

Minutes of the Casitas Municipal Water District  
Board Meeting held  
June 12, 2024

1. CALL TO ORDER

President Hajas called the meeting to order at 5:00 p.m.

2. ROLL CALL

Directors Cole, Brennan, Bergen, Kaiser and Hajas are present. Also present are GM Flood, AGM Dyer, EA Vieira, and Counsel McNulty.

3. PLEDGE OF ALLEGIANCE

President Hajas led the pledge.

4. AGENDA CONFIRMATION

Confirmed as presented.

5. PUBLIC COMMENTS - Presentation on District related items that are not on the agenda - three minute limit.

None

6. CONSENT AGENDA

6.a. Accounts Payable Report.  
[Accounts Payable Report.pdf](#)

6.b. Minutes of the May 8, 2024 Board Meeting.  
[5 08 2024 Min.pdf](#)

The Consent Agenda was offered by Director Kaiser, seconded by Director Brennan, and adopted by the following roll call vote:

AYES:	Directors:	Cole, Brennan, Bergen, Kaiser, Hajas
NOES:	Directors:	None
ABSENT:	Directors:	None

7. PUBLIC HEARING ON THE ADOPTION OF THE FISCAL YEAR 2024-2025 BUDGET

7.a. Open Public Hearing

President Hajas opened the public hearing at 5:01p.m.

7.b. Receive General Manager's Report and Recommendations.

GM Flood provided a presentation regarding the proposed budget.

7.c. Receive Report of Written Communications by the Clerk of the Board.

Clerk Vieira reported there were none.

7.d. Public Comments.

None

7.e. Close Public Hearing.

President Hajas closed the public hearing at 5:08 p.m.

7.f. Discussion by Board of Directors and Possible Adoption of the Resolution Approving the General Fund Budget, and Debt Service Fund Budgets for the Fiscal Year 2024-2025.  
[Resolution Adopting General Fund Budget 2024-2025.pdf](#)

The resolution was offered by Director Brennan, seconded by Director Cole, and adopted by the following roll call vote:

AYES:	Directors:	Cole, Brennan, Bergen, Kaiser, Hajas
NOES:	Directors:	None
ABSENT:	Directors:	None

Resolution is numbered 2024-04.

8. ACTION ITEMS

8.a. Adopt Resolution fixing a tax rate for Fiscal Year 2024-2025 and authorizing the President of the Board to execute a certificate requesting the Ventura County Board of Supervisors to levy such a tax.  
[Resolution for Tax Rate State Water 2024-2025.pdf](#)

The resolution was offered by Director Cole, seconded by Director Bergen, and adopted by the following roll call vote:

AYES:	Directors:	Cole, Brennan, Bergen, Kaiser, Hajas
NOES:	Directors:	None
ABSENT:	Directors:	None

Resolution is numbered 2024-05.

- 8.b. Adopt Resolution authorizing the levy of a special tax for Fiscal Year 2024-2025 for Community Facilities District No. 2013-1 (Ojai).  
[Casitas MWD CFD No. 2013-1 \(Ojai\) Reso Auth FY 2024-25 Levy.pdf](#)  
[Exhibit 1 \(Special Tax Levy\) - FY 2024-25 Approval.pdf](#)

The resolution was offered by Director Kaiser, seconded by Director Brennan, and adopted by the following roll call vote:

AYES: Directors: Cole, Brennan, Bergen, Kaiser, Hajas  
NOES: Directors: None  
ABSENT: Directors: None

Resolution is numbered 2024-06.

- 8.c. Adopt Resolution to authorize, under Preposition 4, the 2024-2025 Establishment of Appropriations Limit of \$18,081,487.  
[Memo - Proposition 4 2024-2025.pdf](#)  
[Resolution for Prop 4 - 2024-2025.pdf](#)

The resolution was offered by Director Brennan, seconded by Director Cole, and adopted by the following roll call vote:

AYES: Directors: Cole, Brennan, Bergen, Kaiser, Hajas  
NOES: Directors: None  
ABSENT: Directors: None

Resolution is numbered 2024-07.

- 8.d. Approval of the Lake Casitas Recreation Area Rowing Concession Agreement.  
[Board Memo for Rowing Concession Agreement 061224.pdf](#)  
[Draft ROWING CENTER ConcessionAgr 061224ATT1.pdf](#)

On the motion of Director Kaiser, seconded by Director Bergen, the above recommendation was approved by the following roll call vote:

AYES: Directors: Cole, Brennan, Bergen, Kaiser, Hajas  
NOES: Directors: None  
ABSENT: Directors: None

- 8.e. Authorize the General Manager to sign Change Order No. 2 for Emergency Generator at Rincon Pump Plant, Specification No. 21-447, to Taft Electric Company in the amount of \$249,350.  
[Board Memo\\_Emergency Generators Change OrderNo2\\_06\\_12\\_24.pdf](#)

On the motion of Director Brennan, seconded by Director Kaiser, the above recommendation was approved by the following roll call vote:

AYES: Directors: Cole, Brennan, Bergen, Kaiser, Hajas

NOES: Directors: None  
ABSENT: Directors: None

- 8.f. Extend the contract for Asphalt Paving, Specification No. 23-460 for Fiscal Year (FY) 24-25 to BSN Construction Inc. in the amount of \$125,000 and Wingate Earthworks in the amount of \$125,000, and the President of the Board execute agreements for said work.  
[Board Memo- FY 2024-25 Paving.pdf](#)

On the motion of Director Cole, seconded by Director Brennan, the above recommendation was approved by the following roll call vote:

AYES: Directors: Cole, Brennan, Bergen, Kaiser, Hajas  
NOES: Directors: None  
ABSENT: Directors: None

- 8.g. Authorize the General Manager to issue a Task Order to Cannon Corporation for professional engineering consulting services for the Ventura-Santa Barbara Counties Intertie for a fee not to exceed \$599,810.00.  
[Board Memo\\_20240612.pdf](#)  
[Ventura SB Intertie Proposal 6.7.24.pdf](#) [Ventura SB Intertie Fees June 2024.pdf](#)

On the motion of Director Kaiser, seconded by Director Cole, the above recommendation was approved by the following roll call vote:

AYES: Directors: Cole, Brennan, Bergen, Kaiser, Hajas  
NOES: Directors: None  
ABSENT: Directors: None

- 8.h. Adopt a Resolution authorizing the General and Assistant General Manager to sign and file a grant application to the State of California Department of Public Health for funding from the Safe Drinking Water State Revolving Fund (SDWSRF) for the Casitas and Ojai Water System Consolidation.  
[Board Adopt Resolution 20240612.pdf](#)  
[F5a Board Resolution.pdf](#)

The resolution was offered by Director Brennan, seconded by Director Kaiser, and adopted by the following roll call vote:

AYES: Directors: Cole, Brennan, Bergen, Kaiser, Hajas  
NOES: Directors: None  
ABSENT: Directors: None

Resolution is numbered 2024-08.

- 8.i. Approve, and Authorize Board President to sign, Agreements with: MKN & Associates; MNS Engineers, Inc.; Kennedy/Jenks Consultants, Inc.;

Provost & Pritchard Consulting Group; Phoenix Civil Engineering, Inc.; and Cannon Corporation, for on-call Engineering Services for Fiscal Year 2024-25.

[Board Memo\\_On-Call Engineering FY24-25.pdf](#)

On the motion of Director Cole, seconded by Director Brennan, the above recommendation was approved by the following roll call vote:

AYES: Directors: Cole, Brennan, Bergen, Kaiser, Hajas  
NOES: Directors: None  
ABSENT: Directors: None

- 8.j. Approve, and Authorize Board President to sign, Agreements with Padre Associates, Inc.; Catalyst Environmental Services; Provost & Pritchard Consulting Group; and Rincon Consultants, Inc. to provide on-call environmental consulting services for Fiscal Year 2024-25.

[Board Memo\\_On-Call Engineering FY24-25.pdf](#)

On the motion of Director Kaiser, seconded by Director Cole, the above recommendation was approved by the following roll call vote:

AYES: Directors: Cole, Brennan, Bergen, Kaiser, Hajas  
NOES: Directors: None  
ABSENT: Directors: None

- 8.k. Approve, and Authorize Board President to sign, Agreements with Yeh and Associates, Inc.; NV5 West, Inc.; and Bajada Geosciences, Inc. to provide on-call geotechnical support services for Fiscal Year 2024-25.

[Board Memo\\_On-Call Engineering FY24-25.pdf](#)

On the motion of Director Brennan, seconded by Director Kaiser, the above recommendation was approved by the following roll call vote:

AYES: Directors: Cole, Brennan, Bergen, Kaiser, Hajas  
NOES: Directors: None  
ABSENT: Directors: None

- 8.l. Resolution Adopting a Memorandum of Understanding between Casitas and Management Employees for Fiscal Years 2024-2025 through 2026-2027. Board Memo Mgmt Negotiations 20240612.pdf

The resolution was offered by Director Brennan, seconded by Director Kaiser, and adopted by the following roll call vote:

AYES: Directors: Cole, Brennan, Bergen, Kaiser, Hajas  
NOES: Directors: None  
ABSENT: Directors: None

Resolution is numbered 2024-09.

- 8.m. Approval of an addendum to the General Manager Agreement to modify section 4.1 to authorize the same cost-of-living increase as negotiated for the Managers.  
[Board Memo GM Agreement Addendum and Resolution.pdf](#) GM Employment Agreement 05 11 2022.pdf

On the motion of Director Kaiser, seconded by Director Bergen, the above recommendation was approved by the following roll call vote:

AYES:	Directors:	Cole, Brennan, Bergen, Kaiser, Hajas
NOES:	Directors:	None
ABSENT:	Directors:	None

9. INFORMATION ITEMS

- 9.a. Annual Hydrology Report Water Year 2023.  
[240605 - Annual Hydrology Report WY 2023.pdf](#)
- 9.b. State Water Project Intertie Report.  
[SWP Intertie Project Cost 5-31-24.pdf](#)
- 9.c. CFD 2013 Report.  
[CFD 2013-1 Project Cost 5-31-2024.pdf](#)
- 9.d. Investment Report.  
[Investment Report FY2024 May.pdf](#)
- 9.e. Adjudication Charges Report.  
[Adjudication Charges YTD 5.31.24.pdf](#)
- 9.f. Consumption Report April 2024.  
[Consumption 2023-2024 April.pdf](#)
- 9.g. Recreation Committee Minutes.  
[Rec Minutes 051424.pdf](#)

The information items were received.

10. GENERAL MANAGER COMMENTS

None

11. BOARD OF DIRECTOR REPORTS ON MEETINGS ATTENDED

Director Brennan attended the ACWA conference adding that everyone has water, and no one is buying it which is why fixed costs are important. He also added that the

Governor showed up.

Director Kaiser attended the Ojai chamber meeting adding that there continues to be interest in the intertie project.

12. BOARD OF DIRECTOR COMMENTS PER GOVERNMENT CODE SECTION 54954.2(a).

Director Brennan was glad to see the work on the Matilija Bore is still on schedule.

Director Kaiser thanked the management staff and the General Manager for their work doing a couple of tough years. GM Flood added it is a team effort.

President Hajas moved the meeting to closed session at 5:40 p.m.

13. CLOSED SESSION

13.a. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION  
(Government Code Section 54956.9(a) Santa Barbara Channelkeeper v. State Water Resources Control Board, City of San Buenaventura, et al.; and City of San Buenaventura v Duncan Abbott, et al., Cross Complaint; Superior Court of the State of California, County of Los Angeles, Case No. 19STCP01176.

13.b. Conference with Legal Counsel - Existing Litigation (Government Code Section 54956.9)  
Name of Case: Feiss MD vs Casitas Municipal Water District.

President Hajas moved the meeting back into open session at 6:10 pm with Mr. McNulty stating the board met in closed session and on the first item there was no reportable action taken. On the second item, the board unanimously decided it will appeal the small claims judgement.

14. ADJOURNMENT

President Hajas adjourned the meeting at 6:11 p.m.

  
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Mary Bergen, Secretary