



Minutes of the Casitas Municipal
Water District Board Meeting Held
September 25, 2019

A meeting of the Board of Directors was held September 25, 2019 at the Casitas Municipal Water District located at 1055 Ventura Ave. in Oak View, California.

1. CALL TO ORDER

President Kaiser called the meeting to order at 3:00 p.m.

2. ROLL CALL

Directors Word, Spandrio, Brennan, Baggerly and Kaiser were present. Also present were Michael Flood, General Manager, Diana Impeartrice, Human Resources Manager and Attorney John Mathews. There were five staff members and several members of the public in attendance.

3. PLEDGE OF ALLEGIANCE

President Kaiser led the Pledge of Allegiance

4. AGENDA CONFIRMATION

One change; on item 7L the correct date to be considered is November 13, 2019. President Kaiser noted there are some resolutions to present later in the meeting when all recipients are present.

On the motion of Director Brennan, Seconded by Director Baggerly, the Agenda was confirmed with the noted change.

AYES: Directors: Word, Spandrio, Brennan, Baggerly
NOES: Directors: None
ABSENT: Directors: None

5. PUBLIC COMMENTS - Presentations on District related items that are not appearing on the agenda - three minute limit.

No public comments at this time.

6. CONSENT AGENDA

6.a. Minutes of the September 11, 2019 Board Meeting

On the motion of Director Word, Seconded by Director Baggerly, the Consent Agenda was approved by the following roll call vote:

AYES: Directors: Word, Spandrio, Brennan, Baggerly, Kaiser

NOES: Directors: None

ABSENT: Directors: None

7. ACTION ITEMS

APPROVED

- 7.a. Review, Approve and Accept District Accounts Payable Reports for the period of 8/22/19 to 9/11/19.

On the motion of Director Brennan, seconded by Director Word, the accounts payable report was approved by the following roll call vote:

AYES: Directors: Word, Spandrio, Brennan, Baggerly, Kaiser

NOES: Directors: None

ABSENT: Directors: None

- 7.b. Resolution authorizing the issuance of 2019 Special Tax Bonds for the Casitas Municipal Water District Community Facilities District No. 2013-01 (Ojai), and approving related documents and actions.

- a. Supplement Agreement No. 1 to Fiscal Agent Agreement
- b. Preliminary Official Statement
- c. Bond Purchase Agreement

General Manager Michael Flood let them know Suzanne Harrell from Harrell and Associates was present to answer any questions. She provided a quick update on the interest rate change; when first discussing this project in August they were expecting an interest rate of 3.3%. Given what's happen with the economy they are now expecting 3.15%; what that means is instead of \$13,000,000 you'll be able to raise a little bit more than that somewhere between \$13,000,000 and \$13,400,000. Director Baggerly asked since the board would be responsible for this would she confirm they are doing it the correct way and she said she did. Director Word asked how Casitas would let customers know taxers were going up once the bonds are sold. The General Manager stated that the taxes are not going to go up and Director Baggerly asked him to repeat "taxes will not increase". Director Brennan stated this will allow Casitas to continue to provide clean and safe water. They all recognized what a great job the Engineering department is doing with all these projects and this will allow these to be funded. Approval of a., b., and c. were recommended to approve by Director Baggerly, seconded by Director Brennan and passed by the following roll call vote:

AYES: Directors: Word, Spandrio, Brennan, Baggerly, Kaiser

NOES: Directors: None

ABSENT: Directors: None

- 7.c. Approval of a Resolution instruction the Ventura County Watershed Protection District (VCWPD) to execute the California State Water Project Contract Extension (Amendment #14 to the VCWPD State Water Project Water Supply Contract) on behalf of Casitas Municipal Water District. Authorize the General Manager to sign Professional Services Agreements with IRJ Engineers Inc. and GHD Inc. for On-Call Electrical Engineering Services for Fiscal Year 2019-2020.

Chief Financial Officer Denise Collin showed Director Spandrio the dollar amounts.

On the motion of Director Brennan, seconded by Director Baggerly, the above recommendation was approved by the following roll call vote:

AYES: Directors: Word, Spandrio, Brennan, Baggerly, Kaiser
NOES: Directors: None
ABSENT: Directors: None

- 7.f. President Kaiser read the resolutions to the lifeguard staff Jesse Mendez, Reily Brown and Lily Curtis for their exemplary actions taken in the active drowning emergency of a 22 month old child on August 15, 2019. All Directors stood to honor them and thanked them for their heroic efforts. Aaron Wall thanked his staff for their life saving efforts and the rest of the staff that kept everything running.

- 7.d. Review and approve staff recommendation to set Casitas Municipal Water District reserve account amounts for 2019/2020 Fiscal Year.

On the motion of Director Baggerly, seconded by Director Word, the above recommendation was approved by the following roll call vote:

AYES: Directors: Word, Spandrio, Brennan, Baggerly, Kaiser
NOES: Directors: None
ABSENT: Directors: None

- 7.e. Approval of the Special Liability Insurance Program Renewal in the amount of \$70,697.47 to Alliant Insurance Services, Inc.

On the motion of Director Baggerly, seconded by Director Brennan (with the comment that the original quote was about \$4,000 - \$4,400 higher), to approve the recommendation by the following roll call vote:

AYES: Directors: Word, Spandrio, Brennan, Baggerly, Kaiser
NOES: Directors: None
ABSENT: Directors: None

- 7.g. Approve and authorize the General Manager to sign a Task Order for engineering services to Michael K. Nunley & Associates (MKN) in the not to exceed amount of \$68,658 for the Ojai Water System Transmission Main Optimization Study.

On the motion of Director Baggerly, seconded by Director Brennan to approve the recommendation by the following roll call vote:

AYES: Directors: Word, Spandrio, Brennan, Baggerly, Kaiser
NOES: Directors: None
ABSENT: Directors: None

- 7.h. Approve and Authorize the General Manager to sign a Task Order for engineering services to water Works Engineers (WWE) in the not to exceed amount of \$89,243 for the Casitas Dam Drainage Improvements.

On the motion of Director Brennan, seconded by Director Baggerly, to approve the recommendation by the following roll call vote:

AYES: Directors: Word, Spandrio, Brennan, Baggerly, Kaiser
NOES: Directors: None
ABSENT: Directors: None

- 7.i. Determine all bidders on pipeline projects undertaken by the District in 2020 must be pre-qualified prior to submitting bids.

On the motion of Director Baggerly, seconded by Director Brennan, to approve the recommendation by the following roll call vote:

AYES: Directors: Word, Spandrio, Brennan, Baggerly, Kaiser
NOES: Directors: None
ABSENT: Directors: None

- 7.j. Recommend approval of the purchase of a 2020 F250XL, 3/4 Ton 4x4 pickup for the Utility department from Vista Ford of Oxnard in the amount of \$36,883.42.

On the motion of Director Word, seconded by Director Spandrio, to approve the recommendation by the following roll call vote:

AYES: Directors: Word, Spandrio, Brennan, Baggerly, Kaiser
NOES: Directors: None
ABSENT: Directors: None

- 7.k. Recommend approval of the purchase of a 2020 F250, 3/4 Ton 4x4 pickup for the Distribution Department Supervisor from Vista Ford of Oxnard in the amount of \$42,212.67.

On the motion of Director Word, seconded by Director Brennan, to approve the recommendation by the following roll call vote:

AYES: Directors: Word, Spandrio, Brennan, Baggerly, Kaiser
NOES: Directors: None
ABSENT: Directors: None

- 7.l. Consideration and possible action on a change of meeting time and place within the District's boundaries for the October 23, 2019 regular meeting of the Board of Directors of the Casitas Municipal Water District.

The correct date is November 13, 2019 to hold a meeting in Ventura. The meeting will be held at 3:00 p.m. and the meeting would be held in Ventura. General Manager Michael Flood notified that it would be held in the Ventura City Council Chamber and there will be some challenges recording the meeting and streaming live. Director Spandrio is concerned the effectiveness of the meeting could be lost if we can't stream. Contact CAPS TV and Ventura Clerk's office concerning streaming.

On the motion of Director Brennan, seconded by Director Spandrio, to approve the recommendation by the following roll call vote:

AYES: Directors: Word, Spandrio, Brennan, Baggerly, Kaiser
NOES: Directors: None
ABSENT: Directors: None

8. INFORMATION ITEMS
APPROVED

On the motion of Director Brennan, seconded by Director Baggerly to approve receive and file on items 8.a. through 8.h.

AYES: Directors: Word, Spandrio, Brennan, Baggerly, Kaiser
NOES: Directors: None
ABSENT: Directors: None

- 8.a. Hydrologic Status Report for August 2019.
- 8.b. United Water Conservation District term sheet for purchase of Casitas MWD 2019 State Water Project Table A water supply.
- 8.c. Board Priority List Update
- 8 d. Executive Committee Minutes
- 8 e. Water Resources Minutes
- 8 f. Consumption Report

8 g. CFD 2013-1 Report

8 h. Investment Report

9. GENERAL MANAGER COMMENTS

Mr. Flood let them know that we have an Edison outage scheduled at the building tomorrow and we will be switching the building over to generators.

Regarding the permits; Mr. Flood, President Kaiser and Vice President Baggerly attended a meeting at Julia Brownley's office. Subsequent to the meeting they have received some good action. They have had contact with the offices of Dianne Feinstein, Hannah-Beth Jackson and Monique Limon. They are waiting for a permit from US Fish and Wildlife that is apparently stuck on somebody's desk.

10. BOARD OF DIRECTOR REPORTS ON MEETINGS ATTENDED

Director Word attended AWA Special Issues session last week and they were discussing Proposition 1 Grant Funding. We had one project on the list, the Matilija Formation deep well, and it looks like we won't make phase 1 but should be included in phase 2 round of funding. Only 4 out of 10 projects were granted in phase 1 and one of those is the State Water Interconnection City of Ventura. The next AWA Special Issues session will be on October 15th, and it will be City of Ventura talking about the State Water Intertie.

Director Brennan attended the Ventura City Council workshop on September 16th, regarding water. Councilmember Weir stated by 2035 there will be some water issues. Attended the Ventura Water Commission last night.

President Kaiser talked about the great staff at Julia Brownley's office.

11. BOARD OF DIRECTOR COMMENTS PER GOVERNMENT CODE SECTION 54954.2 (a).

Director Word questioned if they have the AWA tour that will end at the dam on November 7th. My Flood confirmed it is set for that date. President Kaiser thanked Carol Belser and Joe Evans for taking him on the backroads tour and providing some background.

Attorney John Mathews reported no action on Closed Session item 12.a.; President Kaiser moved the meeting to closed session at 4:11 p.m.

12. CLOSED SESSION

- 12.a. CLOSED SESSION – CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Government Code §54956.9(a) Santa Barbara Channelkeeper v. State Water Resources Control Board; City of San Buenaventura, San Francisco County Superior Court, Case No. CPF-14-513875.
- 12.b. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Government Code §54956.9(a) California Water Impact Network v. City of San Buenaventura, Ventura Superior Court, Case No. 56-2019-00532905-CU-WM-VTA.

President Kaiser moved the meeting back to open session at 4:30 p.m. stating there was nothing to report.

13. ADJOURNMENT

President Kaiser adjourned the meeting at 4:30 p.m.

Brian Brennan, Secretary