

Minutes of the Casitas Municipal Water District
Board Meeting Held
September 9, 2009

A meeting of the Board of Directors was held September 9, 2009 at Casitas' Office, Oak View, California. Directors Hicks, Handley, Kaiser and Word were present. Director Baggerly were absent. Also present were Steve Wickstrum, General Manager, Rebekah Vieira, Clerk of the Board, and Attorney, John Mathews. There were three staff members and no members of the public in attendance. President Hicks led the group in the flag salute.

1. Public comments.

None

2. General Manager comments.

Mr. Wickstrum introduced Carol Belser as our new Park Services Manager. Carol has been here about two weeks. The fire on Sunday exposed her to relationships with other agencies. Staff did a great job in response to the fire. The campgrounds and Water Adventure were full. The upper edges were noticed that they could be evacuated. There was good communication between our staff, highway patrol, forest service and the fire departments. It was about a 25 acre burn and they hit it quickly using four helicopters and a borate bomber to control the spread of the fire. Director Word asked if we learned anything that could be done differently. Mr. Wickstrum stated that we have not briefed with staff yet but will evaluation the use of the emergency action plan and if anything needs to be modified.

Mr. Wickstrum reported on his conversation with Roger Marzulla who has submitted a schedule to go forward with the trial. He anticipates it will move forward in early 2010. We had a discussion on witnesses and numbers that were developed a few years ago. Getting ready for the case will be a bit of work.

A phone call with Bob Epperson and Jack Collins was held last month regarding Recreation and prior meetings and draft agreements. We decided it would be best for us, Bob, Jack, Carol and me to work as staff to build a better partnership and work towards a solution. We will try to meet in October.

Mr. Wickstrum then reported that the Bureau of Reclamation is performing monthly Quagga mussel inspections which may go to quarterly inspections. Another item we will discuss in the upcoming Recreation Committee is that we found an individual who had tampered with the cable and he is now excluded from the lake. It looks like the cable had been cut and put back together. We confiscated the cable and a letter was sent to the individual excluding him from the lake.

Director Word asked about the length of time for the sample results and Mr. Wickstrum responded that they are taking the first step by taking the

samples, they will be tested and it may take up to six months to get an answer. If they run a test and find something through the first microscopic, they would let us know within a month and will do the additional testing. One individual is assigned to sample 60 reservoirs. Susan is also continuing to test.

Mr. Wickstrum informed the board that on September 16th at 9:00 a.m. there is another Matilija Dam oversight group meeting to discuss the options for the removal of the fine material. If you are interested in attending let me know; if more than two directors attend we need to notice it.

3. Board of Director comments.

Director Kaiser mentioned that he was glad to see the firefighters did such a great job. Mr. Wickstrum added that the Forest Service and Fire Department jumped on it quickly calling in the resources that were needed.

Director Word asked for an update on phone system. Mr. Wickstrum explained that the installation date is October 5th.

President Hicks mentioned an article and picture in the Ventura County Star showing a picture of people in Northern California in the river saving salmon and steelhead. This was authorized by NMFS. Why can they do it in Northern California and not in Southern California? Everybody is on board up there pulling in the same direction.

4. Consent Agenda

APPROVED

- a. Minutes of the August 12, 2009 Board Meeting.
- b. Recommend approval of the nomination of Rebekah Vieira to the ACWA Insurance/Personnel Committee

RECOMMENDED ACTION: Adopt Consent Agenda

On the motion of Director Word, seconded by Director Handley and passed, with Director Kaiser abstaining from approval of the minutes because he was absent for that meeting, the consent agenda was approved.

5. Bills

APPROVED

Director Kaiser asked about the expenditure to Tyler Technologies. Mr. Wickstrum explained that they were the vendor for our accounting system. A question was asked on how many bills were being paid online. Mr. Wickstrum will provide that information to the Finance Committee. He explained that we initially had a drop in hang tags after offering payment by credit card but now we have had an increase in the hang tags again. This is probably a condition of the economy.

On the motion of Director Word, seconded by Director Kaiser and passed, the bills were approved.

6. Committee/Manager Reports APPROVED FOR FILING

- a. Finance Committee Minutes

On the motion of Director Word, seconded by Director Kaiser and passed, the Committee/Manager Reports were approved for filing.

7. Resolution awarding a contract for the Filter Vessel Interior Repair and Coating to Blois Construction, Inc. in the amount of \$186,641
ADOPTED

The resolution was offered by Director Word, seconded by Director Handley and passed by the following roll call vote:

AYES:	Directors:	Word, Kaiser, Handley, Hicks
NOES:	Directors:	None
ABSENT:	Directors:	Baggerly

Resolution is numbered 09-22

8. Resolution awarding a contract for the Rincon Pump Plant Rehabilitation Phase 3 to Caliagua Engineering Contractors in the amount of \$174,299.
ADOPTED

Mr. Wickstrum explained that there was a mistake in the title. We are not offering this to Caliagua, they were deemed to be non responsive as they did not have approval of the electrician ahead of time. We are going with the second bidder at the price listed with Travis Ag of Ventura.

The resolution was offered by Director Kaiser, seconded by Director Word and passed by the following roll call vote:

AYES:	Directors:	Word, Kaiser, Handley, Hicks
NOES:	Directors:	None
ABSENT:	Directors:	Baggerly

Resolution is numbered 09-23

9. Discussion and Direction to the General Manager regarding participation in the Water Supply Tour by the Association of Water Agencies to be held November 4, 2009.

Mr. Wickstrum reported on a one day tour to be held by AWA in November. The tour will begin at Calleguas, proceed to Oxnard and end up at

the Casitas Dam. It will look at the different water supplies in Ventura County. We would like to support this tour. This is likely to bring politicians and those interested in water supplies. It will be about a one hour program here. They will tour the dam and treatment plant and we will give a good overview of surface water supplies. President Hicks stated this was a good idea. Mr. Wickstrum added we have no information on requests for financial or human resources support yet.

10. Information Items:

- a. Monthly Cost Analysis for operation of Robles, fisheries and fish passage.
- b. Recreation Area Monthly Report.
- c. Memo regarding the purchase of the phone system.
- d. Memo regarding USBR Quagga and Zebra Mussel Sampling.
- e. Letter to the Bureau of Reclamation regarding the 2009 Annual Incidental Take Statement Summary for the Robles Diversion and Fish Passage Facility.
- f. Letter from Castaic Lake Water Agency regarding the Community Water System General Permit.
- g. News Articles
- h. Investment Report

11. Adjournment

President Hicks adjourned the meeting at 4:58 p.m.

Secretary