



Board of Directors

Brian Brennan, Director
Richard Hajas, Director
Neil Cole, Director

Mary Bergen, Director
Pete Kaiser, Director

CASITAS MUNICIPAL WATER DISTRICT
Meeting to be held at the
District Office located at 1055 Ventura Ave. Oak View, CA

The meeting will also be held virtually via Zoom.

Join Zoom Meeting

<https://us06web.zoom.us/j/91094478837?pwd=VnNOQTZyQVk4K2pnaWpjYVI1TkpRdz09>

Meeting ID: 910 9447 8837

Passcode: 736519

To join the meeting via teleconference please call (888) 788-0099 or (877) 853-5247
Enter Meeting ID: 910 9447 8837# Passcode: 736519#

June 08, 2022 @ 5:00 PM

Right to be heard: Members of the public have a right to address the Board directly on any item of interest to the public which is within the subject matter jurisdiction of the Board. The request to be heard should be made immediately before the Board's consideration of the item. No action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of §54954.2 of the Government Code and except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under section 54954.3 of the Government Code.

Special Accommodations: If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 649-2251, ext. 113. (Govt. Code Section 54954.1 and 54954.2(a)).

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE

4. AGENDA CONFIRMATION
5. PUBLIC COMMENTS - Presentation on District related items that are not on the agenda - three minute limit.
6. CONSENT AGENDA
 - 6.a. Accounts Payable Report.
[Accounts Payable Report.pdf](#)
 - 6.b. Minutes of the May 25, 2022 Board Meeting.
[5 25 2022 Min.pdf](#)
 - 6.c. Resolution proclaiming a local emergency persists, re-ratifying the proclamation of a state of emergency by Executive Order and re-authorizing remote teleconference meetings of the legislative bodies of Casitas Municipal Water District for the period of June 9, 2022 to July 9, 2022 pursuant to Brown Act provisions.
[Resolution Subsequent AB 361.pdf](#)
7. ACTION ITEMS
 - 7.a. Review and possible action on the Letter of Intent from the United Water Conservation District regarding a five-year transfer of Casitas MWD's State Water Project Table A water supply.
[Board Memo for United Letter of Intent 060822.pdf](#)
[UWCD LOI Casitas Table A 060822 ATT1.pdf](#)
 - 7.b. Approve a cost-sharing agreement with the City of Ventura, City of Ojai, and the East Ojai Group (Musick, Peeler & Garnett; LLP) for mediation services related to the Santa Barbara Channelkeeper Groundwater Adjudication (California Superior Court Case# 19STCP01176).
[Board Memo Mediation Service Letter Agreement 060822.pdf](#)
[GW Adjudication Mediation Cost Sharing Agreement 060822.pdf](#)
[Exhibit 1 GW Adjudication mediation Cost Sharing Agreement 060822 ATT1.pdf](#)
[Exhibit 2 GW Adjudication Mediation Cost Sharing Agreement 060822 ATT2.pdf](#)
 - 7.c. Review and possible action on the acquisition and financing of a replacement Aquatic Play Structure (APS) and Regenerative Filter System for the Casitas Water Adventure at the Lake Casitas Recreation Area.
[Board Memo CWA APS 060822.pdf](#)
 - 7.d. Resolution adopting a Memorandum of Understanding between Casitas and Management employees for Fiscal Years 2022-2023 and 2023-2024.
[Board Memo Mgmt Negotiations 20220608.pdf](#)
8. DISCUSSION ITEMS/PRESENTATIONS

- 8.a. Presentation of the Fiscal Year 2022-2023 Casitas MWD Budget.
[Board Memo for the Draft FY 2023 Budget 060822.pdf](#)
[Budget Document 060822 ATT1.pdf](#)

9. INFORMATION ITEMS

- 9.a. Recreation Committee Minutes.
[Rec Minutes 051022.pdf](#)
- 9.b. Finance Committee Minutes.
[Finance Minutes 052022.pdf](#)
- 9.c. SWP Intertie Report.
[SWP Intertie Project Cost 5-31-22.pdf](#)
- 9.d. CFD 2013 Report.
[CFD 2013-1 Project Cost 5-31-2022.pdf](#)
- 9.e. Adjudication Charges Report.
[Adjudication Charges YTD 5.31.22.pdf](#)
- 9.f. March Financial Statements.
[Financial Statements 03-31-2022 Summary.pdf](#)
- 9.g. Non Budgeted Items Log.
[Non-Budgeted Items Log.pdf](#)
- 9.h. Investment Report.
[Investment Report 5.31.2022.pdf](#)

10. GENERAL MANAGER COMMENTS

11. BOARD OF DIRECTOR REPORTS ON MEETINGS ATTENDED

12. BOARD OF DIRECTOR COMMENTS PER GOVERNMENT CODE SECTION 54954.2(a).

13. CLOSED SESSION

- 13.a. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Government Code Section 54956.9(a) Santa Barbara Channelkeeper v. State Water Resources Control Board, City of San Buenaventura, et al.; and City of San Buenaventura v Duncan Abbott, et al., Cross Complaint; Superior Court of the State of California, County of Los Angeles, Case No. 19STCP01176.


14. ADJOURNMENT

CASITAS MUNICIPAL WATER DISTRICT
General Fund Check Authorization
Checks Dated 05/19/22 - 06/01/22
Presented to the Board of Directors For Approval June 8, 2022

Check	Payee		Description	Amount
001125	Payables Fund Account	# 9759651478	Accounts Payable Batch 052522	\$ 102,312.89
001126	Payables Fund Account	# 9759651478	Accounts Payable Batch 060122	\$ 425,621.08
				<u>\$ 527,933.97</u>
001127	Payroll Found Account	# 9469730919	Estimated Payroll 06/30/22	\$ 244,000.00
			Total	<u>\$ 771,933.97</u>

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

The above numbered checks, 001125-001127 have been duly audited is hereby certified as correct.



 Janyne Brown, Chief Financial Officer

A/P Fund

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

001125 A/P Checks: 046580-046633
 A/P Draft 000332
 Voids:
 046631 - Wells Fargo Bank - Continuation of detail of check 046630

001126 A/P Checks: 046634-46701
 A/P Draft 000333-000338
 Voids:
 046665 - Meiners Oaks Ace Hardware - Continuation of detail of check 046664



Janyne Brown , Chief Financial Officer

CERTIFICATION

Payroll disbursements for the pay period ending 05/28/22

Pay Date 06/02/22

have been duly audited and are
hereby certified as correct.

Signed: Jayne Brown

Jayne Brown

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
C-CHECK	VOID CHECK	V	5/25/2022			046631		
C-CHECK	VOID CHECK	V	6/01/2022			046665		

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	2			
VOID DEBITS		0.00		
VOID CREDITS		0.00	0.00	

TOTAL ERRORS: 0

VENDOR SET: 01 BANK:	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
BANK:	TOTALS:	2	0.00	0.00	0.00
		2	0.00	0.00	0.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
05939	Health Equity							
I-INV3792867	Reimburse Med/Dep Care	D	5/25/2022	63.40		000332		63.40
05939	Health Equity							
I-INV3815969	FSA Monthly Admin Fee	D	6/01/2022	175.00		000333		
I-INV3830022	Reimburse Med/Dep Care	D	6/01/2022	2,042.82		000333		2,217.82
00128	INTERNAL REVENUE SERVICE							
I-T1 202205311991	Federal Withholding	D	6/01/2022	41,965.17		000334		
I-T3 202205311991	SS Withholding	D	6/01/2022	45,787.30		000334		
I-T4 202205311991	Medicare Withholding	D	6/01/2022	10,708.44		000334		98,460.91
00187	CALPERS							
I-PBB202205311991	PERS BUY BACK	D	6/01/2022	130.46		000335		
I-PBP202205311991	PERS BUY BACK	D	6/01/2022	161.96		000335		
I-PEB202205311991	PEPRA EMPLOYEES PORTION	D	6/01/2022	12,232.24		000335		
I-PEM202205311991	PERS EMPLOYEE PORTION MGMT	D	6/01/2022	1,830.91		000335		
I-PER202205311991	PERS EMPLOYEE PORTION	D	6/01/2022	7,207.70		000335		
I-PRB202205311991	PEBRA EMPLOYER PORTION	D	6/01/2022	13,754.50		000335		
I-PRR202205311991	PERS EMPLOYER PORTION	D	6/01/2022	11,939.31		000335		47,257.08
00180	S.E.I.U. - LOCAL 721							
I-COP202205311991	SEIU 721 COPE	D	6/01/2022	12.50		000336		
I-UND202205311991	UNION DUES	D	6/01/2022	922.75		000336		935.25
00049	STATE OF CALIFORNIA							
I-T2 202205311991	STATE WITHHOLDING (CA)	D	6/01/2022	16,049.96		000337		16,049.96
05790	STATE OF OREGON							
I-OST202205311991	OR STATE TRANSIT TAX	D	6/01/2022	5.63		000338		
I-T2 202205311991	STATE WITHHOLDING (OR)	D	6/01/2022	415.12		000338		420.75
04307	ALLIED INDUSTRIES INC.							
I-8380	Marker Balls - ENG	R	5/25/2022	5,697.92		046580		5,697.92
03044	Amazon Capital Services							
I-11XD-KH9R-RXLN	Safety Helmet - MAINT	R	5/25/2022	21.44		046581		
I-13T1-C9X6-C39P	Mounse and Snake Traps - MAINT	R	5/25/2022	94.24		046581		
I-13T1-C9X6-WJWM	Heavy Duty Tape - ENG	R	5/25/2022	296.88		046581		
I-14Q7-LXG9-XHLW	Restroom Sign - LCRA	R	5/25/2022	8.57		046581		
I-1CDM-FYLN-1WVN	Generator Switch - EM	R	5/25/2022	1,660.72		046581		
I-1DVY-9FLV-6C4P	Safety Glasses - EM	R	5/25/2022	87.01		046581		
I-1V9D-VN9L-VNRD	Headlight Replacement - Unit46	R	5/25/2022	95.56		046581		
I-1YHL-JPKJ-YQ1X	Angle Grinders Stripping Disck	R	5/25/2022	32.16		046581		
I-1YQL-F7Y1-KWCV	Feather Dusters - MAINT	R	5/25/2022	72.82		046581		2,369.40

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00014	AQUA-FLO SUPPLY							
I-SI1920206	2" Ball Valve - PL	R	5/25/2022	275.27		046582		
I-SI1922319	1 1/2 Brass Nipple - PL	R	5/25/2022	171.47		046582		
I-SI1923031	2" Ball Valve - UT	R	5/25/2022	138.24		046582		
I-SI1925001	Pressure Gauge - EM	R	5/25/2022	56.80		046582		641.78
01703	ARNOLD LAROCHELLE MATTHEWS							
I-5609b	Metter #5088-001	R	5/25/2022	5,488.00		046583		5,488.00
03429	AT&T							
I-6332910701	Acct#8310009376326	R	5/25/2022	1,287.10		046584		1,287.10
03429	AT&T							
I-8249880704	Acct#831009376372	R	5/25/2022	1,287.10		046585		1,287.10
00021	AWA OF VENTURA COUNTY							
I-052522	Operator Technology Workshop	R	5/25/2022	550.00		046586		550.00
00030	B&R TOOL AND SUPPLY CO							
C-1900973481	Socket & Wrench Return - UT	R	5/25/2022	543.17CR		046587		
I-1900973314	Tools - UT	R	5/25/2022	1,129.33		046587		586.16
00679	BAKERSFIELD PIPE & SUPPLY INC							
I-S2924330.001	2" Victaulic Clamp - EM	R	5/25/2022	197.71		046588		197.71
00036	BC TREE SERVICE, INC							
I-3891	Weedeat Casitas Dam - MAINT	R	5/25/2022	1,750.00		046589		1,750.00
00038	BLACK GOLD INDUSTRIES							
I-4939727	Waste Oil Service - SAFE	R	5/25/2022	190.00		046590		190.00
04111	Roadpost, Inc.							
I-BU01454757	Sat Phone Service - TP	R	5/25/2022	54.54		046591		54.54
03207	BMI PacWest Inc.							
I-016337	AC Maintenance - DO	R	5/25/2022	1,782.00		046592		
I-17058	8" Zone Damper - MAINT	R	5/25/2022	2,485.00		046592		4,267.00
01295	BSN CONSTRUCTION							
I-5576	Asphalt Main Road - PL	R	5/25/2022	15,800.00		046593		15,800.00
09983	California Water Efficiency Pa							
I-P2P202258	Conference - PR	R	5/25/2022	200.00		046594		200.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00055	CASITAS BOAT RENTALS Batteries - LCRA	R	5/25/2022	293.47		046595		293.47
03978	Virgil Clary Reimburse Expenses 05/22	R	5/25/2022	27.44		046596		27.44
01856	CRAMER MARKETING/ FORMERLY DAT Accrue Use Tax	R	5/25/2022	17.70CR		046597		
	D-39444a Accrue Use Tax	R	5/25/2022	17.70		046597		
	I-39444 Gray AP Checks - ADM	R	5/25/2022	244.14		046597		244.14
00086	E.J. Harrison & Sons Inc Acct#102258843	R	5/25/2022	307.85		046598		307.85
00086	E.J. Harrison & Sons Inc Acct#1C00053370	R	5/25/2022	285.36		046599		285.36
00086	E.J. Harrison & Sons Inc Acct#1C00054240	R	5/25/2022	446.23		046600		446.23
00395	Endress & Hauser Inc Robles Radar Transducers - ENG	R	5/25/2022	663.68		046601		663.68
00095	FAMCON PIPE & SUPPLY 2" Ford Quick Joint 90 - EM	R	5/25/2022	583.44		046602		
	I-S100078526.001 Valve, Mega-Lugs - PL	R	5/25/2022	1,995.92		046602		2,579.36
00575	FENCE FACTORY - SATICOY 10" Post - MAINT	R	5/25/2022	53.88		046603		53.88
00013	FERGUSON ENTERPRISES INC 8" Gate Valve, Wire - PL	R	5/25/2022	2,435.53		046604		2,435.53
00101	FISHER SCIENTIFIC KCI Conductivity std - LAB	R	5/25/2022	88.82		046605		88.82
00104	FRED'S TIRE MAN Tire - LCRA	R	5/25/2022	123.58		046606		123.58
02720	Garda CL West, Inc. Armored Truck Service	R	5/25/2022	358.77		046607		358.77
04634	GHD Inc Emergancy Generator Design	R	5/25/2022	9,838.20		046608		9,838.20

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
05932	Ghitterman Ghitterman & Feld F 1102WC180000001 05/14-05/27/22	R	5/25/2022	580.00		046609		580.00
02755	Vincent Godinez Reimburse Expenses 05/22	R	5/25/2022	105.00		046610		105.00
00121	HACH COMPANY Chemkey Ammonia Free - UT	R	5/25/2022	1,047.45		046611		1,047.45
03469	IC Realtime C-INV106435b Accrue Ise Tax D-INV106435a Accrue Use Tax I-INV106435 Mutual Wellfield Camaras - TP	R R R	5/25/2022 5/25/2022 5/25/2022	203.14CR 203.14 2,829.73		046612 046612 046612		2,829.73
02565	Industrial Networking Solution I-INV-1618693 Netwrk Modem Provision - EM	R	5/25/2022	102.28		046613		102.28
05816	Alex Kelso I-052222 Safety boot Stipend	R	5/25/2022	205.00		046614		205.00
00667	Kennedy/Jenks Consultants, Inc I-154830 Wellfield Support - ENG	R	5/25/2022	9,504.44		046615		9,504.44
03581	Legend Pump & Well Service Inc I-57377 San Antonio Well 3 Rehab - ENG	R	5/25/2022	4,112.25		046616		4,112.25
00329	MCMaster-CARR SUPPLY CO. I-78190167 Pressure Gauge & Fittings - EM I-78352948 1" Valves - EM	R R	5/25/2022 5/25/2022	85.56 196.87		046617 046617		282.43
00151	MEINERS OAKS ACE HARDWARE I-003940 Pipe Tools - PL I-004745 DMND Mason Jar - FISH I-005625 Painting Hydrant Material - PL I-006030 Bolt Eye Nuts - WP I-006042 Twine Nylon - WP I-006336 Trash Bags & Base - LCRA	R R R R R R	5/25/2022 5/25/2022 5/25/2022 5/25/2022 5/25/2022 5/25/2022	120.98 13.93 88.89 13.37 13.65 74.42		046618 046618 046618 046618 046618 046618		325.24
03444	Mission Linen Supply I-517039749 Uniform Pants - PL I-517039750 Uniform Pants - MAINT I-517039754 Uniform Pants - TP	R R R	5/25/2022 5/25/2022 5/25/2022	38.18 28.27 52.09		046619 046619 046619		118.54

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01570	Ojai Auto Supply							
I-543631	Blue Def & Flashlight - GARAGE	R	5/25/2022	37.60		046620		37.60
01627	OSCAR'S TREE SERVICE							
I-16077	Tree Service - LCRA	R	5/25/2022	6,550.00		046621		
I-16079	Tree Trim - MAINT	R	5/25/2022	950.00		046621		7,500.00
01439	PRECISION POWER EQUIPMENT							
I-73452	Chain Saw Chain - PL	R	5/25/2022	213.93		046622		213.93
02900	Greg Romey							
I-Apr 22	Reimburse Expenses 05/22	R	5/25/2022	103.12		046623		103.12
01109	SALVADOR LOERA TRANSPORTATION							
I-13092	Base - Main Yard - PL	R	5/25/2022	602.46		046624		
I-13094	Fill Sand - Main Yard - PL	R	5/25/2022	450.00		046624		
I-13095	Fill Snad - Mutual Plant - PL	R	5/25/2022	507.79		046624		
I-15840	Fill Sand - Grand Ave - PL	R	5/25/2022	508.37		046624		
I-177956	Base Rock - Mutual Plant - PL	R	5/25/2022	452.37		046624		2,520.99
01107	SAWYER PETROLEUM							
I-S142813	Gas - LCRA	R	5/25/2022	3,785.43		046625		
I-S142814	Diesel - LCRA	R	5/25/2022	3,539.82		046625		7,325.25
00215	SOUTHERN CALIFORNIA EDISON							
I-052322	Acct#700625798978	R	5/25/2022	220.41		046626		220.41
02707	State Ready Mix Inc.							
I-626122	Slurry for Del Norte - PL	R	5/25/2022	1,871.72		046627		1,871.72
00825	USA BLUEBOOK							
I-973556	Lab Materials - LAB	R	5/25/2022	771.74		046628		
I-979799	Hach Intellical LDO Probe -LAB	R	5/25/2022	1,069.50		046628		1,841.24
10011	VENTURA CONCRETE CUTTING							
I-11093	Cut Asphalt - PL	R	5/25/2022	1,245.00		046629		1,245.00
00270	Wells Fargo Bank							
C-051122c	Assembly Refund - EM	R	5/25/2022	2.00CR		046630		
C-051122d	Assembly Refund - EM	R	5/25/2022	2.00CR		046630		
C-051122e	Cla-Val Course Refund - PL/TP	R	5/25/2022	513.80CR		046630		
I-051122a	Standar Duty Clamp - EM	R	5/25/2022	109.41		046630		
I-051122b	Bump Knob - LCRA	R	5/25/2022	34.28		046630		
I-051122f	Cla-Val Course - PL	R	5/25/2022	275.00		046630		
I-051122g	Cla-Val Course - TP	R	5/25/2022	275.00		046630		
I-051122h	Electrical Motor Generator	R	5/25/2022	736.81		046630		
I-051122i	Cla-Val Course - UT	R	5/25/2022	275.00		046630		
I-051122k	Cla-Val Course - EM	R	5/25/2022	175.00		046630		

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-051122m	Employee lunch, Brake - TP	R	5/25/2022	220.04		046630		
I-051122n	Ease US Mobimover - MGMT	R	5/25/2022	69.95		046630		
I-051122o	Medication Administration - WP	R	5/25/2022	29.81		046630		1,682.50
00330	WHITE CAP CONSTRUCTION SUPPLY							
I-10016060558	Pliers, Sealant & Painters Tap	R	5/25/2022	134.50		046632		
I-10016068134	Sealant - WP	R	5/25/2022	67.85		046632		202.35
00270	Wells Fargo Bank							
I-051122p	Notary Training - MGMT	R	5/25/2022	135.00		046633		
I-051122q	Queries for DOT Inspection	R	5/25/2022	25.00		046633		160.00
00891	VENTURA COUNTY CLERK							
I-052722	CEQA NOTICE OF EXEMPTION	R	5/31/2022	50.00		046634		50.00
02587	A&M LAWNMOWER SHOP							
I-51880	EG 500 Service - MAINT	R	6/01/2022	45.00		046635		45.00
09569	ALLCABLE							
I-4032001	TFFN Striped Wire - TP	R	6/01/2022	226.69		046636		226.69
03044	Amazon Capital Services							
I-11D9-WLPR-MKX7	Hard Hat Shade Neck - MAINT	R	6/01/2022	49.32		046637		
I-13D6-CPKR-M7V9	Toilet Seat - LCRA	R	6/01/2022	83.00		046637		
I-13D6-CPKR-R7Q6	Chainsaw Chaps - MAINT	R	6/01/2022	96.50		046637		
I-146K-H1NN-XQJX	Docking Station - ENG	R	6/01/2022	348.51		046637		
I-14FF-YL7T-N9CD	DVD Player - LCRA	R	6/01/2022	96.51		046637		
I-19YH-6NQL-W3C9	Caps - EM	R	6/01/2022	63.54		046637		
I-1KMN-TKXF-4HVJ	Hat - EM	R	6/01/2022	23.44		046637		
I-1M9M-6KMV-6H6Q	LED Bulbs - LCRA	R	6/01/2022	101.28		046637		
I-1X9X-KVDN-WMYF	Odor Filter - EM	R	6/01/2022	71.13		046637		
I-1YLY-LV1J-Q1LY	Starter - LCRA	R	6/01/2022	63.16		046637		
I-1YMV-TXXK-417K	Netgear Battery - LCRA	R	6/01/2022	38.40		046637		1,034.79
00014	AQUA-FLO SUPPLY							
I-SI1922315	Van Stone Flange & Gasked - WP	R	6/01/2022	223.87		046638		
I-SI1928175	Ball Valve - EM	R	6/01/2022	91.76		046638		
I-SI1929157	Latching Solenoid & Gloves-LCR	R	6/01/2022	142.60		046638		
I-SI1929793	Ball Valve - EM	R	6/01/2022	18.31		046638		476.54
02179	Art Street Interactive							
I-2423	Reservation Sys. Hosting/Maint	R	6/01/2022	549.70		046639		549.70

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01666	AT & T Acct#9391062398	R	6/01/2022	95.82		046640		95.82
01666	AT & T Acct#9391064013	R	6/01/2022	25.04		046641		25.04
00021	AWA OF VENTURA COUNTY Chanpion Sponserhip - MGMT	R	6/01/2022	2,500.00		046642		2,500.00
00679	BAKERSFIELD PIPE & SUPPLY INC SMLS Nipple TBE - EM	R	6/01/2022	35.45		046643		
	I-S2926470.001 Teflon Tape - EM	R	6/01/2022	8.45		046643		43.90
05025	Best Buy Business Advantage Ac Laptop Computer - ENG	R	6/01/2022	2,127.25		046644		2,127.25
03207	BMI PacWest Inc. AC Maintenance - LCRA	R	6/01/2022	1,185.00		046645		
	I-18364 Run Capacitor - LCRA	R	6/01/2022	20.88		046645		1,205.88
01295	BSN CONSTRUCTION Asphalt Patching - ENG	R	6/01/2022	28,361.31		046646		28,361.31
02060	CAPCO Analytical Services, Inc Capco Sample - TP	R	6/01/2022	1,054.00		046647		1,054.00
01843	COASTAL COPY Copier Usage - LCRA	R	6/01/2022	151.87		046648		151.87
00061	COMPUWAVE Mcaffe Mvision - IT	R	6/01/2022	1,380.00		046649		1,380.00
00064	CROWDER BACKFLOW SERVICES, INC Back Flow Annual Testing -TP/L	R	6/01/2022	1,235.00		046650		1,235.00
05970	CSMFO Accounting Course - ADM	R	6/01/2022	75.00		046651		
	I-200013353 Accounting Course - ADM	R	6/01/2022	200.00		046651		275.00
02765	Demaria Electric Motor Service 75 HP Electric Motor - TP	R	6/01/2022	6,393.17		046652		
	I-22838 Additional Freight CHarges -TP	R	6/01/2022	725.01		046652		7,118.18

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
03910	DoiT International USA, INC							
I-IN224002771	Google Apps 05/22	R	6/01/2022	1,676.51		046653		1,676.51
02667	Digital Telecommunications Cor							
I-45194	Remot Programming - IT	R	6/01/2022	435.00		046654		435.00
00086	E.J. Harrison & Sons Inc							
I-673	Acct#1C00054230	R	6/01/2022	4,136.32		046655		4,136.32
00099	FGL ENVIRONMENTAL							
I-204582A	Lab Water Quality 03/16/22	R	6/01/2022	55.00		046656		55.00
04467	General Pump Company, Inc.							
I-29399	Mutual Well 6 Rehab - ENG	R	6/01/2022	55,066.27		046657		55,066.27
00115	GRAINGER, INC							
I-9326511517	NFPA Firerglass - TP	R	6/01/2022	32.73		046658		32.73
02217	Greg Rents							
I-38262	Propane - Unit 287	R	6/01/2022	95.26		046659		95.26
05746	Hasa Inc.							
I-815833	Sodium Hypochlorite - TP	R	6/01/2022	3,018.55		046660		3,018.55
00667	Kennedy/Jenks Consultants, Inc							
I-154873	Heidelberger Boost Wall Design	R	6/01/2022	1,812.73		046661		
I-155138	On-Call Wellfield Tech - ENG	R	6/01/2022	4,130.00		046661		5,942.73
00360	LESLIE'S POOL SUPPLIES, INC							
I-00142-01-045235	Pool Supplies - WP	R	6/01/2022	769.66		046662		
I-00142-01-045236	Pool supplies - WP	R	6/01/2022	244.71		046662		1,014.37
04689	MDJ Management							
I-CAS 1012.2	Mutual Well 6 VFD Awning - ENG	R	6/01/2022	3,006.16		046663		
I-CAS 1013.2	San Antonio Well 3 VFD - ENG	R	6/01/2022	3,006.16		046663		
I-CAS 1014.2	SA #4 Well Awning Structure	R	6/01/2022	3,006.16		046663		9,018.48
00151	MEINERS OAKS ACE HARDWARE							
I-005999	Sprypaint - UT	R	6/01/2022	12.87		046664		
I-006059	Ball Mount - TP	R	6/01/2022	42.88		046664		
I-006118	Faucet Valve - LCRA	R	6/01/2022	27.32		046664		
I-006187	Batteries & Fittings - LCRA	R	6/01/2022	50.13		046664		
I-006250	Regulator Gauge - LCRA	R	6/01/2022	46.80		046664		
I-006317	Parts for Utilities	R	6/01/2022	169.22		046664		
I-006591	Hillman Fastening & Bolt - UT	R	6/01/2022	7.00		046664		
I-006710	Woodglue - LCRA	R	6/01/2022	11.70		046664		
I-006740	Poplr Dowel - LCRA	R	6/01/2022	8.56		046664		
I-006777	Single Cut Key - LCRA	R	6/01/2022	7.76		046664		

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-006810	Gloves, Bolts & Screws - LCRA	R	6/01/2022	27.36		046664		
I-006833	Gloves - TP	R	6/01/2022	102.92		046664		
I-006919	Respirator Cartridge Replaceme	R	6/01/2022	30.72		046664		
I-006936	Tire and Tube Sealant - LCRA	R	6/01/2022	73.09		046664		
I-007010	Fittings - UT	R	6/01/2022	55.57		046664		673.90
03444	Mission Linen Supply							
I-517083833	Uniform Pants - TP	R	6/01/2022	38.18		046666		
I-517083834	Uniform Pants - MAINT	R	6/01/2022	28.27		046666		
I-517083837	Uniform Pants - TP	R	6/01/2022	52.09		046666		118.54
00160	OILFIELD ELECTRIC CO, INC							
I-2032467	Jet Valve - Receptacle - TP	R	6/01/2022	5,330.00		046667		5,330.00
01570	Ojai Auto Supply							
I-544908	Engine Brite Cleaner - GARAGE	R	6/01/2022	99.87		046668		99.87
00165	OJAI LUMBER CO, INC							
I-2205-687926	Treated Landscape Timber	R	6/01/2022	120.22		046669		
I-2205-688346	Paint - UT	R	6/01/2022	10.27		046669		
I-2205-688382	Douglas Fir - LCRA	R	6/01/2022	69.32		046669		199.81
00347	Ojai Recreation Department							
I-053122	Ojai Day - PR	R	6/01/2022	115.00		046670		115.00
00169	OJAI VALLEY SANITARY DISTRICT							
I-24148	Cust #99991	R	6/01/2022	5,799.02		046671		5,799.02
10072	PERMACOLOR, INC							
I-2205206	Coat Valve Cover - EM	R	6/01/2022	163.50		046672		163.50
02849	Phenova, Inc.							
I-182352	Performance Testing Service	R	6/01/2022	2,009.45		046673		2,009.45
00790	PROFORMA							
I-BI85006869A	Two Tone Vest - LCRA	R	6/01/2022	960.05		046674		960.05
03979	Edgar Ramos Jr.							
I-053122	Reimburse Expenses 05/22	R	6/01/2022	312.00		046675		312.00
05971	Sarah Russell							
I-053122	Irrigation Controller Rebate	R	6/01/2022	250.00		046676		250.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02756	SC Fuels Gas - DO	R	6/01/2022	9,400.44		046677		9,400.44
00215	SOUTHERN CALIFORNIA EDISON Acct#700237081885	R	6/01/2022	4,041.78		046678		
	I-052522b Acct#700356078152	R	6/01/2022	201.45		046678		
	I-052622 Acct#700533992421	R	6/01/2022	25,699.05		046678		29,942.28
00216	Southern California Gas Co. Acct#18231433006	R	6/01/2022	77.00		046679		
	I-052722b Acct#00801443003	R	6/01/2022	447.45		046679		524.45
02950	Stantec Consulting Services In Casitas Master Plan - ENG	R	6/01/2022	9,799.25		046680		9,799.25
02707	State Ready Mix Inc. Slurry for Del Norte - PL	R	6/01/2022	1,871.72		046681		1,871.72
02703	Sunbelt Rentals Cable Puller Package - ENG	R	6/01/2022	379.96		046682		
	I-125727398-0001 Rent Mini-Ex - PL	R	6/01/2022	914.20		046682		
	I-125754080-0001 Forklift Rental - LAB	R	6/01/2022	998.45		046682		2,292.61
02731	Superior AED AED Pads - EM	R	6/01/2022	253.11		046683		253.11
01662	TYLER TECHNOLOGIES, INC. UB Online Fee 07/22-06/23	R	6/01/2022	1,536.00		046684		1,536.00
01268	ULINE Storage Cavinet - EM	R	6/01/2022	671.49		046685		671.49
00225	UNDERGROUND SERVICE ALERT CAS01 New Ticket - ENG	R	6/01/2022	264.10		046686		
	I-dsb20211261 Regulatory Costs - ENG	R	6/01/2022	78.70		046686		342.80
00254	VENTURA LOCKSMITHS Duplicate Key - EM	R	6/01/2022	30.17		046687		30.17
00257	VENTURA RIVER WATER DISTRICT Acct#5-37500A	R	6/01/2022	238.66		046688		238.66
03758	County of Ventura - Fleet Serv Fleet Service - Unit68,109,212	R	6/01/2022	2,496.45		046689		2,496.45

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
05028	W2E1574-casitasmun							
	Weck Analytical Environmental Stage 2 DBP Sampling - LAB	R	6/01/2022	696.18		046690		696.18
00330	I-50018591036							
	WHITE CAP CONSTRUCTION SUPPLY Dewatering/Trash Pumps - PL	R	6/01/2022	2,820.68		046691		2,820.68
05869	I-052622							
	Wingate Earthworks Asphalt Patching - ENG	R	6/01/2022	37,753.95		046692		37,753.95
1	I-000202205311987							
	DANINO, GOLAN DAVID US REFUND	R	6/01/2022	11.31		046693		11.31
1	I-000202205311986							
	KENNEDY TRUST US REFUND	R	6/01/2022	29.24		046694		29.24
1	I-000202205311989							
	CUNNINGHAM, RYAN US REFUND	R	6/01/2022	60.00		046695		60.00
1	I-000202205311988							
	HIDLEY, JOHN US REFUND	R	6/01/2022	3,338.14		046696		3,338.14
1	I-000202205311990							
	JAFAY, KURT F G US REFUND	R	6/01/2022	8.69		046697		8.69
04010	I-CS5202205311991							
	CALIFORNIA STATE DISBURSEMENT 200000001181291	R	6/01/2022	386.30		046698		386.30
00102	I-G03202205311991							
	FRANCHISE TAX BOARD Payroll Deduction	R	6/01/2022	778.37		046699		778.37
00124	I-DCI202205311991							
	ICMA RETIREMENT TRUST - 457 DEFERRED COMP FLAT	R	6/01/2022	1,954.17		046700		
	I-DI%202205311991 DEFERRED COMP PERCENT	R	6/01/2022	107.62		046700		2,061.79
00985	I-CUN202205311991							
	NATIONWIDE RETIREMENT SOLUTION 457 CATCH UP	R	6/01/2022	480.77		046701		
	I-DCN202205311991 DEFERRED COMP FLAT	R	6/01/2022	7,563.11		046701		
	I-DN%202205311991 DEFERRED COMP PERCENT	R	6/01/2022	413.02		046701		8,456.90

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
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* * T O T A L S * *		NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:		120	362,528.80	0.00	362,528.80
HAND CHECKS:		0	0.00	0.00	0.00
DRAFTS:		7	165,405.17	0.00	165,405.17
EFT:		0	0.00	0.00	0.00
NON CHECKS:		0	0.00	0.00	0.00
VOID CHECKS:		0	VOID DEBITS	0.00	
			VOID CREDITS	0.00	

TOTAL ERRORS: 0

VENDOR SET: 01	BANK: AP	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			127	527,933.97	0.00	527,933.97
BANK: AP		TOTALS:	127	527,933.97	0.00	527,933.97
REPORT TOTALS:			127	527,933.97	0.00	527,933.97

Adjudication Charge Fund Account

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

Adj. Checks: 000064-000068

Voids:



Janyne Brown , Chief Financial Officer

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01703	ARNOLD LAROCHELLE MATTHEWS							
I-5609a	Adjudication Litigtation 04/22	R	5/25/2022	944.00		000064		944.00
05969	Kelley Dyer							
I-052022	Reimburse Expenses 05/22	R	5/25/2022	100.00		000065		100.00
00194	City of Ojai							
I-052022	Adjudication -Kear Groundwater	R	5/25/2022	3,248.00		000066		3,248.00
00270	Wells Fargo Bank							
I-051122j	Attorney Tour - ADJ	R	5/25/2022	92.43		000067		
I-051122l	Attorney Tour - ADJ	R	5/25/2022	84.76		000067		177.19
02475	Rutan & Tucker, LLP							
I-929107	Adjudication Litigation 04/22	R	6/01/2022	21,044.27		000068		
I-929110	Adjudication Litigation 04/22	R	6/01/2022	2,156.00		000068		23,200.27

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	5	27,669.46	0.00	27,669.46
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 01 BANK: ADJ TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
	5	27,669.46	0.00	27,669.46
BANK: ADJ TOTALS:	5	27,669.46	0.00	27,669.46
REPORT TOTALS:	5	27,669.46	0.00	27,669.46

Casitas Municipal Water District
Reimbursement Disclosure Report (1)
Fiscal Year 2021/22
July 1, 2021-June 30, 2022

<u>Date paid</u>	<u>Board of Director/Employee</u>	<u>Description</u>	<u>Amount Paid</u>
7/14/2021	Scott Lewis	Fisheries Supplies	\$ 222.44
7/14/2021	Scott Lewis	Car Rental 06/04-06/17	\$ 1,217.44
7/14/2021	Scott Lewis	Hotel 06/06-06/16	\$ 957.00
7/14/2021	Brian Taylor	Hotel 06/20-06/24	\$ 858.94
7/14/2021	Aaron Wall	ARC Lifeguard Instructor Review	\$ 120.00
7/21/2021	Jesus Garcia	Safety Boot Stipend	\$ 170.00
7/21/2021	David Pope	Work T-Shirts	\$ 204.85
7/28/2021	Corban Suggs	Tuition Reimbursement	\$ 319.00
8/11/2021	Gonzalo Carbajal-Ramirez	Safety Boot Stipend	\$ 170.00
8/11/2021	Ramiro Garcia	Safety Boot Stipend	\$ 170.00
8/11/2021	Vincent Godinez	Safety Boot Stipend	\$ 170.00
8/11/2021	Spencer Hair	Safety Boot Stipend	\$ 170.00
8/11/2021	Gerardo M Herrera	Safety Boot Stipend	\$ 170.00
8/11/2021	Eric Lara	Safety Boot Stipend	\$ 170.00
8/11/2021	Mario Mariscal	Safety Boot Stipend	\$ 170.00
8/11/2021	Luis Mejia	Safety Boot Stipend	\$ 170.00
8/11/2021	David Pope	Safety Boot Stipend	\$ 170.00
8/11/2021	Edgar Ramos Jr.	Safety Boot Stipend	\$ 170.00
8/11/2021	Michael Robles	Safety Boot Stipend	\$ 170.00
8/11/2021	Jose Ruiz	Safety Boot Stipend	\$ 170.00
8/11/2021	Brian Taylor	Safety Boot Stipend	\$ 170.00
8/18/2021	Gerardo M Herrera	Class Expenses	\$ 168.00
8/25/2021	Luke Soholt	Property Taxes Damtender's Residence	\$ 386.26
9/22/2021	Michael Gibson	Private Vehicle Mileage	\$ 122.64
9/22/2021	Scott Lewis	Hotel 08/14/21-08/25/21	\$ 1,105.94
9/22/2021	Scott Lewis	Car Rental 08/13/21-08/26/21	\$ 1,533.05
10/6/2021	Lindsay Cao	CWEA Renewal	\$ 192.00
10/6/2021	Joel Cox	Distribution 4 Certification	\$ 235.00
10/6/2021	Joe Martinez III	WWA Symposium - Advance	\$ 1,240.00
10/13/2021	Willis Hand	T5 Renewal of Certification	\$ 105.00
10/13/2021	Ian McMahon	Pressure Hose - Unit 95	\$ 158.41
10/20/2021	Michael Shields	D5 Certification Renewal	\$ 105.00
10/27/2021	Scott Lewis	Hotel 09/25/21-10/02/21	\$ 658.42
11/3/2021	Gerardo M Herrera	Class Registration	\$ 151.00
11/3/2021	Joe Martinez III	WWA Trade Show	\$ 499.00
11/3/2021	Aaron Wall	Flight WWA Trade Show	\$ 217.92
11/3/2021	Aaron Wall	Hotel 10/17/21-10/21/21 WWA Trade Ahow	\$ 1,427.60
11/3/2021	Aaron Wall	Garage Door	\$ 462.25
11/10/2021	Alex Kelso	Water Treatment Plan Operation Class	\$ 166.53
11/17/2021	Greg Romey	Food & Drinks for Crew - Main Leak	\$ 171.62
11/17/2021	Greg Romey	ASSP Membership Renewal	\$ 230.00
12/1/2021	Scott Lewis	Hotel 11/14/21-11/21/21	\$ 626.22
12/8/2021	Alex Kelso	CL17 Analysis of Chlorine Class	\$ 160.00
12/8/2021	Keegan Shirck	Safety Boot Stipend	\$ 170.00
12/8/2021	John Simon	Safety Boot Stipend	\$ 170.00
12/15/2021	Jesus Garcia	Class A License	\$ 595.00
12/15/2021	Ramiro Garcia	Grade 3 Water Treatment Exam	\$ 100.00
12/15/2021	Aaron Wall	Safety Boot Stipend	\$ 170.00
12/29/2021	Evan Helm	Specialized Paint for robes Vaki	\$ 166.19
1/5/2022	Ramiro Garcia	Water & Wastewater Management Class	\$ 171.00
1/5/2022	Edgar Ramos Jr.	Water Treatment Class	\$ 171.00
1/12/2022	Scott Lewis	Hotel 12/11/21-12/20/21	\$ 1,091.12
1/12/2022	Scott Lewis	Fall Term Tuition	\$ 2,131.71
1/12/2022	William Reeder	Water Treatment Operator	\$ 105.00
1/12/2022	William Reeder	Water Treatment operation Volume 2	\$ 171.53

Casitas Municipal Water District
Reimbursement Disclosure Report (1)
Fiscal Year 2021/22
July 1, 2021-June 30, 2022

1/12/2022	Corban Suggs	College Class	\$	171.00
1/12/2022	Corban Suggs	Textbook	\$	173.19
1/19/2022	Luke Soholt	Lunch for Employees	\$	183.56
2/2/2022	Joe Evans	LDF Fee for Park Rangers	\$	315.00
2/9/2022	Julia Aranda	Office Supplies	\$	182.40
2/9/2022	Gonzalo Carbajal-Ramirez	Hotel - Cla-Val Class	\$	241.40
2/9/2022	Scott Lewis	Airfare	\$	514.20
2/9/2022	Scott Lewis	Hotel 01/05/22-01/09/22	\$	361.00
2/9/2022	Scott Lewis	Fisheries Supplies	\$	109.26
2/9/2022	Scott Lewis	Fisheries Supplies	\$	109.34
2/9/2022	Edgar Ramos Jr.	Hotel - Cla-Val Class	\$	242.40
2/9/2022	Edgar Ramos Jr.	Auto Miles	\$	139.23
2/9/2022	Steven Sharp	Drinking Water Operator Certification	\$	155.00
2/16/2022	Eric Behrendt	Safety Boot Stipend	\$	205.00
2/16/2022	Lindsay Cao	Safety Boot Stipend	\$	205.00
2/16/2022	Gonzalo Carbajal-Ramirez	Safety Boot Stipend	\$	205.00
2/16/2022	Virgil Clary	Safety Boot Stipend	\$	205.00
2/16/2022	Joel Cox	Safety Boot Stipend	\$	205.00
2/16/2022	Alvin Domingo	Safety Boot Stipend	\$	205.00
2/16/2022	Todd Evans	Safety Boot Stipend	\$	205.00
2/16/2022	Jesus Garcia	Safety Boot Stipend	\$	170.00
2/16/2022	Ramiro Garcia	Safety Boot Stipend	\$	205.00
2/16/2022	Vincent Godinez	Safety Boot Stipend	\$	205.00
2/16/2022	Ken Grinnell	Safety Boot Stipend	\$	205.00
2/16/2022	Willis Hand	Safety Boot Stipend	\$	205.00
2/16/2022	Gerardo M Herrera	Safety Boot Stipend	\$	205.00
2/16/2022	Eric Lane	Safety Boot Stipend	\$	205.00
2/16/2022	Eric Lara	Safety Boot Stipend	\$	205.00
2/16/2022	Tim Lawson	Safety Boot Stipend	\$	205.00
2/16/2022	Ivan Lopez	Safety Boot Stipend	\$	205.00
2/16/2022	Scott MacDonald	Safety Boot Stipend	\$	205.00
2/16/2022	Mario Mariscal	Safety Boot Stipend	\$	205.00
2/16/2022	Ian McMahon	Safety Boot Stipend	\$	205.00
2/16/2022	Luis Mejia	Safety Boot Stipend	\$	205.00
2/16/2022	Gustavo Muro	Safety Boot Stipend	\$	205.00
2/16/2022	Curtis Orozco	Safety Boot Stipend	\$	205.00
2/16/2022	David Pope	Safety Boot Stipend	\$	205.00
2/16/2022	Edgar Ramos Jr.	Safety Boot Stipend	\$	205.00
2/16/2022	William Reeder	Safety Boot Stipend	\$	205.00
2/16/2022	Michael Robles	Safety Boot Stipend	\$	205.00
2/16/2022	Jose Ruiz	Safety Boot Stipend	\$	205.00
2/16/2022	Steven Sharp	Safety Boot Stipend	\$	205.00
2/16/2022	Luke Soholt	Safety Boot Stipend	\$	205.00
2/16/2022	Jordan Switzer	Safety Boot Stipend	\$	205.00
2/16/2022	Brian Taylor	Safety Boot Stipend	\$	205.00
2/23/2022	Mitch Abel	Safety Boot Stipend	\$	205.00
2/23/2022	Curtis Bowles	Safety Boot Stipend	\$	170.00
2/23/2022	Scot Byron	Safety Boot Stipend	\$	205.00
2/23/2022	Kyler Heath	Safety Boot Stipend	\$	205.00
2/23/2022	Joshua Malagon	Safety Boot Stipend	\$	205.00
2/23/2022	Ron Quinine	Safety Boot Stipend	\$	205.00
2/23/2022	Stephen Sulkowski	Safety Boot Stipend	\$	205.00
3/2/2022	Michael Gibson	Waders & Wading Boots	\$	811.48
3/2/2022	Alex Kelso	Grade 4 Treatment Operator Certification	\$	130.00
3/2/2022	Ian McMahon	Hotel - Cla-Val Class	\$	242.40
3/9/2022	Stuart Birdsey	Safety Boot Stipend	\$	205.00

**Casitas Municipal Water District
 Reimbursement Disclosure Report (1)
 Fiscal Year 2021/22
 July 1, 2021-June 30, 2022**

3/9/2022	Eric Lara	Course Registration	\$ 299.99
3/9/2022	Greg Romey	ASSP Training	\$ 1,350.00
3/9/2022	Greg Romey	Food & Drinks for Crew - Assisting with Ammonia Tanks	\$ 120.49
3/9/2022	Keegan Shirck	Hotel - Cla-Val Class	\$ 242.40
3/9/2022	John Simon	Distribution 4 Certification	\$ 299.99
3/9/2022	Vincent Godinez	Hotel - Cla-Val Class	\$ 132.32
3/30/2022	Vincent Godinez	Auto Miles	\$ 139.23
3/30/2022	Scott MacDonald	Auto Miles	\$ 140.40
3/30/2022	Patrick McCue	Safety Boot Stipend	\$ 205.00
4/6/2022	Michael Shields	Operator Certification Renewing	\$ 105.00
4/20/2022	Scot Byron	Hotel - AWWA Conference	\$ 966.54
4/20/2022	Scot Byron	Auto Miles	\$ 121.68
4/20/2022	Ramiro Garcia	Hotel - AWWA Conference	\$ 861.03
4/20/2022	Ramiro Garcia	Auto Miles	\$ 134.55
4/20/2022	Corban Suggs	Hotel - AWWA Conference	\$ 966.54
4/27/2022	Michael Gibson	American Fisheries Society Membership	\$ 110.00
4/27/2022	Travis Larson	Safety Boot Stipend	\$ 205.00
4/27/2022	Corban Suggs	Grade T3 Exam	\$ 100.00
5/4/2022	Ramiro Garcia	Hotel - Cla-Val Class	\$ 255.74
5/4/2022	Luis Mejia	Hotel - Cla-Val Class	\$ 270.22
5/4/2022	Luis Mejia	Auto Miles	\$ 129.87
5/4/2022	John Simon	Auto Miles	\$ 127.53
5/18/2022	Jesus Garcia	Class A License Training	\$ 795.00
5/18/2022	Eric Lara	Distribution 2 Certification	\$ 125.00
5/19/2022	Corban Suggs	Office Supplies	\$ 193.76
5/25/2022	Vincent Godinez	Distribution 4 Certification	\$ 105.00
5/25/2022	Alex Kelso	Safety Boot Stipend	\$ 205.00
6/1/2022	Edgar Ramos Jr.	Water & Wastewater Hydraulics Class	\$ 312.00

1) Reimbursement Disclosure Report prepared pursuant to California Government Code 53065.5

Minutes of the Casitas Municipal Water District
Board Meeting Held
May 25, 2022

A meeting of the Board of Directors was held May 25, 2022. The meeting was held in person and via teleconference.

1. CALL TO ORDER

Vice President Hajas called the meeting to order at 5:00 p.m.

2. ROLL CALL

Directors Bergen, Kaiser, Cole, Hajas are present in the board room. Director Brennan joined remotely. Also present are GM Flood, AGM Dyer, EA Vieira and Counsel Mathews.

3. PLEDGE OF ALLEGIANCE

Director Hajas led the Pledge of Allegiance.

4. AGENDA CONFIRMATION

GM Flood announced that item 7e is being pulled and will be brought back to a future meeting.

5. PUBLIC COMMENTS - Presentation on District related items that are not on the agenda
- three minute limit.

None

6. CONSENT AGENDA

6.a. Accounts Payable Report.
[Accounts Payable Report.pdf](#)

6.b. Minutes of the May 11, 2022 Board Meeting.
[5 11 2022 Min.pdf](#)

6.c. Resolution scheduling a Public Hearing for the Fiscal Year 2022-2023 Casitas MWD Budget for the regular Board of Directors Meeting of June 22, 2022.
[Reso Budget Hearing 2022 2023.pdf](#)

The Consent Agenda was offered by Director Bergen, seconded by Director Cole and adopted by the following roll call vote:

AYES:	Directors:	Bergen, Kaiser, Cole, Hajas, Brennan
NOES:	Directors:	None
ABSENT:	Directors:	None

Resolution is numbered 2022-14

7. ACTION ITEMS

- 7.a. Approve the Letter of Agreement with SiteLogicIQ for Facility Solution Project Feasibility for the implementation of Facility improvements, energy conservation, energy generation, and/or energy management services in the amount of \$12,500. [INCLUDES PRESENTATION BY SITELOGICIQ].
[Board Memo Admin Bldg Solar 20220525 \(1\).pdf](#)
[Casitas MWD - SiteLogIQ LOA_20220517.pdf](#)

Representatives from SiteLogicIQ provided a presentation on solar options for the Admin building and also other management services to retrofit lighting.

On the motion of President Brennan, seconded by Director Kaiser the letter of agreement was approved by the following roll call vote:

AYES:	Directors:	Bergen, Kaiser, Cole, Hajas, Brennan
NOES:	Directors:	None
ABSENT:	Directors:	None

- 7.b. It is recommended that the Board of Directors approve a purchase order to MP Environmental in the amount of \$ 92,999.00 for the removal, cleaning and reinstallation of media in pressure filter #4.
[Contract Award - Filter #4 Media Cleaning 5-16-22.pdf](#)

On the motion of Director Cole, seconded by Director Kaiser the above recommendation was approved by the following roll call vote:

AYES:	Directors:	Bergen, Kaiser, Cole, Hajas, Brennan
NOES:	Directors:	None
ABSENT:	Directors:	None

- 7.c. Review and possible action on the transfer of 250 Acre-Feet of Casitas MWD's 2022 State Water Project Table A water supply to the Central Coast Water Authority.

a. Adopt a Resolution approving the transfer of 250 Acre-Feet of Casitas MWD's 2022 State Water Project Table A water supply to Central Coast Water Authority

b. Direct staff to file a Notice of Exemption for the transfer of 250 Acre-Feet of Casitas MWD's 2022 State Water Project Table A water supply to Central Coast Water Authority.

[Board Memo on Table A Water Transfer Agreement with CCWA 052522.pdf](#)
[ATT1_CCWA-Casitas 2022 Transfer.pdf](#)
[ATT2_NOE 2022 Transfer.pdf](#)
[ATT3_Casitas Reso 2022 Transfer SWP Allocation.pdf](#)

On the motion of Director Kaiser, seconded by Director Bergen, the above recommendations and Resolution were adopted by the following roll call vote:

AYES:	Directors:	Bergen, Kaiser, Cole, Hajas, Brennan
NOES:	Directors:	None
ABSENT:	Directors:	None

Resolution is numbered 2022-15

- 7.d. Approve an unbudgeted item in the amount of \$20,000 for costs related to the US Bureau of Reclamation's Reimbursable Account No. 19-WC-20-5506 - Robles Diversion O&M and BiOp Activities.
[Board Memo USBR Invoice request 052522.pdf](#)
[USBR Invoice 2100128 \\$20K ATT1.pdf](#)

On the motion of Director Brennan, seconded by Director Cole, the above recommendation was approved by the following roll call vote:

AYES:	Directors:	Bergen, Kaiser, Cole, Hajas, Brennan
NOES:	Directors:	None
ABSENT:	Directors:	None

- 7.e. Approve a cost sharing agreement with the City of Ventura, City of Ojai, and the East Ojai Group (Musick, Peeler & Garrett LLP) for mediation services related to the Santa Barbara Channelkeeper Groundwater Adjudication (California Superior Court Case# 19STCP01176).
[Board Memo Mediation Service Letter Agreement 052522.pdf](#)
[Mediation Cost Sharing Letter Agreement 052522 ATT1.pdf](#)

This item was pulled from the agenda.

- 7.f. Approval of Operations & Maintenance Department Job Description Updates/Addition:
- Revised E&M Systems Specialist I-IV (Mechanical)
 - Revised E&M Systems Specialist I-IV (Electrical)
 - Revised Electrical Control & Instrumentation Specialist
 - Revised Electrical & Mechanical Systems Supervisor
 - Revised O&M Specialist
 - Revised Water Quality Aide
 - Add Electrical & Instrumentation Lead Worker
 - Add Welder/Fabricator
- [Board Memo O&M Job Description Updates 052522.pdf](#)
[DRAFT_Electrical and Instrumentation Technician I-IV \(strikeout\) ATT1.pdf](#) [DRAFT_Scada and Communications Technician \(strikeout\) ATT2.pdf](#) [DRAFT_Mechanical System Technician I-IV](#)

(strikeout) ATT3.pdf DRAFT EMC Supervisor (strikeout) ATT4.pdf
DRAFT O&M Specialist (strikeout) ATT5.pdf
DRAFT_Electrical and Instrumeataion Lead Worker (New)
ATT6.pdf DRAFT Welder - Fabricator (New) ATT7.pdf
DRAFT_Water Quality Aid Job Description (strikeout) ATT8.pdf

On the motion of Director Bergen, seconded by Director Kaiser, the above recommendation was approved by the following roll call vote:

AYES:	Directors:	Bergen, Kaiser, Cole, Hajas, Brennan
NOES:	Directors:	None
ABSENT:	Directors:	None

8. DISCUSSION ITEMS/PRESENTATIONS

- 8.a. Discussion of the acquisition of a replacement Aquatic Play Structure (APS) and Regenerative Filter System for the Casitas Water Adventure at the Lake Casitas Recreation Area.
[Board Memo CWA APS 052522.pdf](#)

GM Flood provided a presentation on the Aquatic Play Structure that was installed in 1998 and following a review of the structure where many issues were discovered the structure was demolished last September. Mr. Flood provided information on possible replacement options and informed the board that staff is continuing to look at funding opportunities and will return to the board next month with possible financing options.

9. INFORMATION ITEMS

- 9.a. Hydrology Report.
[Hydrology Report April 2022.pdf](#)

The information items were received.

10. GENERAL MANAGER COMMENTS

GM Flood informed the board that the budget workshop will be on the agenda of the regular meeting of June 8th. Mr. Flood then mentioned he would be part of a panel discussion at the AWA Symposium where he will discuss our innovation being how well the people have done with conservation efforts that has helped us greatly in getting through the last ten years and also discuss our two water supply projects.

11. BOARD OF DIRECTOR REPORTS ON MEETINGS ATTENDED

President Brennan announced that Senator Feinstein and Congresswoman Brownley have put in for 1.5 million for Robles redesign as it relates to the Matilija Dam Removal project.

Director Hajas and Bergen attended an ad hoc PR committee where messaging on the drought condition was discussed.

12. BOARD OF DIRECTOR COMMENTS PER GOVERNMENT CODE SECTION 54954.2(a).

None

Vice President Hajas moved the meeting to closed session at 5:43 p.m.

13. CLOSED SESSION

13.a. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Government Code Section 54956.9(a) Santa Barbara Channelkeeper v. State Water Resources Control Board, City of San Buenaventura, et al.; and City of San Buenaventura v Duncan Abbott, et al., Cross Complaint; Superior Court of the State of California, County of Los Angeles, Case No. 19STCP01176.

13.b. Conference with Labor Negotiators (Government Code Sec. 54957.6) Agency Designated Representative: Julia Aranda Employee Organization: Management.

Vice President Hajas moved the meeting back to open session at 7:08 p.m. with Mr. Mathews reporting that the board met with the labor negotiator and there was no formal action and on the litigation there was no formal action taken.

14. ADJOURNMENT

Vice President Hajas adjourned the meeting at 7:09 p.m.

Neil Cole, Secretary

CASITAS MUNICIPAL WATER DISTRICT

RESOLUTION NO. 2022-16

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CASITAS MUNICIPAL WATER DISTRICT PROCLAIMING A LOCAL EMERGENCY PERSISTS, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY EXECUTIVE ORDER, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF CASITAS MUNICIPAL WATER DISTRICT FOR THE PERIOD JUNE 9, 2022 to JULY 9, 2022 PURSUANT TO BROWN ACT PROVISIONS.

WHEREAS, the Casitas Municipal Water District is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of Casitas Municipal Water District's legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provision for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District's boundaries, caused by natural, technological or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, the Board of Directors previously adopted a Resolution, Number 2021-23 on October 13, 2021, Resolution Number 2021-24 on November 10, 2021, Resolution Number 2021-26 on December 8, 2021, Resolution Number 2021-29 ON December 15, 2021, Resolution 2022-01 on January 12, 2022, Resolution Number 2022-05 on February 9, 2022, Resolution Number 2022-07 on March 9, 2022 and Resolution 2022-09 on March 23, 2022, Resolution 2022-11 on April 13, 2022, Resolution 2022-13 on May 11, 2022 finding that the requisite conditions exist for the legislative bodies of Casitas Municipal Water District to conduct remote teleconference meetings without compliance with paragraph (3) of subdivision (b) of section 54953; and

WHEREAS, as a condition of extending the use of the provisions found in section 54953(e), the Board of Directors must reconsider the circumstances of the state of emergency that exists in the District, and the Board of Directors has done so; and

WHEREAS, emergency conditions persist in the District, specifically, a state of emergency remains active; and

WHEREAS, the Board of Directors does hereby find that State of Emergency, and Social Distancing requirements and conditions causing imminent risk to attendees has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and desires to affirm a local emergency exists and re-ratify the proclamation of state of emergency by the Governor of the State of California and local orders for social distancing; and

WHEREAS, as a consequence of the local emergency persisting, the Board of Directors does hereby find that the legislative bodies of Casitas Municipal Water District shall continue to conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall continue to comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

WHEREAS, Casitas Municipal Water District has taken measures to ensure meeting access for the public via the Zoom platform including electronic video and telephone access.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF CASITAS MUNICIPAL WATER DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Affirmation that Local Emergency Persists. The Board of Directors hereby considers the conditions of the state of emergency in the District and proclaims that a local emergency persists throughout the District, and meeting in person would present imminent risk.

Section 3. Re-ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020.

Section 4. Remote Teleconference Meetings. The Staff, General Manager and legislative bodies of Casitas Municipal Water District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, continuing to conduct open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) July 9, 2022, or such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of Casitas Municipal Water District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED AND ADOPTED by the Board of Directors of Casitas Municipal Water District, this 8th day of June, 2022.

Richard Hajas, Vice President

Attest:

Neil Cole, Secretary

**CASITAS MUNICIPAL WATER DISTRICT
MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: MICHAEL L. FLOOD, GENERAL MANAGER
SUBJECT: LETTER OF INTENT TO NEGOTIATE MULTI-YEAR TRANSFER OF CASITAS MWD'S STATE WATER PROJECT TABLE A SUPPLIES TO UNITED WATER CONSERVATION DISTRICT
DATE: 06/03/2022

RECOMMENDATION:

Direct staff to sign a letter of intent to negotiate with United Water Conservation District over the next ninety days an agreement for a multi-year transfer of Casitas MWD's State Water Project Table A supplies for up to five calendar years of 2023 through 2027.

BACKGROUND:

Casitas currently holds the rights to 5,000 Acre-Feet of State Water Project (SWP) Table A water supply allocation.

Casitas currently has no ability to deliver its SWP Table A water supply allocation into its service area.

Casitas is currently considering projects that would construct conveyance facilities to allow Casitas the ability to deliver imported water to its service area, but these projects are not expected to be complete for approximately four years.

In recent years, Casitas has executed exchange and transfer agreements with other agencies who have the ability to receive imported water, including San Geronio Pass Water Agency and Central Coast Water Authority.

On March 9, 2022 the Casitas Board directed staff to:

1. Develop the necessary documents for a single year transfer of Casitas MWD's 2022 State Water Project Table A supplies of 250 AF to Central Coast Water Authority, and
2. Begin discussions with United Water Conservation District (United) on a term sheet for a five-year transfer of Casitas MWD's State Water Project Table A supplies for the five calendar years of 2023 through 2027.

DISCUSSION:

United has requested that Casitas sign a letter of intent for a period of 90 days to negotiate the term sheet. The United letter is attached.

United has also provided a draft term sheet for Casitas to review. Staff are in discussions with United and will return to the Board with a final draft of the proposed term sheet.



Board of Directors
Bruce E. Dandy, President
Sheldon G. Berger, Vice President
Lynn E. Maulhardt, Secretary/Treasurer
Mohammed A. Hasan
Edwin T. McFadden III
Michael W. Mobley
Daniel C. Naumann

General Manager
Mauricio E. Guardado, Jr.

Legal Counsel
David D. Boyer

May 9, 2022

Mr. Michael Flood, General Manager
Casitas Municipal Water District
1055 Ventura Avenue
Oak View, CA 93022

Subject: Notice of Interest in Acquiring Casitas' Table A Water

Dear Mr. Flood:

This correspondence relates to Casitas Municipal Water District's (Casitas) current annual rights to 5,000 Acre-Feet (AF) of Table A allocation of State Water Project water. United Water Conservation District (United) wishes to formally communicate and state its interest to initiate discussions to establish an agreement for the long-term transfer of Casitas' 5,000 acre-feet of Table A water to United in the form of this letter of intent requiring execution by both parties.

While neither United nor Casitas is legally bound by this correspondence, United wishes to express its strong interest to work cooperatively with Casitas and requests a period of 90 days to negotiate the preparation, execution and delivery of a detailed term sheet defining the terms and conditions for a transfer agreement.

This letter of intent is entered into subject to the understanding that neither party will have any rights or obligations hereunder. Only a fully executed Agreement, authorized and approved by each party's respective Board of Directors, will bind the parties to any terms and conditions. Each party acknowledges that an Agreement will include but not be limited to the business points referenced in the detailed term sheet that will be negotiated during the proposed 90-day period of time.

Please execute the bottom of this letter confirming your understanding and agreement. Should you have any questions, please feel free to contact me directly. We look forward to Casitas' response and to working together with respect to this matter.

United Water Conservation District

By: 
Anthony Emmert, Assistant General Manager

Date: May 9, 2022



Mr. Michael Flood
May 9, 2022
Page 2

Read and Approved

Casitas Municipal Water District

By: _____
Michael Flood, General Manager

Date: _____



DRAFT – SUBJECT TO CHANGE AND NEGOTIATION

Exhibit A			
Casitas-United Water Deal Pricing Schedule			
Allocation Volume in AF Price Per AF Total Paid to Casitas			
100%	5000	\$275	\$1,375,000
95%	4750	\$275	\$1,306,250
90%	4500	\$275	\$1,237,500
85%	4250	\$275	\$1,168,750
80%	4000	\$300	\$1,200,000
75%	3750	\$325	\$1,218,750
70%	3500	\$350	\$1,225,000
65%	3250	\$375	\$1,218,750
60%	3000	\$400	\$1,200,000
55%	2750	\$425	\$1,168,750
50%	2500	\$450	\$1,125,000
45%	2250	\$475	\$1,068,750
40%	2000	\$500	\$1,000,000
35%	1750	\$525	\$918,750
30%	1500	\$550	\$825,000
25%	1250	\$575	\$718,750
20%	1000	\$600	\$600,000
15%	750	\$700	\$525,000
10%	500	\$700	\$350,000
5%	250	\$700	\$175,000

**CASITAS MUNICIPAL WATER DISTRICT
Board of Directors Memo**

DATE: June 3, 2022

TO: Board of Directors

FROM: Michael Flood, General Manager

SUBJECT: Approve a cost-sharing agreement with the City of Ventura, City of Ojai, and the East Ojai Group (Musick, Peeler & Garrett LLP) for mediation services related to the Santa Barbara Channelkeeper Groundwater Adjudication (California Superior Court Case # 19STCP01176)

RECOMMENDATION:

Approve the cost-sharing agreement as presented.

BACKGROUND:

In April 2022, the Judge for the Santa Barbara Channelkeeper Groundwater Adjudication Case was placed on a stay until September 30, 2022 in order for the parties to enter mediation.

The four initial parties that were to enter mediation are the City of Ojai, the City of Ventura, the East Ojai Group (represented by Musick, Peeler, & Garrett; LLP) and the Casitas MWD.

Prior to the mediation, the initial parties agreed upon a mediator, Dave Ceppos of Cal State Sacramento, College of Continuing Education, Consensus and Collaboration Program at a cost of \$37,882.50 for which Casitas MWD issued a purchase order.

DISCUSSION

While Casitas MWD issued a purchase order for the services of Mr. Ceppos, the four parties noted above did agree to share the cost.

The attached letter agreement memorializes this arrangement and will allow Casitas to invoice the three other parties for the services.

BUDGETARY IMPACT:

Casitas MWD's share of this cost is \$9,470.62 which will be paid from funds collected through the Casitas' current Adjudication Charge on water customer bills.

LETTER AGREEMENT FOR COST SHARING OF MEDIATOR SERVICES BETWEEN INITIAL MEDIATION PARTIES IN THE VENTURA RIVER ADJUDICATION

On April 12, 2022, Judge William Highberger, the Judge in the Ventura River Adjudication (“Adjudication”), ordered a stay on all issues in the Adjudication for a period of approximately six months to allow certain principal parties to the Adjudication, consisting of Casitas Municipal Water District (“Casitas”), the City of Ventura (“Ventura”), the City of Ojai (“Ojai”), and the East Ojai Group (“EOG”), each a “Party,” and collectively the “Initial Mediation Parties,” to engage in structured mediation with the intent of avoiding further litigation and potentially arriving at a settlement that resolves the principal issues currently in dispute in the Adjudication.

In furtherance of the efforts to mediate, legal counsel for each of the Initial Mediation Parties interviewed six potential mediators and unanimously recommended to their respective clients the selection of David Ceppos—the Director and Senior Mediator for the Consensus and Collaboration Program (“CCP”) at Sacramento State University—as mediator (hereinafter “Mediator”). Given the direction of the Court that mediation begin expeditiously, and the assent of counsel for the four Initial Mediation Parties that the costs for the mediator be split evenly among the four parties, except as otherwise expressly stated herein. Casitas agreed to engage Mr. Ceppos rapidly by fronting the initial costs and utilizing a purchase order in the amount of \$37,882.50, with the understanding that the other three Initial Mediation Parties would agree to reimburse Casitas for 75% of the costs of the first phase of mediation, as such costs are memorialized in the purchase order attached hereto, and incorporated by reference herein, as Exhibit 1. This Letter Agreement memorializes and ratifies the approach agreed upon between and among counsel for the Initial Mediation Parties and commits Ventura, Ojai and EOG to each fund the CCP contract in the amount of \$9,470.62 by reimbursing Casitas for 75% of Casitas’ outlay of \$37,882.50 as reflected in Exhibit 1. The Scope of Services (“Scope”) to be performed by CCP as part of the Initial Phase of the Mediation is attached hereto and incorporated herein as Exhibit 2.

Material Terms:

1. Cost Sharing for Initial Phase of Mediation

The Mediator has agreed to perform the services/tasks identified in Exhibit 2 for the Initial Mediation Parties in accordance with the costs authorized by Casitas in Exhibit 1. The Initial Mediation Parties have agreed to share the Mediator’s costs equally to address their issues in the Litigation unless a re-allocation is subsequently unanimously agreed to by the Parties to this Letter Agreement. Should initial phases of mediation be required above and beyond those describe in Exhibit 2, or additional funding be required above and beyond the funding authorized for the Initial Mediation Phase approved by Casitas in Exhibit 1, then the Initial Mediation Parties, along with potentially other parties that materially participate in follow on phases of the mediation, will negotiate in good faith how additional funding for the Mediator’s services will be allocated and equitably cost shared.

Along these lines, Ventura has previously represented its willingness to fund the full cost of the mediator's time associated with interviewing and conducting mediation sessions with small and de minimis diverters/pumpers ("De Minimis Parties") that have been named as parties in the Litigation. Casitas will work with Ventura in good faith to determine the cost of such work for purposes of Ventura reimbursing Casitas for such costs, and the mediator has agreed to separately track such costs to the extent reasonably feasible.

2. Payment: Ventura, Ojai and EOG shall be required to pay their share of the amount due and owing for the Initial Phase of Mediation, in the amount of \$9,470.62 each, within 30 days of the execution of this Letter Agreement. Such payment shall be sent by check or wire transfer to the General Manager of Casitas. Except as indicated in paragraph 1 with regard to Ventura's agreement to fund the costs of the Mediator for sessions with De Minimis Parties, none of the Parties to this Letter Agreement shall be responsible for payment of any amounts in excess of its 25% share as set forth herein without the prior written consent of the Party being requested to pay such additional amount. If Initial Mediation Costs are ultimately lower than those approved in Exhibit 1, or the mediation is terminated prior to the expenditure of all funds approved in Exhibit 1, then Casitas will refund unused funds to each of the Initial Mediation Parties in proportion to the amount each Initial Mediation Party contributed.

3. Effective Date and Term

This Agreement shall be effective on the date of full execution of this Agreement by all of the Parties (Effective Date) but shall be retroactive to April 24, 2022, the date Casitas issued the purchase order to CCP in the amount of \$37,882.50. The term of this Agreement shall be from the Effective Date to the later of: (i) September 30, 2022, or (ii) the date of completion of performance of all applicable tasks detailed in Exhibit 2. The Parties may elect to extend the term, increase funding, add tasks, or otherwise modify this agreement, in writing by unanimous consent, and may also terminate the agreement early by unanimous consent. Upon early termination of this Agreement, all unused funds received from Initial Mediation Parties, if any, will be refunded by Casitas per Section 2 herein.

4. General Provisions

(a) Notices

Correspondence to be given to any Party may be sent by first-class mail, addressed and delivered as set forth below in the signature blocks for each Party or via email to representatives designated by each of the Initial Parties.

(b) Representation of Authority

Each Party represents to the others that it has the authority to enter into this Letter Agreement and that the individual signing this Agreement on behalf of their respective Party has the authority to execute this Agreement and to bind their respective Party to the terms and conditions of this Agreement.

(c) Counterparts

This Agreement may be executed in several counterparts, all or any of which shall be regarded for all purposes as one original and shall constitute and be but one and the same instrument.

(d) Governing Law

This Agreement shall be governed by and construed in accordance with the laws of the State of California.

(e) Cooperation. The Parties acknowledge that they are entering into an arrangement in which the cooperation of all of the Parties will be required, including the execution of necessary further documents. The Parties agree to cooperate in good faith with each other and review and submit timely documents for the benefit of the Mediation and possible settlement of the issues in the Adjudication.

(f) Amendment. This Letter Agreement may be amended by unanimous written consent of the Parties hereto, for purposes that may include, but are not limited to, the addition or removal of cost sharing parties from this Letter Agreement, increase or decrease of funding for the Mediator's services, addition or removal of tasks, extension of the period of performance, and the addition or removal of mediator services.

BY SIGNING BELOW, THE PARTIES AGREE TO BE BOUND BY THE PROVISIONS OF THIS LETTER AGREEMENT

1. CASITAS MUNICIPAL WATER DISTRICT

By: _____
Michael L. Flood, General Manager

Dated: _____

1055 VENTURA AVENUE
OAK VIEW, CA. 93022

2. CITY OF VENTURA

By: _____
Alex D. McIntyre, City Manager

Dated: _____

501 POLI STREET
CITY HALL
VENTURA, CA 93002-0099

3. CITY OF OJAI

By: _____
Michael Vega, City Manager

Dated: _____

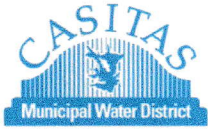
OJAI CITY HALL
401 S. VENTURA STREET
OJAI, CA 93023

4. EAST OJAI GROUP

By: _____
Greg Patterson, Legal Counsel, EOG

Dated: _____

MUSICK, PEELER & GARRETT LLP
2801 TOWNSGATE ROAD SUITE 200
WESTLAKE VILLAGE, CA 91361



Casitas Municipal Water District
 1055 N Ventura Ave
 Oak View, CA 93022

PURCHASE ORDER #28272

DATE: April 24, 2022
 TO: California State University, Sacramento
 College of Continuing Education, Consensus and Collaboration Program
 6000 J Street
 Sacramento, CA 95819

Period of Performance

April 25, 2022 – September 30, 2022

Description of Services/Deliverables ^a

Facilitate/Mediate Collaborative process among Ventura River Watershed Adjudication Parties

BUDGET ^b

Task 1 – Conduct Initial Background Review	\$1,704.00
Task 2 – Conduct Participant Assessment	\$7,908.00
Task 3 – Facilitate Collaborative Discussions	\$23,004.00
Task 4 – Prepare Outcomes and Recommendations	\$1,704.00
Task 5 – Project Management	\$1,635.00
Other Direct Costs	\$1,542.00
ICR 25%	\$385.50
TOTAL	\$37,882.50

^a Services are estimated to be delivered in-person and in a virtual format

^b Labor time subject to transfer between tasks with written approval by Casitas Municipal Water District.

SUBMIT INVOICES TO:
 Attn: General Manager
 Casitas Municipal Water District
 1055 N Ventura Ave
 Oak View, CA 93022

Michael Flood
 (Name) General Manager

April 25, 2022
 Date



California State University, Sacramento
 College of Continuing Education
 Consensus and Collaboration Program
 304 S Street, 3rd Floor • Sacramento, CA 95811

MEMORANDUM

Date: April 27, 2022
To: Michael L. Flood, General Manager, Casitas Municipal Water District
From: Dave Ceppos – Director, Sacramento State, College of Continuing Education, Consensus and Collaboration Program
Subject: Proposed Scope of Services to support Ventura River Adjudication Parties

Introduction

On behalf of the California State University Sacramento (Sacramento State), College of Continuing Education, Consensus and Collaboration Program (CCP), the following presents anticipated tasks and services to be provided by CCP, to facilitate discussions between various parties associated with ongoing adjudication proceedings regarding the Ventura River.

CCP understands this is a water law and endangered species (steelhead) case involving the Ventura River Watershed (Watershed). The case is currently pending in the complex division of the Los Angeles County Superior Court (Superior Court) before Judge Highberger, but the case has been stayed for six months to permit this mediation to occur. The matter originally started in 2014 with a lawsuit filed by Santa Barbara Channelkeepers against the City of Ventura and the State Water Resources Control Board (SWRCB). The City of Ventura subsequently filed an action for a comprehensive adjudication of the Watershed which includes, among other cross-defendants the City of Ojai, the Casitas Municipal Water District (CMWD) and the East Ojai Group. Ventura, Ojai, CMWD and the East Ojai Group are collectively defined herein as the “Initial Mediation Parties”.

The purpose of this mediated process is for the Initial Mediation Parties to develop, discuss and potentially agree to mutually acceptable mitigations and solutions to groundwater impacts and current and future water uses in the Watershed. Initial participants of the process will be the Initial Mediation Parties. If mutually acceptable conditions emerge through the process, other parties, such as the SWRCB and the California Department of Fish & Wildlife (CDFW) will necessarily be brought into the process. In addition, other water users, including de minimis water users, will need to be invited to participate in the process at the appropriate time. It is anticipated that the mediation will therefore be staged based on progress with the Initial Mediation Parties to eventually included other key stakeholders in the litigation, with the goal of developing a comprehensive settlement.

Scope Approach

CCP will conduct the following tasks. Principal work will be conducted by a Managing Senior Mediator (Mediator) with additional support from administrative support staff (as needed).

Task 1 – Conduct Initial Background Review

CCP staff will meet with legal representatives of the Initial Mediation Parties to receive and discuss past related activities and information on the topics above, study said materials as a means to enhance content fluency and preparedness, and discuss procedural and administrative factors governing the process.

Task 1 Anticipated Deliverables:

- Project Review Meeting Agenda (as warranted)
- Meeting notes (as warranted)

Task 2 – Conduct Participant Assessment

CCP will conduct confidential, phone or online-based interviews with individual or small group leadership representatives of the Initial Mediation Parties. Said representatives will determine other individuals (i.e. staff, legal counsel, etc.) to also participate. The purpose of the interviews is to:

- Discuss the desired goals and expectations of participants regarding this process.
- Provide participants the opportunity to confidentially express their interests, goals, ideas and concerns about the ongoing legal actions and potential solutions so that the neutral Mediator has a clear, collective sense of opportunities and constraints.
- Create a chance for the Mediator and participants to establish an initial working relationship in advance of the collaborative work.

To protect confidentiality, specific comments from participants will not be distributed nor attributed but rather, will be combined to identify key themes and trends from these initial discussions. On completion of the interviews, the facilitator will prepare a brief Assessment Summary and Process Design / Workplan describing the recommended approach, duration and frequency of the proposed collaborative process. For cost estimating purposes, CCP anticipates conducting a minimum of four (4) interviews with the estimated possibility of four (4) additional interviews including:

- Representatives from the four Parties (mandatory)
- Additional potential interviews with SWRCB, CDFW, and two other, to-be-determined (TBD) discussions (if warranted)

Task 2 Anticipated Deliverables:

- *Final Standardized Interview Questionnaire*
- *Final Assessment Outcomes*
 - *Note: All outcomes will be presented as aggregate information. To protect confidentiality, specific comments from initial participants will not be attributed but rather, will be combined to identify key themes and trends from these initial discussions*
- *Proposed Process Workplan*

Task 3– Facilitate Collaborative Discussions

Consistent with the Workplan prepared in Task 2 (and subject to revision as the process evolves), CCP will facilitate up to three (3), two-day collaborative discussions between the Initial Mediation Parties. The focus of all discussions will be the topics in the introduction above and the key interests / options identified in Task 2. Meetings are expected to be either in person or virtually

online. Participants are expected to include consistent leadership / staff representatives that have been vested with decision-making authorities by their respective Party, as well as potentially other staff and respective legal counsel (as designated by each Party's lead representative), The following general services will be provided by the Mediator:

- Preparation: Develop agendas, mediation / facilitation strategies, and supporting materials; provide feedback on presentation materials (if relevant); electronically distribute materials in advance of meetings; converse with Party representatives as needed to support the process
- Facilitation/Mediation: Travel to and provide in-person mediation/facilitation services, or conduct said services virtually online, including encouraging and balancing participation, maintaining focus, promoting good faith discussions, sharing information, seeking to understand one another, generating inclusive dialogue.
- Follow-Up: Manage and track action items.
- Meeting Summarization: Prepare draft and final meeting summaries (scope and scale TBD).

Task 3 Anticipated Deliverables:

- *Meeting Agendas*
- *Meeting Summaries*
- *Meeting materials (as warranted)*

Task 4 – Prepare Outcomes and Recommendations

CCP will compile all outcomes from the process (making particular use of prior meeting summaries) to prepare a final summary of outcomes and recommendations and potentially formal agreements. CCP will also be available to attend (if needed), meetings of the respective Initial Mediation Parties' governing bodies to provide an impartial presentation about the process and outcomes.

Task 4 Anticipated Deliverables:

- *Final Process Outcomes*
- *Process Presentation (as warranted)*

Task 5 – Project Management

CCP will prepare and submit a monthly progress report and invoice to the Client(s) by the 15th day of the calendar month following project activity. CCP will notify the Client(s) of any issues to be addressed and/or confirmation of project schedule as required.

Sacramento State will submit the invoices for payment by the Client(s) for work already performed. No tasks will be invoiced in anticipation of work to be performed. CCP will bill on a time-and-materials basis to ensure that any efficiencies or labor time saved is to the financial benefit of the agency.

Task 5 Anticipated Deliverables:

- *Monthly Invoices*
- *Monthly Reports*
- *Meeting notes (as warranted)*

Cost Estimate

In the context of the above scope, CCP estimates a project not to exceed amount of \$37,882.50. The task labor and other direct cost (ODC) breakdown is presented below in Attachment A. CCP understands that the contract agreement for this effort shall be executed through a Purchase Order between CMWD and Sacramento State. As noted in Task 5, CCP will bill on a time and materials basis, for services rendered. The other three Parties will enter into individual agreements with CMWD to delegate budget responsibilities and ensure that project costs are equitably distributed among the Parties.

Project Assumptions

1. Project start up and planning meetings will last up to 1.5 hours per meeting
2. The assessment interview process will include up to 4 hours of initial preparation time to schedule interviews, prepare standardized questions, and similar. There will be up to 8 interviews (as described in Task 2). Each interview will last between 1 - 2 hours based on the number of participants and including discussion time and post interview time to prepare interview notes. Interviews will be conducted by phone based or virtual online methods.
3. Collaborative process meetings will be up to 2 days in length and will include meeting time, Party caucuses, room setup / break down (when applicable for in person events) and general pre/post meeting discussions.
4. For cost estimating purposes, total number of collaborative process meetings is assumed to be up to 6 meetings.
5. Each collaborative process meeting will require labor hours between each meeting to conduct one or more of the following tasks (as needed):
 - a. Prepare meeting summaries
 - b. Meet with / debrief with Initial Mediation Parties (as warranted and/or requested)
 - c. Prepare draft and final meeting agendas
 - d. Prepare meeting materials (as warranted)
6. Travel labor costs may include up to approximately 8 hours roundtrip travel time (if warranted) including transportation to / from airports, transportation to/from lodging (if warranted), and air flights.
7. Travel ODC may include air travel, ride share or rental car and fuel, lodging and meals (if overnight travel is required)
8. Meeting summaries are expected to include attendees list, action items, decisions made (if applicable), summaries / attachments of presentations, and general summaries of stakeholder input. Summaries will not include individual statements from each participant nor will they attribute any public comments to an individual speaker.
9. With Client(s) written approval, (email or hard copy), CCP may move hours between practitioners, and/or between tasks, and/or between labor hours and ODCs.
10. CCP will provide deliverables in electronic format (MS Suite and Adobe).
11. All COVID-19 health and safety protocols mandated by the State shall be adhered to until such time that said protocols are rescinded by the State and subsequently and mutually modified by CMWD and Sacramento State.

ATTACHMENT A									
Ventura River Adjudication									
Intake No. 21-035									
Task Descriptions	Labor Resource	Program Director	Mng. Senior Mediator	Associate Facilitator	Contract / Financial Management	Admin Support	Total Hours by Task	Hrs x rate	Summary
	Billing Rates	\$219	\$213	\$136	\$94	\$60			
Task 1 – Initial Background Review									
Review and background discussions									
			8				8	\$1,704	
	Subtotal Task 1	0	8	0	0	0	8		\$1,704
Task 2: Participant Assessment									
Preparation and coordination									
			4			4	8	\$1,092	
Conduct interviews (up to 8)									
			16				16	\$3,408	
Prepare Process recommendations									
			16				16	\$3,408	
	Subtotal Task 2	0	36	0	0	4	40		\$7,908
Task 3: Collaborative Discussions									
Planning and preparation									
			30				30	\$6,390	
Facilitate 3 meetings									
			48				48	\$10,224	
Travel									
			24				24	\$5,112	
Summaries									
			6				6	\$1,278	
	Subtotal Task 3	0	108	0	0	0	108		\$23,004
Task 4: Outcomes and Recommendations									
Prepare Recommendations									
			8				8	\$1,704	
	Subtotal Task 4	0	8	0	0	0	8		\$1,704
Task 5: Project Management									
Invoice and monthly reports									
					6		6	\$564	
Project Management communication									
		1	4				5	\$1,071	
	Subtotal Task 5	1	4	0	6	0	11		\$1,635
	Total Professional Services	1	164	0	6	4	175		\$ 35,955.00
Other Direct Costs (ODC)									
		<u>Assumptions</u>		<u>UOM</u>	<u>Qty</u>	<u>Unit Rate</u>		<u>Extended Value</u>	
Photocopying black/white									
				lot	200	\$ 0.06		\$ 12.00	
Travel Coordination:									
Car Rental or Ride Share									
				day	6	\$ 40.00		\$ 240.00	
Fuel for Rental Car									
				day	6	\$ 40.00		\$ 240.00	
Lodging, University Guidelines									
				night	3	\$ 175.00		\$ 525.00	
Meals & Incidentals, University Guidelines									
				lot	6	\$ 50.00		\$ 300.00	
Mileage (private vehicle), current rates									
				mile	200	\$ 0.585		\$ 117.00	
Parking, Bridge Tolls, etc.									
				lot	3	\$ 36.00		\$ 108.00	
	Subtotal ODC								\$ 1,542.00
	ICR 25% on ODC								\$ 385.50
	ESTIMATED BUDGET								\$ 37,882.50

**CASITAS MUNICIPAL WATER DISTRICT
Board of Directors Memo**

DATE: June 3, 2022

TO: Board of Directors

FROM: Michael Flood, General Manager

SUBJECT: Review and possible action on the acquisition and financing of a replacement Aquatic Play Structure (APS) and Regenerative Filter System for the Casitas Water Adventure at the Lake Casitas Recreation Area.

RECOMMENDATION:

Direct staff to bring back bank loan documents to the June 22, 2022 Board meeting for further review and possible action.

BACKGROUND:

The Casitas Water Adventure began operating the Aquatic Play Structure (APS) in 1998 and expanded in 2003 to include the Lazy River, Lagoon, Splash Pad and Shower House. The CWA provides a safe and sanitary environment to enjoy aquatic recreation to approximately 80,000 guests each summer. The CWA also provides additional revenue to help offset staff costs and operational expenses.

During the February, March and April Recreation Committee Meetings, options for the acquisition of a replacement APS and the purchase of a Regenerative Media Filter System were reviewed by the Committee.

At the May 25, 2022 Board Meeting, staff presented the information compiled during the Recreation Committee Meetings and was directed to bring back information on financing options.

EQUIPMENT REVIEW

At the May 25th Board Meeting, several alternatives from three manufacturers were presented to the Board and are summarized below:

1. Empex Watertoys (Ontario, Canada)

C1210 Aquadek (Children & Teens)

This unit is similar to the previous Casitas Water Adventure APS. The instantaneous capacity for the C1210 is approximately 350. The quoted price for the C1210 structure in May 2022 was \$657,790. The estimated installation cost is \$129,325 for a total estimated cost of **\$ 787,115**.

2. Whitewater West Industries (San Diego, Ca.)

Whitewater West Industries Ltd, submitted estimates for two different sizes:

Aqua Play 1050 (Children & Teens)

The instantaneous capacity for the AP1050 is 385 guests. As of May 2022 the cost for the AP 1050 is \$612,983. Installation is \$395,549 for an estimated total cost of **\$ 1,008,532**.

Aqua Play 1750 (Children, Teens & Adults)

The instantaneous capacity for the AP1750 540 guests. As of May 2022 the cost of the AP1750 is \$849,948. Installation is \$483,132 for an estimated total of **\$ 1,333,080**.

3. SplashTacular Waterslides and Waterpark Attractions, LLC (Paola, Kansas)

Mega Play Unit (MPU)

This structure would be expected to have a similar instantaneous capacity to that of the Whitewater AP 1750 (540 guests). As of May 2022, the cost of the structure was \$1,445,162 and the installation cost is \$498,096 for an estimated total cost of **\$1,943,324**.

Regenerative Media Filtration System

Estimates were received from the three manufacturers and all provide a fifteen- year warranty:

- | | |
|--|---|
| <u>1. AquaRevival:</u> | Total: \$ 183,276.45 as of May 2022 |
| <u>2. Paddock Pool Equipment Company:</u> | Total: \$ 285,728.00 as of May 2022 |
| <u>3. Neptune Benson:</u> | Total: \$ 357,618.84 as of Sept 2021 |

RECOMMENDED PROJECT BUDGET:

1. APS: Splashtacular MPU: \$1,943,324
2. Regen Filter: \$ 183,276

Total: \$ 2,126,600

Total with Contingency (25%): **\$ 2,658,250**

Recommended Budget: \$2.7M

FINANCIAL ANALYSIS:

The cost associated with replacing the existing Aquatic Play Structure (APS) not only includes the purchasing of the APS but also installation and construction costs related to a new wet deck, perimeter pool deck, required demolition, design fees, survey, and associated permits but also the new filtration system.

For analysis purposes, a full renovation budget of \$2,700,000.00 will be used which includes a 25% contingency.

Financing Options:

Repayment Period: All scenarios contemplate a 10-year repayment period.

1. Traditional Bank Loan – 4% Interest Rate

Estimated Annual Payment: \$ 332,885.00

A placement agent would collect bids from multiple lenders and prepare necessary documents for Board action.

Pro:

- No impact on District Reserves
- Paid for via patrons of the Casitas Water Adventure
- Funding available in about 45-60 days.

Con:

- Cost of Attainment - \$65,000 (financial advisor, placement agent bidding, State Advisory fees, attorney fees)
- Decrease in District's Borrowing Capacity

2. Self-Financing

The self-financing option involves the use of unrestricted District reserve funds. The LCRA would be budgeted each year with an annual payment to the District in an amount that would include a rate of interest that is higher than what the District can earn on its investments in the market.

Pro:

- Higher Return on Investment for the District's reserves compared to the current market
- Paid for via patrons of the Casitas Water Adventure
- No attainment costs

Con:

- Depletion of District reserves that may be needed in the next few years

3. Combination of Traditional and Self-Financing

Casitas would provide the initial funds to get the design and associated shop drawings completed prior to fabrication (approximately \$300,000).

Pro:

- Lesser impact on District Reserves
- Paid for via patrons of the Casitas Water Adventure
- Completion schedule could be improved.

Con:

- Cost of attainment
- Decrease in District's Borrowing Capacity

Net Operational Revenue – Summer Season 2023:

Table 3 - Net Operational Revenue: 2023 Summer Season

Operating Season	80	Days
Max Daily Occupancy	1500	Guests
Percentage of occupancy	70%	Occupancy
Entrance Fee	\$23.00	per guest
Estimated Gross Revenue	\$1,932,000.00	
Estimated Expense	<\$700,000.00>	
Estimated Net Operational Revenue	\$1,232,000.00	
Annual Loan Payment	<\$332,885.00>	
Net Revenue after Annual Loan Payment	\$899,115.00	

SCHEDULE:

With a funding timeline of approximately August 2022, the project would be expected to meet its intended completion date of May 2023.

RECOMMENDATION:

Staff has the following recommendations in regard to this project:

1. Equipment:

a. APS: Splashtacular MPU: \$1,943,324

b. Regen Filter: \$ 183,276

Total: \$ 2,126,600

Total with Contingency (+25%): \$ 2,658,250

2. Budget:

Recommended Budget: \$ 2.7M

3. Financing:

Combination of Traditional and Self-Financing

Casitas Portion: **\$ 300,000**

Bank Loan: **\$ 2,400,000**

NEXT STEPS:

1. Direct Staff to bring back documents to the June 22, 2022 meeting to initiate financing for the project.

A presentation will be provided during the Board Meeting.

**CASITAS MUNICIPAL WATER DISTRICT
MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: MICHAEL FLOOD, GENERAL MANAGER
SUBJECT: TWO-YEAR MEMORANDUM OF UNDERSTANDING BETWEEN CASITAS AND MANAGEMENT EMPLOYEES FOR FISCAL YEARS 2022-2023 AND 2023-2024
DATE: 06/08/22

RECOMMENDATION:

Adopt the two-year Memorandum of Understanding (MOU) with the Management Group.

BACKGROUND AND DISCUSSION:

The Board of Directors and representatives from the Management Group met in closed session on May 25, 2022. The revised MOU includes the following changes to salaries and benefits which were agreed upon with the Board.

Salary Plan. Salaries for the management employees will be increased by the *April to April CPI-U for Urban Wage Earners and Clerical Workers for Los Angeles-Long Beach-Anaheim, CA*, with a base of 2 percent and a maximum of 6 percent effective the first day of the pay period falling on or after July 1 each fiscal year during the term of the agreement. Effective July 10, 2022 this rate shall be 6 percent.

Vacation accrual. Effective July 1, 2022, management employees shall have a cap of 450 hours of vacation accrual. This provision is consistent with the other bargaining units at the District.

Annual vacation. Management employees shall have an additional 16 hours of annual vacation time accrued 1.33 hours per month starting the first pay period in July 2022 and annually thereafter.

Long-term disability insurance. Effective July 1, 2022, or as soon thereafter as can be implemented, the District shall provide and fund an employer-paid long-term disability (LTD) insurance benefit through ACWA-JPIA for management employees.

Additional considerations:

- All other conditions of employment, compensation, and benefits remain the same

Attachment: Resolution Adopting a Memorandum of Understanding between Casitas and Management Employees for Fiscal Years 2022-20223 and 2023-2024

CASITAS MUNICIPAL WATER DISTRICT
RESOLUTION ADOPTING A MEMORANDUM OF UNDERSTANDING BETWEEN CASITAS AND
MANAGEMENT EMPLOYEES FOR FISCAL YEARS 2022-2023 AND 2023-2024

WHEREAS, the Casitas Municipal Water District and management employees have bargained for 2022-2023 and 2023-2024; and

WHEREAS, management employees include the Assistant General Manager, Chief Financial Officer, Engineering Manager, Operations & Maintenance Manager, Assistant to the General Manager/Clerk of the Board, Division Officer, Fisheries Biologist, Park Services Manager, Public Outreach and Conservation Manager, Human Resources Manager, and Safety Officer; and

WHEREAS, Casitas and management employees have agreed to terms and conditions of employment; and

WHEREAS, the term of this agreement shall be for two years; and

WHEREAS, the salaries for management employees will be increased by the April to April CPI-U for Urban Wage Earners and Clerical Workers for Los Angeles-Long Beach-Anaheim, CA, with a base of 2 percent and a maximum of 6 percent effective the first day of the pay period falling on or after July 1 each fiscal year during the term of the agreement. Effective July 10, 2022 this rate shall be 6 percent; and

WHEREAS, effective July 1, 2022, management employees shall be allowed to accrue a maximum of 450 hours of vacation time; and

WHEREAS, management employees will accrue an additional 1.33 hours of vacation time per month starting the first pay period in July 2022 and annually thereafter; and

WHEREAS, the District shall fund an employer-paid Long-Term Disability Insurance program through ACWA-JPIA for management employees effective July 1, 2022 or as soon thereafter as can be implemented; and

WHEREAS, all other conditions of employment, compensation, and benefits for management employees shall remain the same; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Casitas Municipal Water District that the Memorandum of Understanding between Casitas and management employees for fiscal years 2022-2023 and 2023-2024 is approved and the President of the Board is authorized and directed to execute the MOU on behalf of the District.

ADOPTED this 8th day of June 2022.

Richard Hajas, Vice President
Casitas Municipal Water District

ATTEST:

Neil Cole, Secretary
Casitas Municipal Water District

MEMORANDUM

TO: Board of Directors
From: Michael L. Flood, General Manager
RE: **Presentation of Draft Casitas MWD Fiscal Year 2022-2023 Budget**
Date: June 3, 2022

RECOMMENDATION:

Provide any feedback/direction to Finance Committee and Staff ahead of the June 22nd Budget Hearing.

BACKGROUND:

The Draft FY 2023 budget includes a total budgeted expenses of approximately \$38.5M and total revenues projected at \$29.8M

A budgeted deficit of \$8.7M is identified within the draft budget.

The budget deficit would be covered by a combination of CFD 2013-1 bond funds and District reserves.

The capital projects budget would be set at \$11.4M for both the Casitas Legacy system and the Casitas Ojai system.

The Engineering Department would be budgeted approximately \$9.93M in capital projects which is approximately 87% of the capital projects budget.

Funds required to balance the draft budget would come from reserves equating to \$8.7M total with \$6.3M from CFD 2013-1 bond fund reserves and \$2.4M from District reserve funds.

DISCUSSION:

The Draft FY 2023 budget was distributed to the Finance Committee at the March 2022 Committee Meeting.

The Finance Committee reviewed the draft budget during their April and May Committee Meetings.

The resulting draft budget is then presented to the Board of Directors and any additional direction given by the Board to the Finance Committee is reviewed during the June Finance Committee Meeting.

The final draft budget will then be put before the Board for consideration of adoption during an informal hearing during the last Board Meeting in June.

Staff will provide a presentation on the FY 2023 budget during the June 8th Board Meeting.



Casitas Municipal Water District
Proposed Revenue FY2022-2023
 Manager Recommended

12,500 AF- Total

**FY2022-23
Budget**

Water Sales		
11-4-00-4000-00	Water Sales - Residential Gravity	17,394.00
11-4-00-4001-00	Water Sales - Residential Pumped	1,098,604.00
11-4-00-4004-00	Water Sales - Multi Res Pump	1,157.00
11-4-00-4004-85	Water Sales - Res Pump	1,103,602.00
11-4-00-4010-00	Water Sales - Commercial Gravity	1,119.00
11-4-00-4011-00	Water Sales - Commercial Pumped	567,657.00
11-4-00-4011-85	Water Sales - Commercial Pumped- Ojai	301,946.00
11-4-00-4021-00	Water Sales - Industrial Pumped	19,064.00
11-4-00-4021-85	Water Sales - Industrial Pumped- Ojai	4,001.00
11-4-00-4030-00	Water Sales - Resale Gravity	2,025,942.00
11-4-00-4031-00	Water Sales - Resale Pumped	684,954.00
11-4-00-4040-00	Water Sales - Temporary Meter- Pumped	18,283.00
11-4-00-4041-00	Water Sales - Other- Gravity	9,081.00
11-4-00-4042-00	Water Sales - Other- Pumped	135,257.00
11-4-00-4042-85	Water Sales -Other- Pumped- Ojai	67,367.00
11-4-00-4060-00	Water Sales - Ag Domestic - Gravity	48,474.00
11-4-00-4061-00	Water Sales - Ag Domestic - Pumped	2,057,093.00
11-4-00-4061-85	Water Sales - Ag Domestic - Pumped- Ojai	49,750.00
11-4-00-4062-00	Water Sales - Ag Dom Mult - Gr	28,245.00
11-4-00-4063-00	Water Sales - Ag Dom Multi - Pu	40,227.00
11-4-00-4070-00	Water Sales - Agricultural - Gravity	44,552.00
11-4-00-4071-00	Water Sales - Agricultural - Pumped	1,405,710.00
11-4-00-4081-00	Water Sales - Interdepartmental - Pumped	105,088.00
11-4-00-4082-00	Water Sales - CMWD - Pumped	1,356.00
Total		9,835,923

Water Service Charge		
11-4-00-4150-00	Meter Chg - CMWD Residential	1,988,382
11-4-00-4150-85	Meter Chg - OJAI Residential	1,698,462
11-4-00-4151-00	Meter Chg - CMWD Commercial	170,922
11-4-00-4151-85	Meter Chg - OJAI Commercial	243,612
11-4-00-4152-00	Meter Chg - CMWD Industrial	49,008
11-4-00-4152-85	Meter Chg - OJAI Industrial	2,352
11-4-00-4153-00	Meter Chg - CMWD Agriculture	271,914
11-4-00-4154-00	Meter Chg - CMWD Institutional	66,270
11-4-00-4154-85	Meter Chg - OJAI Institutional	59,574
11-4-00-4155-00	Meter Chg - CMWD Temporary	18,780
11-4-00-4156-00	Meter Chg - CMWD Ag Residential	556,920
11-4-00-4156-85	Meter Chg - OJAI Ag Residential	9,108
11-4-00-4157-00	Meter Chg - CMWD Interdepartmental	44,022
11-4-00-4158-00	Meter Chg - CMWD Resale	563,874
11-4-00-4159-00	Meter Chg - Fire Service	28,284
11-4-00-4160-00	Meter Chg- CMWD Multi Res	1,314
11-4-00-4160-85	Meter Chg- OJAI Multi Res	9,612
11-4-00-4162-85	Meter Chg-Ojai Comm Mult	954
Total		5,783,364

Water Delinquency		
11-4-00-4350-00	Hang Tag Fee	16,910
11-4-00-4351-00	Turn Off Fee	3,180
11-4-00-4352-00	Turn On Fee	3,180
11-4-00-4353-00	Late Fee - Residential	55,071
11-4-00-4357-00	Late Fee - Business	8,412
11-4-00-4361-00	Late Fee - Industrial	731
11-4-00-4365-00	Late Fee - Resale	665
11-4-00-4369-00	Late Fee - Other	2,187
11-4-00-4377-00	Late Fee - Agriculture Domestic	5,038
11-4-00-4381-00	Late Fee - Agriculture	3,538
11-4-00-4383-00	Late Fee- Multi Res	1,663
11-4-00-4395-00	N.S.F. - Returned Check Fee	720
Total		101,295

Water Services- Other		
11-4-00-4090-00	Capital Facilities Charge	44,040
11-4-00-4093-00	Meter Tests & Installations	16,930
11-4-00-4400-00	Flexible Storage	17,888
11-4-00-4420-00	Miscellaneous Revenue - Other	49,000
11-4-00-4425-00	Sale of Fixed Assets	5,000
11-4-00-4440-00	Administration Fee	15,000
11-4-00-4450-00	SWP - Sale of Water	375,000
Total		522,858

Taxes & Assessments		
11-4-00-4200-00	1 % - Secured Current General	2,640,736
11-4-00-4235-00	RDA - Pass Through	146,641
11-4-00-4315-00	State - Homeowners Property Tax Relief	17,481
29-4-00-4010-00	Bonded Debt	1,135,687
75-4-00-4010-00	CFD 2013-1 - Tax Secured	2,890,140
Total		6,830,685

State Water Project
Debt Service

Interest		
11-4-00-4115-00	Interest on Time Deposits and Investments	282,023
Total		282,023

Other Governmental Agencies		
11-4-00-4300-00	Federal Disaster Assistance	100,000
11-4-00-4305-00	Grant Revenue - Federal	750,000
Total		850,000

Recreation- Operations		
11-4-62-4500-00	Animal Permit	11,828
11-4-62-4510-00	Boat Fees - Annual	31,030
11-4-62-4515-00	Boat Fees - Daily	9,375
11-4-62-4525-00	Boat Inspection Fees - Quagga	5,440
11-4-62-4545-00	Camping Fees	2,393,586
11-4-62-4555-00	Commercials - Recreation	2,500
11-4-62-4570-00	Events - Recreation	48,137
11-4-62-4571-00	Events - Movie Night	6,204
11-4-62-4590-00	Grants - Recreation	200,000
11-4-62-4600-00	Kayak & Canoes Annual - Recreation	4,080
11-4-62-4605-00	Kayak and Canoes Daily - Recreation	30
11-4-62-4610-00	Miscellaneous Revenue	1,466
11-4-62-4625-00	Reservations	191,710
11-4-62-4630-00	Shower Facility Fees	43,284
11-4-62-4632-00	Snow Bird Pumping	95,400
11-4-62-4635-00	Trailer Storage Fees	300,000
11-4-62-4640-00	Vehicle Fees - Daily	512,360
11-4-62-4645-00	Violation Ordinance Fees	1,073
11-4-62-4650-00	Visitor Cards	182,550
11-4-62-4705-00	Boat Rental - Concession	60,068
11-4-62-4720-00	Park Store - Recreation	57,616
11-4-62-4725-00	Cafe - Concession	27,752
Total		4,185,489

Recreation- Water Park		
11-4-65-4810-00	Water Park - Group Pass Discount	32,475
11-4-65-4840-00	Water Park - Reservation Fee	54,040
11-4-65-4850-00	Water Park - Shade Rental Fee	6,675
11-4-65-4860-00	Water Park - Single Splash Fee	669,277
11-4-65-4870-00	Water Park - Water Fitness - Fee	29,535
11-4-65-4740-00	Water Park Snack Bar	9,348
Total		801,350

Adjudication		
12-4-00-4160-00	Meter Chg- CMWD Adjud Resident	65,584
12-4-00-4160-85	Meter Chg- OJAI Adjud Resident	55,876
12-4-00-4161-00	Meter Chg- CMWD Adjud Comm	17,808
12-4-00-4161-85	Meter Chg- OJAI Adjud Comm	25,325
12-4-00-4162-00	Meter Chg- CMWD Adjud Indust	1,035
12-4-00-4163-00	Meter Chg- CMWD Adjud Ag	99,340
12-4-00-4164-00	Meter Chg- CMWD Adjud Ag Resid	152,514
12-4-00-4164-85	Meter Chg- OJAI Adjud Ag Resid	2,577
12-4-00-4165-00	Meter Chg- CMWD Adjud Interdep	3,661
12-4-00-4166-00	Meter Chg- CMWD Adjud Resale	138,682
12-4-00-4167-00	Meter Chg- CMWD Adjud Other	5,691
12-4-00-4167-85	Meter Chg- OJAI Adjud Other	5,160
12-4-00-4169-00	Meter Chg-CMWDAdjud Ag MultRes	4,043
Total		577,296

Total Revenue 29,770,283

-

General Fund Operational Funds 16,243,440

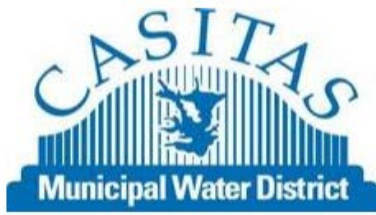
General Fund Other 3,936,881

Recreation 4,986,839

Adjudication 577,296

Debt Service 2,890,140

State Water Project 1,135,687



Casitas Municipal Water District
Revenue, Expense, & Capital Budget FY2022-2023
Manager Recommended

	FY2022-23	FY2021-22 Budget
	Budget	
	<i>12,500 AF- Total</i>	<i>11,787</i>
Total Revenue	29,770,283	27,558,793
Expenses		
Administration/ Warehouse	1,190,106	1,088,260
Administration: Debt Service	2,885,161	3,101,017
Administration: State Water Project	1,135,687	831,058
Board of Directors	251,492	245,610
District Maintenance	677,303	652,946
Electrical Mechanical	3,196,281	3,193,278
Engineering	1,436,349	1,544,502
Fisheries	624,151	558,823
General O&M	604,746	-
Human Resources	546,992	540,158
Information Technology	428,239	357,071
Management	1,663,455	1,167,833
Pipeline	1,735,865	1,693,105
Recreation - Operations & Water Park	4,917,066	4,302,508
Retirees	352,760	510,395
Safety / Garage	273,166	259,509
Utilities Maintenance	888,866	885,052
Water Conservation - Public/ Relations	757,636	687,917
Water Quality, Lab	913,534	809,309
Water Treatment	2,095,000	2,013,735
Adjudication	577,296	584,000
Total Expenses	27,151,149	25,026,085
Net	2,619,134	2,532,708
Capital		
Administration	-	-
Board of Directors	-	-
District Maintenance	43,500	16,000
Electrical Mechanical	273,200	80,900
Engineering	3,580,000	3,350,000
Engineering CFD	6,350,000	6,291,000
Fisheries	-	-
Human Resources	-	-
Information Technology	-	-
Management	-	-
Pipeline	208,500	73,100
Recreation - Operations & Water Park	112,500	227,500
Retirees	-	-
Safety / Garage	252,708	266,914
Utilities Maintenance	196,075	78,200
Water Conservation - Public/ Relations	-	-
Water Quality, Lab	124,572	84,544
Water Treatment	222,200	195,500
Total Capital Expenses	11,363,255	10,663,658
Net assets, end of year	(8,744,121)	(8,130,951)
Contribution from Variation of Water Sales Reserve	-	-
Contribution from Storm Damage Reserves	-	100,000
Contribution from Capital Imp Restricted Reserves	-	-
Contribution from Capital Imp Un Restricted Reserves	-	190,566
Contribution from Alternate Water Supply Studies Reserve	919,595	861,271
Contribution from CFD 2013-1 Improvement Fund	6,350,000	6,291,000
Contribution from Conservation Penalty Reserves	1,474,526	688,115
Net assets, End of Year	0	1



Casitas Municipal Water District
Revenue, Expense, & Capital Budget FY2022-2023
 Manager Recommended

	District Fund 11	Recreation Fund 11	State Water Project Fund 29	CFD 2013-01 Debt Service Fund 75	Adjudication Fund 12	
Adjudication Charge					577,296	
Interest	282,023					
Other Govt Agency	850,000					
Water Delinquency	101,295					
Water Sales	9,835,923					
Water Service Charge	5,783,364					
Water Service Other	522,858					
Recreation Operations		4,185,489				
Recreation Water Park		801,350				
Taxes & Assessments	2,804,858		1,135,687	2,890,140		
Total Revenue	20,180,321	4,986,839	1,135,687	2,890,140	577,296	29,770,283
Debt Service	77,228			2,759,913		
Legal	575,000					
Materials & Supplies	2,449,100	445,990				
Services/ Fees	987,867	81,900		26,820	250	
Outside Contracts	1,535,383	164,500	1,135,687	21,200	577,046	
Overhead	(522,650)	522,650				
Salaries & Benefits	10,518,796	3,398,826				
Utilities	2,092,445	303,200				
Total Expenses	17,713,168	4,917,066	1,135,687	2,807,933	577,296	27,151,149
Capital*						
Administration	-					
Board of Directors	-					
District Maintenance	43,500.00					
Electrical Mechanical	273,200.00					
Engineering	3,580,000.00					
Engineering CFD	6,350,000.00					
Fisheries	-					
Human Resources	-					
Information Technology	-					
Management	-					
Pipeline	208,500.00					
Recreation - Operations & Water Park	-	112,500.00				
Retirees	-					
Safety / Garage	252,708.12					
Utilities Maintenance	196,075.00					
Water Conservation - Public/ Relations	-					
Water Quality, Lab	124,571.66					
Water Treatment	222,200.00					
Total Capital Expenses	11,250,755	112,500	-	-	-	11,363,255
Total	(8,783,602)	(42,727)	1	82,208	-	(8,744,121)

*For more detail on Capital Projects see Proposed Capital Project Summary

Revenue Notes:	
- Volumetric water sales are based on 12,500 AF to various customer classes and include a 3% increase in rates starting in January 2023.	
- Recreation sales based on actual entrance totals, reservations made, or total amount of items sold from FY18-19 and include a 15% increase to the current rates.	
- Property tax revenue data isn't available until after July 1, therefore prior year's levy amount was used and increased by a factor of 2.5%.	
- Other Government Agency revenue includes \$750k FEMA grant reimbursement for emergency generators at Rincon.	
- Other Water Sales assumes \$375k State Water Project water sale.	
Expense Notes:	
- Debt service payments include Safety of the Dam Loan with the Bureau of Reclamation and Ojai CFD 2013-1.	
- Materials & Supplies Include the below:	- Outside Contracts Include the below:
Water Treatment Supplies (Liquid Oxygen, Chlorine, Ammonia etc.): \$574,855	State Water Project \$1,135,687
Pipeline General Supplies: \$406,860	Standby Generators & Maintenance \$180k
Gas & Maintenance: \$360,500	Water Quality Consulting, testing, & Reporting work \$211,546
Hydrants, meters, readers etc: \$142,600	Pipeline work (rentals, paving, leak detection, fish screen) \$211,000
- Overhead is charged to LCRA for work done by the District. Overhead charges include payroll processing and administration, payment processing, IT administration, and staff and administrative time. These costs are offset with services LCRA provides the District such as water shed management.	
- Budget includes salaries and benefits for 63 full time District employees, 1 part time employee, 5 Board of Directors, and 35 retirees. 2 parttime positions were converted to full time in the FY23 budget. LCRA has a total of 17 full time employees and an additional 27.5 full time equivalents.	
- Power purchased for pumping is estimated to be \$1.45 million for Legacy and \$260k for Ojai.	



Casitas Municipal Water District
Revenue & Expense Budget FY2022-2023
Adjudication
 Manager Recommended

	FY2022-23
Revenue	Budget
Meter Charge- CMWD Residential	65,584
Meter Charge- OJAI Residential	55,876
Meter Charge- CMWD Commercial	17,808
Meter Charge- OJAI Commercial	25,325
Meter Charge- CMWD Industrial	1,035
Meter Charge- CMWD Ag	99,340
Meter Charge- CMWD Ag Residential	152,514
Meter Charge- OJAI Ag Residential	2,577
Meter Charge- CMWD Interdepartmental	3,661
Meter Charge- CMWD Resale	138,682
Meter Charge- CMWD Other	5,691
Meter Charge- OJAI Other	5,160
Meter Charge- CMWD Ag Multi Residential	4,043
Total Revenue	577,296
Expenses	
Other Professional Fees	577,046
Bank Fees	250
Total Expenses	577,296
Net assets, end of year	-

The City of Ventura initiated a water rights adjudication of four groundwater basins within the Ventura River watershed. A pass through fee called "Adjudication Charge" was passed through a proposition 218 process for the expected costs associated with the lawsuit.



Casitas Municipal Water District
Proposed Capital Projects
Proposed for 2022 / 2023
Manager Recommended

	Amount	Funding Source	Total
33-Garage & Safety			
Unit E01 - replace #23 - original Enterprise order	6,580	Water Rates/ Reserves	
Unit #69 Dump Truck Replacement	30,000	Water Rates/ Reserves	
Unit #32 - Replacement - original Enterprise order	6,280	Water Rates/ Reserves	
Unit 42 - replacement - rollover from 21/22 budget	22,051	Water Rates/ Reserves	
Unit 51 - replacement - rollover from 21/22 budget	22,051	Water Rates/ Reserves	
Unit #15 - replacement - rollover from 21/22 budget	13,385	Water Rates/ Reserves	
Unit #4 - replacement - rollover from 21/22 budget	9,587	Water Rates/ Reserves	
Unit 14 - replacement - rollover from 21/22 budget	39,853	Water Rates/ Reserves	
New Unit - E&M - Enterprise - new vehicle purchase	13,385	Water Rates/ Reserves	
Unit #119 - JD 5100M Utility Tractor - Dept 55	22,684	Water Rates/ Reserves	
Unit #122 - Cat 420F Backhoe - Dept 53	28,353	Water Rates/ Reserves	
Tandem Axle Dump Trailer	16,000	Water Rates/ Reserves	
CAT 305 Mini Excavator	22,500	Water Rates/ Reserves	
Total Capital Projects Department - 33			252,708
40- Engineering CMWD Projects			
District Office Maintenance	100,000	Water Rates/ Reserves	
Rincon Control Tank Recoating/Rehab	275,000	Water Rates/ Reserves	
Robles Canal Maintenance	100,000	Water Rates/ Reserves	
Emergency Generators at Rincon, Avenue 1, and Avenue 2	1,000,000	FEMA Grant 75%	
Robles Fish Passage Improvements	200,000	Water Rates/ Reserves	
Ventura-Santa Barbara Counties Intertie	1,500,000	Water Rates/ Reserves	
Casitas Dam Hollow Jet Valve	250,000	Water Rates/ Reserves	
OVPP Pump 1 Replacement	70,000	Water Rates/ Reserves	
San Antonio Filter Upgrades	85,000	Water Rates/ Reserves	
Total Capital CMWD Projects			3,580,000
40- Engineering CFD 2013-1 Projects Funding from Bond Proceeds			
West and East Ojai Avenue Pipeline Replacement	4,500,000	CFD 2013-1	
Fairview/Foothill Pipeline Replacement	600,000	CFD 2013-1	
Heidelberger Pump Plant Fire Flow Pump	50,000	CFD 2013-1	
Wellfield Equipment and Hardware Upgrades	50,000	CFD 2013-1	
Mutual Well 7 Equipping and Site Work	1,000,000	CFD 2013-1	
Mutual Well #5 Rehabilitation	150,000.00	CFD 2013-1	
Total Capital CFD 2013-1 Projects			6,350,000
Total Capital Projects Department - 40			9,930,000
42 - Water Quality - Laboratory			
Lab Water Purification System	11,372	Water Rates/ Reserves	
Casitas Reservoir Protection-Continued	15,000	Water Rates/ Reserves	
Reservoir Mixers	35,000	Water Rates/ Reserves	
Algacide Storage Facility	18,200	Water Rates/ Reserves	
Laboratory Renovation carryover	5,000	Water Rates/ Reserves	
Reservoir Cleaning and Inspections (Casitas System)	40,000	Water Rates/ Reserves	
Total Capital Projects Department - 42			124,572
50 - Utilities Maintenance			
Large Meter Replacements 2" thru 6"	148,000	Water Rates/ Reserves	
Welder	5,800	Water Rates/ Reserves	
Handheld Street Valve Exerciser	11,075	Water Rates/ Reserves	
Sodium Hypochlorite Storage Tank	25,000	Water Rates/ Reserves	
Pipe Freezing Tool	6,200	Water Rates/ Reserves	
Total Capital Projects Department - 55			196,075

52 - Electrical Mechanical		
Rincon PP Surge Tank 10" Butterfly Valve	10,000	Water Rates/ Reserves
Check Valve replacement for 4M	7,500	Water Rates/ Reserves
Rewind 200hp Motor	15,000	Water Rates/ Reserves
PLC Automation Upgrade	5,500	Water Rates/ Reserves
Avenue #1 / Avenue #2 Pump Plant Upgrade	60,000	Water Rates/ Reserves
Upper Ojai Pump Plant Restoration	21,000	Water Rates/ Reserves
Emergency Generator	130,000	Water Rates/ Reserves
Pipeline Building Electrical Panel Updgrade	4,200	Water Rates/ Reserves
Rosemount Level Sensors (3)	5,000	Water Rates/ Reserves
Overhead Structure San Antonio MCC	15,000	Water Rates/ Reserves
Total Capital Projects Department - 52		273,200

53 - Pipeline		
Rincon Regulator Vault Improvements	25,000	Water Rates/ Reserves
Mercer Ave Mainline Replacement	45,000	Water Rates/ Reserves
Concrete Vacuum	8,500	Water Rates/ Reserves
Vault Painting and Rehab	55,000	Water Rates/ Reserves
Ojai Valley Main Improvements	75,000	Water Rates/ Reserves
Total Capital Projects Department - 53		208,500

54 - Water Treatment		
Backwash Residual Drying Bed Rehab	30,000	Water Rates/ Reserves
Filter Media Cleaning Filter	125,000	Water Rates/ Reserves
Reporting Sytem Upgrade	21,500	Water Rates/ Reserves
Gallery Sump Pump and Motor	6,500	Water Rates/ Reserves
6" Production Magmeter	4,200	Water Rates/ Reserves
Boat Ramp Repair	35,000	Water Rates/ Reserves
Total Capital Projects Department - 54		222,200

55- District Maintenance		
Ojai Valley PP Building Improvements	30,000	Water Rates/ Reserves
Roll-Up Door Conversion for Warehouse Deliveries	13,500	Water Rates/ Reserves
Total Capital Projects Department - 55		43,500

62/63/64/65 - Recreation		
LCRA Road Repairs	75,000	Grant 50/50 matching
Park Improvement Program	30,000	Rates/ Reserves
Restroom Refurbishment Bass	7,500	Grant 50/50 matching
Total Capital Projects Department - 62/63/64/65		112,500

Total Capital Projects / Budget 2022 / 2023

11,363,255

CASITAS MUNICIPAL WATER DISTRICT
 REVENUE/EXPENDITURES STATEMENT
 PROPOSED BUDGET FOR 2022/2023

11 -GENERAL FUND
 FINANCIAL SUMMARY

	BUDGET 2021-2022	REV. /EXP. T0:30Jun22	DEPARTMENT REQUESTED	GEN MGR RECOMMENDED	BOARD APPROVED
<u>REVENUE SUMMARY</u>					
<u>NON DEPARTMENTAL</u>					
WATER SALES	8,492,083	7,989,600	9,078,849	9,835,923	0
WATER SERVICES	15,218	14,925	16,930	16,930	0
WATER STANDBY	5,075,845	4,730,661	5,783,364	5,783,364	0
WATER DELINQUENCY	97,951	897,414	101,295	101,295	0
WATER REVENUE OTHER	732,162	60,859	461,888	461,888	0
CAPITAL FACILITIES	71,849	162,187	44,040	44,040	0
INTEREST	375,000	214,584	282,023	282,023	0
TAXES & ASSESSMENTS	2,497,277	2,629,675	2,640,736	2,640,736	0
OTHER GOVT. AGENCIES	1,440,915	447,702	867,481	867,481	0
MISCELLANEOUS REVENUES	<u>136,311</u>	<u>143,065</u>	<u>146,641</u>	<u>146,641</u>	<u>0</u>
TOTAL NON DEPARTMENTAL	18,934,611	17,290,671	19,423,247	20,180,321	0
<u>RECREATION - OPERATIONS</u>					
RECREATION PARK	3,748,270	3,270,674	4,040,053	4,040,053	0
RECREATION-CONCESSION	123,000	149,868	145,436	145,436	0
RECREATION OTHER	<u>0</u>	<u>4,004</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL RECREATION - OPERATIONS	3,871,270	3,424,545	4,185,489	4,185,489	0
<u>RECREATION - WATER PARK</u>					
RECREATION-CONCESSION	4,674	0	9,348	9,348	0
RECREATION-WATER PARK	<u>538,102</u>	<u>12,705</u>	<u>792,002</u>	<u>792,002</u>	<u>0</u>
TOTAL RECREATION - WATER PARK	<u>542,776</u>	<u>12,705</u>	<u>801,350</u>	<u>801,350</u>	<u>0</u>
TOTAL REVENUE	23,348,657	20,727,922	24,410,086	25,167,160	0

11 -GENERAL FUND
FINANCIAL SUMMARY

	BUDGET 2021-2022	REV. /EXP. T0:30Jun22	DEPARTMENT REQUESTED	GEN MGR RECOMMENDED	BOARD APPROVED
<u>EXPENDITURE SUMMARY</u>					
<u>RETIREES</u>					
Benefits	510,395	365,830	352,760	352,760	0
TOTAL RETIREES	510,395	365,830	352,760	352,760	0
<u>BOARD OF DIRECTORS</u>					
Salaries	118,812	61,782	130,693	130,693	0
Benefits	116,448	59,123	80,658	80,658	0
Services & Supplies	10,350	3,035	40,140	40,140	0
TOTAL BOARD OF DIRECTORS	245,610	123,941	251,492	251,492	0
<u>MANAGEMENT</u>					
Salaries	625,588	596,016	653,333	701,029	0
Benefits	181,373	190,425	182,513	173,674	0
Services & Supplies	360,473	218,759	768,753	788,753	0
TOTAL MANAGEMENT	1,167,433	1,005,200	1,604,599	1,663,455	0
<u>HUMAN RESOURCES</u>					
Salaries	141,228	139,444	152,727	157,687	0
Benefits	33,890	42,759	35,430	35,836	0
Services & Supplies	365,040	295,729	353,470	353,470	0
TOTAL HUMAN RESOURCES	540,158	477,933	541,627	546,992	0
<u>INFORMATION TECHNOLOGY</u>					
Salaries	237,036	225,858	252,075	252,075	0
Benefits	81,542	90,300	85,151	85,151	0
Services & Supplies	38,493	39,600	84,413	91,013	0
TOTAL INFORMATION TECHNOLOGY	357,071	355,759	421,639	428,239	0
<u>WATER CONSERVATION</u>					
Salaries	393,463	379,606	446,801	452,684	0
Benefits	137,822	147,999	146,527	147,077	0
Services & Supplies	156,032	61,409	157,375	157,875	0
TOTAL WATER CONSERVATION	687,317	589,014	750,703	757,636	0
<u>FISHERIES</u>					
Salaries	391,154	327,765	430,049	435,261	0
Benefits	116,602	125,498	132,773	133,818	0
Services & Supplies	51,068	33,084	55,073	55,073	0
TOTAL FISHERIES	558,823	486,347	617,894	624,151	0
<u>ADMINISTRATION SERVICES</u>					
Salaries	724,752	656,903	784,574	797,588	0
Benefits	240,883	257,002	270,856	271,406	0
Services & Supplies	952,093	492,947	722,830	720,990	0
Other Operating Expenses	(523,832)	0	(522,650)	(522,650)	0
TOTAL ADMINISTRATION SERVICES	1,393,896	1,406,851	1,255,610	1,267,334	0

11 -GENERAL FUND
FINANCIAL SUMMARY

	BUDGET 2021-2022	REV. /EXP. T0:30Jun22	DEPARTMENT REQUESTED	GEN MGR RECOMMENDED	BOARD APPROVED
<u>WAREHOUSE</u>					
Salaries	9,971	7,477	0	0	0
Benefits	3,035	1,947	0	0	0
Services & Supplies	<u>13,300</u>	<u>4,545</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL WAREHOUSE	26,306	13,969	0	0	0
<u>GARAGE</u>					
Salaries	25,814	11,112	12,399	12,399	0
Benefits	10,066	3,665	4,792	4,792	0
Services & Supplies	38,285	67,240	46,412	47,612	0
Services & Supplies-W.O.	<u>233,434</u>	<u>72,621</u>	<u>287,767</u>	<u>252,708</u>	<u>0</u>
TOTAL GARAGE	307,599	154,637	351,370	317,511	0
<u>SAFETY</u>					
Salaries	121,420	103,005	120,806	124,584	0
Benefits	48,681	51,234	45,868	46,987	0
Services & Supplies	17,843	16,873	36,793	36,793	0
Services & Supplies-W.O.	<u>33,480</u>	<u>12,500</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL SAFETY	221,424	183,611	203,467	208,363	0
<u>ENGINEERING</u>					
Salaries	864,223	582,388	889,147	896,070	0
Benefits	266,007	248,849	264,225	264,775	0
Services & Supplies	414,273	604,679	375,205	275,505	0
Salaries - Work Orders	0	193,656	0	0	0
Benefits - Work Orders	0	26,548	0	0	0
Services & Supplies-W.O.	<u>9,641,000</u>	<u>4,461,393</u>	<u>15,417,500</u>	<u>9,930,000</u>	<u>0</u>
TOTAL ENGINEERING	11,185,502	6,117,513	16,946,076	11,366,349	0
<u>WATER QUALITY - LAB</u>					
Salaries	349,477	347,077	373,081	373,081	0
Benefits	149,372	152,350	173,855	157,903	0
Services & Supplies	310,061	175,144	382,150	382,550	0
Services & Supplies-W.O.	<u>84,544</u>	<u>25,762</u>	<u>192,572</u>	<u>124,572</u>	<u>0</u>
TOTAL WATER QUALITY - LAB	893,454	700,333	1,121,659	1,038,106	0
<u>UTILITIES MAINTENANCE</u>					
Salaries	514,179	503,138	424,620	424,620	0
Benefits	189,351	216,161	187,329	187,329	0
Services & Supplies	181,522	241,012	272,692	276,917	0
Services & Supplies-W.O.	<u>78,200</u>	<u>94,582</u>	<u>196,075</u>	<u>196,075</u>	<u>0</u>
TOTAL UTILITIES MAINTENANCE	963,252	1,054,893	1,080,716	1,084,941	0
<u>ELECTRICAL MECHANICAL</u>					
Salaries	711,728	593,769	627,627	630,225	0
Benefits	239,905	242,151	227,362	227,798	0
Services & Supplies	2,241,345	909,845	2,335,138	2,338,258	0

CASITAS MUNICIPAL WATER DISTRICT
REVENUE/EXPENDITURES STATEMENT
PROPOSED BUDGET FOR 2022/2023

11 -GENERAL FUND
FINANCIAL SUMMARY

	BUDGET 2021-2022	REV. /EXP. T0:30Jun22	DEPARTMENT REQUESTED	GEN MGR RECOMMENDED	BOARD APPROVED
Services & Supplies-W.O.	<u>80,900</u>	<u>60,968</u>	<u>302,200</u>	<u>273,200</u>	<u>0</u>
TOTAL ELECTRICAL MECHANICAL	3,273,878	1,806,732	3,492,327	3,469,481	0
<u>DIST MAINT - PIPELINE</u>					
Salaries	676,892	636,620	598,429	602,626	0
Benefits	272,419	270,180	233,376	234,080	0
Services & Supplies	743,495	526,063	895,010	899,160	0
Services & Supplies-W.O.	<u>73,100</u>	<u>24,277</u>	<u>208,500</u>	<u>208,500</u>	<u>0</u>
TOTAL DIST MAINT - PIPELINE	1,765,905	1,457,140	1,935,314	1,944,365	0
<u>WATER TREATMENT</u>					
Salaries	860,064	816,991	821,521	821,521	0
Benefits	299,139	383,660	310,778	310,778	0
Services & Supplies	854,532	706,672	920,051	962,701	0
Services & Supplies-W.O.	<u>195,500</u>	<u>174,718</u>	<u>602,200</u>	<u>222,200</u>	<u>0</u>
TOTAL WATER TREATMENT	2,209,234	2,082,040	2,654,550	2,317,200	0
<u>OPERATIONS - MAINTENANCE</u>					
Salaries	280,357	251,448	282,981	282,981	0
Benefits	136,573	124,198	114,945	114,945	0
Services & Supplies	236,016	1,180,387	277,377	279,377	0
Services & Supplies-W.O.	<u>16,000</u>	<u>19,392</u>	<u>43,500</u>	<u>43,500</u>	<u>0</u>
TOTAL OPERATIONS - MAINTENANCE	668,946	1,575,426	718,803	720,803	0
<u>GENERAL O&M</u>					
Salaries	0	0	437,406	446,957	0
Benefits	0	0	143,801	145,410	0
Services & Supplies	<u>0</u>	<u>0</u>	<u>12,379</u>	<u>12,379</u>	<u>0</u>
TOTAL GENERAL O&M	0	0	593,586	604,746	0
<u>RECREATION - OPERATIONS</u>					
Salaries	1,208,602	1,078,136	1,306,873	1,316,712	0
Benefits	393,657	433,702	422,876	424,911	0
Services & Supplies	253,678	219,867	281,743	286,343	0
Other Operating Expenses	523,832	0	522,650	522,650	0
Salaries - Work Orders	0	130	0	0	0
Benefits - Work Orders	<u>0</u>	<u>10</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL RECREATION - OPERATIONS	2,379,769	1,731,846	2,534,142	2,550,616	0
<u>RECREATION - MAINTENANCE</u>					
Salaries	476,757	460,997	589,949	589,949	0
Benefits	129,332	142,528	128,700	128,700	0
Services & Supplies	424,990	441,872	503,770	482,370	0
Services & Supplies-W.O.	<u>137,500</u>	<u>211,672</u>	<u>112,500</u>	<u>112,500</u>	<u>0</u>
TOTAL RECREATION - MAINTENANCE	1,168,579	1,257,070	1,334,919	1,313,519	0

CASITAS MUNICIPAL WATER DISTRICT
 REVENUE/EXPENDITURES STATEMENT
 PROPOSED BUDGET FOR 2022/2023

11 -GENERAL FUND
 FINANCIAL SUMMARY

	BUDGET 2021-2022	REV./EXP. T0:30Jun22	DEPARTMENT REQUESTED	GEN MGR RECOMMENDED	BOARD APPROVED
<u>RECREATION - PUBLIC REL</u>					
Salaries	208,152	82,340	137,733	137,733	0
Benefits	50,379	22,749	34,944	34,944	0
Services & Supplies	<u>115,550</u>	<u>138,353</u>	<u>122,800</u>	<u>122,800</u>	<u>0</u>
TOTAL RECREATION - PUBLIC REL	374,081	243,442	295,477	295,477	0
<u>RECREATION - WATER PARK</u>					
Salaries	376,540	184,910	676,364	676,364	0
Benefits	76,539	72,194	89,128	89,128	0
Services & Supplies	64,502	49,975	103,563	104,463	0
Services & Supplies-W.O.	<u>90,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL RECREATION - WATER PARK	607,580	307,079	869,054	869,954	0
TOTAL EXPENDITURES	31,506,212	23,496,606	39,927,785	33,993,489	0
REVENUE OVER/(UNDER) EXPENDITURES	(8,157,555)	(2,768,684)	(15,517,699)	(8,826,329)	0

CASITAS MUNICIPAL WATER DISTRICT
 REVENUE/EXPENDITURES STATEMENT
 PROPOSED BUDGET FOR 2022/2023

12 -Adjudication
 FINANCIAL SUMMARY

	BUDGET 2021-2022	REV./EXP. T0:30Jun22	DEPARTMENT REQUESTED	GEN MGR RECOMMENDED	BOARD APPROVED
<u>REVENUE SUMMARY</u>					
<u>Non Departmental</u>					
WATER STANDBY	584,000	481,092	577,296	577,296	0
WATER DELINQUENCY	<u>0</u>	<u>2,935</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL Non Departmental	<u>584,000</u>	<u>484,028</u>	<u>577,296</u>	<u>577,296</u>	<u>0</u>
TOTAL REVENUE	584,000	484,028	577,296	577,296	0

CASITAS MUNICIPAL WATER DISTRICT
 REVENUE/EXPENDITURES STATEMENT
 PROPOSED BUDGET FOR 2022/2023

12 -Adjudication
 FINANCIAL SUMMARY

	BUDGET 2021-2022	REV./EXP. T0:30Jun22	DEPARTMENT REQUESTED	GEN MGR RECOMMENDED	BOARD APPROVED
<u>EXPENDITURE SUMMARY</u>					
<u>Mangagement</u>					
Services & Supplies	450,000	572,802	577,046	577,046	0
TOTAL Mangagement	450,000	572,802	577,046	577,046	0
<u>Administration Services</u>					
Services & Supplies	250	0	250	250	0
TOTAL Administration Services	250	0	250	250	0
TOTAL EXPENDITURES	450,250	572,802	577,296	577,296	0
REVENUE OVER/(UNDER) EXPENDITURES	133,750	(88,774)	0	0	0

CASITAS MUNICIPAL WATER DISTRICT
 REVENUE/EXPENDITURES STATEMENT
 PROPOSED BUDGET FOR 2022/2023

12 -Adjudication

EXPENSES	BUDGET 2021-2022	EXPENDITURES T0:30Jun22	DEPARTMENT REQUESTED	GEN MGR RECOMMENDED	BOARD APPROVED
<hr/>					
Administration Services					
=====					
<u>Services & Supplies</u>					
12-5-30-5034-00 Bank Charges	250	0	250	250	0
TOTAL Services & Supplies	250	0	250	250	0
<hr/>					
TOTAL Administration Services	250	0	250	250	0
<hr/>					
TOTAL EXPENDITURES	450,250	572,802	577,296	577,296	0
REVENUE OVER/(UNDER) EXPENDITURES	133,750	(88,774)	0	0	0

CASITAS MUNICIPAL WATER DISTRICT
 REVENUE/EXPENDITURES STATEMENT
 PROPOSED BUDGET FOR 2022/2023

29 -USBR & SWP BONDED INDEBT
 FINANCIAL SUMMARY

	BUDGET 2021-2022	REV. /EXP. T0:30Jun22	DEPARTMENT REQUESTED	GEN MGR RECOMMENDED	BOARD APPROVED
<u>REVENUE SUMMARY</u>					
<u>Non Departmental</u>					
WATER SALES	834,483	955,550	1,135,687	1,135,687	0
MISCELLANEOUS REVENUES	<u>0</u>	<u>54,704</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL Non Departmental	<u>834,483</u>	<u>1,010,254</u>	<u>1,135,687</u>	<u>1,135,687</u>	<u>0</u>
TOTAL REVENUE	834,483	1,010,254	1,135,687	1,135,687	0

CASITAS MUNICIPAL WATER DISTRICT
 REVENUE/EXPENDITURES STATEMENT
 PROPOSED BUDGET FOR 2022/2023

29 -USBR & SWP BONDED INDEBT
 FINANCIAL SUMMARY

	BUDGET 2021-2022	REV. /EXP. T0:30Jun22	DEPARTMENT REQUESTED	GEN MGR RECOMMENDED	BOARD APPROVED
<u>EXPENDITURE SUMMARY</u>					
<u>PROPERTY TAX</u>					
Services & Supplies	831,058	3,183	1,135,687	1,135,687	0
TOTAL PROPERTY TAX	831,058	3,183	1,135,687	1,135,687	0
TOTAL EXPENDITURES	831,058	3,183	1,135,687	1,135,687	0
REVENUE OVER/(UNDER) EXPENDITURES	3,425	1,007,071	1	1	0

CASITAS MUNICIPAL WATER DISTRICT
REVENUE/EXPENDITURES STATEMENT
PROPOSED BUDGET FOR 2022/2023

75 -CFD -2013-1
FINANCIAL SUMMARY

	BUDGET 2021-2022	REV. /EXP. T0:30Jun22	DEPARTMENT REQUESTED	GEN MGR RECOMMENDED	BOARD APPROVED
<u>REVENUE SUMMARY</u>					
<u>Non Departmental</u>					
WATER SALES	<u>2,772,642</u>	<u>2,753,309</u>	<u>2,890,140</u>	<u>2,890,140</u>	<u>0</u>
TOTAL Non Departmental	<u>2,772,642</u>	<u>2,753,309</u>	<u>2,890,140</u>	<u>2,890,140</u>	<u>0</u>
TOTAL REVENUE	2,772,642	2,753,309	2,890,140	2,890,140	0

CASITAS MUNICIPAL WATER DISTRICT
 REVENUE/EXPENDITURES STATEMENT
 PROPOSED BUDGET FOR 2022/2023

75 -CFD -2013-1
 FINANCIAL SUMMARY

	BUDGET 2021-2022	REV. /EXP. T0:30Jun22	DEPARTMENT REQUESTED	GEN MGR RECOMMENDED	BOARD APPROVED
<u>EXPENDITURE SUMMARY</u>					
<u>Property Tax</u>					
Services & Supplies	<u>2,748,438</u>	<u>2,351,804</u>	<u>2,807,933</u>	<u>2,807,933</u>	<u>0</u>
TOTAL Property Tax	2,748,438	2,351,804	2,807,933	2,807,933	0
<hr/>					
TOTAL EXPENDITURES	2,748,438	2,351,804	2,807,933	2,807,933	0
REVENUE OVER/(UNDER) EXPENDITURES	24,205	401,505	82,208	82,208	0

CASITAS MUNICIPAL WATER DISTRICT
MINUTES
Recreation Committee
(this meeting was held telephonically and in-person)

DATE: May 27, 2022
TO: Board of Directors
FROM: General Manager, Michael Flood
Re: Recreation Committee Meeting of May 10, 2022, at 1000 hours.

RECOMMENDATION:

It is recommended that the Board of Directors receive and file this report.

BACKGROUND AND OVERVIEW:

1. **Roll Call.**

Director Brian Brennan
Director Pete Kaiser
General Manager, Michael Flood
Assistant General Manager, Kelley Dyer
Park Services Manager, Joe Martinez
Division Officer, Joe Evans
Park Services Officer, Mitch Tull

2. **Public Comments.**

None

3. **Discussion of the management of Federal lands in the Lake Casitas watershed area.**

Director Kaiser made comments regarding the role of the Recreation Committee, activities at the LCRA, tenant role of Casitas, the role of the US Bureau of Reclamation, livestock and grazing activities, native species, nutrient loading, legal issues, and Casitas as a non-advocate.

Director Brennan commented on fire safety, water conservation, the US Bureau of Reclamation's role, grazing in other watersheds, and expressed appreciation for the ability to discuss this item.

PSM Martinez commented on the role of Casitas as a liaison to the US Bureau of Reclamation, management of the Casitas Open Space, the management agreement, and enforcement guidelines.

DO Evans made comments regarding Casitas as supervisor of the Lake casitas lands, law enforcement in the watershed and the role of other law enforcement and regulating agencies.

Ojai Fire Safe Council Member, Chris Danch commented on the desire of the Council to have a letter of support from Casitas regarding a whitepaper study grant and the benefits of grazing in other areas.

4. **Review of March 2022 Recreation Report**

PSM Martinez went over the report with the Committee including attendance, revenues, various events, recruiting, lifeguard training, waterpark summer operations, and maintenance activities.

Director Brennan made comments regarding the desire of the public to start getting back to normal.

Director Kaiser made comments regarding the great job LCRA staff is doing and the likelihood of interregional travel to the LCRA due to current economic conditions.

5. **Review of Incidents and Comments**

DO Evans presented the LCRA Easter operations as a great success, incident statistics including customer service issues, disturbances, Sheriff contacts, a campground fight, Ranger contacts and maintenance work, fishing license violations, a firewood theft incident, motorhome parking on Highway 150, and a vehicle in the water (no contamination).

Director Kaiser asked questions about trespassers, cut fences, and complimented staff of the great work considering all of the recent issues at the LCRA.

Director Brennan complimented staff and expressed appreciation for the detailed report. He also asked about the date for the Ojai Wine Festival and the Recreation Committee schedule in June.

The Committee asked staff to contact the State regarding parking restrictions along Highway 150.

CASITAS MUNICIPAL WATER DISTRICT

MINUTES

Finance Committee

(this meeting was held telephonically and in-person)

DATE: May 27, 2022
TO: Board of Directors
FROM: General Manager, Michael Flood
Re: Finance Committee Meeting of May 20, 2022 at 1000 hours.

RECOMMENDATION:

It is recommended that the Board of Directors receive and file this report.

BACKGROUND AND OVERVIEW:

1. **Roll Call.**

Director Neil Cole
Director Richard Hajas
General Manager, Michael Flood
Chief Financial Officer, Janyne Brown

2. **Public Comments.**

None

3. **Board/Management comments.**

GM Flood made comments regarding holding the FY 2022-2023 Budget Workshop during the June 8, 2022 Board Meeting.

Director Cole indicated that he would like to have a future item regarding a facilities replacement program/funding.

4. **Review of the Fiscal Year 2022-2023 Draft Casitas MWD Budget**

GM Flood made comments regarding minor changes to the budget made since the April Finance Committee Meeting.

Director Hajas indicated that he would like to have the Committee review the reserve policy at future Committee meeting.

5. **Review of the Financial Statements for March 2022.**

CFO Brown made comments regarding the statements including revenues, expenses, investments, encumbrances, and an expense category modification.

GM Flood made comments regarding SCE's delayed billing of the Rincon Pump Station charges.

6. **Review of the Consumption Report for March 2022.**

GM Flood covered the report with the Committee.

Director Hajas asked that the individual CMWD and Ojai Water System numbers be totaled as well.



Casitas Municipal Water District
State Water Project - Interconnect Project Costs
As of 5/31/2022

Project No:	Project Name:	Costs paid to date	Encumbered	Total Encumbered & Cost To Date
378	State Water Interconnect - Calleguas to Casitas	123,667.60	-	123,667.60
527	State Water Interconnect - Carpinteria to Casitas	1,110,321.21	2,271,361.97	3,381,683.18
606	State Water Interconnect - Ventura to Casitas	249,242.35	-	249,242.35
Project(s) Cost To Date:				3,754,593.13



Casitas Municipal Water District
CFD 2013-1 Improvement Fund - Series B

	Bonds Proceeds Received (1)	Interest Earned (2)	Expense (3)	Balance Series B (1)+(2)+(3)
2017 Subtotal	42,658,223.98	24,046.16	(36,886,093.06)	
TOTAL	42,658,223.98	24,046.16	(36,886,093.06)	5,796,177.08
2018 Subtotal	-	77,279.16	-	
TOTAL	42,658,223.98	101,325.32	(36,886,093.06)	5,873,456.24
2019 Subtotal	-	102,268.61	(1,486,814.43)	
TOTAL	42,658,223.98	203,593.93	(38,372,907.49)	4,488,910.42
2020 Subtotal	-	15,749.88	(4,404,999.69)	
TOTAL	42,658,223.98	219,343.81	(42,777,907.18)	99,660.61
2021 Subtotal	-	2.16	(99,662.60)	
TOTAL	42,658,223.98	219,345.97	(42,877,569.78)	0.17
2022 Subtotal	-	-	-	
TOTAL	42,658,223.98	219,345.97	(42,877,569.78)	0.17

Casitas Municipal Water District
CFD 2013-1 Improvement Fund - Series C

	Bonds Proceeds Received (1)	Interest Earned (2)	Expense (3)	Balance Series C (1)+(2)+(3)
2019 Subtotal	13,570,000.00	12,284.84	-	
TOTAL	13,570,000.00	12,284.84	-	13,582,285
2020 Subtotal	-	48,026.34	(1,362,971.53)	
TOTAL	13,570,000.00	60,311.18	(1,362,971.53)	12,267,339.65
2021 January		62.37		
February		62.37		
March		57.01		
April		62.37		
May		60.36	(537,876)	Project Reimbursement (Apr exp)
June		60.16	(662,386)	Project Reimbursement (May exp)
July		54.67	(1,150,111)	Project Reimbursement (June exp)
August		51.74	(719,027.97)	Project Reimbursement (July exp)
September		47.83		
October		45.26	(1,233,220.94)	Project Reimbursement (Aug & Sept exp)
November		42.26		
December		65.43	(510,100.59)	Project Reimbursement (Oct & Nov exp)
2021 Subtotal	-	671.83	(4,812,722.59)	
TOTAL	13,570,000.00	60,983.01	(6,175,694.12)	7,455,288.89
2022 January		38.40		
February		37.90		
March		34.68	(110,796.25)	Project Reimbursement (Dec 2021-Feb 2022 exp)
April		37.65	(105,962.81)	Project Reimbursement (Mar 2022)
May		35.82		
June				
July				
August				
September				
October				
November				
December				
2022 Subtotal		184.45	(216,759.06)	
TOTAL	13,570,000.00	61,167.46	(6,392,453.18)	7,238,714.28

Summary of Expenses

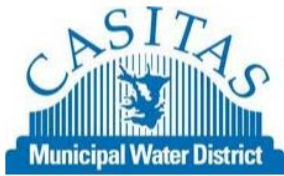
CFD 2013-1 Improvement Fund - Series B&C

Purchase of Ojai System	34,481,628.00
Extension Contract	366,371.55
Meter Cost	2,038,093.51
Received Project reimbursements:	12,383,929.90
	49,270,022.96

Total funds remaining for improvement Series B:	0.17
Total funds remaining for improvement Series C:	7,238,714.28
Total Funds Remaining	7,238,714.45

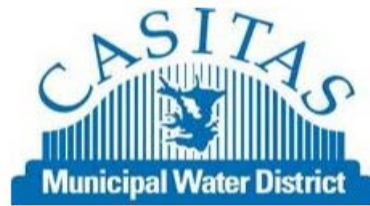
Received Project reimbursements:	12,383,929.90
Projects Cost YTD:	12,804,761.19
Projects Pending Reimbursement:	420,831.29

Total Funds Remaining less pending Reimbursement:	6,817,883.16
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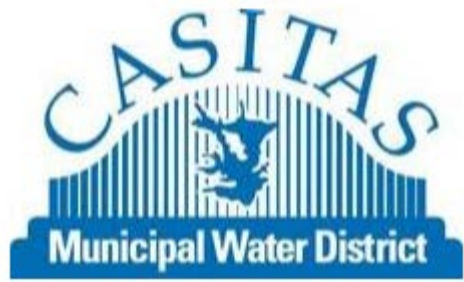
Casitas Municipal Water District
CFD 2013 - 1 Projects to be reimbursed to CMWD To Date
As of 5/31/2022

Project No:	Project Name:	Costs
400	Ojai System Masterplan	375,336.49
420	Sunset Place Pipeline Replacement	785,031.23
421	Cuyama, Palomar and El Paseo Roads Pipeline Replacement	2,170,276.95
422	South San Antonio Street and Crestview Drive Pipeline	89,258.17
423	West and East Ojai Avenue Pipeline Replacement	612,554.88
424	Running Ridge Zone Hydraulic Improvement	444,696.44
425	Well Rehabilitation Replacement	1,458,019.52
426	Valve & Appurtenance Replacement	1,136,796.97
427	Fairview Pipeline Replacement	11,732.43
428	Mutual Wellfield Pipeline	162,411.61
429	Grand Ave Pipeline	56,650.86
430	Signal Booster Zone Hydraulic Improvements	165,699.18
431	Emily Street Pipeline Replacement	1,055,084.68
432	Casitas-Ojai System Interties	78,158.82
522	Ojai Arc Flash Study	119,839.00
611	Mutual Replacement Well	438,973.36
411	Replace San Antonio #3 Well	29,759.77
506	Ojai SCADA UPS Units	11,447.67
509	Hypochlorite Tanks OS	24,186.95
511	Ojai Wellfield Cla-Vals	4,273.91
512	Well Monitoring Upgrades 07/2018	1,520.76
514	Ojai Wellfield Mag Meters 07/2018	18,876.70
433	Ojai 12" pipeline replac	2,015,232.30
434	Heidelberger PP Ret. Wal	33,499.74
435	Plesant Ave/Daily Rd Pip	62,644.70
436	OWS Tank/Valt Fall Impro	23,274.45
437	Wellvield VFDs	423,061.79
438	Lion St PL/ Fairview Conn	762,333.09
646	OWS Arbolada Tank	64,981.56
673	Mutual Well #7	169,147.21
674	San Antonio Filter Upgrade	0.00
Project(s) Cost To Date:		<u>12,804,761.19</u>
		-272,885.54 4.30.22
		-147,945.75 5.31.22



**Casitas Municipal Water District
Adjudication Charge Summary Report**

	2020 July	2020 August	2020 September	2020 October	2020 November	2020 December	2021 January	2021 February	2021 March	2021 April	2021 May	2021 June	FY21 YTD
Revenue	(48,685)	(48,893)	(48,945)	(49,160)	(49,090)	(48,787)	(49,013)	(48,754)	(48,737)	(49,088)	(48,639)	(46,304)	(584,095)
Expenses													
Legal	-	26,378	15,228	-	29,451	4,917	4,625	14,288	1,344	32,955	15,958	23,411	168,555
Other Pro Fees	-	-	-	-	-	-	20,322	14,782	-	-	7,813	82,257	125,175
Bank Fees	-	-	-	-	130	-	-	-	-	-	-	-	130
Net Total	(48,685)	(22,515)	(33,717)	(49,160)	(19,509)	(43,870)	(24,066)	(19,684)	(47,393)	(16,133)	(24,868)	59,364	(290,234)
Cash Collected	948	2,630	44,674	48,421	47,746	50,454	48,260	46,160	52,298	46,680	49,070	46,673	484,014
Cash Disbursed	-	(26,378)	(15,228)	(0)	(29,573)	(4,917)	(24,955)	(29,070)	(1,344)	(32,955)	(23,771)	(63,445)	(251,637)
Accounts Payable	-	-	-	-	(8)	-	8	-	-	-	(0)	(42,224)	(42,224)
Accounts Receivable	47,737	46,263	4,271	738	1,344	(1,667)	754	2,594	(3,561)	2,408	(431)	(369)	100,081
Net Total	48,685	22,515	33,717	49,160	19,509	43,870	24,066	19,684	47,393	16,133	24,868	(59,364)	290,235
	2021 FY22 7	2021 FY22 8	2021 FY22 9	2021 FY22 10	2021 FY22 11	2021 FY22 12	2022 FY22 1	2022 FY22 2	2022 FY22 3	2022 FY22 4	2022 FY22 5	2022 FY22 6	YTD
Revenue	(48,514)	(48,430)	(48,489)	(48,520)	(48,464)	(48,355)	(48,545)	(48,400)	(48,345)	(48,018)	3	-	(1,068,172)
Expenses													
Legal	-	1,908	12,847	9,838	24,067	38,114	-	54,949	46,935	140,549	23,364	23,200	544,326
Other Pro Fees	-	10,122	5,718	13,835	22,554	27,345	45,786	20,995	14,643	32,509	3,525	-	322,206
Bank Fees	-	-	-	-	-	-	-	-	-	-	-	-	130
Net Total	(48,514)	(36,400)	(29,925)	(24,847)	(1,843)	17,104	(2,759)	27,545	13,233	125,040	26,892	23,200	(201,510)
Cash Collected	50,335	46,498	49,795	48,266	47,348	49,062	48,507	46,747	49,424	49,471	46,698	55	1,016,221
Cash Disbursed	(32,144)	(22,110)	(18,564)	(23,673)	(46,621)	(65,459)	(45,786)	(75,944)	(61,578)	(173,058)	(27,039)	(23,200)	(866,812)
Accounts Payable	32,144	10,079	-	-	-	(0)	(0)	-	-	0	(0)	-	0
Accounts Receivable	(1,821)	1,932	(1,306)	253.23	1,115	(707)	38	1,652	(1,079)	(1,453)	(46,551)	(55)	52,101
Net Total	48,514	36,400	29,925	24,847	1,843	(17,104)	2,759	(27,545)	(13,233)	(125,040)	(26,892)	(23,200)	201,510
Note: Data as of 6/01/2022	-	-	-	-	(0.00)	-	(0.00)	-	(0.00)	-	-	-	149,409



**Casitas Municipal Water District
Revenue & Expense Report
For the Month Ending, March 31st, 2022**

1,108,347

% of the Year Completed: 75.00%

	Current Budget (a)	Current Period Balance	Year to Date Balance (b) FY2022	Prior Year to Date Balance FY2021
Water Sales	8,492,083	562,533	7,418,622	6,798,906
Water Standby	5,075,845	472,342	4,267,884	3,779,253
Water Delinquency & Penalties	97,951	95,689	820,782	1,064,307
Water Other	15,218	4,775	14,300	11,500
Recreation- Operations	3,871,270	361,113	2,610,423	2,303,377
Recreation- Water Park	542,776	960	1,500	(75)
Miscellaneous Operational	446,849	49,179	335,408	265,221
Subtotal Operating Revenue (d)	18,541,992	1,546,591	15,468,919	14,222,489
Miscellaneous Non-Operational	732,162	4,480	58,224	838,654
Grants/ Reimbursements	1,425,000	-	425,334	-
Taxes & Assessments	6,275,639	16,680	3,928,134	3,714,268
Miscellaneous	-	-	-	-
Subtotal Non-Operating Revenue (e)	8,432,801	21,160	4,411,692	4,552,922
Total Revenue (d+e)	26,974,793	1,567,751	19,880,611	18,775,411

Total Encumbered (c)	Budget Remaining (a)-(b)-(c)	% YTD Budget (b)/(a)	% YTD Budget Encumbered (b+c)/(a)
-	1,073,461	87.36%	87.36%
-	807,961	84.08%	84.08%
-	(722,831)	837.95%	837.95%
-	918	93.97%	93.97%
-	1,260,847	67.43%	67.43%
-	541,276	0.28%	0.28%
-	111,441	75.06%	75.06%
-	3,073,073	83.43%	83.43%
-	673,938	7.95%	7.95%
-	999,666	29.85%	29.85%
-	2,347,505	62.59%	62.59%
-	-	0.00%	0.00%
-	4,021,109	52.32%	52.32%
-	7,094,182	73.70%	73.70%

Expenses

Administration	1,420,204	118,410	1,133,099	1,385,121
Board of Directors	245,609	10,570	97,335	132,507
District Maintenance	652,945	66,092	461,462	454,875
Electrical Mechanical	3,192,979	126,110	1,478,559	2,015,117
Engineering	1,544,502	149,376	1,022,864	1,024,960
Fisheries	558,824	40,434	390,385	384,328
Human Resources	540,157	15,164	440,957	-
Information Technology	357,071	28,735	273,989	239,716
Management	1,167,433	75,533	779,123	1,050,163
Pipeline	1,692,805	158,901	1,166,531	1,269,087
Recreation - Operations / Maint. / PR / Water Pk	4,302,509	295,837	2,566,596	2,765,984
Retirees	510,395	27,928	309,525	369,796
Safety / Garage	262,109	19,689	196,250	195,354
Utilities Maintenance	885,052	81,680	759,703	664,977
Water Conservation - P/R	687,318	47,803	469,549	565,738
Water Quality- Lab	808,908	55,094	526,692	484,102
Water Treatment	2,013,736	185,957	1,532,844	1,287,431
Total Operating Expenses (f)	20,842,556	1,503,313	13,605,463	14,289,256
Net, Operating gain/(loss) (d-f)	(2,300,564)	43,278	1,863,456	(66,767)
Net, total gain/(loss) (d+e-f)	6,132,237	64,439	6,275,148	4,486,155

51,426	235,679	79.78%	83.41%
-	148,274	39.63%	39.63%
12,987	178,496	70.67%	72.66%
25,069	1,689,351	46.31%	47.09%
234,995	286,643	66.23%	81.44%
-	168,439	69.86%	69.86%
-	99,200	81.63%	81.63%
7,700	75,382	76.73%	78.89%
10,406	377,903	66.74%	67.63%
29,868	496,406	68.91%	70.68%
34,392	1,701,521	59.65%	60.45%
-	200,870	60.64%	60.64%
158	65,702	74.87%	74.93%
13,110	112,239	85.84%	87.32%
900	216,869	68.32%	68.45%
47,078	235,138	65.11%	70.93%
155,694	325,198	76.12%	83.85%
623,781	6,613,311	65.28%	68.27%

Debt Service	Current Budget (a)	Current Period Balance	Year to Date Balance (b)	Prior Year to Date Balance
CFD 2013-1	2,748,438	1,982	2,345,670	2,354,606
Mira Monte	20,038	-	28.08	515
State Water Project	831,058	67,522	962,432	1,309
Total Debt Service	3,599,534	69,503	3,308,130	2,356,430

Total Encumbered (c)	Budget Remaining (a)-(b)-(c)	% YTD Budget (b)/(a)	% YTD Budget encumbered (b+c)/(a)
-	402,768	85.35%	85.35%
-	20,010	0.14%	0.14%
-	(131,374)	115.81%	115.81%
-	291,404	91.90%	91.90%

Capital	Current Budget (a)	Current Period Balance	Year to Date Balance (b) FY2022	Prior Year to Date Balance	Total Encumbered (c)	Budget Remaining (a)-(b)-(c)	% YTD Budget (b)/(a)	% YTD Budget encumbered (b+c)/(a)
	Administration	-	-	-	-	-	-	0.00%
Board of Directors	-	-	-	-	-	-	0.00%	0.00%
District Maintenance	16,000	-	9,399	-	9,802	(3,201)	58.75%	120.01%
Electrical Mechanical	80,900	3,263	26,447	55,091	59,949	(5,497)	32.69%	106.79%
Engineering	3,350,000	51,408	1,676,107	2,339,387	2,628,272	(954,379)	50.03%	128.49%
Engineering- CFD	6,291,000	215,186	2,340,000	35,043	5,886,757	(1,935,757)	37.20%	130.77%
Fisheries	-	-	-	-	-	-	0.00%	0.00%
Information Technology	-	-	-	-	-	-	0.00%	0.00%
Management	-	-	-	-	-	-	0.00%	0.00%
Pipeline	73,100	-	13,943	16,265	27,545	31,613	19.07%	56.75%
Recreation - Operations / Maint. / PR / Water Pk	227,500	3,957	197,531	4,030	12,809	17,161	86.83%	92.46%
Retirees	-	-	-	-	-	-	0.00%	0.00%
Safety / Garage	266,914	28,609	79,940	31,254	-	186,974	29.95%	29.95%
Utilities Maintenance	78,200	14,899	94,582	59,089	11,416	(27,798)	120.95%	135.55%
Water Conservation - P/R	-	-	-	-	-	-	0.00%	0.00%
Water Quality- Lab	84,544	-	25,762	23,442	14	58,768	30.47%	30.49%
Water Treatment	195,500	13,028	145,731	28,359	12,057	37,712	74.54%	80.71%
Total Capital	10,663,658	330,350	4,609,443	2,591,959	8,648,621	(2,594,406)	43.23%	124.33%
Robles Forebay Restoration (7/28)	-							
Grant Support Services (9/8)	75,000							
Robles Forebay Restoration (9/8)	320,475							
Robles Diversion Canal Panel Replacement (9/8)	15,000							
Mutual Well #7 (9/8)	795,000							
LCRA Prefabricated Camping Cabins (TBD)	90,000							
CalWEP Smart Rebates Program (9/22)	10,000							
Hildebrand Consulting- Water Rate Study (9/22)	79,810							
LCRA grant writing services for EDA ARPA Tourism Grant (11/24)	25,048							
LCRA Sewer phases 1&2 for EDA ARPA Tourism Grant (11/24)	144,542							
LCRA Vegetation Mgt Plan (TBD)	20,000							
LCRA Swer Project Enviromental Services (12/8)	75,000							
GEOInovo Solutions- Redistricting Servies (1/26)	27,670							
San Antonion Well #3 (1/26)	86,745							
Rincon Control Tank Structural Eval. (2/9)	40,000							
Santa Ana Bridge (2/23)	141,000							
Admin Building Rehab (4/28)	300,000							
Board Approved unbudgeted items	2,245,290							
Net assets, End of year								
(Total Revenue-Total Expenses-Total Debt Service-Total Capital-Unbudgeted Items)	(10,376,245)	(335,415)	(1,642,424)	(462,234)				

	Beginning of Fiscal Year Balance	Year to Date Balance
General Fund Balance	6,616,588	7,590,763
U.S Bank Investments	11,185,313	10,085,619
U.S Bank Money Market Account	595,084	1,000,129
LAIF	482	483
County of Ventura Investment (COVI)	3,056	3,066
CFD-2013-1 Improvement Bond	11,067,442	7,344,604
Total Reserves	29,467,965	26,024,664

March Summary

- Overall we are showing a net operating gain of \$1.8 million which can be attributed to water sales and lower operating cost year over year. Its anticipated operating cost will go up in the coming months as fiscal year end approaches.

- Majority of the capital expenses relate to CFD 2013-1 project Well Rehabilitation, Running Ridge, and Ojai Ave. \$3.8 million was encumbered and relates to the West & East Ojai Pipeline replacement project.

-Other capital expenses include paving and annual lease payment for a tractor.

CASITAS MUNICIPAL WATER DISTRICT
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2022

11 -GENERAL FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YEAR TO DATE	TOTAL ENCUMBERED	TOTAL BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>							
<u>NON DEPARTMENTAL</u>							
WATER SALES	8,492,083	562,532.74	7,418,621.77	6,816,693.71	0.00	1,073,461.23	87.36
WATER SERVICES	15,218	4,775.00	14,300.00 (6,287.86)	0.00	918.00	93.97
WATER STANDBY	5,075,845	472,342.48	4,267,884.33	3,779,253.15	0.00	807,960.67	84.08
WATER DELINQUENCY	97,951	95,689.04	820,782.38	1,064,306.95	0.00 (722,831.38)	837.95
WATER REVENUE OTHER	732,162	4,479.73	59,169.33	837,912.88	0.00	672,992.67	8.08
CAPITAL FACILITIES	71,849	42,699.00	146,089.31	12,682.16	0.00 (74,240.31)	203.33
INTEREST	375,000	6,480.02	189,267.87	252,762.48	0.00	185,732.13	50.47
TAXES & ASSESSMENTS	2,497,277	12,051.17	1,536,217.61	1,481,876.85	0.00	961,059.39	61.52
OTHER GOVT. AGENCIES	1,440,915	0.00	433,759.20	8,539.10	0.00	1,007,155.80	30.10
MISCELLANEOUS REVENUES	<u>136,311</u>	<u>0.00</u>	<u>143,064.70</u>	<u>149,463.74</u>	<u>0.00 (</u>	<u>6,753.70)</u>	<u>104.95</u>
TOTAL NON DEPARTMENTAL	18,934,611	1,201,049.18	15,029,156.50	14,397,203.16	0.00	3,905,454.50	79.37
<u>RECREATION - OPERATIONS</u>							
RECREATION PARK	3,748,270	346,948.06	2,482,335.54	2,172,385.23	0.00	1,265,934.46	66.23
RECREATION-CONCESSION	123,000	13,982.76	126,763.97	131,015.56	0.00 (3,763.97)	103.06
RECREATION OTHER	<u>0</u>	<u>182.00</u>	<u>1,323.01 (</u>	<u>24.26)</u>	<u>0.00 (</u>	<u>1,323.01)</u>	<u>0.00</u>
TOTAL RECREATION - OPERATIONS	3,871,270	361,112.82	2,610,422.52	2,303,376.53	0.00	1,260,847.48	67.43
<u>RECREATION - WATER PARK</u>							
RECREATION-CONCESSION	4,674	0.00	0.00	0.00	0.00	4,674.00	0.00
RECREATION-WATER PARK	<u>538,102</u>	<u>960.00</u>	<u>1,500.00 (</u>	<u>75.00)</u>	<u>0.00</u>	<u>536,602.00</u>	<u>0.28</u>
TOTAL RECREATION - WATER PARK	542,776	960.00	1,500.00 (75.00)	0.00	541,276.00	0.28
TOTAL REVENUES	23,348,657	1,563,122.00	17,641,079.02	16,700,504.69	0.00	0.00	75.56

CASITAS MUNICIPAL WATER DISTRICT
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2022

11 -GENERAL FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YEAR TO DATE	TOTAL ENCUMBERED	TOTAL BALANCE	% YTD BUDGET
<u>EXPENDITURE SUMMARY</u>							
<u>RETIREES</u>							
Benefits	510,395	27,927.76	309,524.67	369,796.03	0.00	200,869.88	60.64
TOTAL RETIREES	510,395	27,927.76	309,524.67	369,796.03	0.00	200,869.88	60.64
<u>BOARD OF DIRECTORS</u>							
Salaries	118,812	5,940.60	44,792.22	58,814.04	0.00	74,019.78	37.70
Benefits	116,448	4,425.00	49,885.61	57,182.87	0.00	66,562.19	42.84
Services & Supplies	10,350	204.03	2,657.15	16,509.60	0.00	7,692.85	25.67
TOTAL BOARD OF DIRECTORS	245,610	10,569.63	97,334.98	132,506.51	0.00	148,274.82	39.63
<u>MANAGEMENT</u>							
Salaries	625,588	50,013.66	465,212.93	558,197.29	0.00	160,375.01	74.36
Benefits	181,373	18,452.50	148,959.16	167,558.97	0.00	32,413.58	82.13
Services & Supplies	360,473	11,307.99	164,951.37	324,406.88	10,406.26	185,114.87	48.65
Services & Supplies-W.O.	0	(4,241.55)	0.00	0.00	0.00	0.00	0.00
TOTAL MANAGEMENT	1,167,433	75,532.60	779,123.46	1,050,163.14	10,406.26	377,903.46	67.63
<u>HUMAN RESOURCES</u>							
Salaries	141,228	11,406.07	110,929.31	0.00	0.00	30,299.15	78.55
Benefits	33,890	3,700.00	34,398.02	0.00	0.00	(508.24)	101.50
Services & Supplies	365,040	57.85	295,629.79	0.00	0.00	69,410.21	80.99
TOTAL HUMAN RESOURCES	540,158	15,163.92	440,957.12	0.00	0.00	99,201.12	81.63
<u>INFORMATION TECHNOLOGY</u>							
Salaries	237,036	18,835.22	178,358.01	161,236.44	0.00	58,677.98	75.25
Benefits	81,542	8,083.54	72,593.15	58,769.90	0.00	8,948.88	89.03
Services & Supplies	38,493	1,815.92	23,037.60	19,709.64	7,700.00	7,754.90	79.85
TOTAL INFORMATION TECHNOLOGY	357,071	28,734.68	273,988.76	239,715.98	7,700.00	75,381.76	78.89
<u>WATER CONSERVATION</u>							
Salaries	393,463	32,130.25	297,224.38	271,968.22	0.00	96,238.50	75.54
Benefits	137,822	13,259.33	118,685.86	115,328.79	0.00	19,136.29	86.12
Services & Supplies	156,032	2,412.98	53,639.03	178,440.96	900.00	101,492.97	34.95
TOTAL WATER CONSERVATION	687,317	47,802.56	469,549.27	565,737.97	900.00	216,867.76	68.45
<u>FISHERIES</u>							
Salaries	391,154	26,809.77	258,928.85	254,478.13	0.00	132,224.69	66.20
Benefits	116,602	10,920.39	101,303.11	95,483.16	0.00	15,298.67	86.88
Services & Supplies	51,068	2,703.99	30,152.76	34,366.35	0.00	20,915.24	59.04
TOTAL FISHERIES	558,823	40,434.15	390,384.72	384,327.64	0.00	168,438.60	69.86
<u>ADMINISTRATION SERVICES</u>							
Salaries	724,752	57,055.88	514,269.28	540,108.16	0.00	210,482.65	70.96
Benefits	240,883	25,485.63	201,507.34	216,177.36	0.00	39,375.30	83.65
Services & Supplies	952,093	34,223.44	406,457.74	614,567.77	51,425.82	494,209.81	48.09
Other Operating Expenses	(523,832)	0.00	0.00	0.00	0.00	(523,831.93)	0.00
TOTAL ADMINISTRATION SERVICES	1,393,896	116,764.95	1,122,234.36	1,370,853.29	51,425.82	220,235.83	84.20

CASITAS MUNICIPAL WATER DISTRICT
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2022

11 -GENERAL FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YEAR TO DATE	TOTAL ENCUMBERED	TOTAL BALANCE	% YTD BUDGET
<u>WAREHOUSE</u>							
Salaries	9,971	638.18	5,881.32	0.00	0.00	4,089.68	58.98
Benefits	3,035	176.36	1,541.03	221.51	0.00	1,494.37	50.77
Services & Supplies	13,300	830.74	3,442.39	14,046.14	0.00	9,857.61	25.88
TOTAL WAREHOUSE	26,306	1,645.28	10,864.74	14,267.65	0.00	15,441.66	41.30
<u>GARAGE</u>							
Salaries	25,814	926.42	8,795.56	8,925.58	0.00	17,018.30	34.07
Benefits	10,066	319.79	2,954.62	2,051.03	0.00	7,111.73	29.35
Services & Supplies	38,285	3,186.09	46,477.88	35,887.50	157.52 (8,350.40)	121.81
Services & Supplies-W.O.	233,434	22,680.66	72,620.75	31,253.92	0.00	160,813.25	31.11
TOTAL GARAGE	307,599	27,112.96	130,848.81	78,118.03	157.52	176,592.88	42.59
<u>SAFETY</u>							
Salaries	121,420	8,703.64	81,245.56	82,905.38	0.00	40,174.83	66.91
Benefits	48,681	4,471.29	41,630.13	43,648.69	0.00	7,050.81	85.52
Services & Supplies	17,843	2,081.63	15,146.04	21,935.63	0.00	2,696.96	84.89
Services & Supplies-W.O.	33,480	5,928.70	7,319.09	0.00	0.00	26,160.91	21.86
TOTAL SAFETY	221,424	21,185.26	145,340.82	148,489.70	0.00	76,083.51	65.64
<u>ENGINEERING</u>							
Salaries	864,223	50,894.55	460,590.40	511,077.56	0.00	403,632.48	53.30
Benefits	266,007	23,310.48	199,003.85	192,922.71	0.00	67,003.26	74.81
Services & Supplies	414,273	75,171.36	363,270.06	320,960.15	234,994.53 (183,992.09)	144.41
Salaries - Work Orders	0	16,208.00	149,446.68	87,848.63	0.00 (149,446.68)	0.00
Benefits - Work Orders	0 (13,014.85)	20,814.91	14,103.13	0.00 (20,814.91)	0.00
Services & Supplies-W.O.	9,641,000	263,400.96	3,845,846.24	2,272,477.91	8,515,028.80 (2,719,875.04)	128.21
TOTAL ENGINEERING	11,185,502	415,970.50	5,038,972.14	3,399,390.09	8,750,023.33 (2,603,492.98)	123.28
<u>WATER QUALITY - LAB</u>							
Salaries	349,477	28,833.50	269,466.98	237,208.71	0.00	80,010.19	77.11
Benefits	149,372	13,470.17	122,714.59	118,076.78	0.00	26,656.94	82.15
Services & Supplies	310,061	12,790.38	134,510.36	128,816.88	47,077.75	128,472.58	58.57
Services & Supplies-W.O.	84,544	0.00	25,761.77	23,441.97	14.26	58,768.42	30.49
TOTAL WATER QUALITY - LAB	893,454	55,094.05	552,453.70	507,544.34	47,092.01	293,908.13	67.10
<u>UTILITIES MAINTENANCE</u>							
Salaries	514,179	41,548.12	393,732.50	369,560.64	0.00	120,446.63	76.57
Benefits	189,351	18,867.16	174,697.25	148,543.19	0.00	14,653.41	92.26
Services & Supplies	181,522	21,264.50	191,273.04	146,873.42	13,109.96 (22,861.00)	112.59
Services & Supplies-W.O.	78,200	14,899.01	94,582.04	59,088.95	11,415.69 (27,797.73)	135.55
TOTAL UTILITIES MAINTENANCE	963,252	96,578.79	854,284.83	724,066.20	24,525.65	84,441.31	91.23
<u>ELECTRICAL MECHANICAL</u>							
Salaries	711,728	48,675.38	474,946.51	436,563.95	0.00	236,781.60	66.73
Benefits	239,905	15,499.83	199,552.43	186,026.51	0.00	40,352.64	83.18
Services & Supplies	2,241,345	61,935.21	804,060.33	1,392,526.85	25,068.55	1,412,216.12	36.99
Services & Supplies-W.O.	80,900	3,262.82	26,447.41	55,091.33	59,949.42 (5,496.83)	106.79
TOTAL ELECTRICAL MECHANICAL	3,273,878	129,373.24	1,505,006.68	2,070,208.64	85,017.97	1,683,853.53	48.57

CASITAS MUNICIPAL WATER DISTRICT
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2022

11 -GENERAL FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YEAR TO DATE	TOTAL ENCUMBERED	TOTAL BALANCE	% YTD BUDGET
<u>DIST MAINT - PIPELINE</u>							
Salaries	676,892	53,239.10	500,981.71	490,096.12	0.00	175,909.92	74.01
Benefits	272,419	23,610.72	218,656.30	230,323.35	0.00	53,762.24	80.26
Services & Supplies	743,495	82,051.66	446,892.90	548,667.19	29,867.86	266,733.74	64.12
Services & Supplies-W.O.	73,100	0.00	13,942.50	16,265.00	27,545.00	31,612.50	56.75
TOTAL DIST MAINT - PIPELINE	1,765,905	158,901.48	1,180,473.41	1,285,351.66	57,412.86	528,018.40	70.10
<u>WATER TREATMENT</u>							
Salaries	860,064	69,943.07	624,774.11	569,712.28	0.00	235,289.75	72.64
Benefits	299,139	36,166.37	307,392.45	269,223.65	0.00	(8,253.43)	102.76
Services & Supplies	854,532	79,847.15	600,677.49	448,495.16	155,694.01	98,160.00	88.51
Services & Supplies-W.O.	195,500	13,027.93	145,731.49	28,358.68	12,056.58	37,711.93	80.71
TOTAL WATER TREATMENT	2,209,234	198,984.52	1,678,575.54	1,315,789.77	167,750.59	362,908.25	83.57
<u>OPERATIONS - MAINTENANCE</u>							
Salaries	280,357	21,744.11	196,307.70	180,452.42	0.00	84,049.66	70.02
Benefits	136,573	16,013.58	100,306.77	109,481.61	0.00	36,266.08	73.45
Services & Supplies	236,016	95,624.44	1,125,361.79	164,940.93	12,987.08	(902,332.87)	482.32
Services & Supplies-W.O.	16,000	0.00	9,399.43	0.00	9,802.00	(3,201.43)	120.01
TOTAL OPERATIONS - MAINTENANCE	668,946	133,382.13	1,431,375.69	454,874.96	22,789.08	(785,218.56)	217.38
<u>GENERAL O&M</u>							
<u>RECREATION - OPERATIONS</u>							
Salaries	1,208,602	85,891.29	851,936.63	922,227.75	0.00	356,665.24	70.49
Benefits	393,657	31,947.32	353,688.55	365,677.46	0.00	39,968.65	89.85
Services & Supplies	253,678	18,438.93	176,958.53	182,881.12	8,580.02	68,138.95	73.14
Other Operating Expenses	523,832	0.00	0.00	0.00	0.00	523,831.93	0.00
Salaries - Work Orders	0	0.00	130.48	0.00	0.00	(130.48)	0.00
Benefits - Work Orders	0	0.00	9.98	0.00	0.00	(9.98)	0.00
TOTAL RECREATION - OPERATIONS	2,379,769	136,277.54	1,382,724.17	1,470,786.33	8,580.02	988,464.31	58.46
<u>RECREATION - MAINTENANCE</u>							
Salaries	476,757	40,216.60	352,982.19	371,830.28	0.00	123,774.52	74.04
Benefits	129,332	12,570.44	114,254.37	114,823.57	0.00	15,077.55	88.34
Services & Supplies	424,990	50,510.89	332,573.36	440,130.63	3,070.62	89,346.02	78.98
Services & Supplies-W.O.	137,500	3,933.83	197,274.30	0.00	12,808.96	(72,583.26)	152.79
TOTAL RECREATION - MAINTENANCE	1,168,579	107,231.76	997,084.22	926,784.48	15,879.58	155,614.83	86.68
<u>RECREATION - PUBLIC REL</u>							
Salaries	208,152	13,941.37	56,274.80	50,002.23	0.00	151,876.78	27.04
Benefits	50,379	3,023.84	17,411.52	6,992.61	0.00	32,967.78	34.56
Services & Supplies	115,550	10,738.38	95,299.09	103,357.23	22,692.00	(2,441.09)	102.11
Services & Supplies-W.O.	0	0.00	0.00	3,998.97	0.00	0.00	0.00
TOTAL RECREATION - PUBLIC REL	374,081	27,703.59	168,985.41	164,351.04	22,692.00	182,403.47	51.24

CASITAS MUNICIPAL WATER DISTRICT
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2022

11 -GENERAL FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YEAR TO DATE	TOTAL ENCUMBERED	TOTAL BALANCE	% YTD BUDGET
<u>RECREATION - WATER PARK</u>							
Salaries	376,540	16,187.80	117,925.44	126,905.78	0.00	258,614.28	31.32
Benefits	76,539	5,646.74	57,911.26	46,268.48	0.00	18,627.75	75.66
Services & Supplies	64,502	6,747.12	39,496.18	34,917.43	49.46	24,955.86	61.31
Services & Supplies-W.O.	<u>90,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>90,000.00</u>	<u>0.00</u>
TOTAL RECREATION - WATER PARK	607,580	28,581.66	215,332.88	208,091.69	49.46	392,197.89	35.45
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TOTAL EXPENDITURES	31,506,212	1,900,953.01	19,175,420.38	16,881,215.14	9,272,402.15	3,058,389.86	90.29
REVENUE OVER/(UNDER) EXPENDITURES	(8,157,555)	(337,831.01)	(1,534,341.36)	(180,710.45)	(9,272,402.15)	(3,058,389.86)	132.48

**CASITAS MUNICIPAL WATER DISTRICT
TREASURER'S MONTHLY REPORT OF INVESTMENTS
05/31/22**

Type of Invest	Institution	CUSIP	Date of Maturity	Original Cost	Current Mkt Value	Rate of Interest	Date of Deposit	% of Portfolio	Days to Maturity
*TB	Federal Home Loan Bank	3130AIXJ2	6/14/2024	\$941,144	\$849,664	2.875%	8/2/2016	8.49%	734
*TB	Federal Home Loan Bank	3130A5VW6	7/10/2025	\$1,025,110	\$997,930	2.700%	5/10/2017	9.97%	1120
*TB	Federal National Assn	31315P2J7	5/1/2024	\$809,970	\$735,955	3.300%	5/25/2016	7.36%	691
*TB	Farmer MAC	31315PYF0	5/2/2028	\$512,355	\$495,400	2.925%	11/20/2017	4.95%	2132
*TB	Federal Farm CR Bank	31331VWN2	4/13/2026	\$940,311	\$782,568	5.400%	5/9/2016	7.82%	1393
*TB	Federal Home Loan Bank	313383YJ4	9/8/2023	\$476,582	\$420,528	3.375%	7/14/2016	4.20%	458
*TB	Farmer MAC	3133EEPH7	2/12/2029	\$480,251	\$469,104	2.710%	11/20/2017	4.69%	2412
*TB	Federal National Assn	3135G0K36	4/24/2026	\$2,532,940	\$2,439,450	2.125%	7/6/2010	24.38%	1404
*TB	Federal National Assn	3135G0ZR7	9/6/2024	\$1,488,050	\$1,396,269	2.625%	5/25/2016	13.96%	816
*TB	US Treasury Note	912828WE6	11/15/2023	\$723,061	\$669,003	2.750%	12/13/2013	6.69%	525
*TB	US Treasury Note	912796L64	8/11/2022	\$749,187	\$748,470	0.150%	12/31/2021	7.48%	71
Total in Gov't Sec. (11-00-1055-00&1065)				\$10,678,962	\$10,004,342			99.96%	
Total Certificates of Deposit:				\$0	\$0			0.00%	
**	LAIF as of 6/30/2021: (11-00-1050-00)		N/A	\$483	\$483	1.36%	Estimated	0.00%	
***	COVI as of 6/30/2021: (11-00-1060-00)		N/A	\$3,066	\$3,066	1.50%	Estimated	0.03%	
TOTAL FUNDS INVESTED				\$10,682,511	\$10,007,891			100.00%	
Total Funds Invested last report				\$10,682,511	\$9,965,602				
Total Funds Invested 1 Yr. Ago				\$11,755,768	\$11,793,853				
****	CASH IN BANK (11-00-1000-00) EST.			\$9,382,118	\$9,382,118				
	CASH IN Custody Money Market			\$1,003,236	1,003,236	0.30%			
TOTAL CASH & INVESTMENTS				\$21,067,865	\$20,393,245				
TOTAL CASH & INVESTMENTS 1 YR AGO				\$18,320,954	\$18,359,028				

*CD CD - Certificate of Deposit
 *TB TB - Federal Treasury Bonds or Bills
 ** Local Agency Investment Fund
 *** County of Ventura Investment Fund
 Estimated interest rate, actual not due at present time.
 **** Cash in bank

No investments were made pursuant to subdivision (i) of Section 53601, Section 53601.1 and subdivision (i) Section 53635 of the Government Code.
 All investments were made in accordance with the Treasurer's annual statement of investment policy.