



Board of Directors

Brian Brennan, Director
Richard Hajas, Director
Neil Cole, Director

Mary Bergen, Director
Pete Kaiser, Director

CASITAS MUNICIPAL WATER DISTRICT
Meeting to be held at the

District Office
1055 Ventura Ave. Oak View, CA
www.casitaswater.org

Join Zoom Meeting
<https://us06web.zoom.us/j/91094478837?pwd=VnNOQTZyQVk4K2pnaWpjYVI1TkpRdz09>
Meeting ID: 910 9447 8837 Passcode: 736519

To join by phone, call (888) 788-0099 or (877) 853-5247
Enter Meeting ID: 910 9447 8837# Passcode: 736519#

January 8, 2025 @ 5:00 PM

Right to be heard: Members of the public have a right to address the Board directly on any item of interest to the public which is within the subject matter jurisdiction of the Board. The request to be heard should be made immediately before the Board's consideration of the item. No action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of ¶54954.2 of the Government Code and except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under section 54954.3 of the Government Code.

Special Accommodations: If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 649-2251, ext. 113. (Govt. Code Section 54954.1 and 54954.2(a)).

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. OATH OF OFFICE FOR NEWLY ELECTED OFFICIALS.
5. AGENDA CONFIRMATION

6. PUBLIC COMMENTS - Presentation on District related items that are not on the agenda - three minute limit.
7. CONSENT AGENDA
 - 7.a Accounts Payable Report.
[Accounts Payable Report.pdf](#)
 - 7.b Minutes of the November 13, 2024 Board Meeting.
[11 13 2024 Min.pdf](#)
 - 7.c Minutes of the December 11, 2024 Board Meeting.
[12 11 2024 Min.pdf](#)
8. ACTION ITEMS
 - 8.a Board Officer Elections.
[CMWD Board Bylaws Revised Jan 2021.pdf](#)
 - 8.b Resolution Authorizing Casitas MWD Memberships for Calendar Year 2025.
[Board Memo Calendar Year District Memberships 010825 \(1\).pdf](#)
[Membership_Resolution ATT1.pdf](#)
9. INFORMATION ITEMS
 - 9.a Hydrology Report November 2024.
[Hydrology November 2024.pdf](#)
 - 9.b Recreation Committee Minutes.
[Rec Minutes 121024.pdf](#)
 - 9.c State Water Project Intertie Report.
[SWP Intertie Project Cost 12-31-24.pdf](#)
 - 9.d Investment Report.
[Investment Report FY2025 December.pdf](#)
 - 9.e Adjudication Charges Report.
[Adjudication Charges YTD 12.31.24.pdf](#)
 - 9.f Consumption Report.
[Consumption 2024-2025.pdf](#)
10. GENERAL MANAGER COMMENTS
11. BOARD OF DIRECTOR REPORTS ON MEETINGS ATTENDED
12. BOARD OF DIRECTOR COMMENTS PER GOVERNMENT CODE SECTION 54954.2(a).

13. CLOSED SESSION

- 13.a CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Government Code Section 54956.9(d)(1).
Santa Barbara Channelkeeper v. State Water Resources Control Board, City of San Buenaventura, et al.; and City of San Buenaventura v Duncan Abbott, et al., Cross Complaint; Superior Court of the State of California, County of Los Angeles, Case No. 19STCP01176.

14. ADJOURNMENT

CASITAS MUNICIPAL WATER DISTRICT
General Fund Check Authorization
Checks Dated 12/05/24 - 01/02/25
Presented to the Board of Directors For Approval January 08, 2025

Check	Payee	Description	Amount
001334	Payables Fund Account # 9759651478	Accounts Payable Batch 121124	\$ 775,149.77
001335	Payables Fund Account # 9759651478	AP Batch State Water Payment	\$ 1,022,384.00
001336	Payables Fund Account # 9759651478	Accounts Payable Batch 121824	\$ 129,128.16
001337	Payables Fund Account # 9759651478	Accounts Payable Batch 122624	\$ 196,345.15
001338	Payables Fund Account # 9759651478	Accounts Payable Batch 010225	\$ 459,036.19
			<u>\$ 2,582,043.27</u>
001339	Payroll Fund Account # 9469730919	Estimated Payroll 01/23/25	\$ 275,000.00
			<u>\$ 2,857,043.27</u>

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

The above numbered checks, 001334-001339 have been duly audited is hereby certified as correct.

Janyne Brown, Chief Financial Officer

A/P Fund

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

001334	A/P Checks:	054517-054553 054556-054562
	A/P Draft	001003-001011
	Voids:	
001335	A/P Checks:	054554-054555
	A/P Draft	
	Voids:	
001336	A/P Checks:	054563-054606
	A/P Draft	001012-001015
	Voids:	
001337	A/P Checks:	054607-054609
	A/P Draft	001016-001023
	Voids:	
001338	A/P Checks:	054610-054691
	A/P Draft	001024-001025
	Voids:	

054653 - Meiners Oaks Ace Hardware - Continuation of detail of check #054652




Janyne Brown, Chief Financial Officer

CERTIFICATION

Payroll disbursements for the pay period ending 12/07/24

Pay Date 12/12/24

have been duly audited and are
hereby certified as correct.

Signed: 

Janyne Brown

CERTIFICATION

Payroll disbursements for the pay period ending 12/21/24

Pay Date 12/26/24

have been duly audited and are
hereby certified as correct.

Signed: Janyne Brown

Janyne Brown

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
C-CHECK	VOID CHECK	V	1/02/2025			054653		

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	1	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 01 BANK:	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
		1	0.00	0.00	0.00
BANK:	TOTALS:	1	0.00	0.00	0.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01483	CORVEL CORPORATION							
I-121024-CMWD	Corvel Claims 12/03-12/09/24	D	12/11/2024	3,080.41		001003		3,080.41
03910	DoiT International USA, INC							
I-IN244018281	Google Apps 11/24	D	12/11/2024	2,652.00		001004		2,652.00
00124	ICMA RETIREMENT TRUST - 457							
I-DCI202412092365	DEFERRED COMP FLAT	D	12/11/2024	2,584.62		001005		
I-DI%202412092365	DEFERRED COMP PERCENT	D	12/11/2024	361.67		001005		2,946.29
00128	INTERNAL REVENUE SERVICE							
I-T1 202412092365	Federal Withholding	D	12/11/2024	48,419.21		001006		
I-T3 202412092365	SS Withholding	D	12/11/2024	36,687.66		001006		
I-T4 202412092365	Medicare Withholding	D	12/11/2024	12,128.33		001006		97,235.20
00985	NATIONWIDE RETIREMENT SOLUTION							
I-CUN202412092365	457 CATCH UP	D	12/11/2024	514.77		001007		
I-DCN202412092365	DEFERRED COMP FLAT	D	12/11/2024	8,918.74		001007		
I-DN%202412092365	DEFERRED COMP PERCENT	D	12/11/2024	1,399.66		001007		10,833.17
00187	CALPERS							
I-PBB202412092365	PERS BUY BACK	D	12/11/2024	130.46		001008		
I-PEB202412092365	PEPRA EMPLOYEES PORTION	D	12/11/2024	12,183.64		001008		
I-PEM202412092365	PERS EMPLOYEE PORTION MGMT	D	12/11/2024	2,092.39		001008		
I-PER202412092365	PERS EMPLOYEE PORTION	D	12/11/2024	7,183.53		001008		
I-PRB202412092365	PEBRA EMPLOYER PORTION	D	12/11/2024	12,372.31		001008		
I-PRR202412092365	PERS EMPLOYER PORTION	D	12/11/2024	14,355.50		001008		48,317.83
00180	S.E.I.U. - LOCAL 721							
I-COP202412092365	SEIU 721 COPE	D	12/11/2024	2.50		001009		
I-UND202412092365	UNION DUES	D	12/11/2024	872.50		001009		875.00
00049	STATE OF CALIFORNIA							
I-SDI202412092365	CASDI Withholding	D	12/11/2024	2,673.75		001010		
I-T2 202412092365	STATE WITHHOLDING (CA)	D	12/11/2024	19,188.49		001010		21,862.24
05790	STATE OF OREGON							
I-OST202412092365	OR STATE TRANSIT TAX	D	12/11/2024	7.08		001011		
I-T2 202412092365	STATE WITHHOLDING (OR)	D	12/11/2024	531.30		001011		538.38
01483	CORVEL CORPORATION							
I-121724CMWD	CORVEL CLAIMS 12/10-12/16/24	D	12/18/2024	912.76		001012		912.76

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
05937	Enterprise FM Trust							
I-585916A-120524	Vehicle Maintenance	D	12/18/2024	20,609.35		001013		20,609.35
05973	Mechanics Bank Credit Card							
I-112624a	Dinner O&M Staff Reeves Repair	D	12/18/2024	71.38		001014		
I-112624b	Drinks O&M Staff Reeves Repair	D	12/18/2024	29.88		001014		
I-112624c	Drinks CPR Training	D	12/18/2024	54.62		001014		
I-112624d	Lunch CPR Training	D	12/18/2024	183.12		001014		
I-112624e	Lunch for CPR Training	D	12/18/2024	184.39		001014		
I-112624g	Drinks for CPR Training	D	12/18/2024	145.93		001014		
I-112624h	Lunch for CPR Training	D	12/18/2024	133.98		001014		
I-112624i	Lunch for CPR Training	D	12/18/2024	156.78		001014		
I-112624j	Adult/Child CPR Mask	D	12/18/2024	1,865.53		001014		
I-112624k	Federal Motor Carrier	D	12/18/2024	155.00		001014		
I-112624l	QR- Code Generator - SAFE	D	12/18/2024	191.88		001014		
I-112624m	Microsoft Licences - ENG	D	12/18/2024	60.00		001014		
I-112624n	Microsoft Licences - IT	D	12/18/2024	643.50		001014		
I-122624f	Inspection Camera with Locator	D	12/18/2024	793.64		001014		4,669.63
03206	U.S. Bank Global Corporate Tru							
I-7554549	2013-1 2019 Special Tax Bonds	D	12/18/2024	2,750.00		001015		2,750.00
01483	CORVEL CORPORATION							
I-122424CMWD	CORVEL CLAIMS 12/17-12/23/24	D	12/26/2024	406.86		001016		406.86
00124	ICMA RETIREMENT TRUST - 457							
I-DCI202412232366	DEFERRED COMP FLAT	D	12/26/2024	2,584.62		001017		
I-DI%202412232366	DEFERRED COMP PERCENT	D	12/26/2024	363.89		001017		2,948.51
00128	INTERNAL REVENUE SERVICE							
I-T1 202412232366	Federal Withholding	D	12/26/2024	53,510.20		001018		
I-T3 202412232366	SS Withholding	D	12/26/2024	36,087.92		001018		
I-T3 202412232367	SS Withholding	D	12/26/2024	55.10		001018		
I-T4 202412232366	Medicare Withholding	D	12/26/2024	12,778.84		001018		
I-T4 202412232367	Medicare Withholding	D	12/26/2024	12.88		001018		102,444.94
00985	NATIONWIDE RETIREMENT SOLUTION							
I-CUN202412232366	457 CATCH UP	D	12/26/2024	2,714.70		001019		
I-DCN202412232366	DEFERRED COMP FLAT	D	12/26/2024	9,118.62		001019		
I-DN%202412232366	DEFERRED COMP PERCENT	D	12/26/2024	1,567.46		001019		13,400.78
00187	CALPERS							
I-PBB202412232366	PERS BUY BACK	D	12/26/2024	130.46		001020		
I-PEB202412232366	PEPRA EMPLOYEES PORTION	D	12/26/2024	12,449.79		001020		
I-PEB202412232367	PEPRA EMPLOYEES PORTION	D	12/26/2024	25.25		001020		
I-PEM202412232366	PERS EMPLOYEE PORTION MGMT	D	12/26/2024	2,092.39		001020		
I-PER202412232366	PERS EMPLOYEE PORTION	D	12/26/2024	7,249.70		001020		
I-PRB202412232366	PEBRA EMPLOYER PORTION	D	12/26/2024	12,642.58		001020		

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
	I-PRB202412232367	PEBRA EMPLOYER PORTION	D 12/26/2024	25.64		001020		
	I-PRR202412232366	PERS EMPLOYER PORTION	D 12/26/2024	14,456.76		001020		49,072.57
00180	S.E.I.U. - LOCAL 721							
	I-COP202412232366	SEIU 721 COPE	D 12/26/2024	2.50		001021		
	I-UND202412232366	UNION DUES	D 12/26/2024	872.50		001021		875.00
00049	STATE OF CALIFORNIA							
	I-SDI202412232366	CASDI Withholding	D 12/26/2024	2,628.65		001022		
	I-SDI202412232367	CASDI Withholding	D 12/26/2024	4.61		001022		
	I-T2 202412232366	STATE WITHHOLDING (CA)	D 12/26/2024	20,122.76		001022		22,756.02
05790	STATE OF OREGON							
	I-OST202412232366	OR STATE TRANSIT TAX	D 12/26/2024	14.47		001023		
	I-T2 202412232366	STATE WITHHOLDING (OR)	D 12/26/2024	1,278.24		001023		1,292.71
01483	CORVEL CORPORATION							
	I-123124-CMWD	Corvel Claims 12/24-12/30/24	D 1/02/2025	178.20		001024		178.20
00131	JCI JONES CHEMICALS, INC							
	I-957875	Chlorine - TP, CM957885	D 1/02/2025	5,466.45		001025		5,466.45
00004	ACWA JOINT POWERS INSURANCE AU							
	I-0704488	Health Insurance 01/25	R 12/11/2024	177,643.03		054517		177,643.03
00010	AIRGAS USA LLC							
	I-5512812409	Gas Cylinder Rental - PL	R 12/11/2024	472.75		054518		
	I-5512812571	Gas Cylinder Rental - PL	R 12/11/2024	117.84		054518		590.59
00012	ALL-PHASE ELECTRIC SUPPLY CO.							
	C-5665-1059321	Angle Conn - EM	R 12/11/2024	37.89CR		054519		
	I-5665-1059278	Elogated Hole Chnl - LAB	R 12/11/2024	197.98		054519		160.09
03044	Amazon Capital Services							
	I-1K1L-R63Y-VP3T	Silicone Sealant Adhesive - UT	R 12/11/2024	130.80		054520		
	I-1NVP-9HX7-XCJ4	Toner - ADM	R 12/11/2024	251.92		054520		
	I-1RWW-DMQ4-XDV1	Flexible Label Tape - O&M	R 12/11/2024	18.33		054520		
	I-1XPG-Q33G-3931	Toner - ADM	R 12/11/2024	163.00		054520		564.05
06060	Ameriflex							
	I-INV786987	FSA Admin Fee	R 12/11/2024	80.00		054521		80.00
00014	AQUA-FLO SUPPLY							
	I-SI2436461	Fittings - PL	R 12/11/2024	1,008.69		054522		
	I-SI2441030	Mechanical Tee & PVC Pipe Cutt	R 12/11/2024	415.58		054522		
	I-SI2441659	Ball Valve & Brass Nipple - UT	R 12/11/2024	72.29		054522		
	I-SI2443244	Ball Valve - Brass Nipple - UT	R 12/11/2024	124.16		054522		1,620.72

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01703	ARNOLD LAROCHELLE MATTHEWS							
I-11434	Metter #5088-001	R	12/11/2024	1,344.00		054523		
I-11435	Metter - Skyhigh	R	12/11/2024	280.00		054523		1,624.00
01666	AT & T							
I-000022684159	Acct#9391080431	R	12/11/2024	928.10		054524		928.10
00030	B&R TOOL AND SUPPLY CO							
I-1901008181	Blue Fire Hose - UT	R	12/11/2024	4,094.50		054525		4,094.50
00679	BAKERSFIELD PIPE & SUPPLY INC							
I-S3184962.001	Slip on Flange & Sw Flange -PL	R	12/11/2024	112.41		054526		112.41
05025	Best Buy Business Advantage Ac							
C-8684330	HDMI Adapter - IT	R	12/11/2024	27.29CR		054527		
I-8660724	HDMI Adapter - IT	R	12/11/2024	27.29		054527		
I-8767619	Displayport To HDMI - EM	R	12/11/2024	43.68		054527		43.68
06326	Bob & Susie Eggebraten							
I-26679-R	Trailer Storage Refund - LCRA	R	12/11/2024	54.00		054528		54.00
03059	Brenntag Pacific Inc.							
I-BPI479409	Liquid Ammonia Sulfate	R	12/11/2024	1,343.85		054529		1,343.85
09182	CalPERS							
I-100000017751862	Unfunded Accrue Liab 12/24	R	12/11/2024	81,479.25		054530		81,479.25
03021	Central Communications							
I-000034-756-141	Call Center 11/24	R	12/11/2024	279.78		054531		279.78
00117	CERTEX USA, INC							
I-10824898-00	1-2"-1 Lsg Snake - PL	R	12/11/2024	252.48		054532		252.48
05964	Charter Communications Holding							
I-187944701112124	Acct#187944701112124	R	12/11/2024	685.00		054533		685.00
01764	DataProse, LLC							
I-DP2405720	UB Mailing - 11/24	R	12/11/2024	9,331.35		054534		9,331.35
03517	Department of Industrial Relat							
I-OSIP 72729	Workers Comp Assesments	R	12/11/2024	8,408.54		054535		8,408.54
06076	Dodos Design							
I-10633	Uniform Shirts & Jackets - PL	R	12/11/2024	3,328.69		054536		
I-10677	Uniform Shirts - O&M	R	12/11/2024	177.53		054536		3,506.22

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00091	ERNST & YOUNG LLP Client#0012205436	R	12/11/2024	750.00		054537		750.00
00095	FAMCON PIPE & SUPPLY 100 G3 Valve Boxes & Lids - EN	R	12/11/2024	12,907.54		054538		
	I-S100142789.001 Valve Boxes - PL	R	12/11/2024	1,297.73		054538		14,205.27
06327	David Fell Day Use Refund - LCRA	R	12/11/2024	10.00		054539		10.00
00013	FERGUSON ENTERPRISES INC R/I Converter, PT 20Sd Adder	R	12/11/2024	1,755.60		054540		1,755.60
00369	HARRINGTON INDUSTRIAL PLASTICS Fittings - TP	R	12/11/2024	320.32		054541		320.32
00493	J & H ENGINEERING GENERAL Concrete Panel Replacement	R	12/11/2024	73,698.03		054542		73,698.03
02344	Janitek Cleaning Solutions Janitorial Service - DO	R	12/11/2024	1,354.50		054543		1,354.50
00667	Kennedy/Jenks Consultants, Inc DBP Reduction Fat Pipe - ENG	R	12/11/2024	3,411.50		054544		3,411.50
00151	MEINERS OAKS ACE HARDWARE Duct Tape & Tarp Poly - PL	R	12/11/2024	41.99		054545		
	I-100830 Unio Iron - PL	R	12/11/2024	45.05		054545		
	I-100882 Recip Bim & Utility Knife - UT	R	12/11/2024	79.99		054545		
	I-100884 Couplings Nipple, & 1" Pipe	R	12/11/2024	169.87		054545		
	I-101122 Anchoring Epoxy & Washer Flat	R	12/11/2024	76.29		054545		
	I-101179 Sanding Sheet & Corner Brace	R	12/11/2024	58.20		054545		
	I-101200 Key Stem & Pliers - UT	R	12/11/2024	54.40		054545		
	I-101238 Power Bank & Mini Organizer-UT	R	12/11/2024	57.61		054545		
	I-101275 Cloth Plumber & Masn Jar - FIS	R	12/11/2024	42.40		054545		
	I-101314 Tape, Pumc Hand Cleaner - TP	R	12/11/2024	66.69		054545		
	I-101315 Vac Filter - TP	R	12/11/2024	35.38		054545		
	I-101524 Utility Knife & Silicone W&D C	R	12/11/2024	59.08		054545		786.95
03444	Mission Linen Supply Uniform Pants - PL	R	12/11/2024	46.79		054546		
	I-522860381 Uniform Pants - MAINT	R	12/11/2024	28.13		054546		
	I-522860384 Uniform Pants - TP	R	12/11/2024	53.41		054546		128.33

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
03969	NEOGOV							
I-INV-45341	Onboard 12/31/24-12/30/25	R	12/11/2024	4,204.03		054547		4,204.03
05784	NewEdge Services, LLC							
I-3551	Cloud Hosting - NewEdge	R	12/11/2024	33,000.00		054548		33,000.00
00884	OJAI TERMITE & PEST CONTROL, I							
I-263985	Rodent Control 2035 Grand Ave	R	12/11/2024	75.00		054549		75.00
00169	OJAI VALLEY SANITARY DISTRICT							
I-26631	Cust #20594	R	12/11/2024	339.18		054550		339.18
00381	PADRE ASSOCIATES, INC.							
I-2024-2295	Matilija Groundwater Supply	R	12/11/2024	3,517.50		054551		
I-2024-2536	Matilija Groundwater Supply	R	12/11/2024	5,528.45		054551		9,045.95
00790	PROFORMA							
I-BI85013743A	Seal Company Logos - EM	R	12/11/2024	142.23		054552		142.23
00215	SOUTHERN CALIFORNIA EDISON							
I-120324a	Acct#700029026585	R	12/11/2024	2,034.37		054553		
I-120324b	Acct#700028645962	R	12/11/2024	102,086.97		054553		
I-120424a	Acct#700598317666	R	12/11/2024	40.83		054553		
I-120424b	Acct#700030209177	R	12/11/2024	20,935.87		054553		
I-120524	Acct#700028735181	R	12/11/2024	10,166.93		054553		135,264.97
00048	STATE OF CALIFORNIA							
I-121024a	State Water Plan Payment CV-CM	R	12/11/2024	701,001.00		054554		701,001.00
00048	STATE OF CALIFORNIA							
I-121024b	State Water Plan Payment UWCD	R	12/11/2024	321,383.00		054555		321,383.00
06255	Streamline Software, Inc							
I-E9CB7656-0003	Website Hosting - PR	R	12/11/2024	9,120.00		054556		9,120.00
00825	USA BLUEBOOK							
I-INV00556418	Ricca pH Buffer - LAB	R	12/11/2024	53.25		054557		53.25
00258	VENTURA STEEL, INC							
I-311916	1/2" H.R. Plate - PL	R	12/11/2024	180.18		054558		180.18
00247	County of Ventura							
I-384673	Encroachment Permit PE24-0428-	R	12/11/2024	245.00		054559		245.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01283	Verizon Wireless							
I-6100287821	Monthly Cell Charges - DO	R	12/11/2024	3,634.01		054560		
I-6100288144	Monthly Cell Charges - LCRA	R	12/11/2024	385.33		054560		4,019.34
06056	Ameriflex							
I-DPC202412092365	Dependant Care	R	12/11/2024	461.54		054561		
I-FSA202412092365	FSA Deduction	R	12/11/2024	1,186.44		054561		1,647.98
00102	FRANCHISE TAX BOARD							
I-G09202412092365	Payroll Deduction	R	12/11/2024	250.00		054562		250.00
02587	A&M LAWNMOWER SHOP							
I-54856	AC Filters - MAINT	R	12/18/2024	119.08		054563		
I-54857	Sthil Blowers - MAINT	R	12/18/2024	647.34		054563		766.42
01325	Aflac Worldwide Headquarters							
I-342631	Supplemental Insurance 12/24	R	12/18/2024	2,790.36		054564		2,790.36
03044	Amazon Capital Services							
I-13Y1-X79F-HGX6	Driveway Markers & Road Reflec	R	12/18/2024	493.75		054565		
I-1CDY-91XV-NQ31	Freud Diablo & Knife Blades	R	12/18/2024	232.05		054565		
I-1RV4-M17R-G69W	Seat Cover - PL	R	12/18/2024	853.59		054565		
I-1WC7-9MLF-GXRT	Standar Diary - PL	R	12/18/2024	27.71		054565		1,607.10
00836	AMERICAN RED CROSS							
I-22743311	First Aid/CPR/AED Training	R	12/18/2024	798.00		054566		
I-22745058	First Aid/CPR/AED Training	R	12/18/2024	646.00		054566		1,444.00
00014	AQUA-FLO SUPPLY							
I-SI2446484	1-1/2" Schedule 40 PVC Pipe	R	12/18/2024	278.72		054567		278.72
01666	AT & T							
I-000022718656	Local, Regional, Long Distance	R	12/18/2024	684.56		054568		684.56
00018	AT & T MOBILITY							
I-287290467941X1224	Acct#287290467941	R	12/18/2024	250.37		054569		
I-287294256431X1224	Acct#287294256431	R	12/18/2024	1,088.65		054569		
I-287327817962X1224	Acct#287327817962	R	12/18/2024	36.42		054569		1,375.44
03429	AT&T							
I-4007346904	Acct#8310011246015	R	12/18/2024	2,222.27		054570		2,222.27
03429	AT&T							
I-9363346903	Acct#8310014476695	R	12/18/2024	2,656.90		054571		2,656.90

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00030	B&R TOOL AND SUPPLY CO							
I-1901008396	40Ft Ladder - PL	R	12/18/2024	858.72		054572		
I-1901008397	STAFF GAUGE-FISH	R	12/18/2024	244.59		054572		1,103.31
06328	Carmelitas Mexican Food							
I-121924	Holiday Breakfast Burritos	R	12/18/2024	1,156.29		054573		1,156.29
00062	CONSOLIDATED ELECTRICAL							
I-9009-1053033	AB 1492-H4 Term Blocks - EM	R	12/18/2024	1,427.04		054574		1,427.04
00719	CORELOGIC INFORMATION SOLUTION							
I-82230498	Realquest Subscription	R	12/18/2024	137.50		054575		137.50
00770	CORRPRO COMPANIES, INC.							
I-775295	Cathodic Protection 24-25	R	12/18/2024	10,150.00		054576		10,150.00
02544	Department of Justice							
I-782911	FINGERPRINT APPS-LCRA	R	12/18/2024	96.00		054577		96.00
06127	Dion & Sons, Inc							
I-SP26758	Diesel - LCRA	R	12/18/2024	2,120.30		054578		
I-SP26759	Gas - LCRA	R	12/18/2024	2,173.32		054578		4,293.62
06008	Docu Products							
I-297536	Copier Usage - DO	R	12/18/2024	234.75		054579		234.75
00095	FAMCON PIPE & SUPPLY							
I-S100120996.001	Ford Meter Bushings - UT	R	12/18/2024	321.75		054580		
I-S100123024.003	1-1/2" Ford Quick Jt Adapter	R	12/18/2024	1,910.12		054580		
I-S100143254.001	3/4" Ball Valve & Manhole Hook	R	12/18/2024	882.67		054580		3,114.54
04634	GHD Inc							
I-380-0062239	GHD Serv. MWT Emerg Generator	R	12/18/2024	3,377.00		054581		3,377.00
00369	HARRINGTON INDUSTRIAL PLASTICS							
C-013D5591	CR for Invoice #013D5468	R	12/18/2024	4,775.72CR		054582		
I-013D5468	CR #013D5591	R	12/18/2024	4,775.72		054582		
I-013D5592	3/8 Elbow TubeXfpt - TP	R	12/18/2024	56.95		054582		
I-013D5593	4" Pipe Spool Post Chlor - LAB	R	12/18/2024	4,453.79		054582		
I-013D5655	Ball Valve & Tubing Black - TP	R	12/18/2024	1,286.20		054582		5,796.94
00437	HERC RENTALS INC							
I-34515380-008	Skiploader Rental - MAINT	R	12/18/2024	2,323.18		054583		2,323.18

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00596	HOME DEPOT							
I-2166796	Milwaukee Head Lamps - MAINT	R	12/18/2024	262.07		054584		
I-2729724	Milwaukee Supercharger - PL	R	12/18/2024	336.87		054584		
I-6821038	Concrete Exproxy - MAINT	R	12/18/2024	303.58		054584		
I-7462675	Milwaukee Super Charger - MAIN	R	12/18/2024	374.30		054584		
I-7871302	Milwaukee Grinder & Batteries	R	12/18/2024	681.21		054584		1,958.03
00894	HOSE-MAN, INC.							
I-00084111	Hose End & Hose for Pounder	R	12/18/2024	179.85		054585		179.85
00125	IDEXX DISTRIBUTION CORP							
I-3164487815	Coli-18, QT2K 97 Well Trays	R	12/18/2024	1,973.85		054586		1,973.85
05799	Jack Henry & Associates Inc.							
I-4811036	RemitPlus Express - ADM	R	12/18/2024	250.00		054587		250.00
05744	Kear Groundwater							
I-3521	Pro Hydro Well Design Matilija	R	12/18/2024	14,520.00		054588		14,520.00
00667	Kennedy/Jenks Consultants, Inc							
I-176529	MWWTP CT Study - ENG	R	12/18/2024	820.00		054589		820.00
02590	Koppl Pipeline Services, Inc.							
I-28843	Hot Tap for Fat Pipe Project	R	12/18/2024	6,425.00		054590		6,425.00
00151	MEINERS OAKS ACE HARDWARE							
I-101670	Pipe Insulation - EM	R	12/18/2024	18.70		054591		
I-101707	Paint Supplies - TP	R	12/18/2024	74.45		054591		
I-101852	Utility Knife & Wrench - UT	R	12/18/2024	123.37		054591		216.52
00980	MISCOWATER							
I-40967B29207	Ejector Throats - TP	R	12/18/2024	1,048.66		054592		1,048.66
03444	Mission Linen Supply							
I-522912812	Uniform Pants - PL	R	12/18/2024	46.79		054593		
I-522912813	Uniform Pants - MAINT	R	12/18/2024	28.13		054593		
I-522912816	Uniform Pants - TP	R	12/18/2024	53.41		054593		128.33
01570	Ojai Auto Supply							
I-608376	Fuse Holder & Ring Terminal	R	12/18/2024	11.60		054594		11.60
00165	OJAI LUMBER CO, INC							
I-2412-819238	Rebar Grade 60 - PL	R	12/18/2024	10.50		054595		10.50

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
05713 I-0659	Pops Auto Repair Running Boards - Unit E05	R	12/18/2024	800.00		054596		800.00
10042 I-19943 I-19944	PSR ENVIRONMENTAL SERVICE, INC Gas Tank Inspection - DO Gas Tank Inspection - LCRA	R R	12/18/2024 12/18/2024	250.00 250.00		054597 054597		500.00
00788 I-PC010452604 I-W0110112651	QUINN COMPANY Hydraulic Fluid - Unit 139 Service Unit 242	R R	12/18/2024 12/18/2024	246.42 262.36		054598 054598		508.78
00306 I-62192	Rincon Consultants, Inc. Ven-SB Intertie NEPA	R	12/18/2024	14,854.00		054599		14,854.00
02837 I-4444	Sam Hill & Sons, Inc. Replace DEF Header - Unit 121	R	12/18/2024	1,438.06		054600		1,438.06
03669 I-46748	Sierra Traffic Service, Inc. Traffic Control 12/06	R	12/18/2024	2,092.50		054601		2,092.50
00048 I-110424c	STATE OF CALIFORNIA State Water Plan Payment UWCD	R	12/18/2024	133,105.06		054602		133,105.06
00767 I-WD-0280565	STATE WATER RESOURCES CONTROL NPDES Permit Fees 24/25	R	12/18/2024	3,630.00		054603		3,630.00
00767 I-WD-0280948	STATE WATER RESOURCES CONTROL NPDES Permit Fees 24/25	R	12/18/2024	1,057.00		054604		1,057.00
00641 I-WD-0276325	SWRCB-ELAP Fees Annual Permit Fee 4WQC40123020	R	12/18/2024	563.00		054605		563.00
01959 I-312680	The Wharf SAFETY BOOTS-LCRA	R	12/18/2024	164.81		054606		164.81
00513 I-1098	EBERHARD EQUIPMENT NO3, INC Two Year Extended Warranty	R	12/26/2024	1,250.00		054607		1,250.00
06056 I-DPC202412232366 I-FSA202412232366	Ameriflex Dependant Care FSA Deduction	R R	12/26/2024 12/26/2024	461.48 1,186.28		054608 054608		1,647.76
00102 I-G09202412232366	FRANCHISE TAX BOARD Payroll Deduction	R	12/26/2024	250.00		054609		250.00

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06324	Advanced Chemical Transport LL Waste Diesel Fuel - SAFE	R	1/02/2025	943.75		054610		943.75
00010	AIRGAS USA LLC Parts to Repair Torch - PL Walter Zip Wheel - PL	R R	1/02/2025 1/02/2025	289.04 494.18		054611 054611		783.22
00012	ALL-PHASE ELECTRIC SUPPLY CO. 100 Amp Temp Bar - LCRA	R	1/02/2025	349.89		054612		349.89
03044	Amazon Capital Services Binders - LCRA Office Wastebaskets - LCRA Toner - LCRA Steel Cutting Wheel for Grinde Safety Hard hats - SAFE Center Punch Clamp - LCRA Sensing Switch Adjustable - EM Trailer Tongue Jack - LCRA	R R R R R R R	1/02/2025 1/02/2025 1/02/2025 1/02/2025 1/02/2025 1/02/2025 1/02/2025	173.67 20.10 115.60 47.16 161.23 58.47 151.92 60.15		054613 054613 054613 054613 054613 054613 054613 054613		788.30
00014	AQUA-FLO SUPPLY Replacement Check Valve - TP Valve & Fittings - WP Couplings & 90 Ell - UT 2" Check Valve - TP	R R R R	1/02/2025 1/02/2025 1/02/2025 1/02/2025	173.73 340.49 106.73 188.73		054614 054614 054614 054614		809.68
01323	ARGO CHEMICAL INC Ammonia Solution - TP	R	1/02/2025	5,618.34		054615		5,618.34
01666	AT & T Acct#9391062398	R	1/02/2025	377.04		054616		377.04
01666	AT & T Acct#9391064013	R	1/02/2025	32.80		054617		32.80
04254	Automation Services, LLC Work for Fat Pipe & Robles	R	1/02/2025	577.50		054618		577.50
00679	BAKERSFIELD PIPE & SUPPLY INC Ball Valve, Pipe Small & 90 El SS Thr RP Ball Valve - LAB	R R	1/02/2025 1/02/2025	368.51 362.99		054619 054619		731.50
04111	Roadpost, Inc. Sat Phone Service - TP	R	1/02/2025	66.95		054620		66.95

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05995 I-36894433	Canon Financial Services Copier Rental - ADM	R	1/02/2025	233.11		054621		233.11
09907 I-SLS 10118052	CARUS PHOSPHATES, INC. Ortho Poly Phosphate - TP	R	1/02/2025	37,158.58		054622		37,158.58
06004 I-OJ027982	Catalina Paints Messmer's UV Hardwood Natural	R	1/02/2025	91.92		054623		91.92
05756 I-241218-5784	Cel Analytical Inc Cryptosporidium Oocyte Filtrat	R	1/02/2025	722.50		054624		722.50
05964 I-187944701122124	Charter Communications Holding Acct#187944701	R	1/02/2025	685.00		054625		685.00
05774 I-L241791642	CliftonLarsonAllen LLP Audit Service FY 23-24	R	1/02/2025	2,570.00		054626		2,570.00
00058 I-54112	COAST TO COAST Spray Paint - TP	R	1/02/2025	21.97		054627		21.97
06329 I-00095592	Tim Corey Camping Cancellation - LCRA	R	1/02/2025	152.00		054628		152.00
01856 C-45315b D-45315a I-45315	CRAMER MARKETING/ FORMERLY DAT Accrue Use Tax Accrue Use Tax Gray AP CHecks - ADM	R R R	1/02/2025 1/02/2025 1/02/2025	22.29CR 22.29 307.42		054629 054629 054629		307.42
02480 I-2411118	David Taussig & Associates, In D23-00115 CFD Tax Admin	R	1/02/2025	600.00		054630		600.00
00086 I-120624a	E.J. Harrison & Sons Inc Acct#500766090	R	1/02/2025	60.00		054631		60.00
00086 I-120624b	E.J. Harrison & Sons Inc Acct#500679996	R	1/02/2025	2,366.86		054632		2,366.86
00086 I-121224a	E.J. Harrison & Sons Inc Acct#1C00053370	R	1/02/2025	318.40		054633		318.40
00086 I-121224b	E.J. Harrison & Sons Inc Acct#102258843	R	1/02/2025	325.99		054634		325.99

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00086	E.J. Harrison & Sons Inc Acct#1C00054240	R	1/02/2025	506.09		054635		506.09
06108	EMCOR Service Mesa Energy AC Repair - LCRA	R	1/02/2025	1,257.00		054636		1,257.00
00095	FAMCON PIPE & SUPPLY Wafer Butterfly Valve - WP	R	1/02/2025	1,958.97		054637		
	I-S100143869.001 Gate Valve & Meter Flange - UT	R	1/02/2025	775.31		054637		2,734.28
00099	FGL ENVIRONMENTAL Nitrate Monitoring 11/26/24	R	1/02/2025	67.00		054638		
	I-419805A Nitrate Monitoring 12/03/24	R	1/02/2025	89.00		054638		156.00
00101	FISHER SCIENTIFIC KwikStick (EF) - LAB	R	1/02/2025	172.95		054639		
	I-7640769 MacConkey Plates - LAB	R	1/02/2025	30.85		054639		
	I-7675968 Water Bath Treatment - LAB	R	1/02/2025	176.49		054639		380.29
00713	FLUID MANUFACTURING Shower Tokens - LCRA	R	1/02/2025	2,173.25		054640		2,173.25
05846	Jesus Garcia Reimburse Expenses 12/24	R	1/02/2025	456.00		054641		
	I-123124 Reimburse Expenses 12/24	R	1/02/2025	110.00		054641		566.00
03886	Ramiro Garcia Reimburse Expenses 12/24	R	1/02/2025	92.10		054642		92.10
00432	Government Finance Officers As Certificate of Achievement Rev	R	1/02/2025	920.00		054643		920.00
00115	GRAINGER, INC Pipe Cutter - EM	R	1/02/2025	273.91		054644		
	I-9353600563 Threader Ratchet & Handle - EM	R	1/02/2025	128.66		054644		402.57
00369	HARRINGTON INDUSTRIAL PLASTICS Valve Ball, Channel Combo & 90	R	1/02/2025	1,641.88		054645		1,641.88
05746	Hasa Inc. Sodium Hypochlorite - TP	R	1/02/2025	4,418.58		054646		4,418.58
00596	HOME DEPOT Milwaukee Supercharger - PL	R	1/02/2025	374.30CR		054647		
	I-4349475 Milwaukee M18 Battery Kit - MA	R	1/02/2025	320.68		054647		
	I-7224988 Milwaukee Supercharger Kit -PL	R	1/02/2025	2,684.47		054647		2,630.85

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00127	INDUSTRIAL BOLT & SUPPLY							
I-259291-1	Fittings - TP	R	1/02/2025	97.49		054648		97.49
02344	Janitek Cleaning Solutions							
I-55046A	Janitorial Service - DO	R	1/02/2025	1,354.50		054649		1,354.50
00935	PETER M. KAISER							
I-121824	Reimburse Expenses - 10/24	R	1/02/2025	21.44		054650		21.44
06066	Loomis							
I-13625178	Armored Truck Service - LCRA	R	1/02/2025	314.99		054651		314.99
00151	MEINERS OAKS ACE HARDWARE							
I-100943	Concrete Mix, Bolts & Screws	R	1/02/2025	17.96		054652		
I-101081	Pressure Treated & Concrete Mi	R	1/02/2025	120.12		054652		
I-101208	30 Felt 200 Sq Feet - LCRA	R	1/02/2025	79.34		054652		
I-101379	Staples - LCRA	R	1/02/2025	14.54		054652		
I-101585	Gloves & Security Key - LCRA	R	1/02/2025	27.30		054652		
I-101630	Tube Copper - WP	R	1/02/2025	36.36		054652		
I-101666	Gloves - WP	R	1/02/2025	93.63		054652		
I-101774	Paper Towels & Cloth Plumber -	R	1/02/2025	72.33		054652		
I-101792	Cap PVC - LCRA	R	1/02/2025	8.17		054652		
I-101822	Cap PVC - LCRA	R	1/02/2025	20.22		054652		
I-101854	Dryconcrete Mix - LCRA	R	1/02/2025	67.70		054652		
I-101917	Paintbrush - TP	R	1/02/2025	25.40		054652		
I-101934	Grind Wheel & Paintbrush - LCR	R	1/02/2025	35.67		054652		
I-102157	Viper Elogated Toilet - WP	R	1/02/2025	329.80		054652		
I-102165	Tube Cutter & Spraypaint - UT	R	1/02/2025	101.78		054652		
I-102249	Brush - LCRA	R	1/02/2025	19.47		054652		
I-102274	Faucet & Hose Adapter - WP	R	1/02/2025	204.55		054652		
I-102402	Fittings - FISH	R	1/02/2025	21.36		054652		
I-102479	Spraypaint & Valve Box - WP	R	1/02/2025	79.72		054652		
I-102591	Deck Screw & Vinyl Protectatan	R	1/02/2025	90.06		054652		1,465.48
03444	Mission Linen Supply							
I-522950763	Uniform Pants - PL	R	1/02/2025	46.79		054654		
I-522950764	Uniform Pants - MAINT	R	1/02/2025	28.13		054654		
I-522950767	Uniform Pants - TP	R	1/02/2025	53.41		054654		
I-522993935	Uniform Pants - PL	R	1/02/2025	46.79		054654		
I-522993936	Uniform Pants - MAINT	R	1/02/2025	28.13		054654		
I-522993939	Uniform Pants - TP	R	1/02/2025	53.41		054654		
I-523029933	Uniform Pants - PL	R	1/02/2025	51.30		054654		
I-523029934	Uniform Pants - MAINT	R	1/02/2025	28.57		054654		
I-523029937	Uniform Pants - TP	R	1/02/2025	58.81		054654		395.34

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10247	MOTION INDUSTRIES							
I-CA46-00914936	Robles Gear Box Spare - EM	R	1/02/2025	3,455.10		054655		3,455.10
01570	Ojai Auto Supply							
I-607967	Sway Bar Link - Unit 34	R	1/02/2025	22.59		054656		
I-608000	Wheel Bearing - Unit 34	R	1/02/2025	346.07		054656		
I-608091	Belt - Unit Ez3	R	1/02/2025	42.70		054656		
I-608724	Lamp & Oil Stabl - LCRA	R	1/02/2025	124.74		054656		536.10
00165	OJAI LUMBER CO, INC							
I-2412-818477	Wood - LCRA	R	1/02/2025	390.89		054657		
I-2412-819899	2X10 Apitong & 2X8 Apitong - L	R	1/02/2025	3,394.31		054657		
I-2412-820866	Con Hrt Rough - UT	R	1/02/2025	18.19		054657		3,803.39
00947	CITY OF OJAI							
I-10032	Annual Permit Application	R	1/02/2025	1,198.00		054658		1,198.00
01627	OSCAR'S TREE SERVICE							
I-63641	Tree Svc. DeLa Garrique Canal	R	1/02/2025	3,500.00		054659		3,500.00
06325	PAVEWEST							
I-121724	Paving Main Road - LCRA	R	1/02/2025	150,518.00		054660		150,518.00
00188	PETTY CASH							
I-122624	Replenish Petty Cash - DO	R	1/02/2025	186.47		054661		186.47
05713	Pops Auto Repair							
I-0651	Poles Pickup & Deliver - WP	R	1/02/2025	1,850.00		054662		1,850.00
05984	PORAC LDF							
I-804698	Legal Defence Found - LCRA	R	1/02/2025	294.00		054663		294.00
05759	PSI Water Technologies, Inc.							
I-INV0008301	Replacement Probe for RMS	R	1/02/2025	1,873.98		054664		1,873.98
10042	PSR ENVIRONMENTAL SERVICE, INC							
I-19989	L7 Diesel Annular Space Sensor	R	1/02/2025	835.00		054665		835.00
03554	J. Harris Industrial Water Tre							
I-2228851	Water Softner Service - WP	R	1/02/2025	187.76		054666		187.76
03979	Edgar Ramos Jr.							
I-123024a	Reimburse Expenses 12/24	R	1/02/2025	45.00		054667		
I-123024b	Reimburse Expenses 12/24	R	1/02/2025	70.00		054667		115.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00306	Rincon Consultants, Inc. Robles Maintenance Support	R	1/02/2025	2,507.50		054668		2,507.50
02756	SC Fuels Gas & Diesel - DO	R	1/02/2025	5,882.02		054669		
	I-IN-0000034593 CH Meropa - FISH	R	1/02/2025	151.70		054669		6,033.72
02597	Shell Gas - Unit 90 & E06	R	1/02/2025	244.29		054670		244.29
00215	SOUTHERN CALIFORNIA EDISON Acct#700625798978	R	1/02/2025	434.00		054671		
	I-121924a Acct#700533992421	R	1/02/2025	28,162.94		054671		
	I-122324a Acct#700356078152	R	1/02/2025	213.94		054671		
	I-122324b Acct#700237081885	R	1/02/2025	850.05		054671		
	I-123024 Acct#700028645962	R	1/02/2025	111,208.72		054671		140,869.65
00216	Southern California Gas Co. Acct#18231433006	R	1/02/2025	263.63		054672		
	I-122724a Acct#00801443003	R	1/02/2025	910.04		054672		1,173.67
00767	STATE WATER RESOURCES CONTROL Annual Fee OWS 5610014	R	1/02/2025	24,037.02		054673		24,037.02
00767	STATE WATER RESOURCES CONTROL Annual Fee CMWD 5610024	R	1/02/2025	25,692.02		054674		25,692.02
06091	RedNova Labs, Inc. StorEDGE FMS/Website Pro	R	1/02/2025	157.50		054675		157.50
01147	SUPERIOR GATE SYSTEMS Gate Repair Main Office - MAIN	R	1/02/2025	150.00		054676		150.00
06064	T-Mobile Acct#987771959	R	1/02/2025	31.15		054677		31.15
06330	Jesse Taylor Day Use Refund - LCRA	R	1/02/2025	25.00		054678		25.00
00993	TRI-COUNTY RHINO Airlift Bags - Unit E07	R	1/02/2025	2,245.63		054679		2,245.63
02784	United Rentals Rent Scissor Lift - LAB	R	1/02/2025	918.89		054680		918.89

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
10011	VENTURA CONCRETE CUTTING							
I-10497	3" Dia x 8" Hole Core Drill	R	1/02/2025	445.00		054681		445.00
00246	VENTURA COUNTY AIR POLLUTION							
I-1051893	APCD Permit TP Generator	R	1/02/2025	733.00		054682		733.00
09955	VENTURA WHOLESALE ELECTRIC							
I-320756	7313 Flush Rv - LCRA	R	1/02/2025	136.95		054683		
I-321005	TWX LED Alo - LCRA	R	1/02/2025	409.45		054683		546.40
1	FOO, PILAN							
I-000202412312368	US REFUND	R	1/02/2025	20.42		054684		20.42
1	GALLO, ALEXA							
I-000202412312369	US REFUND	R	1/02/2025	48.73		054685		48.73
1	ARB, INC.							
I-000202412312370	US REFUND	R	1/02/2025	154.32		054686		154.32
1	PAVEWEST, INC							
I-000202412312372	US REFUND	R	1/02/2025	500.00		054687		500.00
1	TORO ENTERPRISES INC							
I-000202412312371	US REFUND	R	1/02/2025	131.74		054688		131.74
1	MARTIN, JEROME							
I-000202412312373	US REFUND	R	1/02/2025	20.50		054689		20.50
1	SMALLWOOD, MIKE							
I-000202412312374	US REFUND	R	1/02/2025	60.00		054690		60.00
1	C.A. RASMUSSEN, INC.							
I-000202412312375	US REFUND	R	1/02/2025	71.74		054691		71.74

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	174	2,299,024.04	0.00	2,299,024.04
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	23	416,124.30	0.00	416,124.30
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS	0.00	
		VOID CREDITS	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 01 Casitas Municipal Water D
BANK: AP ACCOUNTS PAYABLE
DATE RANGE:12/05/2024 THRU 1/02/2025

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
				NO				
VENDOR SET: 01	BANK: AP	TOTALS:	197	INVOICE AMOUNT	DISCOUNTS			CHECK AMOUNT
				2,715,148.34	0.00			2,715,148.34
BANK: AP	TOTALS:		197	2,715,148.34	0.00			2,715,148.34
REPORT TOTALS:			197	2,715,148.34	0.00			2,715,148.34

Void Check #54296

\$133,105.07

2,582,043.27

Adjudication Charge Fund Account

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

Adj. Checks: 000120-000121
Adj. Draft 001026
Voids:



Janyne Brown, Chief Financial Officer

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
06320 I-10160	Marzulla Law,LLC SB Channelkeeper Adjudication	R	12/11/2024	1,391.25		000120		1,391.25
05782 I-00888.002-10	GSI Water Solutions, Inc Technical Consulting Service	R	1/02/2025	21,366.55		000121		21,366.55
02475 I-1015655	Rutan & Tucker, LLP Adjudication Litigation 11-12	D	1/02/2025	13,574.19		001026		13,574.19

* * T O T A L S * *

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	2	22,757.80	0.00	22,757.80
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	1	13,574.19	0.00	13,574.19
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: ADJ TOTALS:	3	36,331.99	0.00	36,331.99
BANK: ADJ TOTALS:	3	36,331.99	0.00	36,331.99
REPORT TOTALS:	3	36,331.99	0.00	36,331.99

Casitas Municipal Water District
Reimbursement Disclosure Report (1)
Fiscal Year 2024/25
July 1, 2024-June 30, 2025

<u>Date paid</u>	<u>Board of Director/Employee</u>	<u>Description</u>	<u>Amount Paid</u>
7/10/2024	Scott Lewis	Hotel 05/18/25-05/25/24	\$ 768.46
7/17/2024	Cory Johnson	Safety Boot Stipend	\$ 205.00
7/25/2024	Juan Pablo Hernandez	Class A Exam	\$ 145.06
7/25/2024	Ken Grinnell	Water Quality Laboratory Analyst Grade 1	\$ 100.00
7/25/2024	Jesus Garcia	D3 Certification	\$ 100.00
7/25/2024	Michael Kenney	Safety Boot Stipend	\$ 205.00
7/25/2024	Jesus Garcia	Water Treatment Course	\$ 299.99
8/14/2024	Gonzalo Corbajal-Ramirez	Safety Boot Stipend	\$ 205.00
8/14/2024	Jesus Garcia	Safety Boot Stipend	\$ 205.00
8/14/2024	Ramiro Garcia	Safety Boot Stipend	\$ 205.00
8/14/2024	Eric Lara	Safety Boot Stipend	\$ 205.00
8/14/2024	David Pope	Safety Boot Stipend	\$ 205.00
8/14/2024	Edgar Ramos Jr.	Safety Boot Stipend	\$ 205.00
8/14/2024	Michael Robles	Safety Boot Stipend	\$ 205.00
8/14/2024	Jose Ruiz	Safety Boot Stipend	\$ 205.00
8/14/2024	Corban Suggs	College Class	\$ 172.00
8/22/2024	Anthony Albanez	Safety Boot Stipend	\$ 205.00
8/22/2024	Gerardo Herrera	Safety Boot Stipend	\$ 205.00
8/22/2024	Vincent Godinez	Safety Boot Stipend	\$ 205.00
8/22/2024	Luis Mejia	Safety Boot Stipend	\$ 205.00
8/22/2024	Brian Taylor	Safety Boot Stipend	\$ 205.00
8/22/2024	Eduardo Lopez	Safety Boot Stipend	\$ 205.00
8/22/2024	Spencer Hair	Safety Boot Stipend	\$ 205.00
8/22/2024	David Rodela	Safety Boot Stipend	\$ 205.00
8/22/2024	Juan Pablo Hernandez	Safety Boot Stipend	\$ 205.00
9/4/2024	Jesus Garcia	Health and Society Class	\$ 123.00
9/5/2024	Ronald Quinine	EMR Certificates	\$ 258.00
9/5/2024	Spencer Hair	Pesticide Cert	\$ 250.00
9/11/2024	Ramiro Garcia	DOT Physical	\$ 114.13
9/11/2024	Luke Sohlt	Damtender's Unsecured Property Tax	\$ 414.99
9/11/2024	Brian Taylor	Pipeline Tools & Supplies	\$ 203.16
9/18/2024	Michael Robles	DOT Physical	\$ 110.00
9/19/2024	Donnell Evans	E&I-2 Certificate Renewal	\$ 111.00
9/25/2024	Scott Lewis	Fisheries Supplies	\$ 119.06
9/25/2024	Scott Lewis	Hotel for COFW Meeting	\$ 107.97
10/3/2024	R.J. Faddis	Fuel - Unit 88	\$ 127.48
10/3/2024	Cody Pletcher	Lifeguard Staff Party	\$ 290.81
10/3/2024	Michael Shields	D5 Certification	\$ 105.00
10/3/2024	Kevin Nguyen	Dell 480 GB Drive - hot sawp	\$ 431.00
10/9/2024	Juan Pablo Hernandez	Safety Boot Stipend	\$ 205.00
10/17/2024	Jesus Garcia	California Department of Pesticide Regulation Licensing Re	\$ 140.00
10/17/2024	Alex Kelso	Grade 5 Water Treatment Operator Certification	\$ 155.00
10/17/2024	Joe Martinez	Drinks for Staff Day	\$ 118.39
10/17/2024	Justing Burgess	Safety Boot Stipend	\$ 205.00
10/30/2024	Curtis Bowles	Safety Boot Stipend	\$ 205.00
10/30/2024	Alex Kelso	Safety Boot Stipend	\$ 205.00
10/30/2024	Scott MacDonald	Safety Boot Stipend	\$ 205.00
10/30/2024	William Reeder	Safety Boot Stipend	\$ 205.00
10/30/2024	Luke Sohlt	Safety Boot Stipend	\$ 205.00
11/13/2024	Gonzalo Corbajal-Ramirez	Mileage Reimbursement	\$ 265.32
11/14/2024	Lindsay Cao	PE License Renewal	\$ 180.00
12/26/2024	Eymar Banos	Safety Boot Stipend	\$ 205.00
1/2/2025	Jesus Garcia	Ventura Collage Fall 2024 Semester	\$ 456.00
1/2/2025	Jesus Garcia	DOT Physical	\$ 110.00

Minutes of the Casitas Municipal Water District
November 13, 2024 Board Meeting

1. CALL TO ORDER

President Hajas called the meeting to order at 5:00 p.m.

2. ROLL CALL

Directors Cole, Brennan, Bergen, and Hajas are present. Director Kaiser is absent. Also present are GM Flood, AGM Dyer, EA Vieira, and Counsel McNulty.

3. PLEDGE OF ALLEGIANCE

President Hajas led the pledge.

4. AGENDA CONFIRMATION

The agenda was confirmed as presented.

5. PUBLIC COMMENTS - Presentation on District related items that are not on the agenda - three minute limit.

None

6. CONSENT AGENDA

6.a Accounts Payable Report.
[Accounts Payable Report.pdf](#)

6.b Minutes of October 23, 2024 Board Meeting. 10
[23 2024 Min.pdf](#)

The Consent Agenda was offered by Director Brennan, seconded by Director Bergen, and adopted by the following roll call vote:

AYES:	Directors:	Cole, Brennan, Bergen, Hajas
NOES:	Directors:	None
ABSENT:	Directors:	Kaiser

7. ACTION ITEMS

7.a Approval of the Casitas MWD Fiscal Year 2024 and 2023 Audit Report.
[Casitas 2023-2024 Gov Comm Concl Final Ltr.pdf](#)
[Casitas 23-24 ACFR w-GAS Ltr Final.pdf](#)

Burt Handy mentioned a typo of the dates listed on page 155/156.

On the motion of Director Cole, seconded by Director Brennan the above recommendation was approved by the following roll call vote:

AYES: Directors: Cole, Brennan, Bergen, Hajas
NOES: Directors: None
ABSENT: Directors: Kaiser

- 7.b Approve Fiscal Year 2025 Water Rate Study proposal from Bartle Wells in the amount of \$39,150.
[Board Memo for the FY 2025 Water Rate Study Proposal 111324.pdf](#)
[BWA Proposal to Casitas MWD for Water Rate Study Update ATT1 111324.pdf](#)

On the motion of Director Brennan, seconded by Director Bergen, the above recommendation was approved by the following roll call vote:

AYES: Directors: Cole, Brennan, Bergen, Hajas
NOES: Directors: None
ABSENT: Directors: Kaiser

- 7.c Approve Two Salary Range Changes and an unbudgeted item expense.
- Change Park Services Manager Salary from Range M23 to Range M26.
 - Change Fisheries Biologist Salary from Range M19 to Range M23.
 - Approve a Fiscal Year 2025 unbudgeted item expense of \$18,935.61.
- [Board Memo for Salary Range Adjustments 111324.pdf](#)

On the motion of Director Brennan, seconded by Director Cole, the above recommendation was approved by the following roll call vote:

AYES: Directors: Cole, Brennan, Bergen, Hajas
NOES: Directors: None
ABSENT: Directors: Kaiser

- 7.d Approve One New Job Description and One Position in the Operations and Maintenance Department, Eliminate One Position in the Operations and Maintenance Department, and Approve an unbudgeted item expense of \$40,389.92.
- Approve the New Job Description of Plant Maintenance Technician I-II.
 - Approve the Additional Position of Plant Maintenance Technician for the District's Operation and Maintenance Department.
 - Eliminate One Position of Water Treatment Operation III in the Operations and Maintenance Department.
 - Approve a Fiscal Year 2025 unbudgeted item expense of \$40,389.92.
- [Board Memo for O&M Position Adjustments 111324.pdf](#)
[DRAFT Plant Maintenance Tech I-II \(10-9-24\).pdf](#)

On the motion of Director Cole, seconded by Director Bergen, the above recommendation was approved by the following roll call vote:

AYES: Directors: Cole, Brennan, Bergen, Hajas

NOES: Directors: None
ABSENT: Directors: Kaiser

- 7.e Review and Approve Staff Recommendation to Set Casitas MWD Reserve Account Amounts for the 2024/2025 Fiscal Year.
[Reserve Recommendation Memo YE 06-30-2024 Board.pdf](#)

On the motion of Director Bergen, seconded by Director Brennan, the above recommendation was approved by the following roll call vote:

AYES: Directors: Cole, Brennan, Bergen, Hajas
NOES: Directors: None
ABSENT: Directors: Kaiser

- 7.f Ballot for election of a Special District Regular Member to the Ventura LAFCo.
[2024 Ballot Cover Letter - Casitas Municipal Water District.pdf](#)
[Candidate Statements.pdf](#)
[2024 Ballot - Casitas Municipal Water District.pdf](#)
[Ind. Special District List 2024.pdf](#)

On the motion of Director Brennan to elect Chris Stephens, seconded by Director Bergen and approved by the following roll call vote:

AYES: Directors: Cole, Brennan, Bergen, Hajas
NOES: Directors: None
ABSENT: Directors: Kaiser

8. INFORMATION ITEMS

- 8.a Finance Committee Minutes.
[Finance Committee Minutes 101824.pdf](#)
- 8.b State Water Project Intertie Report.
[SWP Intertie Project Cost 10-31-24.pdf](#)
- 8.c Investment Report.
[Investment Report FY2025 September.pdf](#)
- 8.d Adjudication Charges Report.
[Adjudication Charges YTD 10.31.24.pdf](#)
- 8.e Consumption Report.
[Consumption 2024-2025.pdf](#)
- 8.f May Financials and non-budgeted items log.
[Financial Statements 5-31-2024 Summary.pdf](#)

- 8.g June Financials and non-budgeted items log.
[Financial Statements 6-30-24 Summary Updated as of 9.18.24.pdf](#)
- 8.h July Financials and non-budgeted items log.
[Financial Statements 07-31-2024 Summary.pdf](#)
- 8.i August Financials and non-budgeted items log.
[Financial Statements 08-31-2024 Summary.pdf](#)

The Information Items were received.

9. GENERAL MANAGER COMMENTS

GM Flood reported that the county lake level bubbler had been adjusted. He then showed a picture of the canal panel project.

10. BOARD OF DIRECTOR REPORTS ON MEETINGS ATTENDED

None

11. BOARD OF DIRECTOR COMMENTS PER GOVERNMENT CODE SECTION 54954.2(a).

President Hajas congratulated Director Kaiser on his successful campaign.

President Hajas moved the meeting to closed session at 5:17 p.m.

12. CLOSED SESSION

- 12.a CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Government Code Section 54956.9(d)(1).
Santa Barbara Channelkeeper v. State Water Resources Control Board, City of San Buenaventura, et al.; and City of San Buenaventura v Duncan Abbott, et al., Cross Complaint; Superior Court of the State of California, County of Los Angeles, Case No. 19STCP01176.

President Hajas reconvened the meeting in open session at 5:35 p.m. with Mr. McNulty stating the board met on the above referenced item and there was no action taken.

13. ADJOURNMENT

President Hajas adjourned the meeting at 5:35 p.m.

Mary Bergen, Secretary

Minutes of the Casitas Municipal Water District
December 11, 2024 Board Meeting

1. CALL TO ORDER

President Hajas called the meeting to order at 5:00 p.m.

2. ROLL CALL

Directors Cole, Brennan, Bergen, Kaiser and Hajas are present. Also present are GM Flood, AGM Dyer, EA Vieira, and Counsel McNulty.

3. PLEDGE OF ALLEGIANCE

President Hajas led the Pledge.

4. AGENDA CONFIRMATION

President Hajas stated the following items will be pulled from the agenda, item 6b as the link was not in the packet. Item 7b will be postponed to January 8 or 22.

5. PUBLIC COMMENTS - Presentation on District related items that are not on the agenda - three minute limit.

Andy Gilman, Mayor of Ojai expressed that he is excited about the opportunities to work together.

6. CONSENT AGENDA

6.a Accounts Payable Report.
[Accounts Payable Report.pdf](#)

6.b Minutes of November 13, 2024 Board Meeting. Removed from agenda.

The consent agenda minus item 6b was offered by Director Kaiser, seconded by Director Cole, and adopted by the following roll call vote:

AYES:	Directors:	Cole, Brennan, Bergen, Kaiser, Hajas
NOES:	Directors:	None
ABSENT:	Directors:	None

7. ACTION ITEMS

7.a Deny a water billing appeal request from Agricultural-Domestic Customer Camp Ramah in the amount of \$19,000.
[Camp Ramah - Board Memo 121124.pdf](#)

Marie Brewer, Director of Operations of the Camp, appealed to the board regarding the bill that was the result of a leak that was difficult to locate.

On the motion of Director Cole to deny the above request, seconded by Director Brennan and passed by the following roll call vote:

AYES:	Directors:	Cole, Brennan, Bergen, Kaiser, Hajas
NOES:	Directors:	None
ABSENT:	Directors:	None

- 7.b Recommend scheduling a public hearing on January 22, 2025 to consider adoption of the Initial Study and Mitigated Negative Declaration (IS-MND) for the annual Routine Repair and Maintenance Program for the existing Robles Diversion and Fish Passage Facility.
[Robles_RM_Program_BoardMemo_12.11.2024.pdf](#)
[ATT1.CMWD_RoblesRM-Program_IS-MND_2024-12-11_Final.pdf](#)
[ATT2. Responses to Comments on the Draft MND.pdf](#)

Item 7b was pulled from the agenda.

- 7.c Authorize the General Manager to issue a Task Order to Rincon Consultants, Inc. for the Casitas and Ojai Water System Consolidation project in an amount not to exceed \$91,455.00.
[BoardMemo_CEQA_20241211.pdf](#)
[Rincon Proposal_Casitas Ojai Consolidation CEQA 12-5-24.pdf](#)

On the motion of Director Bergen, seconded by Director Brennan, the above recommendation was approved by the following roll call vote:

AYES:	Directors:	Brennan, Bergen, Kaiser, Hajas
NOES:	Directors:	Cole
ABSENT:	Directors:	None

8. INFORMATION ITEMS

- 8.a Hydrology Report.
[Hydrology Report October 2024.pdf](#)
- 8.b Community Facilities District No. 2013-1 (Ojai) Special Tax and Bond Accountability Report.
[Casitas MWD CFD No. 2013-1 \(Ojai\) SB 165 Report \(2024\).pdf](#)
- 8.c State Water Project Intertie Report.
[SWP Intertie Project Cost 11-30-24.pdf](#)
- 8.d Investment Report.
[Investment Report FY2025 November.pdf](#)
- 8.e Consumption Report November.

- 8.f [Adjudication Charges Report.](#)
[Adjudication Charges YTD 11.30.24.pdf](#)

The information items were received.

9. GENERAL MANAGER COMMENTS

GM Flood reported that the state water allocation is at 5% but will likely increase. Metropolitan has decided to fund the DCP. We will have a role in that as we entered a four year agreement in 2020 to fund an effort and now, we will be looking at another board action as they are looking for another \$300 million. This could be significant for our three partners.

The board meeting on 25th is cancelled and our next meeting is on the 8th of January. The office is closed December 24th, 25th and January 1st.

10. BOARD OF DIRECTOR REPORTS ON MEETINGS ATTENDED

Director Brennan attended the AWA board meeting on Monday where the discussion was on budgeting.

11. BOARD OF DIRECTOR COMMENTS PER GOVERNMENT CODE SECTION 54954.2(a).

President Hajas moved the meeting to closed session at 5:21 p.m.

12. CLOSED SESSION

- 12.a CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Government Code Section 54956.9(d)(1).
Santa Barbara Channelkeeper v. State Water Resources Control Board, City of San Buenaventura, et al.; and City of San Buenaventura v Duncan Abbott, et al., Cross Complaint; Superior Court of the State of California, County of Los Angeles, Case No. 19STCP01176.

President Hajas reconvened the regular meeting at 5:44 p.m. with Mr. McNulty stating the board met in closed session and no reportable action was taken.

13. ADJOURNMENT

President Hajas adjourned the meeting at 5:45 p.m.

Secretary

RESOLUTION NO. 2019-20

CASITAS MUNICIPAL WATER DISTRICT

**RESOLUTION FOR THE ADOPTION OF THE
CASITAS MUNICIPAL WATER DISTRICT
BYLAWS**

BE IT RESOLVED that the Casitas Municipal Water District Board of Directors does hereby approve and adopt the attached Bylaws, to become effective immediately. These Bylaws supersede all previously adopted Bylaws.


PASSED AND ADOPTED this 26th day of June, 2019, upon the following vote:

AYES: Word, Spandrio, Brennan, Baggerly, Kaiser

NAYES:

ABSENT:


ABSTAIN:



Peter Kaiser – Board President

CERTIFICATION:

I, Brian Brennan, Secretary of the Board of Directors of the Casitas Municipal Water District, do certify that the above is a true and accurate copy of Resolution No. 2019-20, adopted by the Board of Directors on this 26th day of June, 2019



Brian Brennan – Secretary

CASITAS MUNICIPAL WATER DISTRICT



BOARD OF DIRECTORS BYLAWS

(Originally Adopted: June 26, 2019)

(Revised: January 2021)

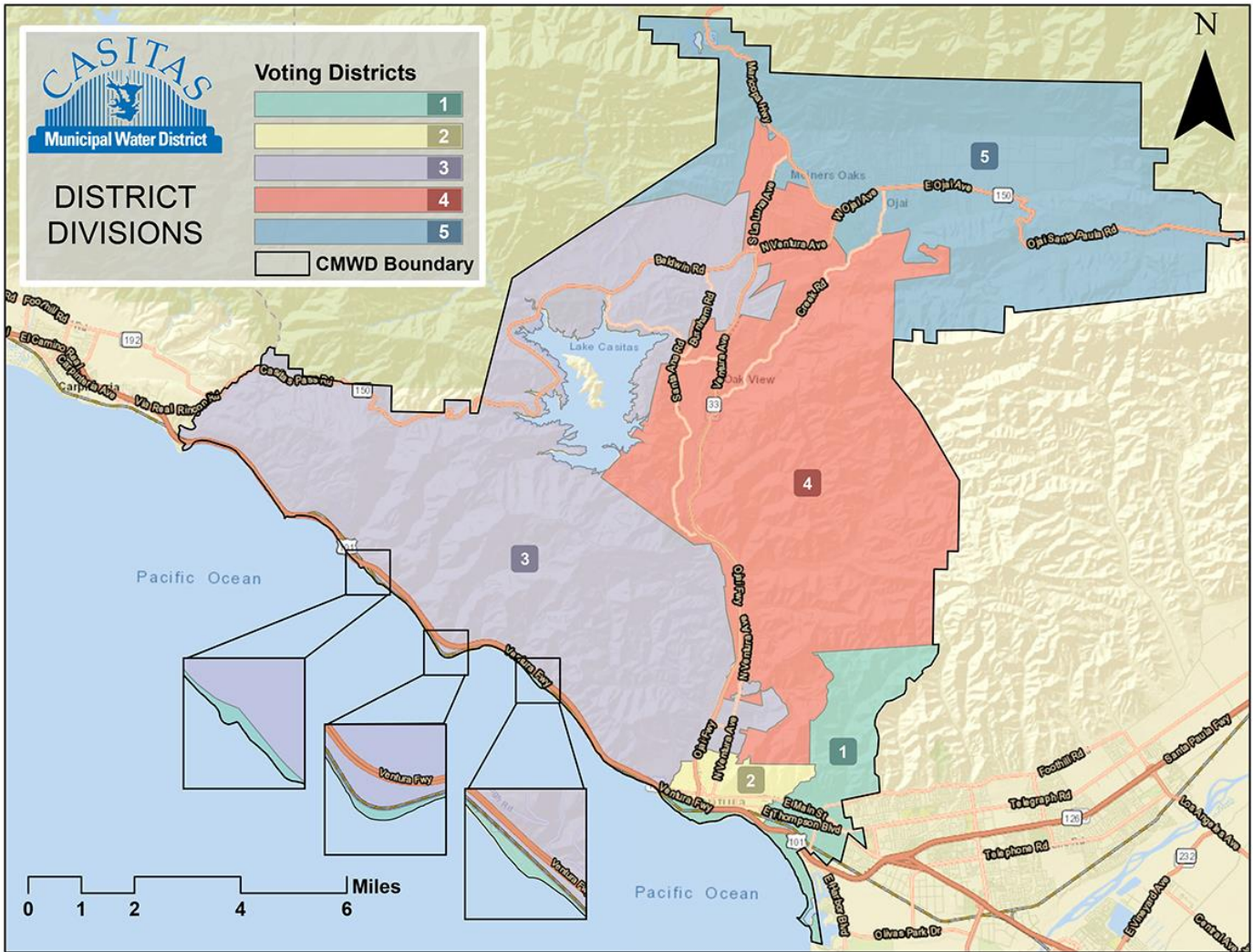


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BYLAWS

CASITAS MUNICIPAL WATER DISTRICT

ARTICLE I **NAME**

The name of this organization is the CASITAS MUNICIPAL WATER DISTRICT (“District”). The District was formed in 1952 under Municipal Water District Law of 1911 (California Water Code §71010 et seq.). The original name for the District was the Ventura River Municipal Water District which was changed to its current name in 1971.

ARTICLE II **PURPOSE**

The District is an independent special district established in accordance with and having the authority and powers defined in the State of California’s Water Code Section 71010 et seq. The District may acquire, control, distribute, store, spread, sink, treat, purify, recycle, recapture, and salvage any water, including sewage and storm waters, for the beneficial use or uses of the District, its inhabitants, or the owners of rights to waters in the District. (Water Code §71610(a); see also Ventura River, California Reclamation Project Act (Pub.L. No. 70-423 (March 1, 1956), 70 Stat. 32)) The District may also undertake water conservation programs to reduce water use, sell water under its control to cities, other public corporations and agencies, sell surplus water, and set rates for water sales. (Water Code §§ 71610.5, 71611, 71612, 71614 and 71616, respectively.) And in accordance with federal law, the District is authorized and directed to provide public outdoor recreation opportunities in Lake Casitas and the surrounding environment.

ARTICLE III **MISSION AND OBJECTIVES**

The ongoing mission of the Casitas Municipal Water District is to provide its service area with safe and reliable locally and regionally developed water and recreational opportunities in an environmentally and economically responsible manner.

ARTICLE IV **TERRITORY**

A map of the District and its boundaries is shown inside the front cover of this document.

ARTICLE V PLACE OF BUSINESS

The District's administrative office is located at 1055 Ventura Avenue, Oak View, California 93022.

ARTICLE VI GOVERNING BOARD

The Board of Directors is the governing and decision-making body of the District and exercises all District powers. (Water Code §§ 71270 and 71300) The Board receives its power from the California Constitution and State laws passed by the legislature, including the District's principal act, the Municipal Water District Act of 1911, Water Code §71010 et seq. State law takes precedence if a conflict occurs between State law these bylaws or any action by the Board.

Each Board member shall be administered the Oath of Office, which reads as follows:

As an officer of Casitas Municipal Water District, I, [state name] do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

Section 1. Powers

The powers of the District are set forth in Water Code §71300 et seq., and as they may be amended by the State Legislature from time to time.

Section 2. Ethics Guidelines

2.1 Act in the Public Interest

Directors must recognize that stewardship of the public interest must be their primary concern. Directors will work for the common good of the people of the District and not for any private or personal interest, and they will assure fair and equal treatment of all persons, claims and transactions coming before the Board.

2.2 Comply with the Law

Directors shall comply with all applicable federal, state and local laws and regulations in the performance of their public duties.

These laws include, but are not limited to: the United States and California Constitutions; California Political Reform Act of 1974 (Gov. Code §§87100-87500) and corresponding Fair Political Practices Commission regulations (title 2 Calif. Code of Regs., §18701 et seq.); laws pertaining to conflicts of interest, election campaigns, financial disclosures, employer responsibilities, Brown Act Open Meetings Law (Gov. Code §54950 et seq.), and Public Records Act (Gov. Code §6250 et seq.).

2.3 Conduct of Directors

The professional and personal conduct of Directors must be above reproach and avoid even the appearance of impropriety. Directors shall refrain from abusive conduct, personal charges or verbal attacks upon the character or motives of other Directors, the staff or public.

A. Duty of Care

A Board director must pay attention to organization matters and participate fully in board review and decision-making. He or she must exercise the care that an ordinarily prudent person would exercise in a like position and under similar circumstances.

B. Duty of Loyalty

A Board director must put the needs of the organization ahead of any personal interest when making decisions affecting the organization and may not use information obtained as a director for personal gain. A director must always maintain confidentiality regarding the agency's operations.

C. Duty of Obedience

A Board director must be faithful to the organization's mission and may not act in a manner that is inconsistent with this mission. This requirement is based on the public trust afforded to governmental entities, and the assumption that the agency will manage constituent funds in fulfillment of the agency's statutory purpose.

D. Fiduciary Duty

A Board director has a fiduciary (i.e., one who must exercise a high standard of care in managing another's money or property (Black's Law Dictionary, 10th ed., p. 743)) duty to the organization and is responsible for assuring the agency's fiscal health.

2.4 Respect for Process

Directors shall perform their duties in accordance with the processes and rules of order established in these Bylaws.

2.5 Conduct at Public Meetings

Directors shall be prepared to attend and participate at Board meetings and Board committee meetings; listen courteously and attentively to all public discussions before the body; and focus on the business at hand. They shall refrain from interrupting other speakers; making personal comments not germane to the business of the body; or otherwise interfering with the orderly conduct of meetings.

2.6 Decisions Based on Merit

Directors shall base their decisions on the merits and substance of the matter at hand, rather than on unrelated considerations.

2.7 Communication

Directors shall publicly share substantive information that is relevant to a matter under consideration by the Board, which they may have received, *ex parte*, from sources outside of the public decision-making or public hearing process.

2.8 Conflict of Interest

In order to assure their independence and impartiality on behalf of the common good, Directors shall not use their official positions to influence government decisions in which they have a material financial interest.

In accordance with governing law, Directors shall disclose investments, interests in real property, sources of income, and gifts; and they shall abstain from participating in deliberations and decision-making where conflicts may exist pursuant to Federal and State laws.

2.9 Gifts and Favors

Directors shall not take any special advantage of services or opportunities for personal gain, by virtue of their public office, that are not available to the public in general. They shall refrain from accepting any gifts, favors or promises of future benefits which might compromise their independence of judgment or action or give the appearance of being compromised.

2.10 Confidential Information

Directors shall respect the confidentiality of information concerning the property, personnel or affairs of the District. Directors shall not disclose confidential information unless required to fulfill their fiduciary duty nor shall disclose confidential information to advance their personal, financial or other private interest.

2.11 Representation of Private Interests

In keeping with their role as stewards of the public interest, Directors shall not appear on behalf of the private interests of third parties before the Board.

2.12 Advocacy

Directors shall represent the official policies of the District to the best of their ability when designated as representatives or delegates for this purpose. When presenting their individual opinions and positions, Directors shall explicitly state they do not represent the District or the District Board, nor will they allow the inference that they do.

2.13 Policy Role of Directors

Directors have as their primary role -- policy setting and policy review. Directors shall not interfere with the administrative functions of the District or the professional duties of District staff; nor shall they impair the ability of staff to implement Board policy decisions.

2.14 Positive Workplace Environment

Directors shall support the maintenance of a positive and constructive workplace environment for District employees and for citizens and businesses dealing with the District. Directors shall recognize their special role in dealings with District employees and shall not provide direct or indirect direction to staff other than the General Manager.

2.15 Rules of Conduct, Board Resolution No. 06-13

By this reference, the Directors incorporate those provisions in the Rules of Conduct (Board Resolution No. 06-13, 04/26/2006) which may be amended from time to time into Bylaws Article VI, Section 2. In the event of any conflict between the Rules of Conduct and the Bylaws, the governing applicable laws of the State of California shall be determinative.

Section 3. Number of Directors

Pursuant to Section 71250 of the Water Code, the number of members of the board of directors is five (5), each representing one of five districts within the District.

Section 4. Director Divisions

The Casitas Municipal Water District is governed by an elected five-member Board of Directors and each of the District's five directors represent a division within the District boundaries. The divisions are broadly described in the District map above.

Section 5. Selection of the Board

5.1 Election

Board member elections are held in November of even numbered years. Board members serve four-year terms that are staggered so that every two years elections are held for either Divisions 2, 3, and 5 or Divisions 1 and 4. Each Board member must be a resident of the division that he or she represents. The detail of each division boundary for each Board Member can be accessed through the map links that are posted on the District's website (<https://www.casitaswater.org>). Additional information for candidates interested in serving on the Casitas Board of Directors is available on the County of Ventura Elections Website. (<https://recorder.countyofventura.org/elections/>) Each member of the Board is elected, in a general election, in their designated division within the District, pursuant to Elections Code Section 10500 et seq. with the exception of the situation set forth in Section 5.5 below.

5.2 Election Year

Elections are held in even-numbered years in November and are consolidated with the County of Ventura's general election; the new terms, following election, begin as determined and provided for in Section 10554 of the Elections Code.

Election in three divisions within the District are held in one even-numbered year, and the other 2 divisions are held in the following even-numbered year, *which shall be evenly divisible by two*. The divisions are grouped as follows:

Group 1:	Divisions 1, 4
Group 2:	Divisions 2,3, 5

5.3 Residence Requirements

Each member of the Board is required to maintain their primary personal residence within the division from which they are elected in order to retain their eligibility to represent that division. (Water Code §71250)

5.4 Term of Office

The term of office of each member of the board is four years. (Water Code §71252) A member's term can be terminated by his/her resignation from office, or termination of residence within the District.

5.5 Vacancies

Vacancies on the District Board of Directors shall be filled for the unexpired term pursuant to the terms and conditions of Government

Code Section 1780 et seq. by a qualified person who shall be a resident of, and otherwise qualified to be a director from, the division in which the vacancy occurred.

Section 6. Board Compensation

6.1 Compensation

Directors shall receive compensation (i.e., per diem) in an amount not to exceed a total of ten (10) days in any calendar month. Specific terms and conditions for Director compensation are set forth in Section 12 of the Rules of Conduct (Board Resolution No. 06-13, 04/26/2006) which may be amended from time to time.

6.2 Payment

Payment for Board and Committee attendance or other District related travel by a Director shall be governed by Section 12 of the Rules of Conduct (Board Resolution No. 06-13, 04/26/2006) which may be amended from time to time.

ARTICLE VII OFFICERS OF THE BOARD

Section 1. Titles and Functions

The officers of the Board of Directors shall consist of the following:

1.1 President

The President shall preside at all meetings of the Board of Directors, have general supervision of the affairs of the Board of Directors, represent the Board of Directors in any actions taken by the Board, establish, in consultation with the District General Manager, the Board meeting agenda, and perform such duties as the Bylaws may prescribe. (Water Code §71360)

1.2 Vice President

The Vice President shall assist the President in performance of his/her duties and act in his/her stead when required.

1.3 Secretary

The Secretary shall countersign with the President, on all contracts, deeds, warrants, releases, receipts, and documents, except as the Board may, by resolution, authorize the District General Manager or other District employees specified by the Board to sign such documents.

1.4 Assistant Secretary

The Assistant Secretary shall assist the Secretary in the performance of his/her duties and act in his/her stead when required.

Section 2. Terms of Board Officers

2.1 Length of Term

The terms of all officers shall be from the date of their election or appointment by the Board of Directors, for the following 24-month period when elections are held again. Any member can be reelected to continue in the same office. (Revised by Resolution 01/2021)

2.2 Vacancies & Other Contingencies

If the President fails to complete his/her term or for whatever reason is incapable of completing his/her term, the Vice President shall act in his/her stead and a new Vice President shall be elected for the remainder of the term.

If the Secretary fails to complete his/her term or for whatever reason is incapable of completing his/her term, the Assistant Secretary shall act in his/her stead and a new Assistant Secretary shall be elected for the remainder of the term.

Section 3. Board Officer Appointment Process (Revised by Resolution 01/2021)

3.1 Board President and Vice President Election Process

At its first meeting in the month of January of each odd-numbered year, the board shall elect one of its members President and one of its members Vice President.

3.2 Other Board Officer Appointment Process

At its first meeting in the month of January of each odd-numbered year, Board Officers, other than President and Vice President, shall be appointed on a rotational basis with the Assistant Secretary succeeding the Secretary, the At-Large Member succeeding the Assistant Secretary, and the Secretary becoming the At-Large Member.

ARTICLE VIII MEETINGS OF THE BOARD OF DIRECTORS

Section 1. Time and Place

The time and place of the regular meetings of the Board shall be set by Board Resolution. All meetings shall be conducted in compliance with the Brown Act Open Meetings Law (Gov. Code Section 54950 et seq.). Board

Meetings are held in the Board Room of the Casitas main office, located at 1055 North Ventura Avenue, Oak View, California. Occasionally, regular Board meeting dates are changed to accommodate other commitments and Special Meetings may be called from time to time to facilitate the business of the District. (Revised by Resolution 01/2021)

Section 2. Board Meeting Agenda

2.1 The Clerk of the Board is responsible for posting a copy of each Board meeting agenda at the District Administration Office, on the outside posting board, for regular meetings at least 72 hours prior to the meeting time as required by Section 54954.2 of the California Government Code, and for other meetings as required by the Brown Act.

2.2 The Clerk of the Board shall comply with all applicable Brown Act requirements for preparing and posting the Board Meeting Agenda. Gov. Code Sections 54954, 54954.2, and 54954.5.

2.3 The Clerk of the Board shall timely mail or email a copy of each Board meeting agenda to those people, agencies, organizations, etc. who have requested to be placed on the current recipient list for such notices, and the local news media.

2.4 The General Manager shall prepare or direct the preparation of a written staff report or Board letter/memorandum on all agenda items that will explain the agenda item, indicate the fiscal impact, if any, of the agenda item, and clearly indicate a recommended action to be taken by the Board.

2.5 The Board President may change the sequence of items on the Board agenda.

2.6 In accordance with Government Code §54954.2(a)(3), any Board Member may request an item be placed on a future Board Meeting agenda for discussion or action. The Board President, in cooperation with the District General Manager, shall determine when and how such a request for an item to be placed on a Board Meeting agenda will be accomplished. Emergency items can only be added pursuant to the provisions set forth in Government Code §54954.2.

Section 3. Quorum

A majority of the current Board membership shall constitute a quorum. A majority of the Board members voting shall be required to approve, disapprove or otherwise act on any proposal, except matters requiring action by a specific number or percentage of the full Board as required by statute. A tie vote shall constitute a denial.

ARTICLE IX RECORD OF PROCEEDINGS

Section 1. Recordings

All Board of Directors' meetings shall be either audio or video-recorded and these records shall be retained for a period of four years and then destroyed.

Section 2. Written Minutes of Board Meetings

The Clerk of the Board shall prepare for approval by the Board of Directors action minutes recording all resolutions, ordinances, actions, and determinations of the Board. Minutes shall contain mainly a record of what was done at the meeting, not what was said by the Board members, staff or public. Robert's Rules of Order (11th Ed.), §48.

Section 3. Official Signatures

All papers involving official acts of the Board shall be signed in accordance with appropriate legislation relating to such acts. In the absence of specific regulations, the signature of the President or Secretary attested by the Clerk of the Board shall be deemed sufficient.

ARTICLE X RULES OF ORDER

Section 1. Order of Business – Board Meetings

The Board President, or acting President, may make changes in the order of the agenda unless a two-thirds vote of the members in attendance defeats the decision of the Chairperson. The preferred order of business shall generally be as follows:

- (1) Call to order
- (2) Roll Call
- (3) Pledge of Allegiance
- (4) Agenda Review
- (5) Public Comment
- (6) Consent Agenda
- (7) Regular Agenda
- (8) Public Hearings
- (9) Board Member Comments
- (10) Closed Sessions
- (11) Adjournment

Section 2. Rules of Order for Board and Board Committee Meetings

2.1 To the fullest extent practicable, the Board of Directors shall follow the latest edition of *Robert's Rules of Order Newly Revised* in the conduct of all Board and Board Committee business. If a conflict should arise between these Bylaws and *Robert's Rules of Order Newly Revised*, the latter shall take precedence over the former.

2.2 To obtain the floor, a Director, staff member or public attendee must be directly recognized by the Chairperson.

2.3 The Director making a motion shall clearly state the action or actions desired.

2.4 A motion may be amended, prior to the vote, if the first & second on that motion agree to the amendment.

2.5 A Motion to Reconsider Made at the Same Meeting. A Board member who voted with the prevailing side on a question previously considered by the Board, may, prior to the adjournment of the meeting where such question was considered, move that the Board reconsider the vote on that question. Any member may second the motion to reconsider. If a majority of the Board votes in favor of the motion to reconsider, the question will be reheard before the Board. A motion to reconsider made at the same meeting has precedence over every main motion, and may be taken up at any time during the meeting if there is no other motion on the floor. Upon adoption, a motion for reconsideration cancels the previous vote on the question as though the previous vote had never taken place.

2.6 A Motion to Reconsider Made at a Subsequent Meeting. If, after the adjournment of a meeting where a question was previously considered, a Board member who voted with the prevailing side on that question requests reconsideration of the question, a motion for reconsideration will be placed on the agenda of the Board's next scheduled meeting. At that next scheduled meeting, any member may second the motion to reconsider. If a majority of the Board votes in favor of the motion to reconsider, the question will be reheard before the Board. Upon adoption, a motion for reconsideration cancels the previous vote on the question as though the previous vote had never taken place.

2.7 Agenda items which shall require a roll call vote are:

- a) Contracts or any action involving the expenditure of over \$15,000 of District funds;
- b) Board Resolutions;
- c) Quasi-legislative matters; and
- d) Quasi-adjudicatory matters.

2.8 All other Board votes on other Board Meeting Agenda items may be conducted by voice vote, (i.e., signifying affirmative or negative). The Clerk of the Board shall publicly report any action taken in the minutes and the vote or abstention on that action of each member present.

Section 3. Public Hearings

Public Hearings will be conducted as follows:

1. Open public hearing
2. Receive staff report and recommendations

3. Report of written communications by Clerk of the Board
4. Public comment
5. Close public hearing
6. Discussion by Board of Directors

Further input by the public after the close of the public hearing shall be at the discretion of the Board President.

Section 4. Closed Sessions

Closed sessions of the District Board shall comply with all applicable provisions for closed sessions in Section 54950, et seq. of the California Government Code.

Section 5. Additions to the Agenda

Items may be added to the Board agenda at the beginning of a regular meeting only when the item to be added meets the requirements in Government Code Section 54954.2, subdivision (b).

Section 6. Board Agenda Formation

6.1 Formation, review and finalization of the Board Agenda for each regular or special Board meeting shall be the joint responsibility of the Board President, General Manager, Clerk of the Board and Legal Counsel.

6.2 Each Board member, subject to the provisions in this section and Government Code §54954.2, may ask that a matter be placed on a future Board meeting agenda so long as that matter is within the jurisdiction of the District.

6.3 When a Board member requests that a certain matter be placed on a future Board meeting agenda in accordance with subsection 6.2 above, its actual placement on a future Board meeting agenda shall depend upon several factors including, but not limited to: existing Board priorities, agenda items already in progress for placement on the Board meeting agenda, work load of affected District staff responsible for preparing a Board letter or memorandum on the subject as determined by the General Manager, and District Board consensus to place the matter on a future agenda.

Section 7. Adjournment

The Board may adjourn any regular, adjourned regular, special, or adjourned special meeting to a time and place specified in the order of adjournment, pursuant to Government Code Section 54955.

Section 8. Temporary Board President

In the absence of the President and the Vice President and 15 minutes after the noticed time of any meeting of the Board, the Clerk of the board

shall convene the meeting and the Board shall elect a temporary President to conduct such meeting. Upon arrival of the President or Vice President the higher ranking regular officer shall become the presiding officer and conduct such meeting.

ARTICLE XI BOARD COMMITTEES

Section 1. Board Committee Formation and Authority

Annually, following the election of Board officers, the Board will renew the Standing Committees deemed appropriate for the Board's needs. Board Standing Committee assignments will be made on a seniority basis with the Director with the most total years served on the Board selecting his/her Committee assignment first and then proceeding to the next Director until each Committee is filled. All Board Committee actions are advisory and non-binding on the District unless otherwise provided for.

Section 2. Standing Board Committees

2.1 Board Standing Committees for the District are as follows (Revised by Resolution 01/2021):

Finance
Recreation
Conservation Penalty Appeals Panel

2.2 Board Committees shall consist of no more than 2 Board members, with the exception of the Conservation Appeals Panel which shall have 3 Board members as established by Board Resolution. At the first meeting of each standing committee, the committee will select one member to act as Committee Chairperson. (Revised by Resolution 01/2021)

2.3 Standing Committee meeting schedules, other than that of the Conservation Penalty Appeals Panel, will be determined after committee assignments upon mutual agreement of the committee members. The Conservation Penalty Appeals Panel shall meet once per fiscal year quarter in March, June, September, and December. (Revised by Resolution 01/2021)

Section 3. Representation on Other Boards, Committees and Agencies

The Board President shall appoint individual Directors to serve as the Board's representative to boards, committees and agencies outside the District. The Board President may appoint himself/herself to serve in any of these positions.

Section 4. Brown Act Compliance

All Board Committee meetings are open to the public and shall comply with the Brown Act Open Meetings Law (Gov. Code §54950 et seq.).

ARTICLE XII ADMINISTRATION OF DISTRICT BUSINESS

Section 1. General Manager

The Board of Directors shall appoint a General Manager to implement the policies and programs approved by the Board of Directors. The General Manager so selected shall meet such minimum qualifications as are established by the Board of Directors. The General Manager shall be an “at will” employee and shall serve at the pleasure of the Board.

Section 2. Legal Counsel

The Board of Directors shall retain legal counsel to ensure all business of the District is conducted and all District Board actions taken conform to all applicable federal, state and local laws and regulations.

Section 3. Independent Auditor

Pursuant to Government Code Section 26909, the Board shall obtain the services of an independent certified public accountant to annually audit the financial books and records of the District. Such auditor shall annually present a written report of the District’s financial position to the Board of Directors along with a management letter containing any observations or comments deemed pertinent.

Section 4. Conflict of Interest Code

All Board Members and covered employees are subject to the District’s conflict of interest code and shall file periodic statements as required by the Political Reform Act of 1974 (Gov. Code §81000 et seq.) and Fair Political Practices Commission regulations (2 Calif. Code of Regs., §18000 et seq.).

Section 5. Fiscal Matters

Consistent with the provisions of applicable laws of the State of California, and the operational needs of the District, the General Manager or his/her designee shall be authorized and responsible for the fiscal concerns of the District as follows:

5.1 Fiscal Year begins July 1st and ends June 30th.

5.2 Budget

Prepare, for adoption by the Board of Directors prior to July 1 of each year, a budget showing anticipated revenues and expenses for personnel, services, supplies, equipment and related expenses to perform the purposes and goals of the District. The Board-approved annual fiscal year budget shall authorize the General Manager and his/her staff to collect and expend funds for purposes identified in the adopted budget, as it may be amended by the Board of Directors from time to time. The General Manager shall control expenditures to be within the specific categories and purposes in the adopted or amended budget and within the available funds on hand and revenues received.

5.3 Finance Management

As authorized in the District Board, the General Manager will direct the collection and disbursement of all monies into and out of the District treasury. The General Manager is authorized to make investments and open and close bank accounts as necessary to conduct the business of the District and in accordance with the District Board's current Investment Policy.

5.4 Purchasing Authority

The General Manager has the authority to procure labor, supplies, services and equipment as necessary in accordance with policies established by the Board of Directors.

5.5 Annual Audits

The General Manager shall, every five (5) years, periodically arranging for proposals from a group of independent auditors from which the Board of Directors shall select the firm to conduct the annual audit of the District's financial records.

The General Manager shall arrange for entrance and exit interviews with the independent auditor as directed by the Board.

The General Manager is responsible for annually submitting financial reports to the State Controller's office (State Controller's Report) in accordance with Government Code §53891.

The independent auditor is to be instructed to supply the Board of Directors with all correspondence, related to the audit, simultaneously submitting copies of such correspondence to the General Manager and Staff.

5.6 Statement of Investment Policy

The General Manager is responsible to present to the Board, for review and approval, an annual Statement of Investment Policy in accordance with Government Code §53646.

5.7 Reimbursement Disclosure

The General Manager is responsible for a report being published, at least annually, to disclose any reimbursement paid by the District of at least one hundred dollars (\$100) for each individual charge for services or product received, in accordance with Government Code §53065.5.

5.8 Ordinance Prescribing A System of Business Administration

By this reference, Directors hereby incorporate the terms and conditions of District Ordinance #12-01, An Ordinance Prescribing A System of Business Administration (09/26/2012), and as may be amended from time to time, which governs accounting, auditing and disbursement of monies by the District. If there is any conflict between the Ordinance Prescribing A System of Business Administration and these Bylaws, these Bylaws shall prevail and take precedence.

ARTICLE XIII ADOPTION AND AMENDMENT OF BYLAWS

These bylaws are adopted by resolution and become effective on **June 26, 2019**. Proposed amendments shall be presented in writing at a regular meeting of the Board of directors and may be adopted at the next regular meeting, provided at least 14 days have elapsed since the first meeting. Amendments shall be approved by resolution of the Board. Changes to the District's boundary map due to annexations or detachments, and changes to the sections of laws referenced, and any changes to these bylaws by reason of a change in the District's principal act or other State law affecting the District, shall be automatically incorporated as part of this document without the need for specific amendment following such changes.

**CASITAS MUNICIPAL WATER DISTRICT
MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: MICHAEL FLOOD, GENERAL MANAGER
SUBJECT: APPROVE A RESOLUTION AUTHORIZING CASITAS MWD MEMBERSHIPS FOR CALENDAR YEAR 2025.
DATE: 01/03/2025

RECOMMENDATION:

Approve the attached resolution as presented.

BACKGROUND:

The Board of Directors typically approves District Memberships for the calendar year in December/January of each year.

ANALYSIS:

Upon review of the various memberships that Casitas funds each year, staff recommends the Board authorize the following for Calendar Year 2025:

1. Membership in the Association of Water Agencies of Ventura County. Approved Membership for \$6,600.00, no additional sponsorships are recommended at this time.
2. Membership in the Ventura Chamber of Commerce in the amount of \$1,027.
3. Membership in the Ojai Chamber of Commerce in the amount of \$760 in 2024.
4. Channel Counties Water Utilities Association administered by AWA at \$150.
5. Membership in the National Notary Association in the amount of \$80.
6. Membership in the State Water Contractors. Casitas pays only a quarter of these costs. The total cost for 2024 was \$53,856.
7. Membership in the Association of California Water Agencies in the amount of \$28,285.
8. Membership in the California Water Efficiency Partnership (CaWEP) and Alliance for Water Efficiency (AWE) \$2,746.25 was paid in 2024.
9. S. California Public Pool Operators Association at \$40.
10. United States Water Fitness Association at \$125.
11. World Waterpark Association at \$499.
12. Pesticide Applicators Professional Association at \$100.
13. California Park Rangers Association at \$50.

The following were approved in previous years but are recommended to be put on hold for the 2025 Calendar Year and reconsidered for 2026:

1. AWA Sponsorships (Reagan Library, Annual Symposium) \$5,000
2. Membership in Government Finance Officers Association in the amount of \$160.
3. Membership in the Society for Human Resource Management in the amount of \$264.
4. Membership in the California Association of Public Purchasing Officers in the amount of \$145.
5. Membership in the California Association of Public Information Officers in the amount of \$300.
6. Membership in the Ventura County Special Districts Association in the amount of \$150.
7. Membership in CALPELRA in the amount of \$380.
8. Membership in the American Water Works Association in the amount of \$500.
9. Membership in the California Special Districts Association in the amount of \$9,627.
10. North American Lake Management Society in the amount of \$140.
11. American Fisheries Society in the amount of \$230.
12. Membership in California Lake Management Society at \$40.
13. Membership in the Irrigation Association in the amount of \$215.
14. Membership in the Maintenance Superintendents Associations in the amount of \$75.
15. Membership in American Public Works Association in the amount of \$819.
16. California Parks & Recreation Society in the amount of \$550.
17. Membership in the American Society of Safety Professionals in the amount of \$225.

BUDGETARY IMPACT:

The recommended memberships to be approved are in the amount of \$94,318.25.

The memberships that are recommended to be put on hold are in the amount of \$18,820.

CASITAS MUNICIPAL WATER DISTRICT

RESOLUTION NO. 2025-02

RESOLUTION APPROVING MEMBERSHIPS FOR THE WATER SYSTEM AND LAKE CASITAS RECREATION AREA FOR 2024

Whereas, the Water Code section 71597 provides that the Board may obtain memberships in associations for the purpose of furtherance of subjects relating to the powers and duties of the district by passing a resolution with 4/5^{ths} vote, and

Whereas, the Board considered memberships at its Board Meeting and approved the following memberships; and

Whereas, it is felt that approving them in one motion will reduce staff work on the individual items.

Now, Therefore Be It Resolved by the Board of Directors of the Casitas Municipal Water District that the following memberships are approved:

1. Membership in the Association of Water Agencies of Ventura County. Approved Membership for \$6,600.00, no additional sponsorships are recommended at this time.
2. Membership in the Ventura Chamber of Commerce in the amount of \$1,027.
3. Membership in the Ojai Chamber of Commerce in the amount of \$760 in 2024.
4. Channel Counties Water Utilities Association administered by AWA at \$150.
5. Membership in the National Notary Association in the amount of \$80.
6. Membership in the State Water Contractors. Casitas pays only a quarter of these costs. The total cost for 2024 was \$53,856.
7. Membership in the Association of California Water Agencies in the amount of \$28,285.
8. Membership in the California Water Efficiency Partnership (CalWEP) and Alliance for Water Efficiency (AWE) \$2,746.25 was paid in 2024.
9. S. California Public Pool Operators Association at \$40.
10. United States Water Fitness Association at \$125.
11. World Waterpark Association at \$499.
12. Pesticide Applicators Professional Association at \$100.
13. California Park Rangers Association at \$50.

ADOPTED this 8th day of January, 2025.

Signed:

President

Attest:

Board Secretary

**CASITAS MUNICIPAL WATER DISTRICT
MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: MICHAEL FLOOD, GENERAL MANAGER
SUBJECT: HYDROLOGIC STATUS REPORT FOR NOVEMBER 2024
DATE: JANUARY 8, 2025

RECOMMENDATION:

This item is presented for information only and no action is required. Data are provisional and subject to revision.

DISCUSSION:

Rainfall Data

	Casitas Dam	Matilija Dam	Thacher School
This Month	0.37"	0.37"	0.43"
Water Year (WY: Oct 01 – Sep 30)	0.38"	0.37"	0.43"
Average station rainfall to date	3.45"	4.06"	2.98"

Ojai Water System Data

Wellfield production	136.41 AF
Surface water supplement	0.00 AF
Static depth to water surface – Mutual #6	80.11 feet
Change in static level from previous month	+ 9.99 feet

Robles Fish Passage and Diversion Facility Diversion Data

Diversion this month	0.00 AF
Diversion days this month	0
Total Diversions WY to date	0.00 AF
Diversion days this WY	0

Casitas Reservoir Data

Water surface elevation as of end of month	562.96 feet
Water storage last month	228,368 AF
Water storage as of end of month	227,175 AF
Net change in storage	- 1,193 AF
Change in storage from same month last year	+ 58,087 AF

AF = Acre-feet

AMSL = Above mean sea level

WY = Water year

CASITAS MUNICIPAL WATER DISTRICT
MINUTES
Recreation Committee
(this meeting was held virtually and in-person)

DATE: December 31, 2024
TO: Board of Directors
FROM: General Manager, Michael Flood
Re: Recreation Committee Meeting of December 10, 2024 at 1000 hours.

RECOMMENDATION:

It is recommended that the Board of Directors receive and file this report.

BACKGROUND AND OVERVIEW:

1. **Roll Call.**
Director Brian Brennan
Director Pete Kaiser
General Manager, Michael Flood
Division Officer, John Brokus
2. **Public Comments.**
Gary Wolfe (Marina Concessionaire) gave a brief report on progress on updating the Marina Docks
3. **Board/Management Comments**
None
4. **Discussion of Request to the County of Ventura for the Posting of 'No Parking' Signs**
GM Flood reviewed the staff memo with the Committee

Director Kaiser made comments regarding safety issues, limiting amount of time to park in regular spots, tandem pricing for the waterpark (i.e. include a reduced parking charge), and posting of signs for safety reasons.

Director Brennan made comments regarding parking time limits, public perception, enforcement of signage, and signage for areas further along the shoulder of Santa Ana Rd.

DO Brokus answered questions and indicated that additional signage further along Santa Ana Rd would likely be necessary.

The Committee asked staff to do the following:

- Review of the control of Casitas-owned parking spots first.
- Study the areas further along Santa Ana Rd.
- Consider tandem pricing for the Casitas Water Adventure (park ticket plus reduced parking fee)
- Staff inquiry to the County of Ventura regarding a change of signage along Santa Ana Rd.

5. **Review of Recreation Report for October 2024.**

DO Brokus went over the report with the Committee including the visitation, revenue results, infrastructure improvements, pickleball courts, boat inspections, night fishing, and Casitas Water Adventure recruiting.

Director Brennan complimented staff on creating a positive work culture at the Casitas Water Adventure and suggested that social media be used to promote events.

Director Kaiser complimented staff on a job well done on the Camping Cabins and that the project should receive some promotion with the public and that the Committee receive updates on the event schedule at the park.

6. **Review of Incidents and Comments**

DO Brokus gave updates about calls for service, medical calls, law enforcement contacts, patrol observations, water contact citations, and traffic incidents.

Director Kaiser made comments regarding the fence along the Wadleigh Arm and that patrols in the Teague Watershed are making a difference.



Casitas Municipal Water District
State Water Project - Interconnect Project Costs
As of 12/31/24

Project No:	Project Name:	Costs paid to date	Encumbered	Total Encumbered & Cost To Date	Grant Revenue Received To Date
378	State Water Interconnect - Calleguas to Casitas	123,668	-	123,668	-
527	State Water Interconnect - Carpinteria to Casitas	3,796,555	731,325	4,527,880	77,210
606	State Water Interconnect - Ventura to Casitas	249,242	-	249,242	-
	Project(s) Cost To Date:	<u>4,169,465</u>	<u>731,325</u>	<u>4,900,790</u>	<u>77,210</u>

**CASITAS MUNICIPAL WATER DISTRICT
TREASURER'S MONTHLY REPORT OF INVESTMENTS
12/31/24**

Type of Invest	Institution	CUSIP	Date of Maturity	Original Cost	Current Mkt Value	Rate of Interest	Date of Deposit	% of Portfolio	Days to Maturity
*TB	Federal Home Loan Bank	3133ERFJ5	5/20/2027	\$848,530	\$854,420	4.500%	6/18/2024	8.62%	860
*TB	Federal Home Loan Bank	3130A5VW6	7/10/2025	\$1,025,110	\$992,040	2.700%	5/10/2017	10.00%	190
*TB	US Treasury Note	912797KA4	2/20/2025	\$708,385	\$720,882	4.460%	8/27/2024	7.27%	50
*TB	Farmer MAC	31315PYF0	5/2/2028	\$512,355	\$474,315	2.925%	11/20/2017	4.78%	1202
*TB	Federal Farm CR Bank	31331VWN2	4/13/2026	\$940,311	\$725,189	5.400%	5/9/2016	7.31%	463
*TB	Farmer MAC	3133EEPH7	2/12/2029	\$480,251	\$446,027	2.710%	11/20/2017	4.50%	1482
*TB	Federal National Assn	3135G0K36	4/24/2026	\$2,532,940	\$2,430,975	2.125%	7/6/2010	24.52%	474
*TB	US Treasury Note	912797MG9	8/7/2025	\$1,056,945	\$1,072,885	4.000%	9/4/2024	10.82%	217
*TB	US Treasury Note	912797LC9	10/31/2026	\$728,888	\$728,336	4.125%	11/1/2024	7.35%	660
*TB	US Treasury Note	9128286F2	2/28/2026	\$1,471,347	\$1,470,555	2.540%	9/9/2024	14.83%	418
Total in Gov't Sec. (11-00-1055-00&1065)				\$10,305,062	\$9,915,623			99.96%	
Total Certificates of Deposit:				\$0	\$0			0.00%	
**	LAIF as of 12/31/2024: (11-00-1050-00)		N/A	\$496	\$496	3.36%	Estimated	0.00%	
***	COVI as of 12/31/2024: (11-00-1060-00)		N/A	\$3,150	\$3,150	3.59%	Estimated	0.03%	
TOTAL FUNDS INVESTED				\$10,308,708	\$9,919,269			100.00%	
Total Funds Invested last report				\$10,308,708	\$9,919,097				
Total Funds Invested 1 Yr. Ago				\$9,884,034	\$9,113,279				
****	CASH IN BANK (11-00-1000-00) EST.			\$7,397,335	\$7,397,335				
	CASH IN Custody Money Market			\$23,039	\$23,039				
TOTAL CASH & INVESTMENTS				\$17,729,082	\$17,339,643				
TOTAL CASH & INVESTMENTS 1 YR AGO				\$16,284,864	\$15,514,109				

- *CD CD - Certificate of Deposit
- *TB TB - Federal Treasury Bonds or Bills
- ** Local Agency Investment Fund
- *** County of Ventura Investment Fund
- Estimated interest rate, actual not due at present time.
- **** Cash in bank

No investments were made pursuant to subdivision (i) of Section 53601, Section 53601.1 and subdivision (i) Section 53635 of the Government Code.
All investments were made in accordance with the Treasurer's annual statement of investment policy.



**Casitas Municipal Water District
Adjudication Charge Summary Report**

	FY2021	FY2022	FY2023	FY2024	Total
Revenue	(584,095)	(580,963)	(576,000)	(571,394)	(2,312,453)
Expenses		-	-	-	-
Legal	168,555	274,074	103,336	70,698	616,663
Other Pro Fees	125,175	339,276	44,340	73,749	582,540
Bank Fees/ Bad Debt	130	366	-	-	496
Net Total	(290,234)	32,752	(428,324)	(426,948)	(1,112,754)

Cash Collected	484,014	571,777	527,845	677,295	2,260,930
Cash Disbursed	(251,637)	(642,205)	(139,074)	(176,934)	(1,209,850)
Accounts Payable	(42,224)	23,699	11,827	(63,764)	(70,462)
Accounts Receivable	100,081	13,977	27,726	(9,649)	132,135
Net Total	290,234	(32,752)	428,324	426,948	1,112,754

	2024 July	2024 August	2024 September	2024 October	2024 November	2024 December	2025 January	2025 February	2025 March	2025 April	2025 May	2025 June	Total to date
Revenue	(47,283)	(46,754)	(47,442)	(47,276)	(47,068)	(61)	-	-	-	-	-	-	(2,548,337)
Expenses													
Legal	(6,527)	-	6,527	18,577	16,326	1,391	13,574	-	-	-	-	-	666,531
Other Pro Fees	-	23,550	51,446	43,579	38,352	9,607	21,367	-	-	-	-	-	770,441
Bank Fees/ Bad Debt	-	-	-	-	-	-	-	-	-	-	-	-	496
Net Total	(53,811)	(23,204)	10,532	14,880	7,610	10,937	34,941	-	-	-	-	-	(1,110,869)
Cash Collected	38,940	85,112	26,249	49,917	64,762	45,940	-	-	-	-	-	-	2,571,848
Cash Disbursed	(11,740)	(23,550)	(79,953)	(62,156)	(54,678)	(10,998)	-	-	-	-	-	-	(1,452,925)
Accounts Payable	70,462	-	(0)	-	-	-	(34,941)	-	-	-	-	-	(34,941)
Accounts Receivable	(43,850)	(38,357)	43,172	(2,641)	(17,694)	(45,878)	-	-	-	-	-	-	26,887
Net Total	53,811	23,204	(10,532)	(14,880)	(7,610)	(10,937)	(34,941)	-	-	-	-	-	1,110,869

Note: Data as of 1/02/2025 - (0.00) (0.00) (0.00) 0.00 0.00 - - - - - - 1,118,923



Consumption Report

Water Sales FY 2024-2025 (Acre-Feet)

Classification	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Month to Date	
													2024/ 2025	2023/ 2024
													Total	Total
AD Ag-Domestic	332	346	291	267	181	-	-	-	-	-	-	-	1,418	1,129
MAD Ag-Domestic Multi	12	13	12	12	9	-	-	-	-	-	-	-	58	41
AG Ag	176	208	179	166	102	-	-	-	-	-	-	-	831	713
C Commercial	89	111	81	71	56	-	-	-	-	-	-	-	408	353
DI Interdepartmental	25	20	17	15	5	-	-	-	-	-	-	-	82	85
F Fire	0	0	0	-	0	-	-	-	-	-	-	-	0	0
I Industrial	1	3	2	2	2	-	-	-	-	-	-	-	10	10
OT Other	27	35	24	26	21	-	-	-	-	-	-	-	133	105
R Residential	232	266	220	216	179	-	-	-	-	-	-	-	1,113	950
RM Residential Multi	30	34	29	29	25	-	-	-	-	-	-	-	148	140
RS - P Resale Pumped	11	18	18	20	9	-	-	-	-	-	-	-	76	25
RS - G Resale Gravity	478	525	508	300	119	-	-	-	-	-	-	-	1,930	443
TE Temporary	0	1	2	2	1	-	-	-	-	-	-	-	7	18
Total	1,416	1,580	1,383	1,124	710	-	-	-	-	-	-	-	6,214	4,014
CMWD	1,219	1,350	1,192	934	548	-	-	-	-	-	-	-	5,243	3,260
OJAI	197	230	192	190	161	-	-	-	-	-	-	-	970	754
Total 2023 / 2024	906	744	759	869	736	491	207	280	300	332	576	795	N/A	6,994