

Minutes of the Casitas Municipal Water District
Board Meeting Held
April 27 2011

A meeting of the Board of Directors was held April 27, 2011 at Casitas' Office, Oak View, California. Directors Kaiser, Word, and Bergen were present. Directors Baggerly and Hicks were absent. Also present were Steve Wickstrum, General Manager, Rebekah Vieira, Clerk of the Board, and Attorney, John Mathews. There were two staff members and one member of the public in attendance. President Kaiser led the group in the flag salute.

1. Public comments.

None

2. General Manager comments.

Mr. Wickstrum informed the board that item 7 was being pulled. Additionally, Mr. Wickstrum spoke with Nancy Marzulla for an update and they will be asking when final arguments will be heard, perhaps as early as May.

Last Friday there was a meeting with Representatives from the Bureau of Reclamation for a field review. We asked that a few items that are remaining following the 1999 Casitas Dam Modernization process be removed from the comprehensive facility review and we are hopeful that we can settle on the Safety of Dams issues in the future. There is a meeting tomorrow with Golden State to discuss the Urban Water Management Plan update.

At our last meeting we mentioned we will have two main water shut downs. They went well. There were a few communication areas for improvement and we were able to involve new staff and we successfully got the mains changed out and back on line according to the schedule we provided to the customers. The contractor did a great job. We had one complaint from a customer who didn't get a hang tag on his door.

Easter weekend at LCRA revenue numbers were comparable to last year. Budget binders were handed out and included a timeline for review and adoption.

The most recent Recreation Agreement draft was received last night and we have scheduled a conference call for May 4th.

Mr. Wickstrum informed the board that he attended the retirement luncheon for Matt Bryant at Ventura River County Water District. Matt has always been a peer that I respect and it has been a good tour of duty for him. It is sad to see him retire at this point. Bert Rap, is walking into a shop that is in good shape.

3. Board of Director comments.

Director Kaiser expressed appreciation for employees that broke away from their families on Easter to repair a leak on Loma.

4. Consent Agenda ADOPTED

- a. Minutes of the April 13, 2011 Board Meeting.

On the motion of Director Word, seconded by Director Bergen and passed, the Consent Agenda was adopted.

5. Bills

Director Bergen asked about Water Trax USA an annual subscription for \$3,673. Mr. Wickstrum explained it is a software license and will get back to her with further details.

On the motion of Director Bergen, seconded by Director Word and passed, the bills were approved.

6. Committee/Manager Reports APPROVED FOR FILING

- a. Finance Committee Minutes
b. Executive Committee Minutes
c. Water Resources Committee Minutes

On the motion of Director Word, seconded by Director Bergen and passed, the Committee/Manager Reports were approved for filing.

7. Request for Consideration of Fee Waiver for space use by the Lake Casitas Rowing Association. ITEM PULLED FROM AGENDA

8. Recommend approval of the creation of a full-time Water Conservation position. APPROVED

Mr. Wickstrum explained that this position is in the current budget and is long overdue. The requirements for water conservation continue to increase and Ron Merckling has taken on so many additional responsibilities.

Director Bergen added that at first she was concerned with adding a position but after talking with Steve and Ron at length she is convinced it is necessary. The legal requirements are there and there is a lot of reporting and analysis required. It is time consuming, takes technical know how. Ron can't do it all and I support this action.

On the motion of Director Bergen, seconded by Director Word and passed, the above recommendation was approved.

9. Information Items:

- a. Lake Casitas Recreation Area Report for March, 2011
- b. Lake Casitas Storage Volume Comparison
- c. Casitas Reservoir Water Inventory Summary 2010/11 Water Year.
- d. Legislative Outreach to Support Special Districts Tax Allocations.
- e. News Articles.
- f. Investment Report

Director Kaiser moved the meeting to closed session at 3:30 p.m.

10. Closed Session

- a. Conference with Legal Counsel -- Existing Litigation (Subdivision (a) of Section 54956.9, Government Code). Name of Case: Klein v. Casitas Municipal Water District.
- b. Public Employee Performance Evaluation (Govt. Code Sec. 54957)
Title: General Manager

At 4:05 p.m. Director Kaiser moved the meeting back into open session. Attorney John Mathews stated the board met with legal counsel regarding the performance evaluation of the General Manager. The evaluation was reviewed and no action was taken other than to complete the review.

On the existing litigation matter, the board met and there was no action taken to report out of closed session. The board has seen a letter engaging the law firm of Musik, Peeler and the board may wish to take action on that authorizing the President of the Board to sign the engagement letter.

On the motion of Director Word, seconded by Director Bergen and passed, the engagement letter was approved.

11. Adjournment

President Kaiser adjourned the meeting at 4:10 pm

Secretary