16		019644		
I-704787	PVC for Waterpark	R	12/17/2014	21.87		019644		
I-705804	PVC, Glue for 3M Res Repairs	R	12/17/2014	47.25		019644		207.88
01666	AT & T							
I-000005998908	T-1 Line, 8310001729783	R	12/17/2014	357.32		019645		
I-000006000682	T-1 Lines, 8310002969306	R	12/17/2014	1,092.91		019645		1,450.23
01242	AUTOMATIONDIRECT.COM INC.							
C-5771741A	Accrue Use Tax	R	12/17/2014	6.56CR		019646		
D-5771741A	Accrue Use Tax	R	12/17/2014	6.56		019646		
I-5771741	Wiring Terminals for Telemetry	R	12/17/2014	87.50		019646		87.50
00020	AVENUE HARDWARE, INC							
I-58198	SS Hardware for Telemetry	R	12/17/2014	38.66		019647		
I-58359	Anchors & Bolts, Casitas Dam	R	12/17/2014	46.83		019647		85.49
00030	B&R TOOL AND SUPPLY CO							
I-1289562000101	Vice for Pipelines	R	12/17/2014	749.47		019648		749.47
09065	ERIC BEHRENDT							
I-121014	Rain Pants for E&M	R	12/17/2014	75.20		019649		75.20

VENDOR SET: 01 Casitas Municipal Water D
 BANK: AP ACCOUNTS PAYABLE
 DATE RANGE:12/05/2014 THRU 12/30/2014

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02283	Mary Bergen							
I-Aug 14	Reimburse Mileage 8/14	R	12/17/2014	4.14		019650		
I-Jul 14	Reimburse Mileage 7/14	R	12/17/2014	16.58		019650		
I-Oct 14	Reimburse Mileage 10/14	R	12/17/2014	12.43		019650		33.15
00821	BEST BEST & KRIEGER LLP							
I-738433	Matter#8235600002, 11/14	R	12/17/2014	134.00		019651		134.00
02717	Pushkar Bharadwaj							
I-120414	Citation Payment Refund	R	12/17/2014	50.00		019652		50.00
00032	BIOVIR LABORATORIES, INC							
I-IEH141488	Giardia/Crypto 10/15/14	R	12/17/2014	396.65		019653		396.65
01062	BP Medical Supplies							
C-E147488A	Accrue Use Tax	R	12/17/2014	68.51CR		019654		
D-E147488A	Accrue Use Tax	R	12/17/2014	68.51		019654		
I-E147488	First Aid Supplies for WP	R	12/17/2014	913.45		019654		913.45
01616	FRED BRENEMAN							
I-121614	12/7/14-12/20/14	R	12/17/2014	391.00		019655		391.00
02709	Brush Research Manufacturing C							
I-321884	Balance Due Robles Brushes	R	12/17/2014	425.25		019656		425.25
02718	Rex Burningham							
I-120514	Camping (Snowbird) Fee Refund	R	12/17/2014	430.00		019657		430.00
00055	CASITAS BOAT RENTALS							
I-Cafe Passes Nov 14	Reimburse Cafe Passes 11/14	R	12/17/2014	1,772.84		019658		1,772.84
00055	CASITAS BOAT RENTALS							
I-Nov 14 Gas	Gas for Boats at LCRA	R	12/17/2014	798.99		019659		798.99
02564	CD Photocopy Service, Inc.							
I-142816	DOS 7/31/13 Claim#13-11419	R	12/17/2014	78.01		019660		78.01
01843	COASTAL COPY							
I-575785	Copier for Dist Office	R	12/17/2014	9,565.35		019661		9,565.35
00059	COASTAL PIPCO							
I-S1842385001	PVC Couplings for Warehouse	R	12/17/2014	60.68		019662		
I-S1842387001	Parts for Spray Nozzle, DM	R	12/17/2014	68.28		019662		128.96

VENDOR SET: 01 Casitas Municipal Water D

BANK: AP ACCOUNTS PAYABLE

DATE RANGE:12/05/2014 THRU 12/30/2014

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00061	COMPUWAVE I-SB02078616 Printer Cartridges	R	12/17/2014	713.09		019663		713.09
00062	CONSOLIDATED ELECTRICAL I-9009706324 Rincon Pump Station Repairs	R	12/17/2014	2,415.00		019664		2,415.00
02115	Consumers Pipe Supply Co. I-S1267614001 Valve Repair Kit, Ave 2 PP #2	R	12/17/2014	750.89		019665		750.89
00719	CORELOGIC INFORMATION SOLUTION I-81343837 Realquest Subscription	R	12/17/2014	137.50		019666		137.50
01001	CUSTOM PRINTING I-131448 10,000 Red Day Use Hang Tags	R	12/17/2014	829.70		019667		829.70
01764	DataProse, LLC I-DP1403183 UB Mailing 11/26/14	R	12/17/2014	1,292.86		019668		1,292.86
00081	DELTA LIQUID ENERGY I-303408 Propane for Damtender	R	12/17/2014	84.17		019669		84.17
00182	DEWITT PETROLEUM I-0049140 Gas for LCRA	R	12/17/2014	1,819.80		019670		1,819.80
02667	Digital Telecommunications Cor I-19769 Phone Programming, LCRA	R	12/17/2014	177.50		019671		177.50
00085	DON'S INDUSTRIAL SUPPLIES, INC I-355955 Ball Valve for UOPP I-356005 Fitting for Cla-Val, Pipelines	R R	12/17/2014 12/17/2014	30.77 7.16		019672 019672		37.93
00086	E.J. Harrison & Sons Inc I-1129 Acct#500546088	R	12/17/2014	280.00		019673		280.00
00095	FAMCON PIPE & SUPPLY I-163693 Spool for Meter Setting Repipe I-163779 Gate Valves for Pipelines	R R	12/17/2014 12/17/2014	387.00 1,338.38		019674 019674		1,725.38
10120	CHARLES Z. FEDAK & COMPANY I-113014 Year End Audit Services	R	12/17/2014	3,286.00		019675		3,286.00
00575	FENCE FACTORY - SATICOY I-485088 Wheel for Fence, Waterpark	R	12/17/2014	32.05		019676		32.05

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00013	FERGUSON ENTERPRISES INC #1083							
I-0495902	Vent-O-Mat for Rincon Bypass	R	12/17/2014	1,090.40		019677		
I-0495919	Pipe Support for Rincon Bypass	R	12/17/2014	331.53		019677		1,421.93
00099	FGL ENVIRONMENTAL							
I-411613A	Wet Chemistry Cr	R	12/17/2014	85.00		019678		
I-412514A	Wet Chemistry-NO3	R	12/17/2014	43.00		019678		
I-412516A	Metals, Total-Mn	R	12/17/2014	70.00		019678		
I-412777A	Wet Chemistry-NO3	R	12/17/2014	43.00		019678		
I-412778A	Metals, Total-Mn	R	12/17/2014	45.00		019678		
I-413182A	Metals, Total-Mn	R	12/17/2014	70.00		019678		
I-413183A	Wet Chemistry-NO3	R	12/17/2014	36.00		019678		
I-413456A	Wet Chemistry-NO3	R	12/17/2014	18.00		019678		
I-413458A	Wet Chemistry-NO3	R	12/17/2014	18.00		019678		428.00
02589	Floyd, Skeren & Kelly, LLP							
I-625474	DOS 9/3/14 Claim#13-11419	R	12/17/2014	185.44		019679		185.44
00104	FRED'S TIRE MAN							
I-78933	Flat Repair, #38, LCRA Maint	R	12/17/2014	20.00		019680		20.00
02720	Garda CL West, Inc.							
I-10054801	Armored Transportation Service	R	12/17/2014	567.10		019681		567.10
00115	GRAINGER, INC							
I-9607199404	Batteries for Stock	R	12/17/2014	11.83		019682		
I-9609526745	Paint Locker for LCRA Maint	R	12/17/2014	860.00		019682		871.83
02488	Graybar Electric							
I-976177087	RS-485 Converter for Telemetry	R	12/17/2014	125.50		019683		125.50
00746	GREEN THUMB INTERNATIONAL							
I-475257	Plants for Dist Office Garden	R	12/17/2014	24.16		019684		24.16
02217	Greg Rents							
I-23130	Cement for LCRA	R	12/17/2014	254.74		019685		
I-23654	Propane for LCRA Maint	R	12/17/2014	13.70		019685		268.44
00121	HACH COMPANY							
I-9122713	Reagents for Treatment Plant	R	12/17/2014	597.10		019686		597.10
01838	WILLIS HAND							
I-121014	Safety Boots	R	12/17/2014	130.46		019687		130.46

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01052 I-0172642	HARBOR FREIGHT TOOLS USA, INC Gloves, Nailer for Dist Maint	R	12/17/2014	59.65		019688		59.65
00122 I-Dec 14	BILL HICKS Reimburse Expenses 12/14	R	12/17/2014	1,237.72		019689		1,237.72
00596 I-2914790	HOME DEPOT Door Closers for LCRA Maint	R	12/17/2014	55.81		019690		55.81
00894 I-5209457000105	HOSE-MAN, INC. Pump Hose Replacement, PL	R	12/17/2014	198.64		019691		198.64
00125 I-283963577	IDEXX DISTRIBUTION CORP Lab Supplies	R	12/17/2014	195.65		019692		195.65
02699 I-15907 I-15908	Industrial Electric Machinery Relay for Pump Plant Relay Installed	R R	12/17/2014 12/17/2014	3,235.75 2,750.00		019693 019693		5,985.75
00872 I-5303	Irrisoft, Inc. Weather Station Services	R	12/17/2014	79.00		019694		79.00
00131 C-639365 I-639355 I-640512	JCI JONES CHEMICALS, INC Credit Memo Inv#631603 Chlorine for TP, CM#639365 Chlorine for TP, CM#640521	R R R	12/17/2014 12/17/2014 12/17/2014	3,000.00CR 1,770.00 1,770.00		019695 019695 019695		540.00
00667 I-88270	Kennedy/Jenks Consultants, Inc Project 1189010*00 11/14	R	12/17/2014	247.50		019696		247.50
02714 I-14331	LA Johnny Tree Report on Oak Tree, LCRA	R	12/17/2014	350.00		019697		350.00
01270 I-Nov 14	SCOTT LEWIS Reimburse Expense 11/14	R	12/17/2014	1,903.34		019698		1,903.34
00328 I-11171407	LIGHTNING RIDGE Uniform Shirts for Dist Maint	R	12/17/2014	922.09		019699		922.09
02659 I-385	London Bridge Marine Corp Install Anchor Cables,Boathous	R	12/17/2014	1,529.54		019700		1,529.54
00329 I-17574763 I-17855020	MCMMASTER-CARR SUPPLY CO. Steel Cable & Trolley, Fish Pipe Fittings for E&M	R R	12/17/2014 12/17/2014	137.43 111.13		019701 019701		248.56

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00151	MEINERS OAKS ACE HARDWARE							
	C-641375 Items Returned, Inv#641352	R	12/17/2014	21.59CR		019702		
	I-636493 Vinyl # Decals for Boats	R	12/17/2014	7.26		019702		
	I-640704 Cleaning Wipes, Tape for LCRA	R	12/17/2014	30.23		019702		
	I-640848 Bulbs, Ceiling Fixture for WP	R	12/17/2014	38.61		019702		
	I-640887 Pipe for S/A Ramp RRs	R	12/17/2014	18.06		019702		
	I-641012 Concrete/Supplies for Forms, TP	R	12/17/2014	31.50		019702		
	I-641033 Plywood for Printer Cabinet	R	12/17/2014	41.41		019702		
	I-641147 Welding Goggles for Robles	R	12/17/2014	13.68		019702		
	I-641178 Plywood for LCRA Showerhouse	R	12/17/2014	68.69		019702		
	I-641258 Keys Made for Pipelines	R	12/17/2014	3.20		019702		
	I-641324 Hardware for Tool Boxes. LCRA	R	12/17/2014	26.53		019702		
	I-641352 Hardware for Waterpark	R	12/17/2014	55.88		019702		
	I-641361 Couplers for LCRA Maint	R	12/17/2014	13.44		019702		
	I-641766 Gloves, Blade Set for WP	R	12/17/2014	16.59		019702		
	I-641779 Pipe & Clamps for Cabinet	R	12/17/2014	9.63		019702		
	I-641797 Deck Screws for Canal	R	12/17/2014	29.01		019702		
	I-641807 PVC Parts for LCRA Maint	R	12/17/2014	67.42		019702		
	I-641962 Hardware for Dist Maint	R	12/17/2014	8.76		019702		
	I-641984 Wrench, Adapter for LCRA Maint	R	12/17/2014	23.46		019702		
	I-641992 Parts for Printer Cabinet	R	12/17/2014	59.79		019702		
	I-642192 Photo Cell Caps for LCRA Maint	R	12/17/2014	3.42		019702		
	I-642338 Boots, Electrical for Maint	R	12/17/2014	69.37		019702		
	I-642458 Door Stop, Auger Bit for DM	R	12/17/2014	1.99		019702		
	\$45.00 rewards used							
	I-642505 Straight Bit for Waterpark	R	12/17/2014	12.13		019702		
	I-642517 Batteries, Dist Smoke Detectors	R	12/17/2014	29.33		019702		
	I-642573 Cement, Trowel for Dist Maint	R	12/17/2014	19.94		019702		
	I-642991 Cleaning Supplies for LCRA	R	12/17/2014	15.66		019702		693.40
02719	Sylvia Meta							
	I-112414 Citation Payment Refund	R	12/17/2014	50.00		019705		50.00
02225	Musick, Peeler & Garrett LLP							
	I-274986 File #13477.002 11/14	R	12/17/2014	1,145.50		019706		1,145.50
02185	Oasis Technology Inc.							
	I-12021410 Update Servers, Dist Ofc	R	12/17/2014	125.00		019707		125.00
00163	OFFICE DEPOT							
	I-741356037001 Adapters for Telemetry	R	12/17/2014	29.34		019708		
	I-742856934001 Adapters for Telemetry	R	12/17/2014	58.67		019708		88.01

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01570	Ojai Auto Supply LLC							
I-326678	Rebuilt Alternator, #54, Maint	R	12/17/2014	122.29		019709		
I-326694	Wiper Blades for #20,Fisheries	R	12/17/2014	27.93		019709		150.22
00912	OJAI BUSINESS CENTER, INC							
I-9913	Shipping, Office Supplies	R	12/17/2014	92.99		019710		92.99
00165	OJAI LUMBER CO, INC							
I-1411695809	Fence Posts for Waterpark	R	12/17/2014	125.22		019711		
I-1411697024	Fence Posts for Waterpark	R	12/17/2014	136.27		019711		
I-1412699525	Fencing for Waterpark	R	12/17/2014	70.36		019711		
I-1412699604	Lumber for Dist Maint	R	12/17/2014	53.40		019711		
I-1412700707	Lumber for Waterpark	R	12/17/2014	55.60		019711		440.85
00347	Ojai Recreation Department							
I-121614	2014-2015 Activity Guide WP Ad	R	12/17/2014	450.00		019712		450.00
00169	OJAI VALLEY SANITARY DISTRICT							
I-112114	2015 Permit Fee	R	12/17/2014	1,268.00		019713		
I-16921	Cust #20594	R	12/17/2014	162.96		019713		
I-16993	Cust#52921	R	12/17/2014	54.32		019713		1,485.28
00383	ON DUTY UNIFORMS & EQUIPMENT							
I-127953	Uniform Shirts for PSO	R	12/17/2014	215.00		019714		215.00
00734	ONESOURCE DISTRIBUTORS							
I-S4511659001	Brady Label Tape, Telemetry	R	12/17/2014	122.87		019715		122.87
01627	OSCAR'S TREE SERVICE							
I-11411	Tree Removal, Main Entrance	R	12/17/2014	950.00		019716		950.00
10072	PERMACOLOR, INC							
I-276268	Touch Up Kits for Ave 1 PP	R	12/17/2014	100.00		019717		
I-276276	Touch Up Kit for Ave 1 PP	R	12/17/2014	50.00		019717		150.00
00627	PORT SUPPLY							
I-494	Rain Jackets for Dist Maint	R	12/17/2014	277.35		019718		
I-6086	Rain Pants for Dist Maint	R	12/17/2014	214.96		019718		492.31
01439	PRECISION POWER EQUIPMENT							
I-2837	Chain for Chain Saws, Maint	R	12/17/2014	57.73		019719		
I-2840	Hose for Backpack Blower, Maint	R	12/17/2014	67.03		019719		
I-2855	Repair Pipeline's Cut Off Saw	R	12/17/2014	105.58		019719		230.34

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10042	PSR ENVIRONMENTAL SERVICE, INC							
I-6830	Annual Certification,Main Yard	R	12/17/2014	810.00		019720		
I-6842	Gas Tank Inspection, Main Yard	R	12/17/2014	210.00		019720		
I-6843	Gas Tank Inspection, LCRA	R	12/17/2014	296.55		019720		1,316.55
10131	RESOURCE ACTION PROGRAMS							
C-113014078981369INA	Accrue Use Tax	R	12/17/2014	476.96CR		019721		
D-113014078981369INA	Accrue Use Tax	R	12/17/2014	476.96		019721		
I-113014078981369IN	Water Education Program	R	12/17/2014	6,650.00		019721		6,650.00
00313	ROCK LONG'S AUTOMOTIVE							
I-13448	Service/Repairs to Eq#4	R	12/17/2014	327.44		019722		
I-13476	Service/Repairs to Eq#55	R	12/17/2014	1,019.55		019722		1,346.99
00314	ROLLS SCAFFOLD & HIGH REACH							
I-6056108S1I	Scaffolding Rental for TP	R	12/17/2014	203.86		019723		203.86
02475	Rutan & Tucker, LLP							
I-707016	Acct#029518-0001 11/14	R	12/17/2014	1,870.00		019724		1,870.00
02344	ServiceMaster Building Mainten							
I-17797A	Floor Care Service 9/16/14	R	12/17/2014	360.00		019725		
I-18432A	Janitorial Services, Dist Ofc	R	12/17/2014	1,196.00		019725		1,556.00
02003	Sostre Enterprises Inc.							
I-2698	CMS Fee, Web Hosting	R	12/17/2014	249.00		019726		249.00
00215	SOUTHERN CALIFORNIA EDISON							
I-120414	Acct#2210502480	R	12/17/2014	97,031.73		019727		
I-120414A	Acct#2210505426	R	12/17/2014	1,840.72		019727		
I-120414B	Acct#2237789169	R	12/17/2014	34.11		019727		98,906.56
02202	Stanley Pest Control							
I-661672	Pest Control, Waterpark	R	12/17/2014	170.00		019728		170.00
01987	The StayWell Company, LLC							
I-8028497	Lifeguard Manuals	R	12/17/2014	1,605.00		019729		1,605.00
02643	Take Care by WageWorks							
I-2530592	Reimburse Medical	R	12/17/2014	368.00		019730		
I-2531513	Reimburse Medical	R	12/17/2014	2.90		019730		
I-2537820	Reimburse Medical	R	12/17/2014	171.99		019730		542.89

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01959	The Wharf							
I-93943	Overalls for E&M	R	12/17/2014	44.46		019731		44.46
02527	Traffic Technologies LLC							
I-16336	Traffic Control Flags	R	12/17/2014	102.60		019732		102.60
01662	TYLER TECHNOLOGIES, INC.							
I-025110172	2015 Incode Software Maint	R	12/17/2014	23,902.24		019733		
I-025112593	UB Online Monthly Fees	R	12/17/2014	153.00		019733		24,055.24
00225	UNDERGROUND SERVICE ALERT							
I-1120140091	97 New Tickets	R	12/17/2014	145.50		019734		145.50
01967	Robert Vasquez							
I-121114	Safety Boots	R	12/17/2014	170.00		019735		170.00
00247	County of Ventura							
I-121514	Encroachment Permit	R	12/17/2014	245.00		019736		245.00
00250	COUNTY OF VENTURA							
I-IN0133590	Permit for Gas Tank at LCRA	R	12/17/2014	3,813.86		019737		3,813.86
09955	VENTURA WHOLESALE ELECTRIC							
I-195784	Elec Parts, Printer Cabinet	R	12/17/2014	51.82		019738		51.82
01283	Verizon Wireless							
I-9736560818	Monthly Cell Charges, DO & TP	R	12/17/2014	676.04		019739		
I-9736561469	Monthly Cell Charges LCRA	R	12/17/2014	286.66		019739		962.70
01516	VISTA FORD OF OXNARD							
I-220701	Oil & Filter Change, #50	R	12/17/2014	40.47		019740		40.47
02583	WageWorks							
I-125AI0364858	FSA Monthly Admin Fee	R	12/17/2014	86.40		019741		86.40
02035	WCT Products Inc.							
I-130517	Pipe Locator for Pipelines	R	12/17/2014	5,414.78		019742		5,414.78
00270	WELLS FARGO BANK							
I-120814	Leaf Sweeper for Waterpark	R	12/17/2014	149.79		019743		
I-120814A	3 File Cabinets for Admin	R	12/17/2014	95.18		019743		
I-120814B	Coffee Maker for Dist Ofc	R	12/17/2014	295.26		019743		
I-120814C	Monthly Credit Card Charges	R	12/17/2014	925.16		019743		1,465.39

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00433	WIENHOFF DRUG TESTING							
I-53479	2015 Consortium Fee	R	12/17/2014	520.00		019744		520.00
1	Thomas Bartiromo							
I-000201412040924	TS Refund	R	12/17/2014	140.00		019745		140.00
1	Richard Reed							
I-000201412040923	TS Refund	R	12/17/2014	35.00		019746		35.00
1	Martin Soled							
I-000201412040922	TS Refund	R	12/17/2014	85.00		019747		85.00
00004	ACWA/JPIA							
I-0324260	Jan 15 Health Insurance	R	12/23/2014	115,013.43		019748		115,013.43
01703	ARNOLD LAROCHELLE MATTHEWS							
I-42789	Matter #5088-001 11/14	R	12/23/2014	7,210.00		019749		
I-42790	Matter #5088-009 11/14	R	12/23/2014	240.00		019749		
I-42791	Matter #5088-012 11/14	R	12/23/2014	264.00		019749		
I-42792	Matter #5088-014 11/14	R	12/23/2014	744.00		019749		8,458.00
00018	AT & T MOBILITY							
I-829434088X12142014	Monthly Cell PT Wildlife Biol	R	12/23/2014	11.91		019750		11.91
01153	RUSS BAGGERLY							
I-Dec 14	Reimburse Mileage 12/14	R	12/23/2014	63.84		019751		
I-Nov 14	Reimburse Mileage 11/14	R	12/23/2014	33.60		019751		
I-Oct 14	Reimburse Mileage 10/14	R	12/23/2014	93.52		019751		190.96
02721	Brandon Banuelos							
I-111414	Camping Fee Refund	R	12/23/2014	24.00		019752		24.00
00645	CA DEPARTMENT OF PUBLIC HEALTH							
I-102814	Water Hauler License Renewal	R	12/23/2014	473.00		019753		473.00
02322	Coast Cart, Inc.							
I-6602	Wheel & Tire for EZ 1 Cart	R	12/23/2014	195.95		019754		195.95
00099	FGL ENVIRONMENTAL							
I-412239A	Wet Chemistry-Total P Diss	R	12/23/2014	1,328.00		019755		
I-412779A	EPA551.1, EPA 552.2	R	12/23/2014	792.00		019755		2,120.00
00104	FRED'S TIRE MAN							
I-79037	2 New Tires for #55, Maint	R	12/23/2014	419.39		019756		
I-79048	Oil Change #41, LCRA	R	12/23/2014	39.67		019756		
I-79141	Oil Change #47, LCRA	R	12/23/2014	39.67		019756		498.73

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01570	Ojai Auto Supply LLC							
I-325885	Oil for Golf Carts at LCRA	R	12/23/2014	102.94		019757		102.94
02344	ServiceMaster Building Mainten							
I-18559A	Clean Carpets & Wax Floors	R	12/23/2014	180.00		019758		180.00
10100	SPECIALTY MARINE, INC							
I-12271	Repairs to Rogue Boat, #135	R	12/23/2014	925.79		019759		925.79
00124	ICMA RETIREMENT TRUST - 457							
I-CUI201412220928	457 CATCH UP	R	12/23/2014	423.03		019760		
I-DCI201412220928	DEFERRED COMP FLAT	R	12/23/2014	2,221.08		019760		
I-DI%201412220928	DEFERRED COMP PERCENT	R	12/23/2014	128.30		019760		2,772.41
01960	Moringa Community							
I-MOR201412220928	PAYROLL CONTRIBUTIONS	R	12/23/2014	16.75		019761		16.75
00985	NATIONWIDE RETIREMENT SOLUTION							
I-CUN201412220928	457 CATCH UP	R	12/23/2014	864.53		019762		
I-DCN201412220928	DEFERRED COMP FLAT	R	12/23/2014	3,982.85		019762		
I-DN%201412220928	DEFERRED COMP PERCENT	R	12/23/2014	304.10		019762		5,151.48
00180	S.E.I.U. - LOCAL 721							
I-COP201412220928	SEIU 721 COPE	R	12/23/2014	12.00		019763		
I-UND201412220928	UNION DUES	R	12/23/2014	677.00		019763		689.00
00230	UNITED WAY							
I-UWY201412220928	PAYROLL CONTRIBUTIONS	R	12/23/2014	60.00		019764		60.00
1	WHEAT, RONALD							
I-000201412190927	Refund AR REFUND	R	12/23/2014	35.00		019765		35.00
02658	Liebert Cassidy Whitmore							
I-1396212	Matter #CA182-00001 11/14	R	12/23/2014	1,381.00		019766		
I-1396213	Matter #CA182-00003 11/14	R	12/23/2014	40.00		019766		
I-1397165	Matter #CA182-00004 11/14	R	12/23/2014	53.00		019766		1,474.00
00215	SOUTHERN CALIFORNIA EDISON							
I-122314	Acct#2157697889	R	12/23/2014	612.76		019767		
I-122314A	Acct#2266156405	R	12/23/2014	132.21		019767		
I-122314B	Acct#2312811532	R	12/23/2014	71.40		019767		816.37
01616	FRED BRENEMAN							
I-122914	12/21/14-1/3/15	R	12/30/2014	391.00		019768		391.00

VENDOR SET: 01 Casitas Municipal Water D

BANK: AP ACCOUNTS PAYABLE

DATE RANGE:12/05/2014 THRU 12/30/2014

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00093	FEDERAL EXPRESS							
I-288206027	Shipping to Fedak for Admin	R	12/30/2014	76.48		019769		76.48
00216	THE GAS COMPANY							
I-123014	Acct#18231433006	R	12/30/2014	60.73		019770		
I-123014a	Acct#00801443003	R	12/30/2014	560.89		019770		621.62
01186	GERARDO M HERRERA							
I-122914	Safety Boots	R	12/30/2014	170.00		019771		170.00
02215	Scott MacDonald							
I-122914	Reimburse Expenses 12/14	R	12/30/2014	233.35		019772		233.35
00215	SOUTHERN CALIFORNIA EDISON							
I-123014	Acct#2210507034	R	12/30/2014	13,727.56		019773		13,727.56
02643	Take Care by WageWorks							
I-122314	Reimburse Medical	R	12/30/2014	180.00		019774		180.00
00010	AIRGAS USA LLC							
I-9034165329	Welding Gases for LCRA Maint	R	12/30/2014	264.78		019775		264.78
00011	ALERT COMMUNICATIONS							
I-141200847101	Call Center 1/15	R	12/30/2014	178.61		019776		178.61
00836	AMERICAN RED CROSS							
I-10338964	Lifeguarding Instructor	R	12/30/2014	70.00		019777		70.00
02179	Art Street Interactive							
I-113036	LCRA Website, Hosting/Maint	R	12/30/2014	542.15		019778		542.15
01666	AT & T							
I-000006030593	Local, Regional, Long Distance	R	12/30/2014	1,047.35		019779		
I-000006064422	T-1 Lines, C602222128777	R	12/30/2014	902.51		019779		1,949.86
00020	AVENUE HARDWARE, INC							
I-58339	Tarp for IR Compressor	R	12/30/2014	3.73		019780		
I-58579	Batteries, Air Freshener, Dist	R	12/30/2014	22.97		019780		26.70
00030	B&R TOOL AND SUPPLY CO							
I-1290343000101	Water Pumps for Pipelines	R	12/30/2014	1,069.02		019781		1,069.02
00679	BAKERSFIELD PIPE & SUPPLY INC							
I-S2121817001	SS Nipples for Telemetry	R	12/30/2014	6.63		019782		6.63

VENDOR SET: 01 Casitas Municipal Water D
 BANK: AP ACCOUNTS PAYABLE
 DATE RANGE:12/05/2014 THRU 12/30/2014

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00117	CERTEX USA, INC							
I-1070980600	Ratchet Type Binder for #87	R	12/30/2014	66.57		019783		66.57
01843	COASTAL COPY							
I-581358	Copier Usage, Warehouse	R	12/30/2014	95.46		019784		95.46
00061	COMPUWAVE							
I-SB02078751	UPS Backup Pros for SCADA	R	12/30/2014	841.13		019785		
I-SB02078792	Toner Cartridge	R	12/30/2014	94.39		019785		935.52
00062	CONSOLIDATED ELECTRICAL							
I-9009706805	Label Tape & Ribbon for E&M	R	12/30/2014	108.38		019786		
I-9009707330	Quartz Lamp for LCRA Maint	R	12/30/2014	23.03		019786		
I-9009707651	Power Supply for Telemetry	R	12/30/2014	167.75		019786		299.16
01525	CPS HR CONSULTING							
I-INV347451	Project#E3523 Water Ops Mgr	R	12/30/2014	5,191.80		019787		5,191.80
00086	E.J. Harrison & Sons Inc							
I-4230	Acct#1C00063370	R	12/30/2014	114.55		019788		
I-4252	Acct#1C00054230	R	12/30/2014	895.00		019788		1,009.55
00013	FERGUSON ENTERPRISES INC #1083							
I-1387768	Restroom Mirrors for LCRA	R	12/30/2014	525.37		019789		525.37
00101	FISHER SCIENTIFIC							
I-8025474	Lab Supplies	R	12/30/2014	311.69		019790		311.69
00485	FRUIT GROWERS SUPPLY COMPANY							
I-91621957	Eyewash, Aprons for Dist Maint	R	12/30/2014	57.97		019791		
I-91621960	PPE for LCRA Maint	R	12/30/2014	45.03		019791		103.00
00879	Galco Industrial Electronics							
C-A59091301A	Accrue Use Tax	R	12/30/2014	6.77CR		019792		
D-A59091301A	Accrue Use Tax	R	12/30/2014	6.77		019792		
I-A59091301	Non-Reversing Contactor, TP	R	12/30/2014	105.17		019792		105.17
00115	GRAINGER, INC							
I-9620433772	Drum Pumps for TP	R	12/30/2014	55.60		019793		
I-9622645670	Hazardous Waste Labels	R	12/30/2014	37.58		019793		93.18
00121	HACH COMPANY							
I-9155648	Lab Supplies	R	12/30/2014	87.64		019794		
I-9156527	Lab Supplies	R	12/30/2014	100.19		019794		187.83

VENDOR SET: 01 Casitas Municipal Water D
 BANK: AP ACCOUNTS PAYABLE
 DATE RANGE:12/05/2014 THRU 12/30/2014

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00596	HOME DEPOT							
I-121614	Door Seals & Seeps for PP	R	12/30/2014	105.28		019795		
I-7735065	Hammer Drill for LCRA Maint	R	12/30/2014	138.68		019795		243.96
00125	IDEXX DISTRIBUTION CORP							
I-283963570	Lab Supplies	R	12/30/2014	867.50		019796		867.50
00127	INDUSTRIAL BOLT & SUPPLY							
I-00147221	U Bolt for Valve Clamp	R	12/30/2014	5.38		019797		5.38
01022	KELLY CLEANING & SUPPLIES, INC							
I-896329910	Janitorial Supplies for LCRA	R	12/30/2014	280.00		019798		280.00
00360	LESLIE'S POOL SUPPLIES, INC							
I-3016082803	CPO Training for WP Staff	R	12/30/2014	399.98		019799		399.98
00539	LOS ANGELES TIMES							
I-122914	1/5/15-6/21/15	R	12/30/2014	264.00		019800		264.00
	Acct#010011174755							
00329	MCMaster-CARR SUPPLY CO.							
I-19114704	Pegboard Strips for TP	R	12/30/2014	71.74		019801		71.74
00151	MEINERS OAKS ACE HARDWARE							
I-641063	Wrench, Socket, Gloves, Maint	R	12/30/2014	103.65		019802		
I-641759	Batteries, Brush Wheel, Maint	R	12/30/2014	125.19		019802		
I-641772	Drill, Ruler Tape for Maint	R	12/30/2014	49.49		019802		
I-642987	Glue, Vacuum Bags for TP	R	12/30/2014	21.96		019802		
I-642988	Paint Supplies for Dist Maint	R	12/30/2014	10.73		019802		
I-643100	Thread Tape, Nuts & Bolts, PL	R	12/30/2014	52.74		019802		
I-643170	Tarp for LCRA Maint	R	12/30/2014	7.82		019802		
I-643200	Glue for Filter Inspections TP	R	12/30/2014	32.21		019802		
I-643208	Magnets, Stain Remover for E&M	R	12/30/2014	24.91		019802		
I-643252	Bolts for Pump Plants	R	12/30/2014	34.25		019802		
I-643299	Drive Guide LCRA Maint	R	12/30/2014	14.66		019802		
I-643361	Roof Cement for LCRA Maint	R	12/30/2014	26.39		019802		
I-643488	PVC Parts for LCRA Maint	R	12/30/2014	3.00		019802		
I-643496	Covers for Proj #207, 3MPP	R	12/30/2014	5.46		019802		
I-643530	Connector, Adapter for Maint	R	12/30/2014	4.57		019802		
I-643564	Bolts & Screws for Pipelines	R	12/30/2014	40.64		019802		
I-643574	PVC Parts for Fisheries	R	12/30/2014	7.99		019802		
I-643584	Axe Handle for LCRA Maint	R	12/30/2014	26.69		019802		
I-643661	Motor Oil for Pipelines	R	12/30/2014	5.40		019802		
I-644170	Bolts & Screws for Dist Maint	R	12/30/2014	6.19		019802		
I-644231	Rope, Electric Tape for Maint	R	12/30/2014	42.88		019802		
I-644299	Angle for #43 Tool Box	R	12/30/2014	18.09		019802		
I-644422	Batteries for Gate Clickers,DM	R	12/30/2014	15.93		019802		680.84

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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01507	MEMPHIS NET & TWINE							
	C-133029A							
	D-133029A	R	12/30/2014	18.74		019804		
	I-133029	R	12/30/2014	18.74		019804		
		R	12/30/2014	348.20		019804		348.20
00163	OFFICE DEPOT							
	I-745246212001							
	I-745899245001	R	12/30/2014	72.34		019805		
	I-746628670001	R	12/30/2014	41.57		019805		
		R	12/30/2014	64.00		019805		177.91
00160	OILFIELD ELECTRIC CO, INC							
	I-8291							
		R	12/30/2014	46,265.00		019806		46,265.00
01570	Ojai Auto Supply LLC							
	I-327524							
	I-327627	R	12/30/2014	40.22		019807		
	I-328051	R	12/30/2014	23.63		019807		
	I-328110	R	12/30/2014	21.79		019807		
	I-328211	R	12/30/2014	42.88		019807		
	I-328520	R	12/30/2014	15.89		019807		
		R	12/30/2014	5.68		019807		150.09
00627	PORT SUPPLY							
	I-2067285							
	I-2075182	R	12/30/2014	26.22		019808		
	I-2082105	R	12/30/2014	217.75		019808		
		R	12/30/2014	437.60		019808		681.57
00184	POWERSTRIDE BATTERY CO, INC							
	I-V587480							
		R	12/30/2014	132.78		019809		132.78
01439	PRECISION POWER EQUIPMENT							
	I-2833							
	I-2835	R	12/30/2014	70.93		019810		
	I-2844	R	12/30/2014	35.46		019810		
		R	12/30/2014	89.29		019810		195.68
00313	ROCK LONG'S AUTOMOTIVE							
	I-13693							
	I-13697	R	12/30/2014	34.75		019811		
		R	12/30/2014	34.75		019811		69.50
00842	Smith Electric Service							
	I-122414							
		R	12/30/2014	306.03		019812		306.03
00048	STATE OF CALIFORNIA							
	I-010115							
		R	12/30/2014	755,788.00		019813		755,788.00

VENDOR SET: 01 Casitas Municipal Water D
 BANK: AP ACCOUNTS PAYABLE
 DATE RANGE:12/05/2014 THRU 12/30/2014

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00246	VENTURA COUNTY AIR POLLUTION							
I-1033083	Permit for Gas Tank at LCRA	R	12/30/2014	551.00		019814		551.00
00254	VENTURA LOCKSMITHS							
I-14022	Keys Made for Various Depts	R	12/30/2014	50.53		019815		50.53
00258	VENTURA STEEL, INC							
I-161869	Remnant Steel for LCRA	R	12/30/2014	139.91		019816		139.91
09955	VENTURA WHOLESALE ELECTRIC							
I-195785	Wire for Temporary TrailerLCRA	R	12/30/2014	424.63		019817		424.63
00439	WAYCASY CRANE SERVICE							
I-3133	Crane Work, Rincon PP	R	12/30/2014	740.00		019818		740.00
00271	WEST COAST AIR CONDITIONING							
I-S61990	PM Service, District Office	R	12/30/2014	185.00		019819		185.00
01203	DENISE COLLIN							
I-Nov & Dec 14	Reimburse Expenses 11/14,12/14	R	12/30/2014	43.68		019820		43.68
00128	INTERNAL REVENUE SERVICE							
I-T1 201412020912	Federal Withholding	D	12/11/2014	41.57		121141		
I-T1 201412080925	Federal Withholding	D	12/11/2014	24,377.86		121141		
I-T3 201412020912	FICA Withholding	D	12/11/2014	59.52		121141		
I-T3 201412080925	FICA Withholding	D	12/11/2014	18,293.54		121141		
I-T4 201412020912	Medicare Withholding	D	12/11/2014	13.92		121141		
I-T4 201412080925	Medicare Withholding	D	12/11/2014	5,454.60		121141		48,241.01
00049	STATE OF CALIFORNIA							
I-T2 201412080925	State Withholding	D	12/11/2014	8,238.88		121142		8,238.88
00187	CALPERS							
I-PBB201412080925	PERS BUY BACK	D	12/11/2014	66.87		121143		
I-PEB201412080925	PEBRA EMPLOYEES PORTION	D	12/11/2014	1,125.71		121143		
I-PER201412080925	PERS EMPLOYEE PORTION	D	12/11/2014	9,627.88		121143		
I-PRB201412080925	PEBRA EMPLOYER PORTION	D	12/11/2014	1,125.71		121143		
I-PRR201412080925	PERS EMPLOYER PORTION	D	12/11/2014	11,807.46		121143		23,753.63
00128	INTERNAL REVENUE SERVICE							
I-T1 201412160926	Federal Withholding	D	12/24/2014	172.67		122441		
I-T1 201412220928	Federal Withholding	D	12/24/2014	21,898.72		122441		
I-T3 201412160926	FICA Withholding	D	12/24/2014	199.18		122441		
I-T3 201412220928	FICA Withholding	D	12/24/2014	15,425.78		122441		
I-T4 201412160926	Medicare Withholding	D	12/24/2014	46.58		122441		
I-T4 201412220928	Medicare Withholding	D	12/24/2014	5,158.83		122441		42,901.76

VENDOR SET: 01 Casitas Municipal Water D
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 DATE RANGE: 12/05/2014 THRU 12/30/2014

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00049	STATE OF CALIFORNIA							
I-T2 201412160926	State Withholding	D	12/24/2014	42.55		122442		
I-T2 201412220928	State Withholding	D	12/24/2014	7,195.65		122442		7,238.20
00187	CALPERS							
I-PBB201412220928	PERS BUY BACK	D	12/24/2014	66.87		122443		
I-PEB201412160926	PEBRA EMPLOYEES PORTION	D	12/24/2014	100.40		122443		
I-PEB201412220928	PEBRA EMPLOYEES PORTION	D	12/24/2014	955.93		122443		
I-PER201412220928	PERS EMPLOYEE PORTION	D	12/24/2014	9,503.96		122443		
I-PRB201412220928	PEBRA EMPLOYER PORTION	D	12/24/2014	955.93		122443		
I-PRB201412230930	PEBRA EMPLOYER PORTION	D	12/24/2014	100.40		122443		
I-PRR201412220928	PERS EMPLOYER PORTION	D	12/24/2014	11,658.13		122443		23,341.62

* * T O T A L S * *

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	193	1,212,037.08	0.00	1,212,037.08
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	6	153,715.10	0.00	153,715.10
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS	0.00	
		VOID CREDITS	0.00	
			0.00	

TOTAL ERRORS: 0

VENDOR SET: 01	BANK: AP	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			199	1,365,752.18	0.00	1,365,752.18
BANK: AP		TOTALS:	199	1,365,752.18	0.00	1,365,752.18
REPORT TOTALS:			202	1,365,752.18	0.00	1,365,752.18

Casitas Municipal Water District
Reimbursement Disclosure Report (1)
Fiscal Year 2014/15
July 1, 2014-December 31, 2014

<u>Date paid</u>	<u>Board of Director/ Employee</u>	<u>Description</u>	<u>Amount Paid</u>
7/1/2014	Denise Collin	Car Rental CSDA Leadership Summit 6/22/14-6/24/14	\$ 246.96
7/1/2014	Denise Collin	Lodging CSDA Leadership Summit 6/22/14-6/24/14	\$ 423.14
7/1/2014	Denise Collin	Airfare CSDA Leadership Summit 6/22/14-6/24/14	\$ 367.50
7/1/2014	Eric Grabowski	Safety Boots	\$ 127.93
7/1/2014	Tim Lawson	Safety Boots	\$ 170.00
7/16/2014	RJ Faddis	Lodging for RJ Faddis & Mitch Tull, Quagga Training 5/27/14-5/29/14	\$ 596.20
7/16/2014	Scott Lewis	Airfare CMWD 6/15/14-6/20/14	\$ 448.00
7/16/2014	Scott Lewis	Lodging CMWD 6/15/14-6/20/14	\$ 408.75
7/16/2014	Scott Lewis	Car Rental CMWD 6/15/14-6/20/14	\$ 320.65
7/16/2014	Denise Collin	Advance for Calpers Forum 10/27/14-10/29/14	\$ 565.77
7/24/2014	Brian Taylor	Wood Chips for Damage Repair from Matilija Conduit Leak	\$ 216.00
8/12/2014	Neil Cole	Water Education Seminar	\$ 130.00
8/12/2014	Ron Yost	Damtender House Property Tax Bill	\$ 548.37
9/3/2014	Scott Lewis	Airfare to CMWD 8/17/14-8/23/14	\$ 305.20
9/3/2014	Scott Lewis	Lodging CMWD 8/17/14-8/23/14	\$ 408.75
9/3/2014	Scott Lewis	Car Rental CMWD 8/17/14-8/23/14	\$ 327.95
9/3/2014	Scott Lewis	Car Rental for Patrol Boat Inspection (for LCRA) in Medford	\$ 105.52
9/17/2014	RJ Faddis	Advance for Travel-Watercraft Inspector Training	\$ 688.20
9/17/2014	Mitch Tull	Advance for Travel-Watercraft Inspector Training	\$ 600.57
9/24/2014	David Pope	Safety Boots	\$ 160.18
9/24/2014	Robert Vasquez	Safety Boots	\$ 170.00
10/8/2014	Scott MacDonald	Safety Boots	\$ 170.00
10/15/2014	Scott Lewis	Office Chair for Fisheries Manager	\$ 279.99
10/15/2014	John Parlee	Safety Boots	\$ 170.00
10/30/2014	Joel Cox	Safety Boots	\$ 170.00
10/30/2014	Lisa Kolar	Advanced Pest Control Course	\$ 250.00
10/30/2014	Lisa Kolar	Qualified Applicator Certificate Exams	\$ 100.00
10/30/2014	Luke Soholt	D4 Exam	\$ 130.00
11/4/2014	Tim Lawson	Lodging at Landscape Expo 10/28-10/30, Tim Lawson, Curtis Orozco, Ivan Lopez	\$ 1,001.28
11/4/2014	Denise Collin	Round Trip Personal Vehicle Mileage Calpers Forum	\$ 165.82
11/4/2014	Gerardo Herrera	D4 & Exam Certification	\$ 200.00
11/4/2014	Scott MacDonald	D4 Exam	\$ 130.00
11/13/2014	Luke Soholt	Manage for Success Course	\$ 114.68
11/18/2014	RJ Faddis	Lodging 9/29-10/2 Watercraft Inspector Training, RJ Faddis & Mitch Tull	\$ 251.50
11/18/2014	Susan McMahon	Lodging Nalms Conference 11/11-11/13	\$ 433.44
11/25/2014	Scott Lewis	Airfare to CMWD 10/26/14-11/7/14	\$ 293.20
11/25/2014	Brian Taylor	Safety Boots	\$ 170.00
11/25/2014	Rebekah Vieira	Roundtrip to CalPelra Personal Vehicle Mileage	\$ 304.64
12/3/2014	Tracy Medeiros	Roundtrip to Rockwell Automation Fair	\$ 122.64
12/3/2014	John Parlee	Roundtrip to Rockwell Automation Fair	\$ 100.80
12/3/2014	Steve Wickstrum	PE License Renewal	\$ 115.00
12/11/2014	Ronald Merckling	Roundtrip to ACWA Conference	\$ 140.00
12/11/2014	Ronald Merckling	Lodging at ACWA Conference 12/2/14-12/5/14	\$ 728.52
12/17/2014	Willis Hand	Safety Boots	\$ 130.46
12/17/2014	Bill Hicks	Roundtrip to ACWA Conference	\$ 211.68
12/17/2014	Bill Hicks	Lodging at ACWA Conference 12/2/14-12/5/14	\$ 971.36
12/17/2014	Scott Lewis	Lodging CMWD 10/26/14-11/7/14	\$ 916.67
12/17/2014	Scott Lewis	Car Rental CMWD 10/26/14-11/7/14	\$ 440.15
12/17/2014	Robert Vasquez	Safety Boots	\$ 170.00
12/30/2014	Gerardo Herrera	Safety Boots	\$ 170.00

Note:

1) Reimbursement Disclosure Report prepared pursuant to California Government Code 53065.5

CASITAS MUNICIPAL WATER DISTRICT
Inter-Office Memorandum

DATE: December 8, 2014
TO: Steve Wickstrum - General Manager
FROM: Denise Collin - Accounting Manager
Re: Delinquency Charge Removal
York Golf Management LLC
Account Number: 81-24139-04

RECOMMENDATION:

Provide direction to Staff.

BACKGROUND AND OVERVIEW:

Ms. Debra York has requested we write off the Delinquency Charge (DQ) assessed in the amount of \$ 627.73. York Golf Management have has a history of making payment plans with CMWD, which have been made available to them on the condition they make the payment on the time agreed to as well as keeping current with all future bills while on the payment plan. Several payment plans have been failed in the past with no DQ assessed as a courtesy. The current payment plan failed as outlined below:

September 26, 2014 the following payment plan was made.

October 1, 2014	\$ 6,350.72	Paid on time
November 3, 2014	\$ 6,350.72	Paid on time
December 1, 2014	<u>\$ 6,350.74</u>	Late - Paid on 12/05/2014

Total Arrangement \$19,052.18

The first two payments of the Arrangement were paid on or before the due date, the third payment received was not received on the date due nor was it the pre-arranged \$ 6,350.74 but was in the amount of \$14,500.00 and it was received on December 2, 2014 one day late. This payment was applied to the third Payment Arrangement balance and a partial amount of the current bill.

The DQ was calculated as follows:

Amount due on November 4, 2014	\$ 20,777.30
Amount paid on December 2, 2014	<u>\$-14,500.00</u> Due December 1
Balance due that is subject to DQ	<u>\$ 6,277.30</u>
Delinquency Charge Assessed (10%)	<u>\$ 627.73</u>

On December 5, 2014 Ms. York called and spoke with the Bill Hearing Officer to request the DQ be removed. It was explained to her that the Payment Arrangement was not met and that the DQ is valid per our Rates and Regulations.

10.2.2 DELINQUENCY.

Payment for water service shall become delinquent 30 days following the date of billing.

When the bill becomes delinquent due to non-payment, a delinquency percentage equal to ten percent (10%) of the bill shall be added to the bill. Within ten (10) days after the delinquent date has passed, a shut-off notice hanging tag (48-hour notice of shut off) shall be hung on the door, or for a multi-residential structure, the tag shall be given to one of the residents if the manager cannot be found. If the bill remains unpaid after the tag is hung, a charge of twenty dollars (\$20.00) shall be made for hanging the tag. Two days later shall be the shut off day. Shut offs shall be made for all services remaining unpaid two days following the hanging of the tag. A charge of twenty dollars (\$20.00) shall be made for each service shut off if the bill remains unpaid.

Ms. York insisted on having the fee waived and was advised to write a letter of request.

It should be noted an additional payment was received on December 5, 2014 in the amount of \$ 6,905.03 bringing the account current. In both scenarios below, a late fee should have been assessed.

1. The Payment Arrangement was in default by one day. (Due December 1, 2014)
2. The current amount due was not kept current. (Due December 1, 2014).

CASITAS MUNICIPAL WATER DISTRICT
Inter-Office Memorandum

DATE: December 23, 2014

TO: Board of Directors

CC: Steve Wickstrum, General Manager

FROM: Ron Merckling, Public Affairs/Resource Manager

RE: Ventura River Watershed Funding Request

RECOMMENDATION:

Staff recommends Board of Directors approve funding of \$2,600 to support the Watershed Coordinator position for the Ventura River Watershed Council.

BACKGROUND AND DISCUSSION:

Full-time grant funding for the Watershed Coordinator position will no longer be available after January 2015. The Ventura River Watershed Council leadership committee has solicited funding commitments from participating agencies. Initial commitments to continue to fund this position are for about \$24,000. This would allow for a twenty percent person to complete the attached work plan that includes scheduling meetings, grant research, website maintenance and newsletter publications.

The Ventura River Watershed Council operates as the local watershed group for the Ventura County Watershed Coalition, which operates as the Integrated Regional Watershed Management Group (IRWMG) for this region. There needs to continue to be some local group to support a mechanism to advance projects for the IRWMG, recognized as a funding entity by the State. There will be one more Proposition 84 round of grant funding in 2015 and there will be several rounds of Proposition 1 funding in the future. Supporting the continuation of the Ventura River Watershed Group will assist Casitas in obtaining potentially future funding and maintaining a role in deciding on local project funding prioritization. Casitas previous participation in this group resulted in funding more than \$900,000 for the Senior Canyon Mutual Water Company Upgrades Project and a commitment to fund the Lake Casitas Aeration project in the amount of \$890,000.


**OJAI VALLEY
LAND CONSERVANCY**
Protecting your views, trails, water and wildlife

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Ron Singer

Nick Tapia

Jill Taylor

Lorraine Walter

Zach Velez Westphal

Tax ID#77-0169682

December 23, 2014

To: Ventura River Watershed Council Funding Partners
From: Brian Stark, Ojai Valley Land Conservancy Executive Director
Subject: Invoice for Fiscal Year 2014/2015 Watershed Coordinator Funding



Thank you for your commitment to help fund watershed coordinator staff support for the Ventura River Watershed Council. The Council received funding commitments from 18 different organizations totaling \$24,050 (see list below)—a very respectable start for the Council's first year of funding self-sufficiency.

The core work tasks that this funding supports are coordinating Council meetings for education and collaboration, keeping subscribers updated via e-news, maintaining the Council's website and data resources, and maintaining correspondence.

At the December 11, 2014 Council meeting, the Council agreed to have Ojai Valley Land Conservancy (OVLC) continue to serve as the fiscal agent for the watershed coordinator position. OVLC will collect funds from the various partners and pay the watershed coordinator, Lorraine Walter (as a contractor).

Attached is an invoice for the amount your organization pledged for FY 2014/2015. Please submit payment as soon as possible. We are attempting to collect all funding pledges **by January 26, 2015.**

Council members requested that Lorraine use any additional funds available for outreach—largely to the boards of the various participating organizations. This request grew out of a discussion about the challenge of putting a dollar value on the benefits of a collaborative forum such as the Watershed Council, and especially the challenge of conveying that value to board members who are not direct participants.

Council members also suggested that with this invoice should be included a request for a short statement from each organization about the value they see in the Council. Why do you participate? What tangible benefits have you received? What intangible benefits? Please take a few minutes to compose a brief testimonial that can be used in the watershed management plan or in outreach materials to help tell the story of value of Council.

If you have any questions, please contact Lorraine Walter, watershed coordinator, at lorraine@ovlc.org or 805/649-6852 x4.

OVLC

P.O. Box 1092
Ojai, CA 93024-1092929

Invoice

Date	Invoice #
12/23/2014	533

Bill To
Casitas Water District Attn: Ron Merckling 1055 Ventura Ave. Oak View, CA 93022

Item	Description	Qty	U/M	Rate	Serviced	Amount
WATERSHE...	Match for Ventura River Watershed Coordinator			2,600.00		2,600.00

	Total	\$2,600.00
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Tentative Watershed Coordinator Work Plan pending response to invoice in January 2015.

Watershed Coordinator Work Plan, Feb-Aug 2015*			
Task	Description	# or Unit	Total
Meetings	Mailing list & sign-in sheet maintenance, meeting/room scheduling, topic planning, speaker invitations and arrangements, room setup, special outreach invitations, and meeting facilitation.	5	\$5,600
Website/Data Maintenance	Keep existing website functioning, post the e-newsletters and new information, keep existing site content current.	monthly	\$1,918
E-Newsletters	Prepare about two - three e-newsletters a month to keep subscribers informed. Include meeting announcements/reminders, short articles about current watershed news/events. Include photos/graphics.	18	\$5,040
Correspondence	Respond to requests for information, prepare communications for Leadership Committee, produce letters of support for grants on behalf of the Council, etc.	weekly	\$4,340
Plan Follow-up	File/data cleanup and organization.	one-time	\$896
Grant Research	Research upcoming grant opportunities and notify stakeholders as appropriate.	monthly	\$2,240
Outreach	Provide presentations to boards of directors about Watershed Council and management plan.	as able	\$4,016
Total			\$24,050
* 7 months (Feb through August); grant funds take the coordinator through January, 2015.			

Watershed Coordinator Funding Pledges, 2015	
Existing Leadership Committee Contributions	
Government	
Ventura County Board of Supervisors	\$0
Ventura County Watershed Protection District	\$6,000
City of Ventura, Ventura Water	\$6,000
City of Ojai	\$1,300
California Coastal Conservancy	\$0
Water and Sanitary	
Casitas Water District	\$2,600
Ventura River Water District	\$350
Ojai Valley Sanitary District	\$0
Meiners Oaks Water District	\$350
Ojai Basin Groundwater Management Agency	\$1,300
Land Management/Recreation	
Ventura County Resource Conservation District	\$500
Ojai Valley Land Conservancy	\$500
Ventura Hillside Conservancy	\$500
Environmental	
Surfrider Foundation	\$500
Santa Barbara Channelkeeper	\$250
Ojai Valley Green Coalition	\$500
Friends of the Ventura River	\$0
Business/Landowner	
Ventura County Farm Bureau	\$0
Growers, Upper Watershed – Friends Ranch	\$0
Oil Extraction – Aera Energy	\$1,000
Ventura County Coalition of Labor, Agriculture and Business	\$500
New Organization Contributions	
Ojai Pixie Growers Association	\$500
Ojai Water Conservation District	\$400
Taylor Ranch	\$1,000
Total Income	\$24,050

**CASITAS MUNICIPAL WATER DISTRICT
MEMORANDUM**

TO: Board of Directors
FROM: Steve Wickstrum, General Manager
SUBJECT: Status Report – Water Supply and Demand Conditions
DATE: January 2, 2015

RECOMMENDATION:

It is recommended that the Board of Directors provide further direction to the General Manager concerning water supply and demand conditions.

BACKGROUND AND DISCUSSION:

As the Lake Casitas water storage level continues to decline toward 50 percent, I find that it is necessary to inform the Board of Directors of the current water supply and demand status, and begin the discussion on actions that may be implemented pursuant to the Casitas Water Efficiency and Allocation Program.

Weather Conditions.

NOAA has reported that 2012 and 2013 rank in the top 10 of California's warmest years, with 2014 as the warmest year on record. These same years have also been the driest on record, creating severe water shortages throughout the State. NOAA's drought outlook for winter 2015 favors enhanced chances for a wetter-than-normal winter across the southern half of the State, which may improve water conditions, but not likely to be enough to eliminate drought conditions.

The rainfall recorded at Casitas Dam (Table 1) over the past three years has been less than the 21-inch average and is representative of the rainfall in other areas of the Ventura River watershed. For a comparative perspective to a similar drought period, Table 2 presents the rainfall recorded at Casitas Dam for the drought period of 1986-1990. The comparative perspective between the two similar drought periods will be made again in the following sections.

Table 1 – Rainfall at Casitas Dam, Water Year 2010-11 to 2014-15

YEAR	2010-11	2011-12	2012-13	2013-14	2014-15
RAINFALL (in.)	35.99	15.11	12.35	9.90	?

Table 2– Rainfall at Casitas Dam, Water Year 1985-86 to 1989-90

YEAR	1985-86	1986-87	1987-88	1988-89	1989-90
RAINFALL (in.)	33.49	10.86	18.62	11.73	9.46

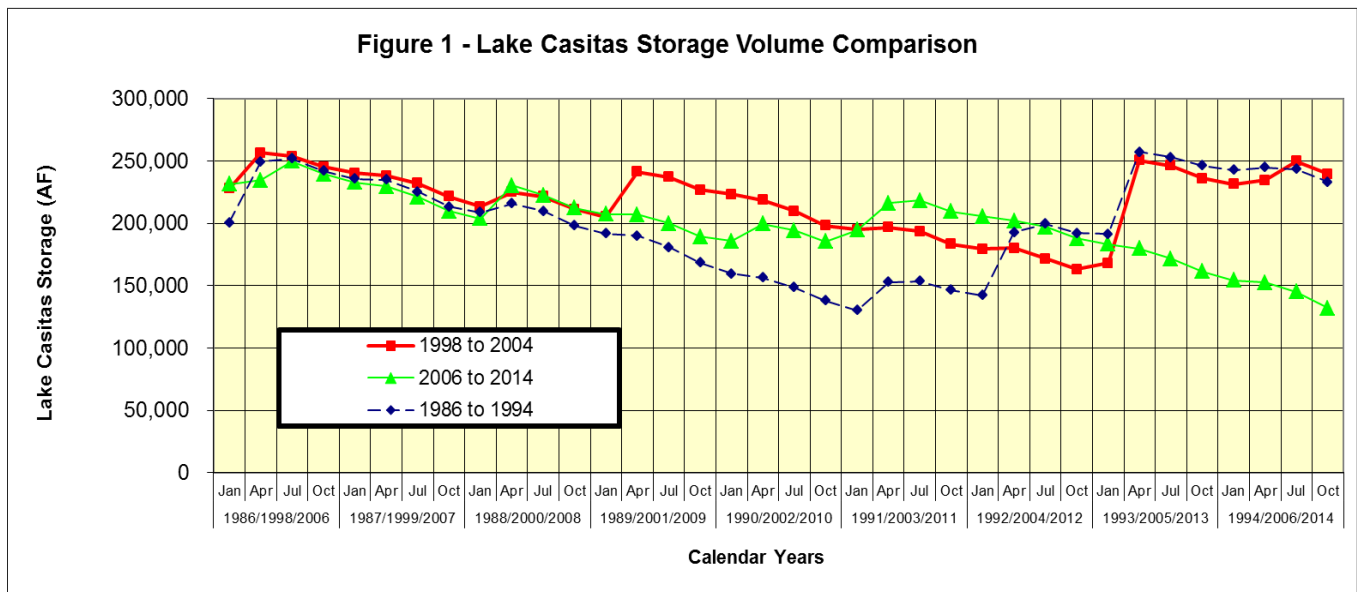
(Note: Rainfall year is measured from October 1 to September 30)

The highly variable weather conditions could result in a continuation of the current drought or may bring rains that replenish local water supplies. We will know more on the results of the 2015 winter weather by April 2015.

Surface Water Storage – Lake Casitas.

During calendar year 2014, California experienced what has been called the third worst drought period in recorded California history. Water storage reservoirs and groundwater basins throughout California are nearing record low levels and the State has called on communities to implement actions to make water supplies last. In Santa Barbara County, Lake Cachuma is now at 28.5 percent of its full storage capacity (55,131 acre-feet). Lake Cachuma experienced a similar water storage decline during the 1986-91 drought period, resulting in extreme measures being taken by the Santa Barbara communities that rely on Lake Cachuma for their water supply.

The last time that Lake Casitas was at full storage capacity was in May 2006. As of January 2, 2015, Lake Casitas is at 51.7 percent of its full storage (131,572 acre-feet) and trending gradually downward during the current drought period toward the 50 percent storage level. The last time Lake Casitas was at its current level was in January 1991, as illustrated in Figure 1.



The rate of water storage decline is attributed to the inflows to Lake Casitas (direct rainfall, direct runoff, and diversions) and the outflows (evaporation and water deliveries). The question that is most often asked is “how many more years can Lake Casitas last?” Table 3 provides an insight to the number of years of water supply that is available from Lake Casitas if hypothetically we take the lake storage from 50 percent full to a minimum pool condition (by dividing 127,000 acre-feet by the number of years). In 2013, the Lake Casitas system experienced minimal inflow from rain and runoff events. The change in Lake Casitas storage in 2013 is provided as a reference to compare to the hypothetical decline with no influence from inflows during the year. One could say that without any influence of inflows and a storage decline that is similar to 2013, Lake Casitas has approximately 6 years of water

supply. The number of years of available water supply would increase with an increase of inflow events, a decline in evaporation as the surface area of Lake Casitas declines, and with the implementation of stricter water demand reduction measures.

Table 3 – Storage depletion of Lake Casitas from 50 Percent Condition, no inflows.

Years to Deplete 127,000 Acre-feet	2013	4 Years	5 Years	6 Years	7 Years
Annual Storage Decline (Acre-feet)	22,093	31,750	25,400	21,167	18,143

It should be noted that while having 6 years of water supply may sound good at the present, when comparing to the water stresses in other parts of the State, but operating in the bottom half of Lake Casitas will likely bring other water supply and quality challenges to the District, as described in the following:

- 1) The continuation of storage decline to lesser levels in Lake Casitas could result in water shortages that could impact all classifications of water service, even to the extent of limiting water service strictly for public health and safety purposes. The district has plans for the implementation of demand reductions in each customer classification to lessen the risk of running the lake to minimum pool or dry condition.
- 2) The decline in lake storage in the lower half of Lake Casitas can also have significant impacts on water quality and water deliveries. In 2014, the District experienced water quality problems that are associated with a higher percentage of anoxic zone water that effects dissolved oxygen, sulfur, and manganese levels in the lake water. These water quality problems are very likely to reoccur and even intensify as the lake transitions to lower levels of storage.
- 3) The lake may experience more persistent algae blooms that can result in taste and odor in the lake water and may impact the water production rate of the filtration process. The algae blooms will require more aggressive lake management in the form of chemical treatments and possibly operational and/or facility changes at the treatment plant.
- 4) The physical ability to move water out of Lake Casitas will diminish as the lake transitions to lower storage levels. The hydraulics of the system is now influenced by the implementation of the pressure filtration plant that did not exist in previous periods of low lake storage.

Groundwater.

After the dry winter of 2014, the local groundwater supplies in the Upper Ventura River and Ojai basins continue to decline appreciably since last being at or near full stage in 2011. By mid-summer 2014, some groundwater pumpers of the Upper Ventura River have begun to rely more on the Lake Casitas water supply to meet their water needs. The pumpers in the deepest portions of the Ojai basin have been able to continue water production, while pumpers in the perimeter of the Ojai Valley have transitioned to the Lake Casitas water supply.

The groundwater basins can and do recover their stored water in any one year of sufficient rainfall and runoff – more rainfall and runoff is needed during the 2015 winter to restore groundwater basins, otherwise groundwater pumpers will continue to transition their water demands to the Lake Casitas supply. Of key note is that Golden State Water Company is relying on Casitas for approximately 33% of its water supply and this could increase with worsening conditions in the Ojai basin.

Water Demands.

The water demands from the Lake Casitas supply are compiled through the metering of water use by the various classifications of customers. Each and every water service connection to the Casitas system is actively metered and read on either a monthly or bi-monthly basis. The annual water demands for Lake Casitas vary primarily due to two factors:

- 1) High rainfall years that supply water for outdoor irrigation, resulting in a reduced need for supplemental water from Lake Casitas; or
- 2) Low rainfall years, or consecutive low rainfall years, that result in the need to supplement rainfall for outdoor irrigation and supplement groundwater supplies, causing a higher demand for Lake Casitas water.

The increase in annual water demands from Lake Casitas during the FY 2010-2014 period is illustrated in Table 4, beginning with a wet year in 2010-11 that is followed by three consecutive dry years. The water demand trends during the most recent four fiscal years (2010-2014) are primarily related to the lack of local rainfall, Lake Casitas supplementing of the lack of rainfall, and the shift from depleted groundwater basins to Lake Casitas water supply by agriculture and resale classifications.

Table 4 – Casitas Customer Classification Water Sales Comparison (Acre-feet)

Customer Classifications	FY 2010-11	FY 2011-12 (1st)	FY 2012-13 (2nd)	FY 2013-14 (3rd)	FY 1988-89 (3rd)	FY 1989-90 (4th)	Change 1988-89 to 2013-14
Agricultural	5,139	6,063	7,978	9,385	9,835	11,706	-450
Residential	1,425	1,463	1,678	1,738	1,427	1,603	311
Interdepartmental	135	113	120	119	197	343	-78
Industrial	61	38	23	22	167	155	-145
Other	199	221	257	310	213	530	97
Resale	5,966	6,213	5,387	6,795	9,647	8,751	-2,852
Business	616	544	663	724	570	821	154
Total Water Sales	13,541	14,655	16,106	19,093	22,056	23,909	-2,963

Note: In Table 4, sales to Temporary and Fire are combined with Other. Resale Pumped and Gravity are combined under Resale.

The escalating water demand trend for most of the customer classifications that occurred during the FY 2010 -14 period are similar to that observed during the 1986-1991 drought period, but the magnitude of the water demand is approximately 3,000 acre-feet less in the current third year of drought (FY 2013-14) than that which was experienced during FY 1988-

89. This change in water demand is primarily related to changes in the Resale classification. The Residential classification does not show a significant reduction in water sales due to the issuance of approximately 325 acre-feet of water allocations to residential development during 1992 to 2014.

The total water sales during FY1989-90 does illustrate the one possibility for water demands to increase in the fourth year of drought. In FY1989-10 the agricultural water demand increased 1,871 acre-feet. This may be a repeat condition in FY 2014-15 if the drought continues through the 2015 winter.

During the current FY 2014-15, staff has documented to the State that the direct urban water use, comparing November 2013 to November 2014, has reduced water demand by as much as 24 percent. The overall water demand (sum of all classifications) in the first six months of FY 2014-15 is 759 acre-feet less than the water demands during same period in FY 2013-14. Table 5 provides comparative insight to the various classification demands for the July through December periods of FY 2013-14 and FY 2014-15.

Table 5 – Water Sales Comparison for 2013 and 2014 July through December Periods.

Water Customer Classification	2013 Jul-Dec (AF)	2014 Jul-Dec (AF)	Change 2014-2013 (AF)	% Change
Agriculture-Domestic	3,068	2,930	-138	-4
Agriculture	2,431	2,449	18	1
Commercial	488	434	-54	-11
Interdepartmental	85	94	9	11
Fire	1	0	-1	0
Industrial	11	16	5	31
Other	180	135	-45	-25
Residential	1066	950	-116	-11
Resale Pumped	889	778	-111	-12
Resale Gravity	3,470	3,159	-311	-9
Temporary	46	31	-15	-33
<u>Total</u>	11,735	10,976	-759	-6

The key information from Table 5:

- 1) The Agricultural water demands are unchanged due to (a) continued agricultural water application practices and (b) the additional water demand to supplemental the lack of rainfall and shifts from depleted groundwater basins.
- 2) The Interdepartmental classification is comprised of the water sales to the Lake Casitas Recreation Area (LCRA) and water that is wheeled to Carpinteria Valley Water District

(CVWD) for later use in the Rincon Point area in the Casitas boundaries in accordance with the 1976 agreement. The 2014 number includes 31.16 acre-feet of water moved to CVWD in September and October 2014, whereas no water was moved in 2013. By removing the CVWD water from this classification in order to consider the water use by the LCRA, there is a 22 acre-foot reduction in LCRA water use during the 2014 from that in 2013. This is a 26% reduction in water use at the LCRA due to measures that have been implemented by staff.

- 3) The Other classification includes the many turf irrigation accounts that are associated with the golf courses and schools in the District. Many of these accounts have begun to make improvements to irrigation systems and practices that have contributed to the 25 percent reduction in water sales.
- 4) The Resale Gravity and Resale Pumped are reducing demands on Lake Casitas as their water conservation programs are beginning to take effect to the same degree as seen in the Casitas direct Residential classification (9 to 12 percent reductions).
- 5) The Temporary classification has had higher than usual sales due to (1) temporary meters issued for construction, and (2) temporary water service to agriculture parcels that are not receiving a permanent Casitas water service. Both 2013 and 2014 had higher than normal use due to agricultural requests for temporary service.
- 6) The Total water demand occurring in the first six months of FY 2014-15 are 6 percent less (759 acre-feet) than FY 2013-14. It should be noted that FY 2013-14 was the third consecutive year of drought conditions during which Casitas water sales totaled 19,093 acre-feet.

If the FY 2014-15 water demand trends can continue with the ongoing conservation efforts by all customer classifications, there may not be a repeat of the 1989-90 water demand escalation during the remainder of FY 2014-15 (January-June) and there could be less water being sold in FY 2014-15 than that which was sold in FY 2013-14. The public's efforts to conserve water could keep water demands from escalating to the annual safe yield of Lake Casitas (20,840 acre-feet) in what could be the fourth year of drought conditions.

Actions in Place.

Water Waste Prohibition Regulations. By Ordinance No. 92-5, the district established regulations to prohibit the waste of water and the determination of specific enforcement actions that would be applied to anyone found to be wasting water. Ordinance 92-5 has been updated several times, most recently in August 2014. Since August 2014, staff have received and acted upon approximately 70 reports of water waste, with successful compliance by customers.

Water Supply Capital facilities Charges. By Ordinance No. 92-5, the District established water capital facilities charges to be applied to all new service connection and expansions of existing water use. The charge has been adjusted several times since 1992 and adopted into the Casitas Rates and Regulations for Water Service.

Water Efficiency and Allocation Program (WEAP). By Ordinance 92-7, the District established the WEAP in 1992 to provide a staged process for assigning water allocations and associated rate schedules to customers which will result in a balance between supplies and demand through an equitable distribution of the existing water supplies. The language of Ordinance 92-7 was then adopted into the Casitas Rates and Regulations for Water Service.

Water Conservation Program. In 1992, the water conservation program was primarily directed toward the assignment of allocations to individual water customers and new/expanding customers. Since 2002, the water conservation program has expanded its water conservation efforts to assist customers with fixture retrofits, irrigation surveys, residential and institutional water use surveys, provision of water conservation materials to local schools, public workshops and presentations on a wide variety of water conservation topics, financing assistance for water well improvements, and the development of the District's Urban Water Management Plans (2005 and 2010).

State of California. In March 2014, the Governor signed drought legislation (SB 103 and 104) that would provide \$687.4 million to support drought relief. In July 2014, the Governor signed emergency regulations that called on all local agencies to implement their water shortage contingency plans and to locally enforce Water Waste Prohibitions to cause water conservation in 2014 and 2015. This action also called for the monthly reporting of direct urban water use to the State, monitoring conservation relative to amount of water consumed in 2013.

Actions to Take Place.

Policy. The District recognizes that policies are in need of review and revision where necessary.

- 1) Revisions to the 1992 WEAP. A significant revision of the 1992 WEAP is being undertaken and should be completed for review by the Board and public in April 2015. The elements of the WEAP must also incorporate a review of the District's current water rate structure and assure compliance with Prop 218 and Prop 26 before adoption of the 2015 WEAP. The revised WEAP action will also identify changes to water allocation assignments and revised water demand reduction measures.
- 2) Revisions to the Casitas Rate and Regulations for Water Service. The provisions of the WEAP have been a key element of the district's Rates and Regulations for Water Service that will be changed with the 2015 WEAP.
- 3) Revisions to the Casitas Billing System. Staff are proceeding with the implementation of monthly reading and billings for all direct customers of Casitas. The billing must also incorporate the changes in the 2015 WEAP for compliance with demand reduction measures and notification of water use in compliance with assigned allocation. The billing aspect is to be completed by July 1, 2015.

- 4) Decision to transition to Stage 2. The current WEAP calls for a transition to Stage 2 water conservation efforts as Lake Casitas declines to below fifty percent capacity. This action would call for a mandatory 20 percent reduction in water use by customers through the implementation of water pricing. The Board may consider to transition after determining the status of Lake Casitas after the winter 2015, and implement with the changes in billing software. Between the time of reaching fifty percent lake level and the billing implementation, the Board may choose to heighten public communication efforts that are directed toward additional water conservation by all customers.

Capital Improvements. In anticipation of declining water storage levels in Lake Casitas, staff has recognized several capital improvements that need to be planned and implemented in a timely manner.

- 1) The District is presently pursuing the installation of a hypolimnetic aeration system to add oxygen to the anoxic zone water. This project has been designed, specifications for bidding are planned to be available in January 2015, and the project is expected to be operational during the 2015 summer. State drought grant funding is being applied to this project.
- 2) Additional planning and timely implementation of methods to improve the water system hydraulics will need to be accomplished in the next year. This may include the consideration of lake pumps, much like that implemented at Lake Cachuma to move water from minimum pool to the intake structure, or booster pumps at the head of the pressure filtration plant.

Conclusion.

The water storage at Lake Casitas is approaching the fifty percent. If the 2015 winter does not bring the rain events that restore our local water supplies, the storage at Lake Casitas will continue to diminish and the district will implement its policies and actions to sustain the available water supply for as long as possible.

If you have any questions in this regard, please discuss your questions with me.

**CASITAS MUNICIPAL WATER DISTRICT
INTEROFFICE MEMORANDUM**

TO: Board of Directors
FROM: Steve Wickstrum, General Manager
SUBJECT: Groundwater Sustainability Agency – Update by the GSA Committee
DATE: January 9, 2015

RECOMMENDATION:

It is recommended that the appointed committee members (Bergen and Kaiser), hereafter referred to as the Casitas GSA Committee, and the General Manager provide an verbal update to the Board of Directors and receive direction where deemed necessary.

BACKGROUND AND DISCUSSION:

The Casitas GSA Committee has had several meetings with local water agency representatives to discuss the initial formation of the GSA. The Casitas GSA Committee desires to keep the Board informed of the discussions and provide insight to the GSA formation. The key topics during the GSA meetings are:

- Schedule of agency formation
- Boundary of the GSA
- Agency Participation
- Draft Memorandum of Understanding
- Legal Counsel

The Casitas GSA Committee will provide a discussion on the topics and hear comments and direction for the Board of Directors. A copy of the meeting minutes from the December 9, 2014, has been provided by Mr. Rapp and attached to this memorandum.

Minutes

EXPLORATORY COMMITTEE

GROUNDWATER SUSTAINABILITY AGENCY

December 9, 2014

1:00 P.M. Casitas Municipal Water District Library

Persons attending:

Meiners Oaks Water District: Mike Krumpschmidt

Casitas Municipal Water District: Mary Bergen, Steve Wickstrum

Ventura River Water District: Bruce Kuebler, Bert Rapp

City of Ventura Water: Shana Epstein

1. Statement to the Board of Supervisors – Bruce Kuebler was selected to make a short statement to the BOS for the group to let the BOS know we are working together towards forming a GSA. Bruce and Mike K. will draft a short statement.
2. The Boundary and membership of the GSA was discussed but no decisions were made.
3. Legal Counsel: The group agreed to request a cost proposal from Russ McGlothlin with Brownstein Hyatt Farber Schreck. Bert R. will prepare a draft Request for Proposal for the group's review and approval.
4. Memorandum of Understanding - The group reviewed and commented on a draft MOU to govern cost sharing and responsibilities among the parties until a GSA is formed. The suggested revisions will be incorporated and an updated draft sent out prior to the next meeting.
5. Meeting Adjourned at 2:00 P.M.

CASITAS MUNICIPAL WATER DISTRICT

MINUTES
Water Resources Committee

DATE: December 15, 2014
TO: Board of Directors
FROM: General Manager, Steve Wickstrum
Re: Water Resources Committee Meeting of December 15, 2014

RECOMMENDATION:

It is recommended that the Board of Directors receive and file this report.

BACKGROUND AND OVERVIEW:

1. **Roll Call.**
Director Pete Kaiser and Director Russ Baggerly
General Manager, Steve Wickstrum
2. **Public comments.** None.
3. **Board Comments.** None
4. **Manager Comments.** None
5. **Update on Water Shortage Contingency Plan.**
The General Manager informed the Committee that a status report on the water supply and demand conditions is being prepared and will be presented to the Board. Staff are continuing to develop billing concepts to be implemented in the billing system programming.

CASITAS MUNICIPAL WATER DISTRICT

MINUTES
Finance Committee

DATE: December 29, 2014
TO: Board of Directors
FROM: General Manager, Steve Wickstrum
Re: Committee Meeting of December 19, 2014, at 0930 hours

RECOMMENDATION:

It is recommended that the Board of Directors receive and file this report.

BACKGROUND AND OVERVIEW:

1. **Roll Call.**
Director Mary Bergen and Director Jim Word
General Manager, Steve Wickstrum
Accounting Manager, Denise Collin
2. **Public comments.** None.
3. **Board/Management comments.** None.
Director Word shared an article in the San Francisco Chronicle (12/14/2014, page D1) concerning the South Joaquin Irrigation District's move to acquire through either a friendly sale or eminent domain the local interest in Pacific Gas & Electric service to 38,000 residents in the Escalon, Manteca and Ripon areas of the central valley. PGE is not interested in selling, the two sides vary widely on the sale price, and claims that the takeover would cause a rate increase for the residents. Director Word also shared a Commentary by Diane Underhill that was posted in The Star (12/19/2014, page 7B). The commentary was primarily directed toward the City of Ventura's Residential Growth Management Program (RGMP) and noted Mr. Carmode's explanation on the issue of rental water from Casitas.

The General Manager informed that Committee that the bids for the main office lighting will be brought to the Board in January with a consideration for rejecting all bids. Also, the construction of the main office heating and air conditioning project will start on January 5, 2015. Measures will be taken to assure employee comfort during the construction period.

Director Word asked about the status of the Target Audit for the Lake Casitas Recreation Area. Denise Collin answered that the remaining item in the audit is the completion of a cash handling procedure/policy, with a decision of whether to use as a standard operating procedure or a policy document.

4. **Review of the Financial Statement for November 2014.**
The Committee reviewed the progress of budget expenditures, commenting on a need for limiting overtime and adjustments to communication and vehicle budgets during next year's budget development.
5. **Water Consumption for November 2014.**
The Committee reviewed the water consumption numbers for the current fiscal year through November 2014. There is notable reduction of demand in November in the Resale classification. Staff has reported to the State a 24% reduction in the direct urban water use from that

experienced in November 2013.

6. **Review of request of York Golf Club to remove a delinquency charge in the amount of \$627.73.**

The Accounting Manager described the series of events that lead to the delinquency charge and the bill payment history that supports the Accounting Manager's position of applying the delinquency charge. York Golf Club has requested a waiver of the fee. The amount of the charge is in excess of the authority of the Accounting Manager. The Accounting Manager will present this item to the Board for consideration.

7. **Discussion regarding the Lake Casitas Improvement Foundation funds.**

The Accounting Manager and Park Services Manager have discussed the change made by staff in classifying the funds provided by the fishing tournaments. Staff had interpreted the funds as a special event and directed the funds to the general revenues of the Recreation Area. This change was recommended by the Park Service Manager during the Recreation Committee in July 2014. The agreement with the tournament representative stated that the funds would be classified and directed toward the LCIF. The funds are to be reclassified from Recreation Area general revenue to the LCIF, and shown as such in the LCIF treasury report.

8. **Discussion regarding Investments of the District.**

The Committee reviewed the investment ladder strategy and concluded to stay on course with the current investment strategy. Municipal bonds appear to have less of a return than current investments.



BOARD OF SUPERVISORS
COUNTY OF VENTURA
GOVERNMENT CENTER, HALL OF ADMINISTRATION
800 SOUTH VICTORIA AVENUE, VENTURA, CALIFORNIA 93009

From the Desk of **STEVE BENNETT**
SUPERVISOR, FIRST DISTRICT
(805) 654-2703
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MEMBERS OF THE BOARD
STEVE BENNETT
LINDA PARKS
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JOHN C. ZARAGOZA

November 19, 2014

Bill Hicks, President, and Board Members
Casitas Municipal Water District
1055 Ventura Ave.
Oak View CA 93022

Re: Lake Piru

Dear Mr. Hicks and Board Members:

Thank you for your recent letter regarding the Quagga infestation of Lake Piru and downstream waters. This is indeed a disastrous situation with ramifications well beyond the lake.

As you may know, the United Water Conservation District (UWCD) Board recently held a public board meeting to discuss the Quagga infestation and potential impacts. They also discussed the prospects of using Zequanox to eradicate Quagga in the lake as your agency has suggested. After consulting with the Zequanox manufacturer, UWCD determined that even if the lake is drained to minimum pool, the cost would exceed \$41-million and success would not be assured (see VC Star article http://www.vcstar.com/news/local-news/county-news/quaggakilling-costs-at-lake-piru-stagger_96969771). My staff also independently communicated with the Zequanox manufacturer, and the representative expressed that Zequanox is not marketed for use in reservoirs (communication forwarded to Russ Baggerly and enclosed). The UWCD staff has indicated that there are no known successful eradications of Quagga or Zebra mussels from a significant water body anywhere in the United States despite these mussels being present in hundreds of water bodies for many years.


I share the Casitas MWD (Casitas) board's concern for the protection of both Lake Casitas and other water bodies and water infrastructure, and commend the aggressive actions that your Board has taken to protect Lake Casitas. The County of Ventura however does not have any authority over the UWCD or the federal agencies that are

President Hicks and Board, CMWD
November 19, 2014
Page two

requiring water releases. While the suggested studies may be of use to the UWCD as the owner of the Pumping Trough Pipeline and to other downstream water agencies, the studies would most appropriately be undertaken by the impacted agencies. I will write to the head of the National Marine Fisheries Service to underscore the seriousness of causing or exacerbating a Quagga infestation in downstream waters.

Thank you for your constructive engagement regarding protecting water supplies from invasive mussels, and congratulations on the success of your protection of Lake Casitas. I appreciate and commend the extent of the efforts that your Board is making to protect our region's vital water supplies.

Cordially,

A handwritten signature in cursive script, appearing to read "Steve Bennett".

Steve Bennett,
Supervisor, First District

Enclosure

CASITAS MUNICIPAL WATER DISTRICT
Inter-Office Memorandum

DATE: December 9, 2014

TO: Steve Wickstrum, General Manager

FROM: Ron Merckling, Water Conservation and Public Affairs Manager

RE: ACWA Conference Report

Attended ACWA Conference

Dates: December 2-5, 2014.

Location: San Diego, California

Tuesday Attendance:

- 8:00 am Registered for conference
- 1:45 pm to 2:45 pm attended Social Media & Website Workgroup. This is the second time that I have heard that updating each social media site independently is more effective than utilizing a one stop shop site to update all such as Hootsuite. Again, images, catchy short titles, and advertising on social media sites were all recommended. Pinterest noted as a sharing interesting photos site with a large female audience versus Instagram as a photo sharing site that works better for image contest. It was recommended to follow reporters on Twitter. Posting in the early morning or late at night was recommended, though certain demographics may be reached better in the afternoon.
- 3:00 pm to 4:45 pm attended Communications Committee meeting. ConservaCon, a water conservation outreach program was discussed. It was mentioned that rebates over \$500 were non-taxable within the state but not federally. A new group called California Water Reliability Coalition was formed as a 501 C4 public affairs group to advocate for fixing the Bay-Delta. The California Alliance for Jobs is a known founder for this group. Agencies shared some of their success stories. One agency created a map with car washes that recycle their water. One agency had a restaurant campaign to provide table tents for their tables. One agency created a video to show what their parks were doing to conserve water. The San Ramon Water District recycled water at one site and provided hoses for customers to come and pick up the water. Residential customers needed to get approval from the health department to use this water but the program was a big success with customers.
- 5:00 p.m. to 5:30 p.m. attended welcome reception

Wednesday Attendance:

- 8:00 am to 9:45 am - Attended Opening Breakfast "The Australia Experience: Coping with a Millennium Drought" Keynote speaker Professor Stuart White, Director, Institute for Sustainable Futures discussed the 1995 to 2009 drought in Australia. Water pricing and conservation messaging were discussed. He also highlighted how different cities were very different in their water supply and demand issues.

- 10:00 am to 11:30 am - Attended Finance Program: “Resiliency and Drought Pricing and Other, Non-Price Response and Preparedness Strategies” Cost of Service analysis discussed. Example of four metrics based on own system and capital improvement program. Revenue target actual implementation of plan. Revenue stability created by focusing on high use customers. Set rates in advance for drought stages and non-drought scenarios when doing a Proposition 218 hearing. Examine past demand trends to predict potential future revenue or rate increase needs. Proposition 26’s cost of service requirement compatible with conservation pricing. Conservation pricing discourages waste or unreasonable use. This is defended in California’s constitution. It promotes water efficiency. Problems with water based budgeting include additional administrative burdens to include annual verification of number of people in each residents. One proposal suggested was to base tiered rates on meter size. For example, Tier 1 would be 90% of average usage; Tier 2 captures 90% of total; Amended rates included a Tier 2 at 1.4 times of Tier 1 and Tier 3 at 2.3 times Tier 1 rate. Drought rates expand number of tiers to 6 tiers. Tier one base meter customers is 11 units. EBMUD’s representative explained Allocation plan
- 11:45 am to 1:45 pm - Attended General luncheon. “Legislative Leadership: Getting to a Two-Thirds Vote in the Water Bond and Other Seemingly Impossible Missions.” Keynote speaker Senator Darrel Steinberg Senate pro Tempore (Emeritus). Mr. Steinberg discussed the need for the water community to continue to be open to compromise in moving forward, which means knowing the difference between what you want and what you need.
- 2:00 pm to 3:15 pm – Attended “Water Trends Program – “Show Me the Money: Accessing State and Federal Funds to Help Pay for your Next Project.” Next solicitation for Proposition 84 funds to occur in mid-2015. An urban streams program for creek clean-ups including removal of invasive species due on January 7, 2015. Safe Drinking Water Program to include UV disinfection or ozone treatment funding in the amount of about \$15 million. State Water Board funding for groundwater clean up. Contact directly for assistance. Governor’s office can provide subsidized loans. Loans can be lengthened according to the life of the project.
- 3:45 pm to 5:00 pm – Aquatic Resources Subcommittee – “Steelhead Recovery in Southern California: Noble Pursuit or Mission Impossible” Dr. Mark Capelli discussed the history of the listing of Steelhead in Southern California and recovery goals to include a minimum number of viable populations of steelhead in the five biogeographic regions with minimum annual run sizes within at least eight of ten streams in the Santa Catalina Gulf Coast with the goal of at least one stream being maintained for 1,000 years. Dana Heinrich, Senior Staff Counsel, State Water Resources Control Board discussed the Board’s authority based on the public trust doctrine and reasonable use for navigable waters, diversions from non-navigable waters, or waters that feed navigable waters. Beneficial uses include aesthetic, power generation, recreation, water quality objectives. Board may develop policies for water quality control. Board’s authority includes quasi-judicial proceedings to include water rights applications and re-open existing. Statutory stream adjudication, FERC. Also, authority to implement regulations to include plans and policies. 138 streams studied with 40 streams identified for steelhead habitat. \$140 million identified to implement study by 2018 deadline, which the legislature has yet to appropriate. The California Water Action Plan – coordinate efforts to advance flows for

five streams in the state, can't presently identify the streams that will be targeted for increased flows for fish. Looking to identify flow criteria for fish as a standard but not a requirement. Specific plans may utilize model that would take into account beneficial uses. Dan Smith with the Vista Irrigation District provided overview of San Luis Rey River Watershed that includes 50-60 miles inland. Lots of impairments to fish passage identified. The identified standard for steelhead recovery is difficult to obtain an very expensive. Dr. Capelli, further stated that studies of the archeological record of the Santa Ynez River of the last 10,000 years and ethno-graphic studies of Chumash from 1920-30s information did not provide substantial evidence of fish in the river. However, Chumash do have a word for trout or salmon but it does not distinguish steelhead.

Thursday Attendance:

- 8:00 am to 9:15 am - Attended Connections Continental Breakfast in the Exhibitor Hall.
- 9:30 am to 11:45 am – Ethics Training – “Conduct and Ethics Training for Water Agency Officials: A Primer on ABZ 1234.”
- 11:45 am to 1:45 pm – General Luncheon – “Groundwater Legislation: History in the Making or Another Dead End?”
- 2 pm to 3:15 pm – Water Trends Program – “2015 Urban Water Management Plan: How to Plan for Your Plan!” Due date is July 1, 2016. Those not in compliance with 10% conservation targets for 2015 will not be eligible for state grants or loans. New requirements include reporting on 6 foundational best management practices other water conservation measures; completing water loss audit sheets; voluntary to submit information on energy requirements for water supply. Water Shortage Contingency Plan needs to be effective, flexible, and implementable. It should list what actions will agency take upon reaching 50% reduction in supply. It should be adopted by resolution and include specifics for each stage of drought, minimum water supply, response to catastrophe, and specific penalties or charges for water waste and identify limitations on water features.
- 3:30 pm to 5 pm – attended region 8 meeting. JPIA provided a report indicating a drop in liability claims. Legislative update – ACWA planning federal legislative trip on February 24-26. Discussed current drought legislation (does not appear to be going anywhere). Governor pushing expedited adjudication legislation for this next year. Legislation is expected to be re-introduced that would require water agencies to provide a low-income water rate. DWR now has State Revolving fund dollars (AB 2636) to provide for water use efficiency funding. Turf removal rebates not subject to state taxes. Could be a proposition 218 ballot measure in 2016.

Friday Attendance:

- Attended Breakfast meeting – “Save Our Water campaign update.” And “Insiders Look at the 2014 Elections.”



Consumption Report

Water Sales FY 2014-2015 (Acre-Feet)

Classification	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Month to Date		
													2014 / 2015	2013 / 2014	
													Total	Total	
AD Ag-Domestic	391	706	398	712	355	368								2930	3068
AG Ag	341	518	432	550	374	234								2449	2431
C Commercial	91	99	93	79	43	29								434	488
DI Interdepartmental	18	3	22	4	10	37								94	85
F fire	0	0	0	0	0	0								0	1
I Industrial	1	6	1	3	2	3								16	11
OT Other	27	34	24	24	16	10								135	180
R Residential	212	132	224	116	180	86								950	1066
RS - P Resale Pumped	68	174	157	178	104	97								778	889
RS - G Resale Gravity	548	608	615	647	419	322								3159	3470
TE Temporary	2	8	6	11	3	1								31	46
Total	1699	2288	1972	2,324	1506	1187	0	0	0	0	0	0	0	10,976	11,735
Total 2013/2014	2014	1910	2301	2122	1951	1437	1145	1713	1022	765	1003	1710		N/A	19093

Casitas Municipal Water District
CFD No. 2013-1 (Ojai) - Monthly Cost Analysis
2014/2015



01/05/2015

	Services & Suplies	Legal Fees	Labor Expense	Other Services	Total Expenses
2011 / 2012	-289.50	42,560.00	11,098.37	0.00	53,368.87
2012 / 2013	831.82	223,462.77	14,836.68	0.00	239,131.27
2013 / 2014	29.89	91,878.06	3,835.65	0.00	95,743.60
July	0.00	0.00	0.00	0.00	0.00
August	0.00	840.00	0.00	0.00	840.00
September	0.00	96.00	0.00	0.00	96.00
October	0.00	22,258.61	0.00	0.00	22,258.61
November	0.00	696.00	0.00	0.00	696.00
December	0.00	2,134.00	0.00	0.00	2,134.00
January	0.00	0.00	0.00	0.00	0.00
Feburary	0.00	0.00	0.00	0.00	0.00
March	0.00	0.00	0.00	0.00	0.00
April	0.00	0.00	0.00	0.00	0.00
May	0.00	0.00	0.00	0.00	0.00
June	0.00	0.00	0.00	0.00	0.00
Total Cost YTD	0.00	26,024.61	0.00	0.00	26,024.61
Total Project Cost	572.21	383,925.44	29,770.70	0.00	414,268.35

**CASITAS MUNICIPAL WATER DISTRICT
TREASURER'S MONTHLY REPORT OF INVESTMENTS
01/05/15**

Type of Invest	Institution	CUSIP	Date of Maturity	Adjusted Cost	Current Mkt Value	Rate of Interest	Date of Deposit	% of Portfolio	Days to Maturity
*TB	Federal Home Loan Bank	313379EE5	06/14/2019	\$1,379,238	\$1,349,406	1.625%	10/03/2012	8.32%	1599
*TB	Federal Home Loan Bank	313379RN1	12/27/2024	\$978,364	\$995,149	2.840%	06/18/2014	6.13%	3592
*TB	Federal Home Loan Bank	3133802D8	11/23/2022	\$1,477,575	\$1,485,193	2.400%	11/19/2014	9.15%	2838
*TB	Federal Home Loan Bank	313380A98	08/14/2024	\$126,966	\$128,799	2.500%	07/03/2014	0.79%	3459
*TB	Federal Home Loan Bank	313380S73	10/11/2022	\$699,720	\$684,103	2.430%	08/11/2014	4.22%	2796
*TB	Federal Home Loan Bank	313381ST3	01/17/2023	\$250,346	\$248,913	1.500%	09/08/2014	1.53%	2892
*TB	Federal Home Loan Bank	313381TA3	01/17/2023	\$277,619	\$276,119	2.240%	09/08/2014	1.70%	2892
*TB	Federal Farm CR Bank	3133EAZM3	07/24/2023	\$1,658,682	\$1,698,202	2.380%	09/16/2014	10.47%	3079
*TB	Federal Home Loan Bank	3133XFKF2	06/11/2021	\$702,379	\$678,350	5.625%	01/16/2013	4.18%	2316
*TB	Federal Home Loan Bank	3133XWNB10	06/12/2015	\$702,794	\$708,351	2.875%	07/01/2010	4.37%	157
*TB	Federal Home Loan Bank	3133XWNB10	06/12/2015	\$717,483	\$726,922	4.750%	07/01/2010	4.48%	157
*TB	Federal Home Loan Bank	3134G34R8	07/23/2021	\$513,841	\$508,144	2.000%	12/02/2014	3.13%	2358
*TB	Federal Home Loan MTG Corp	3134G43A4	10/30/2024	\$849,441	\$852,627	2.500%	07/03/2014	5.26%	3535
*TB	Federal Home Loan MTG Corp	3135G0ES80	11/15/2016	\$688,572	\$691,742	1.375%	03/12/2012	4.26%	670
*TB	Federal National Assn	3136G0K67	04/09/2021	\$192,000	\$190,514	2.000%	12/02/2014	1.17%	2254
*TB	Federal Home Loan MTG Corp	3137EABA60	11/17/2017	\$1,105,556	\$1,113,400	5.125%	01/03/2012	6.86%	1032
*TB	Federal Home Loan MTG Corp	3137EADB2	01/13/2022	\$682,228	\$673,010	2.375%	09/08/2014	4.15%	2528
*TB	US Treasury Inflation Index NTS	912828JE10	07/15/2018	\$1,148,758	\$1,156,519	1.375%	07/06/2010	7.13%	1270
*TB	US Treasury Notes	912828LZ10	01/15/2020	\$1,133,496	\$1,157,126	2.125%	07/01/2010	7.13%	1810
*TB	US Treasury Bond	912828WE6	11/15/2023	\$769,575	\$807,970	2.750%	12/13/2013	4.98%	3190
Accrued Interest					\$92,939				
Total in Gov't Sec. (11-00-1055-00&1065)				\$16,054,632	\$16,223,500			88.15%	
Total Certificates of Deposit: (11.13506)				\$0	\$0			0.00%	
**	LAIF as of: (11-00-1050-00)		N/A	\$446	\$446	0.23%	Estimated	0.00%	
***	COVI as of: (11-00-1060-00)		N/A	\$2,179,758	\$2,179,758	0.35%	Estimated	11.84%	
TOTAL FUNDS INVESTED				\$18,234,836	\$18,403,703			100.00%	
Total Funds Invested last report				\$18,247,960	\$18,388,040				
Total Funds Invested 1 Yr. Ago				\$17,468,169	\$17,511,558				
****	CASH IN BANK (11-00-1000-00) EST.			\$6,408,104	\$6,408,104				
	CASH IN Western Asset Money Market			\$7	\$7	0.01%			
TOTAL CASH & INVESTMENTS				\$24,642,947	\$24,811,814				
TOTAL CASH & INVESTMENTS 1 YR AGO				\$21,613,686	\$21,657,075				

- *CD CD - Certificate of Deposit
- *TB TB - Federal Treasury Bonds or Bills
- ** Local Agency Investment Fund
- *** County of Ventura Investment Fund
- Estimated interest rate, actual not due at present time.
- **** Cash in bank

No investments were made pursuant to subdivision (i) of Section 53601, Section 53601.1 and subdivision (i) Section 53635 of the Government Code.
All investments were made in accordance with the Treasurer's annual statement of investment policy.