

# Board Meeting Agenda

Russ Baggerly, Director  
Mary Bergen, Director  
Bill Hicks, Director

Pete Kaiser, Director  
James Word, Director

CASITAS MUNICIPAL WATER DISTRICT  
May 22, 2013  
3:00 P.M. – DISTRICT OFFICE

Right to be heard: Members of the public have a right to address the Board directly on any item of interest to the public which is within the subject matter jurisdiction of the Board. The request to be heard should be made immediately before the Board's consideration of the item. No action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of ¶54954.2 of the Government Code and except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under section 54954.3 of the Government Code.

1. Public Comments
2. General Manager comments.
3. Board of Director comments.
4. Consent Agenda
  - a. Minutes of the May 8, 2013 Board Meeting.  
RECOMMENDED ACTION: Adopt Consent Agenda
5. Bills
6. Committee/Manager Reports
  - a. Personnel Committee Minutes
7. Request to be heard from Will Hobbs, President of Native Electrical Construction.

8. Resolution authorizing membership in the State Water Contractors, Inc. in the amount of \$30,463 for fiscal year 2013-14.
9. Information Items:
  - a. Investment Report.
10. Adjournment

If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 649-2251, ext. 113. (Govt. Code Section 54954.1 and 54954.2(a).

Minutes of the Casitas Municipal Water District  
Board Meeting Held  
May 8, 2013

A meeting of the Board of Directors was held May 8, 2013 at Casitas' Office, Oak View, California. Directors Word, Hicks, Bergen, Kaiser and Baggerly were present. Also present were Neil Cole, Civil Engineer, Rebekah Vieira, Clerk of the Board, and Attorney, John Mathews. There were two staff members and one member of the public in attendance. Director Word led the group in the flag salute.

1. Public Comments

None

2. General Manager comments.

Mr. Cole informed the board of the emergency lake treatment that was applied yesterday. The algae bloom was thicker than we had ever seen. The concern was that it would clog up the filters at the treatment plant and it needed to be knocked down. Mr. Cole then informed the board of an emergency shutdown tomorrow to replace some valve work. Ojai Valley Pump Plant should be finished this week and the Upper Ojai tank should be online next week.

3. Board of Director comments.

Director Bergen asked about campground B. Mr. Cole stated they are making progress and moving forward.

President Word reminded the board about the June 10<sup>th</sup> court date and stated he would be there.

Director Hicks asked about the United/Ventura decision. Mr. Mathews replied it was interesting in that the judge determined the water code section United relies on was not unconstitutional on its face, but did say United did not carry their burden in showing there was a proportionate cost related to the cities to justify the 3:1.

Director Baggerly mentioned the Ojai Valley News reported an earthquake within 800 feet from Matilija Dam.

Director Kaiser suggested that since the article on the eagles at the lake brings attention to them, we may want to expand the area for exclusion.

4. Consent Agenda

ADOPTED

- a. Minutes of the April 24, 2013 Board Meeting.

On the motion of Director Kaiser, seconded by Director Baggerly and passed, the Consent Agenda was adopted.

5. Bills APPROVED

On the motion of Director Hicks, seconded by Director Kaiser and passed, the bills were approved.

6. Resolution to release APN 017-0-324-095 from Casitas Municipal Water District Service Area. ADOPTED

The resolution was offered by Director Baggerly, seconded by Director Hicks and passed by the following roll call vote:

AYES:	Directors:	Baggerly, Kaiser, Bergen, Hicks, Word
NOES:	Directors:	None
ABSENT:	Directors:	None

Resolution is numbered 13-18.

7. Recommend approval of a change order with Olympus Painting in the amount of \$22,239.25 for additional work at the Upper Ojai Reservoir. APPROVED

On the motion of Director Kaiser, seconded by Director Baggerly and passed, the above recommendation was approved.

8. Recommend approval of a change order with AE Group Mechanical Engineers in an amount not to exceed \$8,900.00 to revise and complete plans for replacement of the heating, ventilation and air condition and lighting systems in the District office building. APPROVED

On the motion of Director Bergen, seconded by Director Hicks and passed, the above recommendation was approved.

9. Information Items:

- a. Lake Casitas Recreation Area Report for March, 2013.
- b. Investment Report.

10. Adjournment

President Word adjourned the meeting at 3:18 p.m.

---


Secretary

CASITAS MUNICIPAL WATER DISTRICT  
 Payable Fund Check Authorization  
 Checks Dated 5/7/13-5/15/13  
 Presented to the Board of Directors For Approval May 22, 2013

Check	Payee			Description	Amount
000407	Payables Fund Account	#	9759651478	Accounts Payable Batch 050713	\$1,030,787.15
000408	Payables Fund Account	#	9759651478	Accounts Payable Batch 050913	\$23,935.04
000409	Payables Fund Account	#	9759651478	Accounts Payable Batch 051513	\$339,498.97
					\$1,394,221.16
000410	Payroll Fund Account	#	9469730919	Estimated Payroll 5/16/13	\$140,000.00
					\$140,000.00
				Total	\$1,534,221.16

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

The above numbered checks, 000407-000410 have been duly audited is hereby certified as correct.

 5/16/13  
 \_\_\_\_\_  
 Denise Collin, Accounting Manager

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Signature

# A/P Fund

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

000407	A/P Checks:	015141-015166
	A/P Draft to P.E.R.S.	
	A/P Draft to State of CA	
	A/P Draft to I.R.S.	
	Void:	
000408	A/P Checks:	015168-015171
	A/P Draft to P.E.R.S.	
	A/P Draft to State of CA	
	A/P Draft to I.R.S.	
	Void:	015167
000409	A/P Checks:	015172-015276
	A/P Draft to P.E.R.S.	051533
	A/P Draft to State of CA	051532
	A/P Draft to I.R.S.	051531
	Void:	012340, 012799, 014212, 015238

The above numbered checks, have been duly audited and are hereby certified as correct.

 5/14/13  
\_\_\_\_\_  
Denise Collin, Accounting Manager

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

CERTIFICATION

Payroll disbursements for the pay period ending 05/11/13  
Pay Date of 05/16/13  
have been duly audited and are  
hereby certified as correct.

Signed: Denise Collin 5/13/13  
Denise Collin

Signed: \_\_\_\_\_  
Signature

Signed: \_\_\_\_\_  
Signature

Signed: \_\_\_\_\_  
Signature

VENDOR SET: 01 Casitas Municipal Water D  
 BANK: \* ALL BANKS  
 DATE RANGE: 5/07/2013 THRU 5/15/2013

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01428	Golden State Water Company							
C-CHECK	Golden State Water Compa	V	5/07/2013			015167		1,200.00CR
C-CHECK	VOID CHECK	V	5/15/2013			015238		

\* \* T O T A L S \* \*

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	2	VOID DEBITS 0.00		
		VOID CREDITS 1,200.00CR		
			1,200.00CR	0.00

TOTAL ERRORS: 0

VENDOR SET: 01	BANK:	TOTALS:	2	0.00	0.00	0.00
BANK:	TOTALS:		2	0.00	0.00	0.00



VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00836	AMERICAN RED CROSS I-050313 Training Fees	R	5/07/2013	2,100.00		015141		2,100.00
01062	BP Medical Supplies							
	C-B999407A Accrue Use Tax	R	5/07/2013	24.18CR		015142		
	D-B999407A Accrue Use Tax	R	5/07/2013	24.18		015142		
	I-B999407 Watertight Cases for LCRA	R	5/07/2013	322.45		015142		322.45
01616	FRED BRENEMAN I-050613 4/28/13-5/11/13	R	5/07/2013	391.00		015143		391.00
01055	Neil Cole I-Apr 13 Reimburse Mileage 4/13	R	5/07/2013	222.61		015144		222.61
1	Dave Willows I-000201208300601 UB Refund	R	5/07/2013	125.28		015145		125.28
00093	FEDERAL EXPRESS I-225366415 Ship Fish Samples to Birtech	R	5/07/2013	114.16		015146		114.16
00099	FGL ENVIRONMENTAL							
	I-300779A UCMR 3 SW Test for Lab	R	5/07/2013	1,300.00		015147		
	I-300780A UCMR 3 GW Test For Lab	R	5/07/2013	1,300.00		015147		
	I-301584A Annual Monitoring MMW	R	5/07/2013	350.95		015147		
	I-303084A Nutrient Analysis 3/26/13	R	5/07/2013	1,499.40		015147		4,450.35
00216	THE GAS COMPANY							
	I-042913 Acct#18231433006	R	5/07/2013	44.26		015148		
	I-042913A Acct#00801443003	R	5/07/2013	958.54		015148		1,002.80
00122	BILL HICKS I-Mar & Apr 13 Reimburse Mileage 3/13, 4/13	R	5/07/2013	266.68		015149		266.68
00126	CAROLE ILES I-Apr 13 Reimburse Mileage 4/13	R	5/07/2013	39.55		015150		39.55
01270	SCOTT LEWIS I-Apr 13 Reimburse Expenses Apr 13	R	5/07/2013	1,626.95		015151		1,626.95
02521	Long Beach Homebrewers I-043013 Camping Fee Refund	R	5/07/2013	380.00		015152		380.00
02498	Offshore Construction, Inc. I-OCI201300021 Reclaim Filters A & B Rehab	R	5/07/2013	43,551.66		015153		43,551.66

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00160	OILFIELD ELECTRIC CO, INC PP Transformer Replacement	R	5/07/2013	7,359.75		015154		7,359.75
02128	Olympus & Associates, Inc. Upper Ojai Recoat & Repair	R	5/07/2013	189,292.24		015155		189,292.24
00188	PETTY CASH Increase DO Petty Cash	R	5/07/2013	100.00		015156		
	I-050613 Replenish Petty Cash	R	5/07/2013	234.05		015156		334.05
00310	Ron Turley Associates, Inc. Annual Maintenance Agreement	R	5/07/2013	753.75		015157		753.75
00215	SOUTHERN CALIFORNIA EDISON Acct#2210502480	R	5/07/2013	50,220.28		015158		
	I-050213A Acct#2210503702	R	5/07/2013	3,979.36		015158		
	I-050213B Acct#2210505426	R	5/07/2013	2,769.19		015158		
	I-050213C Acct#2237789169	R	5/07/2013	24.92		015158		
	I-050213D Acct#2269631768	R	5/07/2013	23.35		015158		57,017.10
00048	STATE OF CALIFORNIA State Water Plan Payment	R	5/07/2013	655,876.00		015159		655,876.00
00050	STATE OF CALIFORNIA - EDD UI Benefit Charge	R	5/07/2013	10,974.00		015160		10,974.00
01569	ERNEST UNDERHAY Astronomy Programs at LCRA	R	5/07/2013	520.00		015161		520.00
00234	UNITED WATER CONSERVATION State Water Plan Payment	R	5/07/2013	17,912.50		015162		17,912.50
00949	CITY OF VENTURA State Water Plan Payment	R	5/07/2013	35,825.00		015163		35,825.00
00536	Water Resource Engr Associates Senior Canyon Contract Mgmt	R	5/07/2013	172.98		015164		172.98
00469	MIKE WERBER Safety Boots	R	5/07/2013	96.29		015165		96.29
1	Lisa Barbee UB Refund	R	5/07/2013	60.00		015166		60.00

VENDOR SET: 01 Casitas Municipal Water D

BANK: AP ACCOUNTS PAYABLE

DATE RANGE: 5/07/2013 THRU 5/15/2013

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02143	Mapcon Technologies, Inc.							
I-050713	Onsite Training Services	R	5/07/2013	4,450.00		015168		4,450.00
00497	SUSAN McMAHON							
I-050613	Grade 3 Water Dist Oper Exam	R	5/07/2013	100.00		015169		100.00
02496	Native Electrical Construction							
I-050613	Camp B Electrical Upgrade	R	5/08/2013	13,125.00		015170		13,125.00
01325	Aflac Worldwide Headquarters							
I-188868	Supplemental Insurance 4/13	R	5/09/2013	3,130.02		015171		
I-751969	Supplemental Insurance 3/13	R	5/09/2013	3,130.02		015171		6,260.04
02033	Abbot Industrial Supplies							
I-41009	Doggie Waste Bags, LCRA	R	5/15/2013	516.00		015172		516.00
00004	ACWA/JPIA							
I-Jun 13	Jun 13 Health Insurance	R	5/15/2013	111,198.26		015173		111,198.26
01441	ADVANTAGE TELECOM, INC							
I-43160	Monthly LCRA Phone Charges	R	5/15/2013	690.82		015174		690.82
01325	Aflac Worldwide Headquarters							
I-628222	Supplemental Insurance 5/13	R	5/15/2013	4,695.03		015175		4,695.03
01707	AIRGAS SPECIALTY PRODUCTS							
I-131287421	Ammonium Hydroxide for TP	R	5/15/2013	3,130.00		015176		3,130.00
00010	AIRGAS USA LLC							
I-9015302340	Grinding Wheels for Pump Plant	R	5/15/2013	53.16		015177		53.16
00011	ALERT COMMUNICATIONS							
I-130400847101	Call Center 5/13	R	5/15/2013	305.68		015178		305.68
00029	AMERICAN TOWER CORP							
I-1444397	Tower Rent, Red Mtn, Rincon Pk	R	5/15/2013	1,551.56		015179		1,551.56
00417	APPLIED INDUSTRIAL TECHNOLOGY							
I-7000506997	Quadra-Flex Couplings for TP	R	5/15/2013	128.60		015180		
I-7000509245	Gasket Material for UO Res	R	5/15/2013	171.79		015180		300.39
00014	AQUA-FLO SUPPLY							
I-436162	PVC Pipe & Fittings for TP	R	5/15/2013	909.90		015181		
I-445519	Couplings for Line Repair	R	5/15/2013	668.65		015181		
I-448086	PVC Parts for O&M CS	R	5/15/2013	161.67		015181		
I-449033	Parts for Water Buffalos	R	5/15/2013	277.58		015181		
I-449111	Parts for Water Buffalos	R	5/15/2013	117.59		015181		
I-449834	Valve Boxes for LCRA Maint	R	5/15/2013	33.51		015181		

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-450215	Couplings, Pipe for Event Area	R	5/15/2013	260.17		015181		
I-450441	PVC for Treatment Plant	R	5/15/2013	5.58		015181		
I-451490	PVC for Leak in Event Area	R	5/15/2013	59.97		015181		
I-451754	Valve for F Camp Housing	R	5/15/2013	72.89		015181		
I-452815	Rainbird Valve for Picnic #8	R	5/15/2013	70.63		015181		2,638.14
02179	Art Street Interactive							
I-95126	LCRA Res Software Maint	R	5/15/2013	542.15		015182		542.15
01666	AT & T							
I-000004320612	T-1 Line	R	5/15/2013	357.32		015183		
I-000004322391	T-1 Lines	R	5/15/2013	1,096.31		015183		1,453.63
00020	AVENUE HARDWARE, INC							
I-50310	Stencils for Asphalt Labeling	R	5/15/2013	7.26		015184		7.26
00021	AWA OF VENTURA COUNTY							
I-051413	5/16 Waterwise Breakfast	R	5/15/2013	100.00		015185		100.00
00030	B&R TOOL AND SUPPLY CO							
I-1261760000101	Torx Bit Set for Pump Plants	R	5/15/2013	65.34		015186		65.34
01153	RUSS BAGGERLY							
I-Apr 13	Reimburse Mileage 4/13	R	5/15/2013	50.85		015187		50.85
00679	BAKERSFIELD PIPE & SUPPLY INC							
I-S1896005002	Ball Valves for Warehouse	R	5/15/2013	413.68		015188		
I-S1896005003	Ball Valve for Warehouse Stock	R	5/15/2013	63.03		015188		476.71
01968	June Behar							
I-051413	Repair Damage due to Leak	R	5/15/2013	153.24		015189		153.24
02525	Joanne Bell							
I-050613	Camping Fee Refund	R	5/15/2013	17.00		015190		17.00
01680	BLR-BUSINESS & LEGAL REPORTS							
I-17153421	Safety BLR Subscription	R	5/15/2013	1,195.00		015191		1,195.00
00753	CABELA'S MKTG & BRAND MGT INC.							
C-027333273A	Accrue Use Tax	R	5/15/2013	6.72CR		015192		
D-027333273A	Accrue Use Tax	R	5/15/2013	6.72		015192		
I-027333273	Waders, Aerator for Fisheries	R	5/15/2013	96.63		015192		96.63

VENDOR SET: 01 Casitas Municipal Water D  
 BANK: AP ACCOUNTS PAYABLE  
 DATE RANGE: 5/07/2013 THRU 5/15/2013

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00463	John Deere Financial							
C-106824	Items Returned	R	5/15/2013	6.83CR		015193		
I-106134	Repair A Camp Riding Mower	R	5/15/2013	351.63		015193		344.80
09907	CARUS PHOSPHATES, INC.							
I-SLS10025506	Orthopolyphosphate for TP	R	5/15/2013	21,059.40		015194		21,059.40
00475	CASA DE LAGO							
I-516521	Meal for Crew, Upper Rincon	R	5/15/2013	82.36		015195		82.36
00055	CASITAS BOAT RENTALS							
I-4/13 Cafe Passes	Cafe Pass Reimbursment	R	5/15/2013	2,399.27		015196		2,399.27
00511	Centers for Family Health							
I-24300	Drug Tests	R	5/15/2013	450.00		015197		450.00
01035	ANGELA CHAPMAN-KOFRON							
I-Jul 12-May 13	Reimburse Mileage 7/12-5/13	R	5/15/2013	273.46		015198		273.46
01384	CLEAN HARBORS ENVIRONMENTAL SE							
I-6W1365561	Waste Disposal Services	R	5/15/2013	133.55		015199		133.55
02100	Clean Lakes, Inc.							
I-4248	Copper Sulfate Treatment, Dam	R	5/15/2013	14,500.00		015200		14,500.00
00059	COASTAL PIPCO							
I-S1763927001	SS Nipples for Treatment Plant	R	5/15/2013	5.75		015201		5.75
00060	COASTLINE EQUIPMENT							
I-128273	Repair #114, JD 210C Tractor	R	5/15/2013	2,511.69		015202		2,511.69
10251	COMPLIANCE SIGNS							
C-27039A	Accrue Use Tax	R	5/15/2013	8.02CR		015203		
D-27039A	Accrue Use Tax	R	5/15/2013	8.02		015203		
I-27039	Restroom Signs for LCRA	R	5/15/2013	116.00		015203		116.00
00061	COMPUWAVE							
I-SB02073459	Toner for Stock	R	5/15/2013	43.46		015204		
I-SB02073515	Toner for Stock	R	5/15/2013	74.83		015204		118.29
01902	Conaway Ice Inc.							
I-160241	Dry Ice for Fisheries	R	5/15/2013	40.31		015205		
I-160264	Dry Ice for Fisheries	R	5/15/2013	40.31		015205		80.62

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00062	CONSOLIDATED ELECTRICAL I-9009674789 LED Bulbs for Telemetry	R	5/15/2013	101.82		015206		101.82
01588	CONSULTING WEST ENGINEERS I-CMWD1304 Fairview PP Electrical Upgrade	R	5/15/2013	2,190.00		015207		
	I-CMWD1305 OVPP Electrical Upgrades	R	5/15/2013	2,480.00		015207		4,670.00
00719	CORELOGIC INFORMATION SOLUTION I-80856032 Realquest Subscription	R	5/15/2013	125.00		015208		125.00
01483	CORVEL CORPORATION I-3005865 Admin Fees 4th Qtr 12/13	R	5/15/2013	750.00		015209		750.00
01764	CSG Systems, Inc. I-739606 UB Mailing 3/28/13	R	5/15/2013	1,248.00		015210		1,248.00
00296	CUMMINS CAL PACIFIC, LLC I-00653288 TP Standby Generator Service	R	5/15/2013	1,289.16		015211		1,289.16
02520	D. Lewis Company I-13121 Leak Detection at TP	R	5/15/2013	400.00		015212		400.00
02034	D.K. Mechanical I-2626 BIT Inspection Repairs #81	R	5/15/2013	225.00		015213		
	I-2627 BIT Inspection Repairs #69	R	5/15/2013	227.00		015213		
	I-2628 BIT Inspection Repairs #282	R	5/15/2013	75.00		015213		
	I-2629 BIT Inspection Repairs #87	R	5/15/2013	150.00		015213		
	I-2630 BIT Inspection Repairs #88	R	5/15/2013	150.00		015213		
	I-2631 BIT Inspection Repairs #68	R	5/15/2013	425.12		015213		
	I-2632 BIT Inspection #212	R	5/15/2013	75.00		015213		
	I-2634 BIT Inspection Repairs #86	R	5/15/2013	112.50		015213		
	I-2635 Pilot Control Tower Lock #116	R	5/15/2013	542.61		015213		1,982.23
00079	DANIELS TIRE SERVICE I-250059813 4 Tires for #19, LCRA Maint	R	5/15/2013	759.06		015214		759.06
00182	DEWITT PETROLEUM I-0030467IN Gas & Diesel for LCRA Tanks	R	5/15/2013	4,379.56		015215		4,379.56
00662	Diamond A Equipment I-IX38249 Dust Caps for #277, Mower	R	5/15/2013	39.94		015216		39.94
00085	DON'S INDUSTRIAL SUPPLIES, INC I-351566 Hose & Clamps for WP Structure	R	5/15/2013	49.23		015217		49.23

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00086	E.J. Harrison & Sons Inc I-907 Acct#500546088	R	5/15/2013	840.00		015218		840.00
10085	ELIFEGUARD, INC. C-41903A Accrue Use Tax D-41903A Accrue Use Tax I-41903 Lifeguard Whistles	R R R	5/15/2013 5/15/2013 5/15/2013	20.17CR 20.17 286.55		015219 015219 015219		286.55
00090	ENVIRONMENTAL RESOURCE ASSOC I-685665 Lab QC/PT Samples	R	5/15/2013	550.78		015220		550.78
02119	EP Construction I-042513A Repair Splash Pad	R	5/15/2013	606.00		015221		606.00
00095	FAMCON PIPE & SUPPLY I-149377 Replace Upper Ojai Res Valve I-149650 Gaskets for Warehouse Stock I-149661 Pipe for Warehouse	R R R	5/15/2013 5/15/2013 5/15/2013	14,706.00 99.44 1,056.73		015222 015222 015222		15,862.17
10120	CHARLES Z. FEDAK & COMPANY I-043013 Audit Svcs, 4/13	R	5/15/2013	10,222.00		015223		10,222.00
00013	FERGUSON ENTERPRISES INC #1083 I-0436059 Ball Valves for Warehouse Stk I-9312746 Tubing for Waterpark I-9328533 Hand Dryers for LCRA	R R R	5/15/2013 5/15/2013 5/15/2013	1,816.61 45.49 721.56		015224 015224 015224		2,583.66
02512	First Response Air Conditionin I-9926 Clean Office Duct Work	R	5/15/2013	7,943.00		015225		7,943.00
00106	FRONTIER PAINT I-F177515 Paint Supplies for Waterpark I-F178020 Paint Supplies for Waterpark I-F178525 Paint Supplies for Waterpark	R R R	5/15/2013 5/15/2013 5/15/2013	95.12 114.06 101.70		015226 015226 015226		310.88
02158	Google, Inc. I-5904715 Additional Usage for IT Dept	R	5/15/2013	10.83		015227		10.83
00115	GRAINGER, INC I-9130058309 Antibacterial Soap for Dst Ofc I-9130058317 Floor Squeegees for Maint I-9134741124 Platform Material for TP I-9137035508 Platform Materials for TP	R R R R	5/15/2013 5/15/2013 5/15/2013 5/15/2013	131.51 26.03 284.81 4,693.26		015228 015228 015228 015228		5,135.61

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00356	Ken Grinnell I-050813 Water Dist Oper III Exam	R	5/15/2013	100.00		015229		100.00
00369	HARRINGTON INDUSTRIAL PLASTICS I-01378133 Pipe Clamps for TP	R	5/15/2013	30.31		015230		30.31
00872	Irrisoft, Inc. I-4589 Weather Station Signal Service	R	5/15/2013	79.00		015231		79.00
00131	JCI JONES CHEMICALS, INC I-580511 Chlorine for TP, CM#580553	R	5/15/2013	1,770.00		015232		1,770.00
00328	LIGHTNING RIDGE I-4181303 Uniform Shirts for District	R	5/15/2013	188.22		015233		188.22
01829	MAC'S AUTO UPHOLSTERY I-22267 Re-upholster Front Seat, #81	R	5/15/2013	226.88		015234		226.88
02407	Mireya S Magana I-071412 Waterpark Fee Refund	R	5/15/2013	30.00		015235		30.00
01404	MCT TRAILERS I-58598 Fix Electrical, # 38 & 211 I-58617 Tail Light for #16, O&M CS	R R	5/15/2013 5/15/2013	100.32 15.00		015236 015236		115.32
00151	MEINERS OAKS ACE HARDWARE							
	C-551178 Fittings Exchanged Inv#551132	R	5/15/2013	19.03		015237		
	I-548374 Copper Tube for OVPP	R	5/15/2013	89.76		015237		
	I-549889 Hardware, Waterpark Structure	R	5/15/2013	165.13		015237		
	I-550004 Broom, Shovel, Roundup O&M CS	R	5/15/2013	56.81		015237		
	I-550650 Key Made for #68, Dump Truck	R	5/15/2013	1.60		015237		
	I-550700 Bolts & Screws for Waterpark	R	5/15/2013	9.41		015237		
	I-550742 Caulk for Ethernet Plugs, TP	R	5/15/2013	9.18		015237		
	I-550759 Tamper, Cable Ties for O&M CS	R	5/15/2013	74.39		015237		
	I-550886 Adapters for Water Buffalos	R	5/15/2013	4.55		015237		
	I-550898 Safety Equip for New Hosts	R	5/15/2013	99.44		015237		
	I-550925 GFIs for Sanata Ana Gazebo	R	5/15/2013	30.32		015237		
	I-550986 Chain and Bolts for Pipelines	R	5/15/2013	12.69		015237		
	I-551072 Bondo, Sanding Discs for PL	R	5/15/2013	18.62		015237		
	I-551132 Connectors, Glue for PL	R	5/15/2013	44.31		015237		
	I-551305 Concrete, Duct Tape for TP	R	5/15/2013	21.79		015237		
	I-551427 Trash Cans for Event Area	R	5/15/2013	107.45		015237		
	I-551618 Tools for Waterpark	R	5/15/2013	67.22		015237		
	I-551621 Duct Tape for Dist Maint	R	5/15/2013	19.76		015237		
	I-551884 Windshield Cleaner for DM	R	5/15/2013	3.20		015237		
	I-552278 Magnets for Telemetry	R	5/15/2013	24.40		015237		
	I-552362 Lumber for "B" Restroom	R	5/15/2013	45.44		015237		
	I-K50077 Spray Paint for O&M CS	R	5/15/2013	19.51		015237		



VENDOR SET: 01 Casitas Municipal Water D  
 BANK: AP ACCOUNTS PAYABLE  
 DATE RANGE: 5/07/2013 THRU 5/15/2013

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-K50098	Shovels for Treatment Plant	R	5/15/2013	43.02		015237		948.97
02194	Draza Mrvichin							
I-050813	3/27, 4/8 Prof Svcs Mgmt	R	5/15/2013	526.45		015239		526.45
02225	Musick, Peeler & Garrett LLP							
I-247347	File No: 13477002 12/12 Svcs	R	5/15/2013	494.00		015240		494.00
00163	OFFICE DEPOT							
I-654782274001	Office Supplies	R	5/15/2013	17.19		015241		
I-654782437001	Clip On Stopwatch TP	R	5/15/2013	8.45		015241		
I-654782438001	Clip On Stopwatch TP	R	5/15/2013	8.45		015241		
I-654782442001	Clip On Stopwatch TP	R	5/15/2013	8.45		015241		
I-654990923001	Network Connector for TP	R	5/15/2013	51.55		015241		
I-654991144001	Office Supplies	R	5/15/2013	4.02		015241		
I-655600374001	Office Supplies	R	5/15/2013	50.27		015241		148.38
00912	OJAI BUSINESS CENTER, INC							
I-8400	Shipping-Fish, Laminating-PP	R	5/15/2013	19.60		015242		19.60
00165	OJAI LUMBER CO, INC							
I-1305619460	Hardware for OVPP	R	5/15/2013	26.71		015243		26.71
00169	OJAI VALLEY SANITARY DISTRICT							
I-15484	Cust#20594	R	5/15/2013	150.63		015244		
I-15565	Acct#52921	R	5/15/2013	50.21		015244		200.84
01709	PENTAIR VALVES & CONTROLS							
I-158641000	6" Butterfly Valve, TP	R	5/15/2013	638.46		015245		638.46
10072	PERMACOLOR, INC							
I-275252	Coat Spools OVPP Elec Upgrade	R	5/15/2013	548.46		015246		
I-275263	Coat Roof Vent at Reservoir	R	5/15/2013	125.00		015246		673.46
01334	POWER MACHINERY CENTER							
I-C12211	Valve for Propane Tank	R	5/15/2013	17.54		015247		
I-E70632	Club Car Lease, Y13864	R	5/15/2013	604.07		015247		621.61
01439	PRECISION POWER EQUIPMENT							
I-1920	Service Blower for Dist Maint	R	5/15/2013	50.00		015248		
I-24000	Oil for Pipelines	R	5/15/2013	7.79		015248		57.79
00788	QUINN COMPANY							
I-PC010295210	Air Filter for #115, Dozer	R	5/15/2013	53.71		015249		53.71

VENDOR SET: 01 Casitas Municipal Water D  
 BANK: AP ACCOUNTS PAYABLE  
 DATE RANGE: 5/07/2013 THRU 5/15/2013

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00313	ROCK LONG'S AUTOMOTIVE							
I-8391	100K Service on #23, TP	R	5/15/2013	1,108.84		015250		
I-8496	Repair A/C #27, LCRA	R	5/15/2013	445.26		015250		1,554.10
02344	ServiceMaster Building Mainten							
I-12832A	Janitorial Services DO	R	5/15/2013	1,032.00		015251		1,032.00
10100	SPECIALTY MARINE, INC							
I-1772	Repairs to #289, Cortez Boat	R	5/15/2013	453.50		015252		453.50
02202	Stanley Pest Control							
I-483567	Yellow Jacket Treatment	R	5/15/2013	170.00		015253		
I-491199	Yellow Jacket Treatment	R	5/15/2013	170.00		015253		340.00
00223	STOCK BUILDING SUPPLY							
I-4880595800	Lumber for B Restroom	R	5/15/2013	95.37		015254		95.37
00498	BRIAN TAYLOR							
I-051413	Meal for Crew on MatilijaBreak	R	5/15/2013	118.26		015255		
I-051413A	Safety Boot Purchase	R	5/15/2013	170.00		015255		288.26
01662	TYLER TECHNOLOGIES, INC.							
I-02567787	UB Online Monthly Fees	R	5/15/2013	153.00		015256		153.00
00225	UNDERGROUND SERVICE ALERT							
I-420130090	New Ticket Charges	R	5/15/2013	250.50		015257		250.50
00825	USA BLUEBOOK							
I-943420	Safety Handrail for Reservoir	R	5/15/2013	1,028.95		015258		1,028.95
00243	VALLEY EQUIPMENT							
I-10641	Snap Rings for Tractor, LCRA	R	5/15/2013	4.83		015259		4.83
00250	COUNTY OF VENTURA							
I-IN0113116	Permit for Pump Truck	R	5/15/2013	238.00		015260		238.00
00256	VENTURA RENTAL CENTER, INC.							
I-1451793	Chains for Dam Chainsaw	R	5/15/2013	56.95		015261		56.95
00257	VENTURA RIVER COUNTY WATER							
I-043013	Acct#0350100A	R	5/15/2013	14.70		015262		
I-043013A	Acct#0537500A	R	5/15/2013	29.89		015262		44.59

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01283	Verizon Wireless							
I-9704303058	Monthly Cell Phone Chrgs DO	R	5/15/2013	575.28		015263		
	Acct#77062830400001							
I-9704303155	Monthly Cell Phone Chrgs LCRA	R	5/15/2013	188.96		015263		764.24
	Acct#77232361800001							
00663	WAXIE SANITARY SUPPLY							
I-73906821	Janitorial Supplies for DO	R	5/15/2013	74.91		015264		
I-73907383	Janitorial Supplies DO	R	5/15/2013	7.46		015264		82.37
00489	STEVE WICKSTRUM							
I-Apr 13	Reimburse Mileage 4/13	R	5/15/2013	153.12		015265		153.12
00433	WIENHOFF DRUG TESTING							
I-42539	Alert Supervisor Training	R	5/15/2013	25.00		015266		25.00
01031	WILDLIFE SUPPLY CO.							
C-227204A	Accrue Use Tax	R	5/15/2013	4.19CR		015267		
D-227204A	Accrue Use Tax	R	5/15/2013	4.19		015267		
I-227204	Dips Nets for Fisheries	R	5/15/2013	80.85		015267		80.85
00274	JAMES WORD							
I-Apr 13	Reimburse Mileage 4/13	R	5/15/2013	97.18		015268		97.18
02483	Ojai Imprints							
I-032120132	Lifeguard T-Shirts	R	5/15/2013	1,046.77		015269		1,046.77
00102	FRANCHISE TAX BOARD							
I-G03201305130704	Payroll Deduction	R	5/15/2013	832.57		015270		832.57
00124	ICMA RETIREMENT TRUST - 457							
I-CUI201305130704	457 CATCH UP	R	5/15/2013	634.61		015271		
I-DCI201305130704	DEFERRED COMP FLAT	R	5/15/2013	2,880.76		015271		
I-DI%201305130704	DEFERRED COMP PERCENT	R	5/15/2013	42.77		015271		3,558.14
01960	Moringa Community							
I-MOR201305130704	PAYROLL CONTRIBUTIONS	R	5/15/2013	16.75		015272		16.75
00985	NATIONWIDE RETIREMENT SOLUTION							
I-CUN201305130704	457 CATCH UP	R	5/15/2013	864.53		015273		
I-DCN201305130704	DEFERRED COMP FLAT	R	5/15/2013	4,910.84		015273		5,775.37
00180	S.E.I.U. - LOCAL 721							
I-COP201305130704	SEIU 721 COPE	R	5/15/2013	9.50		015274		
I-UND201305130704	UNION DUES	R	5/15/2013	610.00		015274		619.50

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00230	UNITED WAY I-UWY201305130704	R	5/15/2013	45.00		015275		45.00
1	Kennia Monzon I-000201305070703	R	5/15/2013	10.00		015276		10.00
00128	INTERNAL REVENUE SERVICE							
	I-T1 201305130704	D	5/15/2013	22,837.96		051531		
	I-T3 201305130704	D	5/15/2013	23,561.42		051531		
	I-T4 201305130704	D	5/15/2013	5,510.30		051531		51,909.68
00049	STATE OF CALIFORNIA							
	I-T2 201305130704	D	5/15/2013	7,695.12		051532		7,695.12
00187	CALPERS							
	I-PBB201305130704	D	5/15/2013	142.74		051533		
	I-PER201305130704	D	5/15/2013	10,343.48		051533		
	I-PRR201305130704	D	5/15/2013	12,513.92		051533		23,000.14

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	134	1,311,776.33	0.00	1,311,776.33
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	3	82,604.94	0.00	82,604.94
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 01	BANK: AP	TOTALS:	137	1,394,381.27	0.00	1,394,381.27
BANK: AP	TOTALS:		137	1,394,381.27	0.00	1,394,381.27
REPORT TOTALS:			139	1,394,381.27	0.00	1,394,381.27

CK# 012799 - Voided. Reissued on CK# 015145 < 125.28 >  
 CK# 012340 - Voided. Reissued on CK# 015235 < 30.00 >  
 CK# 014212 - Voided. Reissued on CK# 015259 < 4.83 >  


---

 1,394,221.16

CASITAS MUNICIPAL WATER DISTRICT  
Inter-Office Memorandum

DATE: May 17, 2013  
TO: Board of Directors  
FROM: Assistant to General Manager, Rebekah Vieira  
Re: Personnel Committee Meeting of May 13, 2013

**RECOMMENDATION:**

It is recommended that the Board of Directors receive and file this report.

**BACKGROUND AND OVERVIEW:**

1. Roll Call  
Director Baggerly, Director Word  
Assistant to General Manager, Rebekah Vieira  
District Negotiator, Draza Mrvichin  
John Parlee
  2. Public comments  
None
  3. Board/Manager comments  
None
  4. Discussion regarding preliminary rate for Excess Workers' Compensation coverage.  
The Assistant to the General Manager discussed the preliminary figures for the renewal of the Excess Work Comp coverage. The current preliminary rate is \$85,634 which may still be adjusted downward closer to the renewal date.
  5. Discussion regarding CalPERS Rate Smoothing.  
The Assistant to the General Manager reported that CalPERS had provided the District with information regarding the changes to their amortization and smoothing policies. These changes are expected to increase employer contribution rates in the near term but result in lower contribution rates in the long term. It is anticipated that our rate will increase to 8.486% in fiscal year 2013-14 and to 9.1% in fiscal year 2014-15.
- The Meeting was moved into closed session at 4:40 p.m.
6. Closed Session:  
(Govt. Code Sec. 54957.6)  
Conference with Labor Negotiators:  
Agency Designated Representatives: Rebekah Vieira, Draza Mrvichin  
Employee Organization: Supervisory & Professional, General Unit and Recreation Unit.

The meeting was moved back into open session at 5:00 p.m. with no action being taken.

---

---

**CASITAS MUNICIPAL WATER DISTRICT  
INTEROFFICE MEMORANDUM**

---

---

**TO:** STEVE WICKSTRUM, GENERAL MANAGER  
**FROM:** NEIL COLE, CIVIL ENGINEER  
**SUBJECT:** REQUEST FROM NATIVE ELECTRIC CONSTRUCTION  
LCRA CAMPGROUND B ELECTRICAL UPGRADES SPECIFICATION NO. 12-356  
**DATE:** MAY 16, 2013

---

**RECOMMENDATION:**

It is recommended that the Board of Directors receive the correspondence from Mr. Hobbs at Native Electric Construction (NEC) and take no action at this time.

**BACKGROUND AND DISCUSSION:**

Casitas' Board of Directors awarded a contract to replace the electrical system at Campground B on January 23, 2013. The Notice to Proceed was issued on February 8, 2013 and complete all work by March 25, 2013. A Change Order later extended the completion date until April 15, 2013.

On April 15, 2013, Casitas informed NEC and NEC's bond company that Casitas would be implementing predetermined liquidated damages as contained in the contract document. NEC disputed the implementation of predetermined liquidated items as one of many disputed items. NEC, among other items, is requesting that Casitas process a progress payment for the full amount of work completed without reducing the payment by the amount of accrued and expected liquidated damages. Reducing the progress payment by the amount of accrued and expected liquidated damages is allowed by the contract documents.

The contract documents and Public Contract Code contain dispute resolution procedures. After the project is completed, Casitas' staff, in compliance with the contract documents and Public Contract Code, will negotiate with NEC all disputed work. Casitas' staff recommends the Board take no action at this time.



May 7, 2013

Board of Directors  
Casitas Municipal Water District  
1055 Ventura Ave  
Oak View, CA 93022

**Re: CMWD 5/8/13 Board Meeting Agenda**

Dear Board of Directors,

We understand there was some mix up in attempting to get NEC, Inc. placed on the agenda for tomorrow's board meeting. Rather than everyone scramble to try and make it happen, we respectfully and formally request to be placed on the May 22, 2013 agenda in an attempt to resolve disputed extra work, design revisions, and unsubstantiated liquidated damages being assessed on the Campground B Electrical Upgrades project. I would also like to note in my May 6, 2013 e-mail correspondence I found a typo, it should read 10,000 not 10,00. We appreciate your time and efforts and look forward to resolving all issues amicably and in the best interest of both parties.

Respectfully,

Will Hobbs  
President  
NEC, Inc.



5/17/2013 11:00 AM

## Campground B Electrical Upgrades

Will Hobbs <willhobbs@nativeelect.com>

Mon, May 6, 2013 at 4:56 PM

To: mbergen@casitaswater.com, pkaiser@casitaswater.com, bhicks@casitaswater.com, jword@casitaswater.com, rbaggerly@casitaswater.com

Cc: swickstrum@casitaswater.com, Neil Cole <ncole@casitaswater.com>, Todd Evans <tevans@casitaswater.com>

Dear Members of the Board,

We are currently working on the above project for the district. We were informed by Mr. Evans that to be placed on the board's agenda for a meeting we had to submit our request the Wednesday before the board meeting by Noon. We followed this protocol by submitting our request May 1 to Mr. Evans and were informed by Mr. Evans the same day that our request had been noted. We were then informed the following day, Thursday May 2, by Mr. Cole that additional requirements were required to be submitted by Friday at 9:00 A.M.

The matter is related to liquidated damages being assessed on the project. During the correspondence between Mr. Hobbs and Mr. Cole, NEC, Inc. misinterpreted Mr. Cole's initial e-mail that liquidated damages would not be applied to progress payments, when in fact they will be. NEC, Inc. would like to formally and respectfully request to be placed on the agenda for the board meeting scheduled this Wednesday May 8 regarding this matter. I have attached all referenced correspondence in addition to e-mail correspondence from CMWD directing NEC, Inc. to ignore Mr. Hyatt's CATV plan and then directed to install pursuant to Mr. Hyatt's CATV plan on 4/11/13. Coincidentally, this direction was provided 1 day prior to the scheduled contract completion date. This direction required approximately an additional 7000 linear feet of conduit to be installed and delayed our ability to back fill trenches as initially scheduled.

In addition to the final direction provided in regards to CATV, we have received numerous design revisions to the single line diagram, the last being provided on April 05, 2013. The amount of additional scope associated with the 4/5/13 single line required approximately an additional 10,00 linear feet of conduit to be installed. Furthermore, there have been delays in RFI responses and approval of submittals. The project will be completed this month due to the aforementioned. All change orders submitted relative to design revisions have been denied and NEC, Inc. has been directed to proceed with completing the revisions as disputed scope. Consequently, the claims for additional costs will be significant once the project is completed. We have identified many options to offset the claims for additional costs associated and unfortunately those have been denied as well.

As a last resort we respectfully request that the BOD research these matters prior to assessing the liquidated damages aforementioned. We seek amicable resolution and would hope that arbitration could be avoided in resolving all disputed scope associated with design revisions and claims for additional costs and time. Please, inform us if it is possible to be placed on this weeks agenda. Thank you for your time and consideration.

Respectfully,

Will Hobbs  
President  
NEC, Inc.  
Office (760) 787-9346  
Mobile (619) 454-4420  
Fax (760) 440-0749  
www.nativeelect.com



Casitas's response dated March 8, 2013 in blue.

March 5, 2013

Will Hobbs  
Native Electric Construction  
P.O. Box 3010  
Ramona, CA

Subject: Request Dated March 4, 2013 for Legal Action by Contractor under  
Section B.17 of Specification No. 12-359

Dear Mr. Hobbs

I have received your request for review of the response and direction provided by Mr. Evans. Per Section 17, I am the next level (District Engineering).

I am unclear as to what direction you are requesting to be reviewed. Section 10 of the subject specifications require Native Electric Construction (NEC) to state "...clearly and in detail his objections and the reason therefore." From the best I can determine, your objection is to the rejection of the change order to upsize the system to provide for the option of 50 amp services at each pedestal.

Mr. Cole, the entire response was rejected due to all issues not being addressed. Please, find below our responses in red font to each specific item you have referenced.

Casitas has noted your rejection of the response. Casitas response to NEC's comments are in blue.

The Change Order Request was rejected because it is unlikely that Southern California Edison will allow the main panel to be upsized at anytime during the life of this project. Therefore, it is not cost effective for Casitas to upsize the system to provide for 50 amp services throughout the campground.

To be clear, this is Casitas' direction to NEC:

- Casitas understands that the specified conductors (wire) are too large for the specified sub-panels. Casitas is preparing a change order to upsize the four sub-panels, based on the cost provided by NEC.

Thank you.

- Casitas acknowledges that there are 50 pedestals to be replaced and not 49 as called for in the plans and specifications. A change order is being prepared to add the additional pedestal based on the cost provided by NEC.

Thank you.

- The plans require each new pedestal to be on its own breaker. Casitas acknowledges that the conductors (wire) required for a 30 amp run over 120 feet and over 100 feet for the 50 amp run are too large to land in the pedestal. Therefore, NEC is directed to “daisy chain” all 30 amp runs from the sub panel over 120 feet and all 50 amp runs over 100 feet. This will reduce the length of new conductors required.

NEC, Inc. respectfully disputes this specific direction as provided by Mr. Cole. The direction provided in this section is a significant change to the initial intent and design, additional costs and time will be associated with completing the requested revisions. The project plans, specifications, or direction herein provided do not indicate or specify the new conductors or conduit type and sizes to be installed for this scope of work. Prior to bid NEC, Inc. visited the site and thoroughly investigated the existing electrical system, more so than any other contractor who bid the project, according to Mr. Evans. At that time it was determined and discussed with Mr. Evans that NEC, Inc. would reconfigure and utilize the existing conduit and wiring to accommodate connecting each pedestal to its own respective breaker. This was further discussed on site with Mr. Evans during the pre construction meeting, however our first week on site, NEC, Inc. was directed by Mr. Evans to demolish all existing wiring and replace with new. NEC, Inc. prepared a cost estimate relative to the revisions identified by Mr. Evans in 02/07/13 proposed layout that has since been rejected. NEC, Inc. requests the following information be provided in regards to this changed condition and the new conduit and wiring now to be installed for each campsite pedestal:

- 1) Conductor size and type to be installed for each pedestal.
- 2) A single line diagram reflective of all new equipment to be installed, including pedestals.
- 3) A site plan that indicates each camp site and its associated source of power.
- 4) Conduit size and routing to accommodate the requested revisions
- 5) Load calculations associated with the requested revisions.

Response: The contract documents can only be changed in writing. The contract documents are clear that new conduit and conductors are required. Since NEC is rejecting Casitas' proposed alternative to “daisy chain” the longer conductor runs, Casitas is directing NEC to install the new conduit and conductors in a radial system to each pedestal as required by the contract documents. A single line diagram will be provided. This single line diagram clarifies but does not change the scope of work contained in the contract documents. Casitas acknowledges that the conductor size required (up to a 2/0 wire) to minimize voltage drop cannot be landed directly on a 30 amp breaker. NEC is directed to run the conductor to the 30 amp breaker but not land the conductor.

Mr. Evans did request a cost proposal to upsize the system to allow for future installation of 50 amp services and to provide a solution to landing the large conductor on a 30 amp breaker. Thank you for providing this estimate. Casitas has determined that the estimate does not provide sufficient value to Casitas to proceed with this change in scope as proposed by NEC. Casitas has identified another, less costly solution to landing the large conductor on the 30 amp breaker. This solution does not require revising the original scope of work as detailed in the contract documents. NEC's services are not required to construct the solution. The main panel and sub panels are to remain in the location as shown in the construction documents.

- **Note 9 on Sheet 2 of 5 and Part E Section 3, c, 3, page E-3 of the Specifications require all new conduits and conductors. All new conductors are still required. The conduit may be re-used if in the opinion of the Engineer, it is still fully functional and of the appropriate size.**

Pursuant to the cited references, NEC, Inc. intends to install new conductors for this scope of work. However, this scope of work and cited references only pertains to those conduits and conductors specifically identified, and not those now being requested to be specifically associated with the camp site pedestals. The contract plans are inaccurate as to the lengths required and final locations of equipment have yet to be identified, due to the proposed layout being rejected. This has impacted our ability to accurately identify quantities and order materials. Additionally, the scope now being required and requested for the campsite pedestals, may impact the final locations of sub panels to be installed, lengths of feeder conductors, and associated conduits are unable to be determined at this time. Consequently, construction progress has been impacted and delayed due to revisions and changed conditions aforementioned. Once the issues associated with the previous section are finalized, final locations for all electrical equipment can be determined and quantities of materials can be identified for ordering purposes.

Response: Casitas is rescinding the offer to re-use the existing conduit. NEC is directed to install new conduit and conductors as indicated in the contract documents. Note 1 & 2 on Sheet 2 specifically require each pedestal to be on an individual breaker and to have a 2" conduit installed to each pedestal. Part E Section 3.c3 requires all new wire. Notes 3-14 detail additional conduit and wire requirements. Main panel and sub panel locations shall be as shown in the contract documents. The lengths of conductors to the sub panel shown in the contract documents are longer than necessary. This does not constitute an increase in the scope of work. NEC was required to determine the size and quantities necessary to complete the project in accordance with the National Electric Code and include those costs in their bid. Nothing in the contract drawings indicates that existing conduit or wire could be re-used.

- **Note 2 on Sheet 2 of 5 require all new coaxial cable to each pedestal. NEC may re-use the existing coaxial cable to provide cable TV to each pedestal.**

As requested by Mr. Evans and in good faith, NEC, Inc. has met on site with representatives of CMWD and their CATV vendor. During those meetings significant changes to the initial intent and design have been identified and requested related to the CATV system to be installed. Final direction has yet to be provided in regards to CATV and the revised plan provided by the CATV vendor has yet to be approved. Consequently, construction progress has been impacted and delayed due to revisions and changed conditions associated with the CATV system. Please, provide a layout to determine the CATV conduit routing and junction boxes to be installed. The contract documents do not specify a coaxial cable to be installed. NEC, Inc. has accounted for Type RG-6 cable for bidding purposes. However, it was determined during our onsite meetings that the CATV vendor would now be furnishing and installing all CATV cable and terminations and that NEC, Inc. was to furnish conduit, pull ropes, and junction boxes as per the revisions indicated by Mr. Hyatt and Mr. Evans. Additional costs and time will be associated with the CATV revisions requested.

Casitas' Response: Mr. Hyatt has no authority over this project. Mr. Hyatt was directed to not provide NEC with a plan. Our understanding is that Mr. Hyatt did provide a plan to NEC. NEC is directed to disregard the plan. Casitas is directing that new coaxial CATV cable be installed in accordance with Note 2 on Sheet 2 of 5. NEC may reuse existing coaxial CATV cable at the discretion of the Engineer. Existing cable system is to be reconnected to the new pedestals.

- NEC bid is a firm fixed price bid. By submitting the bid, NEC accepted the commodity risk. Casitas has attempted to respond to all of NEC's questions and RFI's in an expedient manner. Additional work time may be granted based on delays in material deliveries provided the materials were ordered promptly.

NEC, Inc. appreciates the efforts of the District staff and the promptness of their responses. However, clear concise direction has yet to be identified for many of the items still under review or being disputed. At the request of the District and in good faith, NEC, Inc. has performed a significant amount of research associated with approved and unapproved revisions, as well as attended many on site meetings to address the issues identified in RFI's 001 and 002. Due to some of the issues and revisions still being unresolved, NEC, Inc has yet to determine accurate quantities and is unable to order certain materials. As a result additional costs will be incurred due to commodities not being ordered within the expiration of the quote provided at bid time. Furthermore, construction crews and their progress have been impacted by the outstanding issues. Our being unable to receive pricing quoted at bid time, is a direct result of the outstanding issues and changed conditions to the initial intent and design.

Casitas' Response: Casitas disputes that there has been any delays caused by Casitas. Casitas has responded to the RFI's. The fact that the response is not what NEC wanted does not relieve NEC of the requirement to complete the work per plan and on schedule.

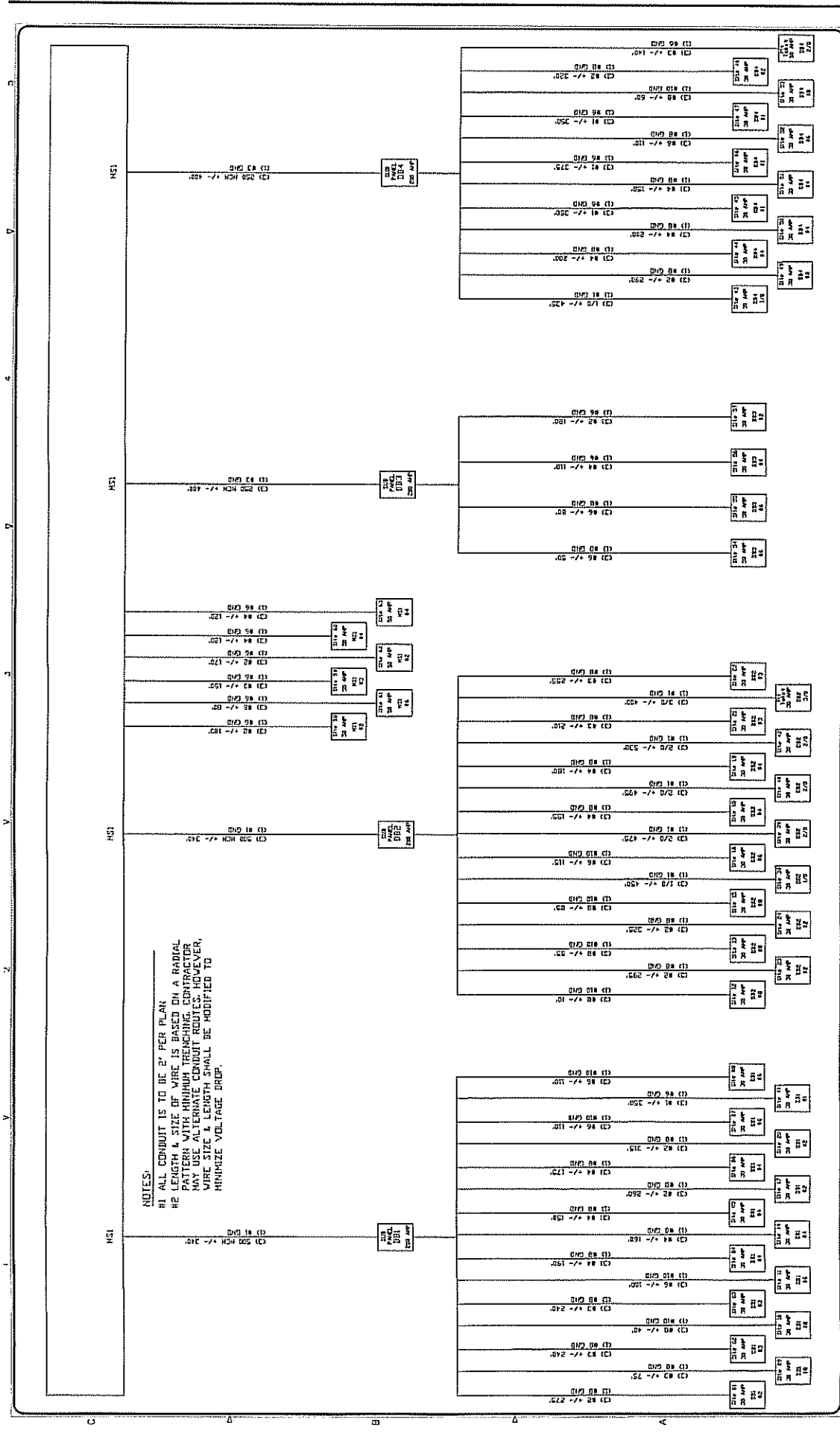
NEC is directed to proceed with the work as contained in the contract documents and as amended by the signed and approved change orders. See Section B.16 "Disputed Work." The attached line diagram does not change the scope of the project but is provided to clarify what Casitas is expecting from NEC. Failure to proceed with the work as directed may be construed by Casitas as an abandonment of the project. If NEC chooses to appeal this to the Board, the next available Board meeting will be held on March 27, 2013. However, appealing this direction to the Board does not relieve the Contractor of the obligation to proceed immediately with the direction as it is provided in this document.

Casitas will be more than happy to review any proposals NEC would provide Casitas with a better, more cost effective project in the long run.

I expect that this letter resolves the issue. If NEC still disputes this direction, please provide a clear and concise description of the disputed work. Per Specification Section B.17, the next level of review is the General Manager.

Sincerely,

Neil Cole P.E.  
Principal Civil Engineer




NOTES:  
 #1 ALL CONDUIT IS TO BE 2" PER PLAN  
 #2 LENGTH & SIZE OF WIRE IS BASED ON A RADIAL  
 PATTERN WITH MINIMUM TRENCHING. CONTRACTOR  
 MAY USE ALTERNATE CONDUIT ROUTES. HOWEVER,  
 WIRE SIZE & LENGTH SHALL BE MODIFIED TO  
 MINIMIZE VOLTAGE DROP.

Revisions: \_\_\_\_\_ Description: \_\_\_\_\_  
 Date: \_\_\_\_\_

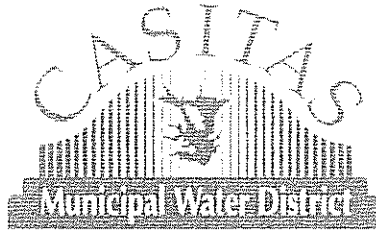
Submitted By: \_\_\_\_\_ From: \_\_\_\_\_ Date: \_\_\_\_\_ Drawn By: \_\_\_\_\_

Submitted: TORO EVANS  
 Approved: KEEL COLE RCE 44800  
 Scale: 1/8" = 1'-0" DATE: 03/01/13 DWG # XXXX



CASITAS MUNICIPAL WATER DISTRICT  
 DAKOTA, CALIFORNIA

CAMPGROUND B  
 SINGLE LINE DIAGRAM  
 PLAN



April 15, 2013

Will Hobbs  
Native Electric Construction  
P.O. Box 3010  
Ramona, CA 92065

Subject: Predetermined Liquidated Damages  
LCRA Campground B Electrical Upgrades-Specification 12-359

Dear Mr. Hobbs

The Notice to Proceed for this project was issued on February 8, 2013. Per the subject specifications, Native Electric Construction was allowed 30 working days to complete the project. By mutual agreement, 15 working days were added to the contract. This makes the completion date the end of the work day on April 15, 2013.

By Casitas' estimate, this project is no more than 50 percent complete. As Native Electric Construction has not made any effort to speed completion of this project and Casitas will lose substantial rental income from the failure of Native Electric Construction to complete the project on time, Casitas regrettably will be enforcing the predetermine liquidated damage clause of the contract. The predetermined liquidated damages for this project are \$500 per day.

Sincerely,

A handwritten signature in black ink, appearing to read "Neil Cole", written over a light blue horizontal line.

Neil Cole P.E.  
Principal Civil Engineer

Cc: Developers Surety and Indemnity Company, P.O. Box 19725, Irvine, CA 92623



**CMWD Board of Directors Contact Info**

Wednesday, April 3, 2013 12:06 PM

**From:** "Todd Evans" <tevans@casitaswater.com>  
**To:** "Native Electric Construction Inc" <willhobbs@nativeelect.com>  
**Cc:** "Kristy Hobbs" <kristyhobbs@nativeelect.com>, "Neil Cole" <ncole@casitaswater.com>

Greetings Will,

Per our phone discussion regarding the Board of Directors, the BOD's contact info is available on the Casitas website.

Let me reiterate, the proper forum for discussing this project with them is at the bi-monthly Board Meeting. In order to have something placed on the Board Agenda it needs to be submitted in advance, the Wednesday before the meeting by noon. District Staff needs time to prepare and publish the agenda for the public meeting. You are welcome to attend these meetings and speak during the public comments portion of the meeting. Please note that unless something is placed on the agenda the BOD's will listen but will not comment.

If you wish to place something on the agenda or would like to know when the next meeting is scheduled, please let me know.

Please see the link below for the Board of Directors web page. Click the link next to their name for phone and email.

<http://www.casitaswater.org/lower.php?url=board-of-directors>

--  
**Todd Evans**  
**Assistant Engineer**  
Casitas Municipal Water  
1055 Ventura Ave  
Oak View, Ca 93022  
805-649-2251 x108







P.O. Box 3010  
Ramona, CA 92065  
Office (760) 787-9346  
FAX (760) 440-0749  
willhobbs@nativeelect.com

JOB NAME Lake Center Camp B

CUSTOMER P.O. # \_\_\_\_\_

COMPANY NAME CMWD

JOB # \_\_\_\_\_

CONTACT NAME Todd Evans

PHONE # \_\_\_\_\_

ADDRESS \_\_\_\_\_

FAX # \_\_\_\_\_

EMPLOYEE NAME	DATE	DAY	TIME IN	TIME OUT	REG. TIME	O.T. TIME TOTAL

DESCRIPTION

Directed by Mr. Evans to install CATV. Convert a per drawing provided by Mr. Hyatt. NEC Inc will identify all additional cost & time associated w/ any additional work required present to the above mentioned document. Once all work is identified & documented, it will be submitted to CMWD for review & approval.

VENDOR	MATERIAL	QTY	USER CODE

SIGNATURE Todd Evans

DATE 4/11/13



**Campground B Electrical**

Monday, March 11, 2013 4:29 PM

**From:** "Neil Cole" <ncole@casitaswater.com>  
**To:** "Will Hobbs" <willhobbs@nativeelect.com>  
**Cc:** "Todd Evans" <tevans@casitaswater.com>  
2 Files (115KB)



Mr Cole re... Camp B Si..

Good afternoon Mr. Hobbs

Attached is Casitas' response to your response on my letter.

As I expressed in the letter, if you have alternative solutions at no cost to Casitas, we would be happy to sit down and discuss those with you.

Neil Cole

---

# YAHOO! SMALL BUSINESS

## 5/8/13 Board Meeting Agenda

Wednesday, May 1, 2013 11:24 AM

**From:** "Kristy Hobbs" <kristyhobbs@nativeelect.com>  
**To:** "Todd Evans" <tevans@casitaswater.com>  
**Cc:** "Neil Cole" <ncole@casitaswater.com>, "William Hobbs" <willhobbs@nativeelect.com>  
1 File (527KB)



4-15-13 L...

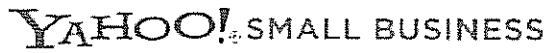
Good Morning Mr. Evans,

Per Mr. Hobbs can you please forward our request to be put on the agenda for next week's board meeting regarding the 4/15/13 CMWD Letter, Predetermined Liquidated Damages LCRA Campground B Electrical Upgrades - Specifications 12-359. If you could please confirm you receipt, I would greatly appreciate it. Thank you and have a great rest of the day!

Sincerely,

Kristy Hobbs  
Office Manager  
NEC, Inc.  
Office (760) 787-9346  
Fax (760) 440-0749  
www.nativeelect.com

---



**Re: 5/8/13 Board Meeting Agenda**

Wednesday, May 1, 2013 4:44 PM

**From:** "Todd Evans" <tevans@casitaswater.com>  
**To:** "Kristy Hobbs" <kristyhobbs@nativeelect.com>  
**Cc:** "Neil Cole" <ncole@casitaswater.com>, "William Hobbs" <willhobbs@nativeelect.com>

Please note that our email has been received, and your desire to be placed on the agenda has been noted.

On Wed, May 1, 2013 at 11:24 AM, Kristy Hobbs <kristyhobbs@nativeelect.com> wrote:  
Good Morning Mr. Evans,

Per Mr. Hobbs can you please forward our request to be put on the agenda for next week's board meeting regarding the 4/15/13 CMWD Letter, Predetermined Liquidated Damages LCRA Campground B Electrical Upgrades - Specifications 12-359. If you could please confirm you receipt, I would greatly appreciate it. Thank you and have a great rest of the day!

Sincerely,

Kristy Hobbs  
Office Manager  
NEC, Inc.  
Office (760) 787-9346  
Fax (760) 440-0749  
www.nativeelect.com

--  
**Todd Evans**  
**Assistant Engineer**  
Casitas Municipal Water  
1055 Ventura Ave  
Oak View, Ca 93022  
805-649-2251 x108



**Re: 5/8/13 Board Meeting Agenda**

Thursday, May 2, 2013 10:31 AM

**From:** "Neil Cole" <ncole@casitaswater.com>  
**To:** "Kristy Hobbs" <kristyhobbs@nativeelect.com>  
**Cc:** "Todd Evans" <tevans@casitaswater.com>, "William Hobbs" <willhobbs@nativeelect.com>, "Steve Wickstrum" <swickstrum@casitaswater.com>

Good morning Kristy

The next board meeting will be on May 8. In order for any item to be considered by the board, the item must be placed on the agenda. This is a State requirement

NEC must provide Casitas with a letter stating the specific action NEC is requesting from the Board and the justification for the action. Casitas must receive this letter by 9:00 am on May 3 in order to be placed on the May 8 Board meeting agenda. The next Board meeting is scheduled for May 22 and the letter would be due by 9 am May 17.

An electrical version of the letter is acceptable.

Neil Cole

On Thu, May 2, 2013 at 9:19 AM, Kristy Hobbs <kristyhobbs@nativeelect.com> wrote:  
Mr. Evans,

Thank you!

Sincerely,

Kristy Hobbs  
Office Manager  
NEC, Inc.  
Office (760) 787-9346  
Fax (760) 440-0749  
www.nativeelect.com

--- On Wed, 5/1/13, Todd Evans <tevans@casitaswater.com> wrote:

From: Todd Evans <tevans@casitaswater.com>  
Subject: Re: 5/8/13 Board Meeting Agenda  
To: "Kristy Hobbs" <kristyhobbs@nativeelect.com>  
Cc: "Neil Cole" <ncole@casitaswater.com>, "William Hobbs" <willhobbs@nativeelect.com>  
Date: Wednesday, May 1, 2013, 4:44 PM

Please note that our email has been received, and your desire to be placed on the agenda has been noted.

On Wed, May 1, 2013 at 11:24 AM, Kristy Hobbs <kristyhobbs@nativeelect.com> wrote:  
Good Morning Mr. Evans,

Per Mr. Hobbs can you please forward our request to be put on the agenda for next week's board meeting regarding the 4/15/13 CMWD Letter, Predetermined Liquidated Damages LCRA Campground B Electrical Upgrades - Specifications 12-359. If you could please confirm you receipt, I would greatly appreciate it. Thank you and have a great rest of the day!

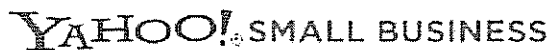
Sincerely,

Kristy Hobbs  
Office Manager  
NEC, Inc.  
Office (760) 787-9346  
Fax (760) 440-0749  
[www.nativeelect.com](http://www.nativeelect.com)

--

**Todd Evans**  
**Assistant Engineer**  
Casitas Municipal Water  
1055 Ventura Ave  
Oak View, Ca 93022  
805-649-2251 x108

---



**Re: 5/8/13 Board Meeting Agenda**

Thursday, May 2, 2013 11:30 AM

**From:** "Will Hobbs" <willhobbs@nativeelect.com>  
**To:** "Kristy Hobbs" <kristyhobbs@nativeelect.com>, "Neil Cole" <ncole@casitaswater.com>  
**Cc:** "Todd Evans" <tevans@casitaswater.com>, "Steve Wickstrum" <swickstrum@casitaswater.com>

Mr. Cole,

Thank you for the explanation. Would it be possible for you to refer us to where BOD protocol is identified for public reference? We have referenced the website and the protocol you have identified is not posted there? It is my understanding, based on Mr. Evans response yesterday that we have already been placed on the agenda to dispute the liquidated damages referenced in the 4/15/13 letter, is this not accurate?

It is our intention to dispute the liquidated damages being assessed and to inform the BOD of the events that have impacted construction progress to this point. As a result we would request that the time of completion be extended to accommodate for the numerous design revisions, equipment lead times identified, and disputed/extra work being performed. I know previously you had stated that we would clear this all up when the project was completed, however that places us in a compromising position and we would hope to have these issues resolved as soon as possible. Thank you.

Respectfully,

Will Hobbs  
President  
NEC, Inc.  
Office (760) 787-9346  
Mobile (619) 454-4420  
Fax (760) 440-0749  
www.nativeelect.com

--- On Thu, 5/2/13, Neil Cole <ncole@casitaswater.com> wrote:

From: Neil Cole <ncole@casitaswater.com>  
Subject: Re: 5/8/13 Board Meeting Agenda  
To: "Kristy Hobbs" <kristyhobbs@nativeelect.com>  
Cc: "Todd Evans" <tevans@casitaswater.com>, "William Hobbs" <willhobbs@nativeelect.com>, "Steve Wickstrum" <swickstrum@casitaswater.com>  
Date: Thursday, May 2, 2013, 10:31 AM

Good morning Kristy

The next board meeting will be on May 8. In order for any item to be considered by the board, the item must be placed on the agenda. This is a State requirement

NEC must provide Casitas with a letter stating the specific action NEC is requesting from the Board and the justification for the action. Casitas must receive this letter by 9:00 am on May 3 in order to be placed on the May 8 Board meeting agenda. The next Board meeting is scheduled for May 22 and the letter would be due by 9 am May 17.

An electrical version of the letter is acceptable.

Neil Cole

On Thu, May 2, 2013 at 9:19 AM, Kristy Hobbs <kristyhobbs@nativeelect.com> wrote:  
Mr. Evans,

Thank you!

Sincerely,

Kristy Hobbs  
Office Manager  
NEC, Inc.  
Office (760) 787-9346  
Fax (760) 440-0749  
www.nativeelect.com

-- On Wed, 5/1/13, Todd Evans <[tevans@casitaswater.com](mailto:tevans@casitaswater.com)> wrote:

From: Todd Evans <[tevans@casitaswater.com](mailto:tevans@casitaswater.com)>  
Subject: Re: 5/8/13 Board Meeting Agenda  
To: "Kristy Hobbs" <[kristyhobbs@nativeelect.com](mailto:kristyhobbs@nativeelect.com)>  
Cc: "Neil Cole" <[ncole@casitaswater.com](mailto:ncole@casitaswater.com)>, "William Hobbs" <[willhobbs@nativeelect.com](mailto:willhobbs@nativeelect.com)>  
Date: Wednesday, May 1, 2013, 4:44 PM

Please note that our email has been received, and your desire to be placed on the agenda has been noted.

On Wed, May 1, 2013 at 11:24 AM, Kristy Hobbs <[kristyhobbs@nativeelect.com](mailto:kristyhobbs@nativeelect.com)> wrote:  
Good Morning Mr. Evans,

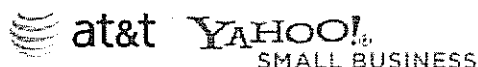
Per Mr. Hobbs can you please forward our request to be put on the agenda for next week's board meeting regarding the 4/15/13 CMWD Letter, Predetermined Liquidated Damages LCRA Campground B Electrical Upgrades - Specifications 12-359. If you could please confirm you receipt, I would greatly appreciate it. Thank you and have a great rest of the day!

Sincerely,

Kristy Hobbs  
Office Manager  
NEC, Inc.  
Office (760) 787-9346  
Fax (760) 440-0749  
www.nativeelect.com

--  
**Todd Evans**  
Assistant Engineer  
Casitas Municipal Water  
1055 Ventura Ave  
Oak View, Ca 93022  
805-649-2251 x108





**Re: 5/8/13 Board Meeting Agenda**

Thursday, May 2, 2013 2:13 PM

**From:** "Neil Cole" <ncole@casitaswater.com>  
**To:** "Will Hobbs" <willhobbs@nativeelect.com>  
**Cc:** "Steve Wickstrum" <swickstrum@casitaswater.com>, "Todd Evans" <tevans@casitaswater.com>

Good morning Mr. Hobbs

Mr. Evans only acknowledged that the email was received as was requested by Kristy. Part B.10 of the specifications spell out the requirements.

If NEC is requesting the Board to take some action, then NEC needs to specify what action is requested. NEC should also provide justification for the requested action. Based on your email, I'm not sure what NEC is requesting. Casitas has already acknowledged that NEC is disputing liquidated damages and Casitas rejection of the extra work day change request for the delay in receiving the main panel. The letter from me was simply reminding NEC of the contract conditions.

If NEC is not requesting an action by the Board at this time and just wants to express NEC's concerns to the Board, then NEC just needs to show up at the meeting and request to speak during the Public Comment portion of the meeting.

Neil Cole

On Thu, May 2, 2013 at 11:30 AM, Will Hobbs <willhobbs@nativeelect.com> wrote:  
Mr. Cole,

Thank you for the explanation. Would it be possible for you to refer us to where BOD protocol is identified for public reference? We have referenced the website and the protocol you have identified is not posted there? It is my understanding, based on Mr. Evans response yesterday that we have already been placed on the agenda to dispute the liquidated damages referenced in the 4/15/13 letter, is this not accurate?

It is our intention to dispute the liquidated damages being assessed and to inform the BOD of the events that have impacted construction progress to this point. As a result we would request that the time of completion be extended to accommodate for the numerous design revisions, equipment lead times identified, and disputed/extra work being performed. I know previously you had stated that we would clear this all up when the project was completed, however that places us in a compromising position and we would hope to have these issues resolved as soon as possible. Thank you.

Respectfully,

Will Hobbs  
President  
NEC, Inc.  
Office (760) 787-9346  
Mobile (619) 454-4420  
Fax (760) 440-0749  
www.nativeelect.com

--- On Thu, 5/2/13, Neil Cole <ncole@casitaswater.com> wrote:

From: Neil Cole <ncole@casitaswater.com>  
Subject: Re: 5/8/13 Board Meeting Agenda  
To: "Kristy Hobbs" <kristyhobbs@nativeelect.com>  
Cc: "Todd Evans" <tevans@casitaswater.com>, "William Hobbs" <willhobbs@nativeelect.com>, "Steve Wickstrum" <swickstrum@casitaswater.com>  
Date: Thursday, May 2, 2013, 10:31 AM

Good morning Kristy

The next board meeting will be on May 8. In order for any item to be considered by the board, the item must be placed on the agenda. This is a State requirement

NEC must provide Casitas with a letter stating the specific action NEC is requesting from the Board and the justification for the action. Casitas must receive this letter by 9:00 am on May 3 in order to be placed on the May 8 Board meeting agenda. The next Board meeting is scheduled for May 22 and the letter would be due by 9 am May 17.

An electrical version of the letter is acceptable.

Neil Cole

On Thu, May 2, 2013 at 9:19 AM, Kristy Hobbs <kristyhobbs@nativeelect.com> wrote:

Mr. Evans,

Thank you!

Sincerely,

Kristy Hobbs  
Office Manager  
NEC, Inc.  
Office (760) 787-9346  
Fax (760) 440-0749  
www.nativeelect.com

--- On Wed, 5/1/13, Todd Evans <tevans@casitaswater.com> wrote:

From: Todd Evans <tevans@casitaswater.com>  
Subject: Re: 5/8/13 Board Meeting Agenda  
To: "Kristy Hobbs" <kristyhobbs@nativeelect.com>  
Cc: "Neil Cole" <ncole@casitaswater.com>, "William Hobbs" <willhobbs@nativeelect.com>  
Date: Wednesday, May 1, 2013, 4:44 PM

Please note that our email has been received, and your desire to be placed on the agenda has been noted.

On Wed, May 1, 2013 at 11:24 AM, Kristy Hobbs <kristyhobbs@nativeelect.com> wrote:

Good Morning Mr. Evans,

Per Mr. Hobbs can you please forward our request to be put on the agenda for next week's board meeting regarding the 4/15/13 CMWD Letter, Predetermined Liquidated Damages LCRA Campground B Electrical Upgrades - Specifications 12-359. If you could please confirm you receipt, I would greatly appreciate it. Thank you and have a great rest of the day!

Sincerely,

Kristy Hobbs  
Office Manager  
NEC, Inc.  
Office (760) 787-9346  
Fax (760) 440-0749  
www.nativeelect.com

--

Todd Evans

**Assistant Engineer**  
Casitas Municipal Water  
1055 Ventura Ave  
Oak View, Ca 93022  
805-649-2251 x108

---

CASITAS MUNICIPAL WATER DISTRICT

RESOLUTION AUTHORIZING CASITAS MEMBERSHIP  
IN THE STATE WATER CONTRACTORS, INC., AND  
PAYMENT OF THE BAY DELTA DUES

WHEREAS, Water Code Section 71597 states that all memberships should be approved by a four-fifths majority of the Board of Directors; and

WHEREAS, the District is involved in the State Water Project and needs to maintain understanding of that project;

WHEREAS, the cost of membership in 2013-14 is \$30,463.00; and

WHEREAS, the City of Ventura and the United Water Conservation District share in the cost of these expenditures; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Casitas Municipal Water District as follows:

1. Casitas membership in the State Water Contractors, Inc. and payment of Bay-Delta dues for fiscal year 2013-14 is hereby authorized.
2. Payment of the established membership fee of \$30,463 is hereby approved.

ADOPTED this 22<sup>nd</sup> day of May, 2013

---

James W. Word, President  
Casitas Municipal Water District

ATTEST:

---

Mary Bergen, Secretary  
Casitas Municipal Water District

April 30, 2013

Mr. Steve Wickstrum  
Casitas Municipal Water District  
1055 Ventura Avenue  
Oakview, CA 93022-9622

Re: State Water Contractors Fiscal Year 2013-14 Invoice

Dear Mr. Wickstrum:

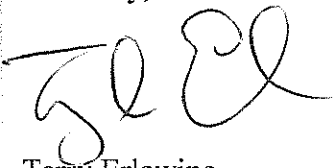
Enclosed is the invoice for the Fiscal Year 2013-14 State Water Contractors (SWC) Dues and other Funds. The Fiscal Year 2013-14 Dues were approved at the March 21, 2013 SWC Board meeting and adopted in the attached resolution.

The allocation of SWC Dues reflects a separate and different allocation for the Energy Fund, Bay-Delta Fund and the General Fund. The Energy Fund includes costs closely related to State Water Project (SWP) Energy activities, such as SWC staff and consulting costs for power purchases and planning. The SWC Bay-Delta Fund provides for on-going legal, biological and engineering assistance associated with the SWRCB's water rights hearings, ESA activities, and associated technical studies and negotiations. The SWC General Fund contains the remainder of the SWC Dues Fund budget, related to achieving other objectives of the State Water Contractors including public outreach and working with DWR for SWP operations.

The allocations of each of these funds are contained in the attached March 21, 2013 SWC Resolution. The allocation amount for Fiscal Year 2013-14 differs from the projected Budget for the Dues General Fund, Energy Fund, and Bay-Delta Fund due to adjustments that reflect available cash carried over from the current Fiscal Year and reserve needs for the coming Fiscal Year.

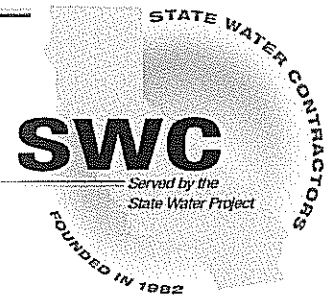
If you have any questions regarding either the invoice or the SWC Budget Resolution, please call me at (916) 447-7357, extension 203 or Julie Ramsay at extension 204.

Sincerely,



Terry Erlewine  
General Manager

Enclosures



**DIRECTORS**

**Joan Maher**  
President  
Santa Clara Valley Water  
District

**David Okita**  
Vice President  
Solano County Water Agency

**Dan Flory**  
Secretary-Treasurer  
Antelope Valley-East Kern  
Water Agency

**Stephen Arakawa**  
Metropolitan Water District  
of Southern California

**Curtis Creel**  
Kern County Water Agency

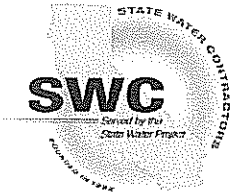
**Mark Gilkey**  
Tulare Lake Basin Water  
Storage District

**Douglas Headrick**  
San Bernardino Valley MWD

**Dan Masnada**  
Castaic Lake Water Agency

**Ray Stokes**  
Central Coast Water  
Authority

**General Manager**  
Terry Erlewine



# State Water Contractors

1121 L Street, Suite 1050  
Sacramento, CA 95814  
T: 916-447-7357 F: 916-447-2734

## INVOICE FY 2013-2014

April 30, 2013

Mr. Steve Wickstrum  
Casitas Municipal Water District  
1055 Ventura Avenue  
Oakview, CA 93022-9622

Amount Due to the State Water Contractors for FY 2013-2014 Member Dues:

Dues Fund	\$	6,862
Energy Fund		2,573
Bay-Delta Fund		<u>21,028</u>
<b>Total</b>	<b>\$</b>	<b><u>30,463</u></b>

---

### *Payment Coupon*

Total Amount due on **July 1, 2013**: \$ \_\_\_\_\_

Total Amount Paid: \$ \_\_\_\_\_

Please make check payable to: **STATE WATER CONTRACTORS**  
1121 L Street, Suite 1050  
Sacramento, CA 95814

# RESOLUTION

*Board of Directors*  
*State Water Contractors*  
Fiscal Year 2013-14 Corporation Budget

Whereas, the State Water Contractors Bylaws Section 4.05 provide that Annual Dues payable to the Corporation shall be determined by resolution of the Board of Directors no later than March 31<sup>st</sup> of each year; and

Whereas, the State Water Contractors Board of Directors has established the following special purpose funds, which are funded by voluntary member contributions: a Bay-Delta Fund;

NOW THEREFORE BE IT RESOLVED by the Board of Directors of the State Water Contractors that:

The State Water Contractors Fiscal Year 2013-14 Budget be adopted as shown on Attachment A and summarized below:

	<u>BUDGET</u>	<u>ALLOCATION</u>
SWC General Dues	\$ 2,684,000	\$ 2,609,000
SWC Dues-Energy Fund	866,500	705,000
Bay-Delta Fund	2,810,000	2,923,000

Adopted at a regular meeting of the State Water Contractors at Sacramento, California this 21st day of March 2013.

Signed: *Jean A. Maher*  
President

Attest: *[Signature]*  
Secretary

**CASITAS MUNICIPAL WATER DISTRICT  
TREASURER'S MONTHLY REPORT OF INVESTMENTS  
05/15/13**

Type of Invest	Institution	CUSIP	Date of Maturity	Adjusted Cost	Current Mkt Value	Rate of Interest	Date of Deposit	% of Portfolio	Days to Maturity
*TB	Federal Farm CR BK	31331VK96	06/30/2014	\$980,522.94	\$980,826.00	5.650%	04/01/2013	5.90%	405
*TB	Federal Home Loan Bank	313379EE5	06/14/2019	\$1,389,567.95	\$1,376,703.00	1.625%	10/03/2012	8.29%	2189
*TB	Federal Home Loan Bank	3133XFKF2	06/11/2021	\$736,261.69	\$717,522.40	5.625%	01/16/2013	4.32%	2906
*TB	Federal Home Loan Bank	3133XKTV7	06/13/2014	\$982,005.46	\$982,226.85	4.875%	04/01/2013	5.91%	388
*TB	Federal Home Loan Bank	3133XLWN1	09/12/2014	\$991,489.29	\$991,035.90	5.250%	04/01/2013	5.97%	477
*TB	Federal Home Loan Bank	3133XSP930	12/13/2013	\$707,457.06	\$712,117.00	3.125%	07/01/2010	4.29%	208
*TB	Federal Home Loan Bank	3133XWNB10	06/12/2015	\$712,764.90	\$736,841.00	2.875%	07/01/2010	4.44%	747
*TB	Federal Home Loan Bank	3134A4VG60	11/17/2015	\$749,181.04	\$776,251.00	4.750%	07/19/2010	4.67%	902
*TB	Federal Home Loan Bank	3134G34WJ	08/28/2014	\$999,007.20	\$999,033.88	0.375%	04/01/2013	6.01%	463
*TB	Federal Home Loan MTG Corp	3135G0ES80	11/15/2016	\$693,339.96	\$701,502.47	1.375%	03/12/2012	4.22%	1260
*TB	Federal Home Loan MTG Corp	3137EABA60	11/17/2017	\$1,163,466.49	\$1,189,010.00	5.125%	01/03/2012	7.16%	1622
*TB	Federal Home Loan MTG Corp	3137EABS70	09/27/2013	\$707,655.77	\$710,458.00	4.125%	07/01/2010	4.28%	132
*TB	Federal Home Loan MTG Corp	3137EACD90	07/28/2014	\$712,036.11	\$723,163.00	3.000%	07/01/2010	4.35%	433
*TB	Federal Home Loan MTG Corp	3137EADB2	01/13/2022	\$210,116.41	\$207,520.00	2.375%	02/11/2013	1.25%	3118
*TB	Federal Natl MTG Assn	31398AYY20	09/16/2014	\$712,704.76	\$726,530.00	3.000%	07/01/2010	4.37%	481
*TB	US Treasury Inflation Index NTS	912828JE10	07/15/2018	\$1,124,611.26	\$1,235,854.55	1.375%	07/06/2010	7.44%	1860
*TB	US Treasury Notes	912828JW10	12/31/2013	\$701,702.79	\$706,097.00	1.500%	07/01/2010	4.25%	226
*TB	US Treasury Notes	912828LZ10	11/30/2014	\$706,476.32	\$720,671.00	2.125%	07/01/2010	4.34%	555
*TB	US Treasury Inflation Index NTS	912828MF40	01/15/2020	\$1,109,675.69	\$1,252,370.31	1.375%	07/01/2010	7.54%	2400
Accrued Interest					\$168,130.65				
<b>Total in Gov't Sec. (11-00-1055-00&amp;1065)</b>				<b>\$16,090,043</b>	<b>\$16,613,864</b>			<b>88.47%</b>	
<b>Total Certificates of Deposit: (11.13506)</b>				<b>\$0</b>	<b>\$0</b>			<b>0.00%</b>	
**	<b>LAIF as of: (11-00-1050-00)</b>		N/A	<b>\$444</b>	<b>\$444</b>	0.35%	Estimated	<b>0.00%</b>	
***	<b>COVI as of: (11-00-1060-00)</b>		N/A	<b>\$2,164,574</b>	<b>\$2,164,574</b>	0.65%	Estimated	<b>11.53%</b>	
<b>TOTAL FUNDS INVESTED</b>				<b>\$18,255,061</b>	<b>\$18,778,882</b>			<b>100.00%</b>	
Total Funds Invested last report				\$18,268,363	\$18,819,944				
Total Funds Invested 1 Yr. Ago				\$14,524,851	\$14,863,061				
****	<b>CASH IN BANK (11-00-1000-00) EST.</b>			<b>\$132,582</b>	<b>\$132,582</b>				
	<b>CASH IN Western Asset Money Market</b>			<b>\$1</b>	<b>\$1</b>	0.010%			
	<b>CASH IN PIMMA Money Market</b>			<b>\$0</b>	<b>\$0</b>	0.000%			
<b>TOTAL CASH &amp; INVESTMENTS</b>				<b>\$18,387,644</b>	<b>\$18,911,465</b>				
TOTAL CASH & INVESTMENTS 1 YR AGO				\$18,655,856	\$18,994,067				

- \*CD CD - Certificate of Deposit
- \*TB TB - Federal Treasury Bonds or Bills
- \*\* Local Agency Investment Fund
- \*\*\* County of Ventura Investment Fund
- Estimated interest rate, actual not due at present time.
- \*\*\*\* Cash in bank

No investments were made pursuant to subdivision (i) of Section 53601, Section 53601.1 and subdivision (i) Section 53635 of the Government Code.  
All investments were made in accordance with the Treasurer's annual statement of investment policy.